

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 2, 2010 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors D. Bachman, M. Fischer, P. Simons & S. Wildeboer.
Councillor L. Thorogood via teleconference.

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: Councillors A. Campbell

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 10:11:01 Moved by Councillor Bachman to approve the agenda as presented with the following additions and/or deletions:

Delete - 6(a) River Engineering Report & Recommendations

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held October 5, 2010

Motion 10:11:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on October 5, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 5, 2010 Meeting Minutes

CAO R. Stoutenberg explained the scope of the previous work completed on the Red Willow Creek in 2007 (Corrected Information from the Memo) which cost approximately \$266,000. It was noted that there is a provincial grant application pending for this work.

(c) Minutes of the Committee Meeting of October 12, 2010

Motion 10:11:03 Moved by Councillor Wildeboer that the Minutes of the Committee Meeting held on October 12, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the October 12, 2010 Committee Meeting Minutes

None

- (e) Minutes of the Organizational Meeting of October 27, 2010

Motion 10:11:04

Moved by Councillor Wildeboer that the Minutes of the Organizational Meeting held on October 27, 2010 be approved as presented.

MOTION CARRIED
Unanimous

- (f) Business Arising from the October 27, 2010 Organizational Meeting Minutes

None

4. **Citizen's Forum:**

- (a) No one was present at the Citizen's Forum

CAO R. Stoutenberg explained the public's access to be heard at a Council Meeting for the benefit of new Members of Council.

Brief discussion ensued respecting the process.

5. **Delegations:**

- (a) 7:15 P.M. Keith Ryder re: Board of Trade 2011 Budget

Mayor Richards with the mutual consent of Council removed this item from the agenda at the request of Keith Ryder, Executive Director of the Stettler Regional Board of Trade. K. Ryder, with regrets electronically (during the meeting) informed the Mayor that he was unable to attend.

- (b) 8:00 P.M. Presentation to Former Councillors Redford Peeples & Dave Dennis

This item was dealt with later in the meeting.

6. **Administration:**

- (a) River Engineering Report & Recommendations

This item was deleted from the agenda.

- (b) Request to Set a Meeting Date with Recently Annexed Property Owners

Councillor, L. Thorogood joined the meeting via teleconference phone at 6:40 p.m.

CAO, R. Stoutenberg advised that a public information meeting is scheduled for Monday, November 15, 2010 at 7:00 p.m. to discuss a variety of general items with recently annexed property owners.

- (c) Memo re: TD Bank Signing Authority

CAO, R. Stoutenberg advised that further to the results of the October 18, 2010 Municipal Election, the Town's authorized signing authorities for the TD Bank accounts will need to be updated.

Motion 10:11:05

Moved by Councillor Wildeboer that the Town of Stettler Council appoints Mayor D. Richards, Councillors D. Bachman, A. Campbell, L. Thorogood, M. Fischer, S. Wildeboer, P. Simons, Chief Administrative Officer R. Stoutenberg and Assistant CAO G. Switenky as Signing Officers and that one Elected Official sign together with one Non-Elected Administrator on all cheques.

MOTION CARRIED
Unanimous

(d) Village of Alix – Ribbon Cutting Ceremony

CAO, R. Stoutenberg explained that a Ribbon Cutting Ceremony will be held on Tuesday, November 9th at 10:30 am to celebrate the new Main Street in the Village of Alix.

It was noted that Mayor Richards and Councillor Fischer will attend to regionally support their initiative.

(e) CAO Report

Mayor Richards requested that Administration look into mail-in voting options, and Councillor Thorogood suggested that additional advanced voting opportunities also be considered for the next general election in 2013.

Motion 10:11:06

Moved by Councillor Bachman that the Town of Stettler Council accept the CAO Report as presented.

MOTION CARRIED
Unanimous

(f) Statement of Revenue & Expenses as of September 30, 2010

Motion 10:11:07

Moved by Councillor Fischer that the Town of Stettler Council accept the Statement of Revenue & Expenses as of September 30, 2010 as presented.

MOTION CARRIED
Unanimous

(g) Statement of Capital Activity as of September 30, 2010

Motion 10:11:08

Moved by Councillor Thorogood that the Town of Stettler Council accept the Statement of Capital Activity as of September 30, 2010 as presented.

MOTION CARRIED
Unanimous

(h) Bank Reconciliation as of September 30, 2010

Motion 10:11:09

Moved by Councillor Simons that the Town of Stettler Council accept the Bank Reconciliation as of September 30, 2010 as presented.

MOTION CARRIED
Unanimous

- (i) Accounts Payable in the amount of \$879,363.23

Motion 10:11:10

Moved by Councillor Bachman that Accounts Payable in the amounts of \$128,804.42, \$40,866.01, \$496,172.75 & \$213,520.05 for the period ending October 29, 2010 for a total amount of \$879,363.23 having been paid, be accepted as presented.

MOTION CARRIED

Unanimous with the abstention of Councillor Wildeboer on cheque #56313 in the amount of \$114.68 to Agline.

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Oct 25 - Photo with Stettler Transit Mix at Sports Park.
- Oct 27 - Swearing In Ceremony at Town Office/Organizational Meeting.
- Oct 28 - Council Orientation Session.
- Nov 1 - Lunch with CAO Stoutenberg, Deputy Mayor Fischer, Reeve Nixon, Deputy Reeve Gendre and CAO Fox.

(b) Councillor Bachman

- Oct 15 - Municipal Planning Commission Meeting.
- Oct 18 - FCSS Meeting.
- Oct 27 - Organizational Meeting.
- Oct 28 - Orientation Meeting/Tour of Town Facilities.
 - Met with Doctors re: emergency room concern.
- Nov 1 - FCSS Budget Meeting.

(c) Councillor Campbell

- No meetings to report – absent from meeting.

(d) Councillor Fischer

- Oct 21 - Board of Trade Business & Citizenship Awards.
- Oct 27 - Swearing In Ceremony at Town Office/Organizational Meeting.
- Oct 28 - Council Orientation Session.
- Nov 1 - Stettler Waste Management Meeting.
 - Lunch with CAO Stoutenberg, Mayor Richards, Reeve Nixon, Deputy Reeve Gendre and CAO Fox.
- Nov 2 - CAEP Workshop in Didsbury.

(e) Councillor Simons

- Oct 21 - Board of Trade Business & Citizenship Awards.
- Oct 27 - Organizational Meeting.
- Oct 28 - Orientation Meeting/Tour of Town Facilities.
- Nov 1 - Ambulance Association Organizational Meeting.

(f) Councillor Thorogood

- Oct 15 - Municipal Planning Commission Meeting.
- Oct 19 - Challenge Day at the High School.
- Oct 21 - Board of Trade Business Awards.
- Oct 27 - Organizational Meeting.
- Oct 28 - Orientation Meeting/Tour of Town Facilities.
 - Medical Staff Meeting at the Hospital

(g) Councillor Wildeboer

- Oct 27 - Swearing In Ceremony at Town Office/Organizational Meeting.
- Oct 28 - Council Orientation Session.

8. **Minutes:**

(a) Trail of the Buffalo Meeting of October 27, 2010

Motion 10:11:11

Moved by Councillor Wildeboer that the Minutes, item 8(a) be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) None

Councillor L. Thorogood exited the meeting via teleconference at approximately 7:25 p.m.

11. **Correspondence:**

(a) Information on Water Allocation

(b) Parkland Regional Library

(c) Returning Officer Notice

(d) Media Release re: New Service for Tourism Businesses in Southeast Alberta

(e) Member Notices re: Being Elected to Public Office ...Now What?

(f) CAEP Regional Transportation Strategy Guide and Toolbox Final

(g) Empowering Citizens Through E-Government

(h) The Rise of E-Democracy

(i) East Central Alberta Heritage Society Heritage Happenings

(j) Provincial Fundraising Functions and Provincial Political Contributions

(k) PH Elevator Newsletter

Motion 10:11:12

Moved by Councillor Simons that correspondence items 11(a) to 11(k) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) None

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.
5. **Delegations:** (a) 8:00 P.M. Presentation to Former Councillors Redford Peeples & Dave Dennis

Mayor Richards welcomed former Councillors Redford Peeples & Dave Dennis to the meeting.

Mayor Richards formally acknowledged and presented retiring Councillors R. Peeples & D. Dennis with small gifts of appreciation for their years of service to the Town of Stettler.

Redford Peeples

Councillor 1986 - 1989
Mayor 1992 - 1995
Councillor 1998 - 2001
Councillor 2001 - 2004
Councillor 2004 - 2007
Councillor 2007 - 2010

Dave Dennis

Councillor 2007 - 2010

It was noted that non-elected Councillor Dave Garbutt was unable to attend this meeting and therefore will receive a small gift of appreciation from Mayor Richards privately.

Dave Garbutt

Councillor 2007 - 2010

14. **Adjournment:**

Motion 10:11:13

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:40 p.m.

Mayor

Assistant CAO