

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, SEPTEMBER 20, 2016 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer &
S. Nolls

CAO G. Switenky
Assistant CAO S. Gerlitz

Press (3)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 16:09:20 Moved by Councillor Bachman to approve the agenda as presented with the following addition:

13(b) Incamera - Personnel

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held September 6, 2016

Motion 16:09:21 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on September 6, 2016 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the September 6, 2016 Meeting Minutes

None

(c) Minutes of the Committee Meeting held September 13, 2016

Motion 16:09:22 Moved by Councillor Fischer that the Minutes of the Committee Meeting o held on September 13, 2016 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the September 13, 2016 Committee Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:35 P.M. – Stettler RCMP Detachment, Sgt. Phil Penny & Constable, John McNickle re: Introduction of Community Resource Officer

Mayor Richards welcomed Stettler RCMP Detachment, Sgt. Phil Penny & Constable, John McNickle to the meeting.

Sgt. Penny introduced Constable McNickle to the meeting. Constable McNickle will be assuming the School Resource Officer duties.

General discussion took place regarding Constable McNickle's goals for the School Resource Officer Program including increased presence around the School Complex.

Mayor Richards thanked Sgt. P. Penny and Constable J. McNickle for their informative presentation.

Delegation members departed the meeting at 7:15 p.m.

6. **Administration:** (a) Committee of the Whole Recommendation re: West Stettler Park Pathway Lighting

Motion 16:09:23

Moved by Councillor Campbell that the Town Council direct Administration to work with Atco Electric Ltd. to determine the best locations and installation of limited distance pathway lighting at West Stettler Park using the conventional method by means of underground cable and energy delivered by the provincial power grid, however it is Council's future intention to have a net zero effect on the pathway lighting at a substantive cost of \$57,976 + GST with funding to come from the 2016 Capital Budget and General Reserve.

MOTION CARRIED
Unanimous

- (b) Request for Input – Regional Fire Chief, M. Dennis Appraisal by October 1, 2016

CAO G. Switenky requested that input for the Regional Fire Chief Annual Appraisal, Mark Dennis be forwarded to him by October 1st.

- (c) Request for Input – Director of Operations, M. Robbins Appraisal by October 1, 2016

CAO G. Switenky requested that input for the Director of Operations Annual Appraisal, Melissa Robbins be forwarded to him by October 1st.

- (d) Request for Input – Director of Parks & Leisure Services, L. Penner Appraisal by October 1, 2016

CAO G. Switenky requested that input for the Director of Parks & Leisure Services Annual Appraisal, Lee Penner be forwarded to him by October 1st.

- (e) Meetings

- Tuesday, October 4 – Council Meeting – (Cancelled)

- Wednesday – Friday, October 5-7 – AUMA Convention in Edmonton

(Council Supper, Wednesday, October 5 at 6:00 PM – Sorrentino's Downtown – Meet in Lobby at 5:45 PM)

(Wednesday, October 5 from 11:35-11:55am – Commanding Officer Deputy Commissioner Marianne Ryan & Assistant Deputy Minister Bill Sweeney – Shaw Conference Centre, Salon 1)

- Tuesday, October 11 – Committee Meeting- (Cancelled)
- Tuesday, October 18 – Council Meeting
- Tuesday, November 1 – Council Meeting
- Tuesday, November 8 – Committee Meeting
- Tuesday, November 15 – Council Meeting
- Monday, November 28 – Regional Water Meeting – 2017 Water Rates
- Monday, November 28 – 2017 Interim Budget – Council Deliberations (4pm)
- Tuesday, December 6 – Council
- Tuesday, December 13 – Committee Meeting
- Tuesday, December 20 – Council
- Tuesday, January 3 – Council
- Tuesday, January 10 – Committee Meeting
- Wednesday, January 11 – 2017 Strategic Planning Workshop – (3:30pm)
- Tuesday, January 17 – Council
- Tuesday, January 31 – 2017 Capital Budget – Council Deliberations (3:30pm)

Motion 16:09:24

Moved by Councillor Campbell that the Town of Stettler Council cancel the October 4, 2016 Council Meeting due to the upcoming AUMA Convention in Edmonton, October 5-7.

MOTION CARRIED
Unanimous

Motion 16:09:25

Moved by Councillor Fischer that the Town of Stettler Council cancel the October 11, 2016 Committee Meeting.

MOTION CARRIED
Unanimous

(f) Bank Reconciliation as of August 31, 2016

Motion 16:09:26

Moved by Councillor Nolls that the Town of Stettler Council accept the Bank Reconciliation as of August 31, 2016 as presented.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$658,992.15

Motion 16:09:27

Moved by Councillor Fischer that Accounts Payable in the amounts of \$385,515.53 & \$273,476.62 for the period ending September 16, 2016 for a total amount of \$658,992.15 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Sept 8 - Atco – Spruce Meadows.

- Sept 9 - Airport Board.
- Town Office cheques and Committee Agenda.
- Sept 16 - Town Office cheques and Council Agenda.
- Sept 20 - Selection Committee – Board of Trade Annual Awards.

(b) Councillor Bachman

- Sept 8 - MPC.
- Parkland Regional Library.
- Sept 12 - FCSS.
- Sept 13 - Committee
- Sept 14 - Pheasant Festival.
- Sept 15 - Library Board.

(c) Councillor Brown

- Sept 13 - Committee.
- Sept 14 - Stettler Health Services Foundation.
- Sept 15 - Stettler & District Ambulance Association.

(d) Councillor Campbell

- Sept 8 - MPC.
- Sept 12 - Steel Wheel Stampede.
- Sept 13 - Committee
- Sept 15 - Municipal Users Group Executive & Regular Meetings.
- Sept 19 - Red Deer Watershed Fall Forum in Oyen.

(e) Councillor Fischer

- Sept 8 - MPC.
- Sept 12 - Met with CAO, Assistant CAO and Director of Parks & Leisure Services re: SRC Upgrades.
- Sept 13 - Committee.

(f) Councillor Nolls

- Sept 8 - MPC.
- Sept 11 - Slow Pitch Game versus Gear-Up.
- Sept 12 - Steel Wheel Stampede.
- Sept 13 - Stettler Board of Trade.
- Committee.
- Sept 14 - County Council re: Habitat for Humanity.
- Sept 15 - County of Stettler Housing Authority.
- Sept 19 - Museum.

- 8. **Minutes:** (a) None
- 9. **Public Hearing:** (a) None
- 10. **Bylaws:** (a) None
- 11. **Correspondence:**
 - (a) News Release: More Than \$50 Million in Upgrades to Alberta Health Facilities Now Complete
 - (b) ATCO Electric re: Donation Applications for 2017 Now Being Accepted
 - (c) Federal Government Could Join Alberta's Coal Phase-Out
 - (d) Community and Regional Economic Support (CARES) Program

- (e) ACC MP Dinner – October 12, 2016 (Sutton Place Hotel Edmonton)
- (f) Municipal Affairs Defines In-Camera Parametres
- (g) Alberta Cities, Towns Push for New Local Improvement Tax Levy

Motion 16:09:28

Moved by Councillor Brown that correspondence items 11(a) to 11(g) inclusive be accepted for information.

MOTION CARRIED
Unanimous

- 12. Items Added: (a) None
- 13. In-Camera Session: (a) Housing – Section 16 – FOIP Act
(b) Personnel

Motion 16:09:29

Moved by Councillor Nolls that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 7:32 p.m.

Motion 16:09:30

Moved by Councillor Fischer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:05 p.m.

- 14. Adjournment:

Motion 16:09:31

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:05 p.m.

Mayor

Assistant CAO