

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
NOVEMBER 8, 2016

Present: Mayor D. Richards, Councillors M. Fischer, D. Bachman, W. Brown, A. Campbell & S. Nolls

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins
Director of Parks and Leisure Services L. Penner
Parks and Leisure Foreman A. King
J. Hull from John Hull Architect

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

8(a) None

2. Agenda Approval

Moved by Councillor Nolls that the agenda be approved as presented.

MOTION CARRIED
Unanimous

Council agreed to consider Agenda Item - #4 – School Zone Traffic Counter next in the agenda order.

4. School Zone (Traffic Counter)

Director of Operations M. Robbins advised that the 2015 Strategic Plan called for an analysis of traffic volumes and school zone times and limits surrounding the school, both on local Town roads and the adjacent provincial highway. 2016 Capital Budget included purchase of a replacement traffic counter. In 2015, Town Council explored modifying the school zone hours to reflect the adjacent schools start and dismissal times. The challenges at the time were that the schools were dismissing at times outside of the provincial school zone times. Municipalities have the ability to modify school zone hours on their own roads; however highways are under the control of the province and cannot be modified. The decision at the time was that having two different school zones in Town would be confusing for drivers.

Current provincial universal school zone hours are in effect and applicable on days when students are attending school:

Morning	8:00am - 9:30am
Lunch	11:30am - 1:30pm
Dismissal	3:00pm - 4:30pm

COMMITTEE MINUTES

NOVEMBER 8, 2016

PAGE 2

In 2016, the public school changed its dismissal time to 3:10 which now falls within the afternoon school zone hours. The Catholic School dismisses at 3:25, with the exception of Fridays at 2:15.

After general discussion, it was the consensus of Council not to modify the school zone hours. However Mayor Richards suggested that a letter be sent to the Catholic School expressing Town Council’s concern with Friday afternoon dismissal being outside the provincial school zone hours.



Director of Operations M. Robbins highlighted the Alberta Infrastructure and Transportation publication “Guidelines for School and Playground Zones and Areas” that municipalities use to determine what is recommended for setting appropriate zones around schools and playgrounds. Based on these recommended guidelines, the diagram

represents what is the provincial recommended school zone area in blue.

It was noted that current school zones within the Town of Stettler are highlighted in yellow on the adjacent diagram and exceed current provincial standards.



In addition to using the guidelines for setting school zones, the traffic volumes and speeds should be considered. Director of Operations M. Robbins advised that the traffic counter was set out on 48, 49 and 50 Avenue for an average of 7 days. The summary results are as follows:

48 Avenue at 52 Street:

Posted Speed Limit	50 km/hr
Total Traffic Volume:	3,462 vehicles over 7 days
Calculated Average Daily Traffic:	495 vehicles per day
Weekend Traffic	50% less than weekdays
Average Speed:	41km/hr
Percentage of vehicles travelling over 50 km/hr	3%

Speeds (km/hr)	10-20	21-30	31-40	41-50	51-60	61-70	71-80	81-90	91-100
Total Number of vehicles (7 days)	980	1153	771	449	105	4	0	0	0

**COMMITTEE MINUTES
NOVEMBER 8, 2016
PAGE 3**

49 Avenue at 52 Street:

Posted Speed Limit 50 km/hr
 Total Traffic Volume: 4,099 vehicles over 7 days
 Calculated Average Daily Traffic: 512 vehicles per day
 Weekend Traffic 70% less than weekdays
 Average Speed: 40km/hr
 Percentage of vehicles travelling over 50 km/hr 1%

Speeds (km/hr)	10-20	21-30	31-40	41-50	51-60	61-70	71-80	81-90	91-100
Total Number of vehicles (7 days)	1306	999	1254	494	39	7	0	0	0

50 Avenue at 52 Street:

Posted Speed Limit 50 km/hr
 Total Traffic Volume: 16,379 vehicles over 7 days
 Calculated Average Daily Traffic: 2334 vehicles per day
 Weekend Traffic equal to weekdays
 Average Speed: 44 km/hr
 Percentage of vehicles travelling over 50 km/hr 3%

Speeds (km/hr)	10-20	21-30	31-40	41-50	51-60	61-70	71-80	81-90	91-100
Total Number of vehicles (7 days)	229	2551	8775	4353	442	26	1	2	0

General discussion ensued. It was noted that there has been an increased police presence in the area, the volumes on 48 and 49 Avenue are very minimal, and 50 Avenue is a collector road and has a significant volume of daily traffic.

Mayor Richards summarized the discussion indicating that the existing school zone hours currently reflect the provincial standards and mostly reflect the school's starting, lunch and dismissal times. Changing school zone hours to match the schools may require yearly changes as schools modify hours from year to year. The school zone limits currently exceed the provincial recommended guidelines, and based on the traffic data collected, the average speeds approaching the zones are 40-44 km/hr. It was the consensus of Council not to extend the length of any school zones on 48th, 49th and 50th Avenues at this time.

It was the consensus of Council that existing signage need not be changed to reflect the universal provincial times.

Moved by Councillor Fischer that the Committee of the Whole recommend that Town Council confirms and does not to extend the length of any school zones on 48th, 49th and 50th Avenues for the following reasons; the school zone limits currently exceed the provincial recommended guidelines, and based on the traffic data collected, the average speeds approaching the zones are 40-44 km/hr.

MOTION CARRIED
Unanimous

Director of Operations M. Robbins left the meeting at 4:40 p.m.

3. Delegation - 4:30 P.M. – John Hull Architect re: SRC Design Concepts

Mayor Richards welcomed J. Hull to the meeting.

CAO G. Switenky opened the discussion by highlighting the current Alberta Community Partnership Grant (ACP) the Town received for the SRC Phase 2 Concept and Design project:

- \$120,000 funding available which includes \$60,000 current approved 2016 ACP Funding - (50% matching requirement)
- \$76,000 – John Hull Architect (SRC Phase 2 Design)
- \$118,400 – 2016 Capital Budget Funding Available – SRC Phase 2 Design

CAO G. Switenky advised that the replacement of the current ice plant is an essential part of the SRC Phase 2 Design Project and will be included in the 2017 Capital Budget which will be presented to Council in January 2017. However, recently the ice plant has developed some serious issues. Director of Parks and Leisure L. Penner and Parks and Leisure Foreman A. King informed Council of the current issues with the Ice Plant:

- Heat exchanger no longer working allowing cross contamination with the brine (water) and ammonia.
- As a result, the heat exchanger can no longer support the “warm” floor which runs the risk of freezing below the “cold” top cement floor. This can cause the ice to shift, heave or crack.
- Estimated replacement cost of heat exchanger - \$40,000.00. It is unknown at this time if the new proposed ice plant will be able to support the replacement heat exchanger.
- Senior Administration continues to work with the Town Insurance Company on the replacement of the heat exchanger.

General discussion took place on the replacement of the heat exchanger. CAO G. Switenky noted that due to the timing of the heat exchanger failure this past weekend, Administration has not been able to collect all the information required for Council to consider. It was agreed that the replacement of the heat exchanger will be discussed further at a future council meeting.

CAO G. Switenky reiterated that a new ice plant will be presented for the 2017 Capital Budget as part of the SRC Phase 2 Design Project. As such, in order to have very little disruption in programs when the ice plant is replaced in 2017, it is important to start the

COMMITTEE MINUTES

NOVEMBER 8, 2016

PAGE 5

design of the new plant as soon as possible. It was noted that due to new code regulations, the new ice plant will be located in its own stand-alone building outside the back of the facility and the area inside where the current plant is located will be retrofitted to support the operations of the facility. Williams Engineering Ltd. has submitted a cost of \$69,200 which includes replacement design services including mechanical, electrical and structural, heat recovery design from ice plant to swimming pool, tender services and construction administration of the new ice plant.

CAO G. Switenky explained that the replacement of the ice plant was included in the scope of the SRC Phase 2 Design project and therefore the costing proposal submitted by Williams Engineering can be considered as part of the current approved ACP funding the Town received.

General discussion ensued regarding the ice plant replacement. It was noted that the new ice plant would be engineered and designed specifically for the SRC taking full advantage of operational efficiencies.

Moved by Councillor Bachman that the Committee of the Whole recommend to Town Council that the Town of Stettler Council award the SRC Phase 2 - Ice Plant Replacement Engineering and Design to Williams Engineering Canada for the amount of \$69,200.00 with funding to come from the Intermunicipal Collaboration Component of the Alberta Community Partnership Grant and the 2016 Capital Budget.

MOTION CARRIED

Unanimous

CAO G. Switenky advised that discussion during SRC Phase 2 Committee meetings has continued to center around the structural integrity of the existing roof and the need for a structural study to determine what is the condition of the roof in terms of code and weight bearing load capacity for future energy efficiencies, retrofits, modifications or additions to the current facility. J. Hull agreed to supply a detailed scope of the structural study to the Town of Stettler for consideration.

Moved by Councillor Campbell that the Committee of the Whole recommend to Town Council that the Town of Stettler Council complete an engineered structural study of the roof of the SRC to determine the condition of the roof in terms of code and weight bearing load capacity for future energy efficiencies, retrofits, modifications or additions to the current facility with funding to come from the Intermunicipal Collaboration Component of the Alberta Community Partnership Grant and the 2016 Capital Budget.

MOTION CARRIED

Unanimous

CAO G. Switenky highlighted various concept design and costing options that would envision an addition to the south and west of the current facility adjacent to 44th Avenue. General discussion took place with regards to programming within the addition including a walking track, timing, public engagement, financing, and location. Mayor Richards summarized the discussion by indicating that it was a

COMMITTEE MINUTES

NOVEMBER 8, 2016

PAGE 6

consensus of Council to have the SRC Phase 2 Building Committee continue to pursue design concepts and costing for any additions to the to the south and west of the current facility adjacent to 44th avenue and also to determine a public engagement procedure for council to consider.

Mayor Richards thanked J Hull for his continued support, professionalism and partnership with the Town of Stettler.

J. Hull and Parks and Leisure Foreman A. King departed the meeting at 6:10 p.m.

5. Downtown Park Naming Discussion

CAO G. Switenky advised that a request for Council to consider naming the Downtown Park has been received from the Heartland Beautification Committee. General discussion took place regarding the need for naming, the original intention to be a salute to pioneer businesses and the perception of the monument. Mayor Richards summarized the discussion by indicating that it was the consensus of Council not to name the park and if the Heartland Beautification Committee has concerns about the perception of the monument to present options for Council to consider.

6. Habitat for Humanity – Brian Brake’s Presentation to Council

CAO G. Switenky highlighted Brian Brake’s Presentation to Town Council on October 18, 2016.

- Habitat partnership includes – community provides land and 1/3 partnership on construction costs. Habitat provides project manager, gift in kind donations, partner on construction costs and lifetime administration of home.
- Financial partnership with Town of Stettler per unit (1 family) - \$85,000 (cost of land and construction)

General discussion took place regarding the financial partnership.

Moved by Councillor Bachman that the Committee of the Whole recommend to Town Council that the Town of Stettler commend Habitat for Humanity for the service the group provides, however for financial prioritization reasons the Town of Stettler is not interested in a financial partnership with Habitat for Humanity.

**MOTION CARRIED
Unanimous**

7. Correspondence

a. Alberta Community Partnership Grant Announcement

Accepted for information.

b. Federal Infrastructure Funding \$81 Billion Announcement

Accepted for information.

COMMITTEE MINUTES
NOVEMBER 8, 2016
PAGE 7

c. CTV News – Liberals Promise \$81 Billion in New Infrastructure

Accepted for information.

d. MGB Board Training

Accepted for information.

8. Additions

a. None

9. Adjournment

Moved by Councillor Campbell that the Committee of Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 6:20 p.m.

Mayor

Assistant CAO