

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 5, 2016 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Parks & Leisure Services L. Penner

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 16:07:01 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held June 21, 2016

Motion 16:07:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on June 21, 2016 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the June 21, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Tax Refund Request – Apollo Lodge #27 – Roll 119900009 – 5114-50th Avenue

Mayor Richards & Councillor Campbell declared a possible conflict of interest and by departing the meeting excused themselves from voting and discussion on this item at 6:32 pm.

Deputy Mayor Councillor Nolls assumed the chair.

CAO G. Switenky advised that the Town of Stettler has received a letter dated June 16, 2016 from Donald Anderson, Secretary Apollo Lodge No. 27 requesting their customary refund of the Municipal portion of their property taxes.

In previous years the practice of Town Council has been to refund/rebate the municipal portion of the property taxes for the Apollo Lodge. The reason for this refund is that part of the Apollo Lodge is used and/or accessible by the general community in a similar manner to other tax exempt halls (Town owned property, churches, legion).

In accordance with Section 347 – 1(b) of the Municipal Government Act, Council must consider it “equitable” to rebate or refund municipal taxes.

Under the Municipal Government Act Sections 362 and 363, municipal owned community use buildings, churches and legions are mostly exempt from paying municipal and school portion of property taxes, however the Apollo Lodge does not qualify for these exemptions under the Municipal Government Act. Therefore, the Apollo Lodge would still be required to pay the Alberta School Foundation Fund, (ASFF – Section 174 of the School Act and the Housing Authority Requisition (Section 7 of the Alberta Housing Act).

The Town of Stettler has been refunding a portion of property taxes to the Apollo Lodge since 1982. From 1982 to 1996 the tax refunds were based on the improvement portion of the Municipal Tax notice. However in 1997, the Town of Stettler did a review of all Municipal Taxes paid by Non-profit Organizations in Stettler which was based on the following guidelines:

- Does part of the building generate revenue and is it in competition with any other business
- Consistency with other non-profit organizations (Town owned property, Legion, Golf Course)

As a result of the review, Town Council has refunded the Municipal portion of the property taxes to the Apollo Lodge from 1997 to present.

Motion 16:07:03

Moved by Councillor Fischer that the Town of Stettler Council approves a refund of 2016 Municipal Property taxes for the Apollo Lodge #27, Tax Roll 119900009 in the amount of \$1,107.81 as allowed as per Section 347 of the Municipal Government Act.

MOTION CARRIED

Unanimous with the abstention of
Mayor Richards & Councillor Campbell

Mayor Richards & Councillor Campbell returned to the regular meeting at 6:34 pm.

Mayor Richards assumed the chair.

(b) 2016 Capital Budget – Ice Resurfacers Tender Award

Director of Parks & Leisure Services L. Penner advised that the Parks and Leisure Services Department sent out a tender for a new ice resurfacers and received 2 quotes. \$130,000.00 estimate was approved in the 2016 Capital Budget from Utility Surplus.

Director of Parks & Leisure Services L. Penner advised that there is no trade-in value as the Town’s existing zamboni will be retained as a back-up/tournament unit.

Received Tenders:

Industrial Machine Inc.

Zamboni Model 446

Warranty 2 years or 2000 hours on parts and labor

\$98,685.00 Canadian plus GST

Delivery to Stettler 4 months

Big Hill Services and Arena Supplies
Olympia Millennium H
Warranty 2 years on parts and labor
\$106,978.00 Canadian plus GST
Delivery to Stettler 11 months

Motion 16:07:04

Moved by Councillor Campbell that the Town of Stettler Council award the purchase of the Zamboni Model 446 from Industrial Machine Inc. in the amount of \$98,685.00 plus GST with funding included in the 2016 Capital Budget.

MOTION CARRIED
Unanimous

(c) 2016 Capital Budget – Winged PTO Pull Behind Mower Tender Award

Director of Parks & Leisure Services L. Penner advised that the 2016 Capital Budget included a \$10,000.00 estimate for a winged PTO pull behind mower to increase the Town's ability to cut wet areas, ditches and creek banks. The wing on this mower operates beside the tractor allowing further reach. The three local suppliers, Bill's Farm Supplies, Future AG Inc. and Cervus Equipment were hand-delivered tenders. Only one tender was received. This tender was \$13,900.00 over the price budgeted.

Received Tenders:

Bill's Farm Supplies
Land Pride RC5610 Rotary Cutter
\$23,900.00 + GST
Warranty 6 years on the gearbox and 1 year on the mower
Parts and Labor

General discussion took place regarding the tender process, only one tender received and the amount of the budget amount versus the tender amount.

Motion 16:07:05

Moved by Councillor Campbell that the Town of Stettler Council purchase a Land Pride RC5610 Rotary Cutter from Bill's Farm Supplies in the amount of \$23,900.00 plus GST with additional funding to come from Utility Surplus within the 2016 Capital Budget.

MOTION DEFEATED (4-3)

(d) 2016 Capital Budget – Two HVAC Units for the SRC Tender Award

Director of Parks & Leisure Services L. Penner advised that the Parks & Leisure Services has been replacing aging roof top units over the last few years on an affordable basis. \$140,000.00 estimate was approved in the 2016 Capital Budget. This will replace the dressing room unit and the viewing area unit.

Received Tenders:

Keith's Refrigeration
\$49,750.00 + GST Can.
Warranty - 1 year parts and labor

Action Plumbing
\$48,660.00 + GST Can.
Warranty - 1 year parts and labor

Motion 16:07:06

Moved by Councillor Brown that the Town of Stettler Council award the SRC HVAC Replacement Tender to Action Plumbing in the amount of \$48,660.00 + GST with funding included in the 2016 Capital Budget.

MOTION CARRIED
Unanimous

(e) Meeting Dates

- Sunday-Tuesday, July 10-12 – Communities in Bloom Judges
- Tuesday, July 19 – Council Meeting
- Tuesday, August 2 – Council Meeting
- Tuesday, August 16 – Council Meeting
- Tuesday, September 6 – Council Meeting
- Tuesday, September 13 – Committee Meeting
- Tuesday, September 20 – Council Meeting
- Tuesday, October 4 – Council Meeting
- Wednesday-Friday, October 5-7 – AUMA Convention in Edmonton
- Tuesday, October 11 – Committee Meeting
- Tuesday, October 18 – Council Meeting

(f) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Motion 16:07:07

Moved by Councillor Sernecky that the Town of Stettler accept the CAO Report for the month of June.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$511,538.35

Motion 16:07:08

Moved by Councillor Bachman that Accounts Payable in the amounts of \$208,267.36 & \$303,270.99 for the period ending July 1, 2016 for a total amount of \$511,538.35 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- June 24 - Town cheques.
- June 29 - Joint Town/County.
 - Cheques and agenda approval.
- June 30 - Ponoka Stampede parade, luncheon and performance.
- July 4 - AHS Meeting with Cathy MacDonald.
 - Airport/Flying Club.
- July 5 - VIP tour of the RCMP Detachment and Fire Department.

(b) Councillor Bachman

- June 9 - Points West luncheon for Senior's Week.
- June 14 - Committee.
 - Pheasant Festival.
- June 20 - FCSS.
 - Farmer Appreciation Night.
- June 29 - Joint Town/County.

(c) Councillor Brown

- June 24 - MPC.
- June 27 - Ambulance Board.
- June 29 - Joint Town/County.
- June 30 - Beautification.

(d) Councillor Campbell

- June 23 - Red Deer River tour.
- June 24 - MPC.
- June 29 - Joint Town/County.
- June 30 - Ponoka Stampede.
- July 1 - Canada Day Celebrations.

(e) Councillor Fischer

Proclamation for Collector Car Appreciation Day – July 8, 2016.

General discussion took place regarding Town of Stettler Proclamations. Mayor Richards indicated that the Town receives numerous requests for proclamations. Each Member of Council was asked if they were in favor of the Collector Car Appreciation Day – July 8, 2016 Proclamation.

It was the general consensus of Council for the Mayor to sign the July 8, 2016 Collector Car Appreciation Day Proclamation.

- June 25 - Rolls Royce event at the Stettler Hotel.
- June 26 - Attended Elaine Pitt's Memorial Service. She was a cultural icon in our Town.
- June 29 - Joint Town/County.
- June 30 - SRC Meeting with CAO, Director of Parks & Leisure Services, Architects and Engineer.

(f) Councillor Nolls

- June 29 - Joint Town/County.

(g) Councillor Sernecky

- No meetings to report.

8. Minutes:

(a) Stettler Waste Management Authority Meeting of June 17, 2016

(b) Stettler Wellness Network Minutes of June 16, 2016

Motion 16:07:09

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) None

11. Correspondence:

(a) McMan/Parent Link BBQ & Open House – July 20

Motion 16:07:10

Moved by Councillor Nolls that correspondence item 11(a) be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

Motion 16:07:11

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:20 p.m.

Mayor

Assistant CAO