

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JANUARY 17, 2017 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor Dick Richards  
  
Councillors A. Campbell, D. Bachman, W. Brown & M. Fischer  
  
CAO G. Switenky  
Assistant CAO S. Gerlitz  
Director of Parks and Leisure Services L. Penner  
  
Press (3)

**Absent:** Councillor S. Nolls

**Call to Order:** Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 17:01:12** Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held January 3, 2017

**Motion 17:01:13** Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on January 3, 2017 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the January 3, 2017 Meeting Minutes

None

(c) Minutes of the Committee Meeting of January 10, 2017

**Motion 17:01:14** Moved by Councillor Brown that the Minutes of the Committee Meeting held on January 10, 2017 be approved as presented.

MOTION CARRIED  
Unanimous

(d) Business Arising from the January 10, 2017 Committee Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Brenda Esquirol, Treasurer & Winnie Bissett, Executive Director re: 2017 Heartland Youth Centre Budget

This item was dealt with later in the meeting.

(b) 7:00 P.M. re: Stettler & District Handibus Society 2017 Budget – Judy McKnight Program Coordinator & Cindy MacDonell, Chairperson

This item was dealt with later in the meeting.

6. Administration: (a) Memo re: 2016 Capital Budget – 11 ft. Turf Mower

CAO G. Switenky explained that Council approved \$120,000 in the 2016 Capital budget for the replacement of the John Deere 11 ft. turf mower. The mower is a 2008 model with 2471 hours.

Director of Parks and Leisure Services L. Penner advised that tenders were received on December 14, 2016 by the Toro Dealer (Oak Creek Golf and Turf) and by the John Deere Dealer (Cervus Equipment). Future Ag. declined bidding as they had no mowers suitable. A summary of the tenders are as follows:

John Deere (Cervus Equipment)  
\$74,150.98 + GST - Warranty 2 years

Toro (Oak Creek Golf and Turf)  
\$77,870.50 +GST - Warranty 2 years

General discussion took place regarding the evaluation of the mowers:

Director of Parks and Leisure Services noted that the Town of Stettler currently operates similar models from each supplier John Deere and Toro and highlighted some of the operational variances between both models:

- The Town of Stettler operators, after trying each machine, feel the Toro has much better controls and a much faster cutting speed. The Toro has a multifunctioning hydrostatic drive causing very smooth transitions when slowing down, turning around objects and steering along buildings.
- The Toro transportation speed is 2 miles per hr. faster.
- The Toro Mower can mow a 0 degree uncut circle without wheel brakes.
- The Toro mowers have been designed with easy access for service operations.
- The Toro has a specified reversible cooling fan for blowing the radiator clean during operation. The operator is not required to get off and clean the radiator during the day of mowing.

Director of Parks and Leisure Services L. Penner advised that the residual value of the existing mower is estimated to be in the \$10,000 range and the trade-in value would be lower. Therefore, the Parks and Leisure Department recommends that the Town of Stettler keep the existing John Deere mower and lower the cutting decks for sports field cutting/playability.

**Motion 17:01:15**

Moved by Councillor Fischer that the Town of Stettler Council award the purchase of the Toro mower from Oak Creek Golf and Turf for \$77,870.50 excluding GST with funding from the 2016 Capital Budget.

MOTION CARRIED  
Unanimous

(b) Bank Reconciliation as of December 31, 2016

Motion 17:01:16

Moved by Councillor Campbell that the Town of Stettler Council approve the Bank Reconciliation as of December 31, 2016 as presented.

MOTION CARRIED  
Unanimous

(c) Meetings

- Monday, January 30 – 2017 Capital Budget – Council Deliberations (3:30pm)
- Tuesday, February 7 – Council
- Tuesday, February 14 – Committee Meeting
- Tuesday, February 21 – Council
- Tuesday, March 7 – Council
- Tuesday, March 14 – Committee Meeting
- Tuesday, March 21 - Council

(d) Accounts Payable in the amount of \$144,699.32

Motion 17:01:17

Moved by Councillor Brown that Accounts Payable in the amounts of \$126,966.38, & \$17,732.94 for the period ending January 13, 2017 for a total amount of \$144,699.32 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Jan 6 - Town Office
- Jan 10 - Board of Trade  
- Committee
- Jan 11 - Strategic Planning
- Jan 13 - Town Office  
- Met with Golf Course  
- Met with Scotia Bank

(b) Councillor Bachman

- Jan 11 - Strategic Planning
- Jan 16 - FCSS

(c) Councillor Brown

- Jan 5 - HBC
- Jan 10 - Downtown Park re: East Wall  
- Committee
- Jan 11 - Strategic Planning

(d) Councillor Campbell

- Jan 10 - Committee
- Jan 11 - Strategic Planning

(e) Councillor Fischer

- Jan 7 - Christmas banquet and program of P&H Elevator Preservation Society
- Jan 10 - Met with CAO & Assistant CAO re: SRC upgrades progress  
- Committee
- Jan 11 - Strategic Planning

- Jan 12 - Architect/Engineers re: SRC
- Campus Alberta Strategic Planning

(f) Councillor Nolls

- No report – absent from meeting.

5. Delegations:

(a) 6:45 P.M. – Brenda Esquirol, Treasurer & Winnie Bissett, Executive Director re: 2017 Heartland Youth Centre Budget

Heartland Youth Centre Treasurer, Brenda Esquirol, Executive Director, Winnie Bissett and HYC members Hayley Fawcett, Moira Young-Cattoni & Josh Tyhy entered the meeting at approximately 6:45 p.m.

Mayor Richards welcomed delegation members to the meeting.

B. Esquirol highlighted the HYC 2017 Budget as follows:

- Heartland Youth Centre is home to the Boys and Girls Club and Big Brothers Big Sisters programs that offer services and activities to youth ages 6-18 from the Town and County of Stettler.
  - 270 registered members ages 6-18
- HYC Adult Volunteers
  - 9 Board members
  - 97 fundraising volunteers
  - 27 Big Brother, Big Sister, Mentors, Rainbow Facilitators
  - 26 Boys and Girls Club activities
- HYC Teen Volunteers
  - 16 Junior leaders
  - 27 Teen members involved in service to club and community
- Programs
  - Afterschool programs
  - Club programs Zone - boys age 9-11, Spark girls age 9-11, Torch age 12-14, Keystone age 14-18
  - Teen programs – Drop-in, Junior leadership, Teen Work Experience
  - Holiday programs - RAD (Summer Program), Teen Trips, Spring Break, Teachers Convention, PD Day Camps
  - Big Brothers Big Sisters

The 2017 HYC Budget includes \$40,000 in Municipal support.

Highlights of 2017 Budget:

2017 Budget

Total Revenue -	\$87,700
Total Expense -	\$306,814
Fundraising -	\$127,700
Surplus/ (deficit)	(\$91,414)

Mayor Richards summarized the discussion by indicating that financial contribution from the Town of Stettler in partnership with the County of Stettler No. 6 is meant to enhance the sustainability of the Heartland Youth Centre which is a very worthwhile community organization.

Mayor Richards expressed Council's appreciation for the efforts of the Board and Staff, and for the valued services the Heartland Youth Centre provides in Stettler.

**Motion 17:01:19**

Moved by Councillor Brown that the Town of Stettler Council accept the Heartland Youth Centre 2017 Operating Budget as presented. And further approves that a contribution to the HYC in the amount of \$40,000 be included in the Town's 2017 Operating Budget.

MOTION CARRIED  
Unanimous

Mayor Richards thanked delegation members for attending the meeting and presenting their 2017 HYC Budget.

Delegation members departed the meeting at 7:00 p.m.

(b) 7:00 P.M. re: Stettler & District Handibus Society 2017 Budget – Judy McKnight Program Coordinator & Cindy MacDonell, Chairperson

J. McKnight, Coordinator and C. MacDonell, Chairperson of the Stettler & District Handibus Society entered the meeting at approximately 7:00 p.m.

Mayor Richards welcomed J. McKnight and C. MacDonell to the meeting.

J. McKnight highlighted the Stettler & District Handibus Society 2017 Budget as follows:

	<u>2017 Budget</u>	<u>2016 Budget</u>	<u>Notes</u>
Total Revenue	\$106,014	\$110,914	decrease in passenger fares
Total Expense	\$128,958	\$124,618	increase in wages & benefits
Surplus/ (Deficit)	(\$22,944)	(\$13,704)	

J. McKnight advised that overall ridership is down and the larger van will need replacing soon.

General discussion took place regarding potential FCSS funding referred to in 2016. It was noted that FCSS mandate does not include Transportation which is a Provincial Mandate.

Members of Council expressed their great appreciation for the quality of life value that the Handibus (& van) provides to residents in our community on an affordable basis.

**Motion 17:01:20**

Moved by Councillor Fischer that the Town of Stettler Council accept the Stettler & District Handibus Society 2017 Operating Budget as presented, and further approves that a contribution to the Handibus Society in the amount of \$20,000 be included in the Town's 2017 Operating Budget.

MOTION CARRIED  
Unanimous

Mayor Richards thanked delegation members for attending the meeting and presenting their 2017 Stettler & District Handibus Society Budget.

Delegation members departed the meeting at 7:10 p.m.

8. **Minutes:** (a) Stettler Regional Board of Trade Meeting of December 20, 2016

**Motion 17:01:18**

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED  
Unanimous

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) None

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

**Motion 17:01:21**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:20 p.m.

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Mayor

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Assistant CAO