

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JUNE 19, 2012 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor Dick Richards

Councillors A. Campbell, D. Bachman, M. Fischer & P. Simons

Assistant CAO G. Switenky  
Corporate Secretary C. Smith  
Board of Trade Executive Director, A. Brown

Press (1)

**Absent:** Councillors L. Thorogood & S. Wildeboer  
CAO R. Stoutenberg

**Call to Order:** Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 12:06:14** Moved by Councillor Fischer to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held June 5, 2012

**Motion 12:06:15** Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on June 5, 2012 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the June 5, 2012 Meeting Minutes

None

(c) Minutes of the Committee of the Whole Meeting held June 12, 2012

**Motion 12:06:16** Moved by Councillor Bachman that the Minutes of the Committee Meeting of Council held on June 12, 2012 be approved as presented.

MOTION CARRIED  
Unanimous

(d) Business Arising from the June 12, 2012 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Committee Recommendation

Assistant CAO, G. Switenky advised that at the June 12, 2012 Committee Meeting Town Council discussed appointing a representative to the Stettler & District Ag. Society Board of Directors.

**Motion 12:06:17**

Moved by Councillor Fischer that the Town of Stettler Council appoint Councillor Darcy Bachman as the representative to the Stettler and District Ag. Society Board of Directors.

MOTION CARRIED  
Unanimous

(b) Notice – July 18 – 11:00 am-1:00 pm – SRC Walk-Thru

Assistant CAO, G. Switenky advised that the SRC walk-thru will be held on Wednesday, July 18, 2012 from 11:00 am – 1:00 pm. Town and County Council and Administration to attend.

(c) Memo re: Toilet Replacement Program – Rebate Request

Assistant CAO G. Switenky explained that an application was received from a rental homeowner for the replacement of 3 toilets under the Toilet Replacement Program.

Administration reviewed the application for validity and determined that it did not meet the criteria of the program as purchased “locally” and denied the application.

The homeowner wrote a letter asking Council to interpret/define “purchased locally”. The contractor hired to do the plumbing has held “Out-of-Town” business licenses for the past several years. At the time of the application the contractor did not have a current out-of-Town business license, but one was purchased after the application was denied.

This application prompted Administration to review the program.

**History of the Program:**

Homeowners of homes built before January 2007 are eligible to receive a rebate to replace the traditional 13 and 20 litre toilets with low flow toilets:

- \$50 for a 6 litre low flow toilet
- \$100 for 3/6 litre dual flush toilet

Applicants must purchase the toilets locally and include a copy of the receipt, have a utility account in good standing, and purchase a toilet from the list of approved toilets.

The list of approved toilets is based on the Canadian Water and Wastewater Association (CWWA) approval list which is current as of 2009. No changes are required to update our list of eligible toilets at this time.

Administration has recommended options for Council to consider for the application received:

1. Confirm the definition of purchased locally to within Town businesses, and deny the application.
2. Revise the definition of purchased locally to include in Town and out of Town business license holders, and approve the application.
3. Approve this specific application based on the information presented by the homeowner.

Discussion ensued respecting the interpretation/intention of "local" in the policy. Council discussed local being a local store where the local merchant benefits, pays local property taxes or has a local Town or County Business License.

**Motion 12:06:18**

Moved by Councillor Simons that the Town of Stettler Council after re-considering a request from Mark Bradford, approves his present application for three (3) toilet replacement rebates. And further directs Administration to bring forward amendments to the Toilet Replacement Program Policy to address the definition respecting "Are to be purchased locally" as being from a vendor/contractor in possession of a valid Town or County of Stettler Regular Business License and does not include a vendor/contractor with an out-of-Town business license.

MOTION CARRIED

Opposed: Councillor Bachman

Assistant CAO G. Switenky advised that an amended Toilet Replacement Program Policy V1-5(a) will be brought back to the next Council Meeting.

(d) Memo re: Joint Town/County Pancake Breakfast

Assistant CAO G. Switenky explained that the annual Stettler Parade will be held on Friday, August 17 at 4:00 p.m. In conjunction with the parade there will be a pancake breakfast hosted by the Town and County on Sunday, August 19.

Six of the County Councillors have committed to helping with the breakfast. We will need Town Council and staff to also assist with the breakfast.

Volunteers will need to arrive at the Ag. Society by 7:30 a.m. on Sunday, August 19, 2012 with the breakfast starting at 9:00 a.m.

It was mutually agreed C. Smith would send out an email reminding Town Council of the Joint Town/County Pancake breakfast on August 19, 2012 and coordinate attendees.

(e) Memo re: Hwy 12 East Commercial Development

Assistant CAO G. Switenky explained that in May 2011 the Town of Stettler, the County of Stettler and the developer came to an agreement for the Hwy 12 East Commercial Development of nine (9) Highway Commercial Lots. The developer required to enter into a Development Agreement with the Town and County to address municipal services and offsite levies.

An agreement was made that the Town would allow the developer to pay the offsite levies upon the sale or development of each of the nine (9) Highway Commercial properties (same arrangement as previously given to Hwy 12 West Development).

In order for the developer to proceed the Town and County require an executed Development Agreement. Over the past couple of weeks the Town has been working with Brownlee LLP to finalize the document and sort out any errors or omissions.

This information was accepted for information purposes only.

(f) Memo re: Alberta Weed Act Appeal Panel Members

Assistant CAO G. Switenky advised that per the Alberta Weed Control Act, S.O.A. 2008, Chapter W-5.1, Section 19: "A local authority shall establish, at least annually, an independent appeal panel to determine appeals of inspector's notices, local authority's notices and debt recovery notices".

On May 15, 2012 Councillors Simons, Bachman & Wildeboer were appointed as elected officials to sit on the Alberta Weed Act Appeal Panel. Will Brown and John Leard from the Heartland Beautification Committee have volunteered to sit as members-at-large on this panel.

**Motion 12:06:19**

Moved by Councillor Campbell that the Town of Stettler Council appoint Will Brown and John Leard from the Heartland Beautification Committee to sit as members-at-large on the Alberta Weed Act Appeal Panel.

MOTION CARRIED  
Unanimous

(g) Memo re: Local Authorities Election Act

Assistant CAO G. Switenky explained that the province is asking Albertans for their opinion on when and how often civic elections should be held. He explained that some of the major ideas include moving to four-year terms instead of three-year terms for local elected officials and having local elections in the spring instead of the fall.

It was the consensus of Council that this survey be completed on an individual basis, if interested.

The survey was presented for information purposes.

(h) Bank Reconciliation as of May 31, 2012

**Motion 12:06:20**

Moved by Councillor Fischer that the Bank Reconciliation as of May 31, 2012 be accepted as presented.

MOTION CARRIED  
Unanimous

(i) Accounts Payable in the amount of \$426,403.51

**Motion 12:06:21**

Moved by Councillor Bachman that Accounts Payable in the amounts of \$160,665.81 & \$265,737.70 for the period ending June 14, 2012 for a total amount of \$426,403.51 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- June 6 - Luncheon with County Reeve, CAO and R. Stoutenberg.
- Tim Horton's Camp Day.

- June 7 - Seniors Week Celebration at the SRC.
- June 8 - Town Office.
- June 12 - Committee of the Whole Meeting.
- June 13 - Ted Connor Memorial Golf Tournament.
  - Physician Recruitment Meeting.
- June 18 - Ambulance Board Meeting.
- Was presented a doll for the "Child Well-Being Initiative" from the Alberta Women of the United Church of Canada. The doll is a symbol of their belief that they can eliminate child poverty.

(b) Councillor Bachman

- June 9 - Attended Bashaw Parade.
- June 12 - Committee of the Whole Meeting.
- June 14 - Library Board Meeting.
- June 18 - FCSS Meeting.

(c) Councillor Campbell

- June 6 - Canadian Badlands Meeting.
- June 8 - J. Hayden Golf Tournament.
- June 14 - Battle River Watershed Alliance Meeting.
- June 18 - Shaw/Rodeo Meeting.

(d) Councillor Fischer

- June 6 - FCSS update and cheque signing.
  - Senior Week lunch at Willow Creek.
  - Campus Alberta.
- June 7 - Senior Week Activity at the SRC.
- June 11 - Met with Planning & Development Officer re: SRC seniors floor planning.
- June 12 - Committee of the Whole Meeting.
- June 13 - Age Friendly Workshop in Camrose.
- June 18 - FCSS Meeting.

(e) Councillor Simons

- June 7 - Beautification Committee Meeting.
  - Senior's Week at the SRC.
- June 11 - Meeting with Aubrey Brown and parents re: PAC issues.
- June 12 - Committee of the Whole Meeting.
- June 13 - Age Friendly Workshop in Camrose.
- June 15 - Attended Outreach School Graduation.
- June 18 - Ambulance Meeting. Councillor Simons advised that the Summer Villages would like to change the voting structure to allow them to vote at some capacity on the Ambulance Association. This item to be discussed further at the July 3, 2012 Council Meeting.

(f) Councillor Thorogood

- No report – absent from meeting.

(g) Councillor Wildeboer

- No report – absent from meeting.

8. Minutes:

- (a) Stettler Town & County Airport Board Meeting of June 1, 2012
- (b) Stettler Town & Country Museum Meeting of April 16, 2012

- (c) Heartland Beautification Committee Meeting of June 7, 2012

**Motion 12:06:22**

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, items 8(a) to 8(c) inclusive as presented.

MOTION CARRIED  
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Invitation to Stettler's Parade and Dignitary Luncheon, August 17, 2012

It was agreed that Council Members would attend the Stettler Parade and Dignitary luncheon on August 17, 2012.

- (b) Invitation to Halkirk's Centennial Parade – July 7, 2012

It was noted that Mayor Richards would check his schedule to attend Halkirk's Centennial Parade on July 7, 2012 and if not Councillor Campbell would attend.

- (c) World Elder Abuse Awareness Day

**Motion 12:06:23**

Moved by Councillor Simons that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) There was no In-Camera Session at this Meeting
14. **Adjournment:**

**Motion 12:06:24**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:26 p.m.

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Mayor

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Assistant CAO