

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
FEBRUARY 14, 2017

Present: Mayor D. Richards, Councillors M. Fischer, D. Bachman, W. Brown, A. Campbell & S. Nolls

Assistant CAO S. Gerlitz
Office Administrator L. Tait
Director of Parks & Leisure Services L. Penner
Aquatic Manager S. Dodd
Corporate Secretary C. Smith

Absent: CAO G. Switenky

Call to Order: Mayor D. Richards called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

5(a) None

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. Policy II-4(c) – Employee Hiring and Employment Process

Mayor Richards welcomed L. Penner, S. Dodd & L. Tait to the meeting.

Assistant CAO S. Gerlitz opened the discussion and thanked L. Penner, S. Dodd & L. Tait for their commitment and research on clarifying and updating the Employee Hiring and Employment Process Policy.

Assistant CAO S. Gerlitz explained that Policy II-4(c) has been amended to establish practices, procedures, and conditions relevant to the selection and employment of personnel. The Town of Stettler is committed to ensuring that employment opportunities, including advancement for current employees, are open to all qualified applicants on the basis of their experience, abilities and qualifications and that the selection process is conducted in a fair, transparent, consistent and equitable manner.

Mayor Richards commended the staff and summarized the discussion by indicating that this policy has continuity and is a fair and consistent treatment of all employees across the organization.

Moved by Councillor Fischer that the Committee of the Whole recommends that the Town of Stettler Council approve Policy II-4(c) – Employee Hiring and Employment Process as amended to change the wording in the second last paragraph to read: no adverse reflection “upon” instead of “against”.

MOTION CARRIED
Unanimous

Corporate Secretary C. Smith departed the meeting at 4:36 pm.

4. In-Camera

- a. Labor – FOIPP – Section 17 – Disclosure Harmful to Personal Privacy
- b. Banking Tender – FOIPP – Section 16 – Disclosure Harmful to Business Interests of a Third Party

Moved by Councillor Brown that the Committee of the Whole proceed into an In-Camera Session with the Assistant CAO, Director of Parks & Leisure Services, Office Administrator & Aquatic Manager present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 4:36 p.m.

Moved by Councillor Bachman that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 5:15 p.m.

Moved by Councillor Brown that the Committee of the Whole recommends that the Town of Stettler Council approve the Stettler Swimming Pool L1, L2, L3, Head Life Guard and Pool Programmer salary grid positions as amended and eliminate the Assistant Pool Manager position effective January 1, 2017.

MOTION CARRIED
Unanimous

Moved by Councillor Bachman that the Committee of the Whole recommends that the Town of Stettler Council accept the TD Canada Trust banking proposal for the period March 1, 2017 to February 28, 2020 with the option of a 2-year extension.

MOTION CARRIED
Unanimous

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5. Additions

a. None

6. Adjournment

Moved by Councillor Campbell that the Committee of Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 5:16 p.m.

Mayor

Assistant CAO