

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, SEPTEMBER 6, 2016 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor Dick Richards

Councillors D. Bachman, W. Brown, M. Fischer & S. Nolls

CAO G. Switenky  
Assistant CAO S. Gerlitz  
Director of Operations M. Robbins  
Director of Planning and Development L. Graham  
Director of Parks and Leisure Services L. Penner

Press (2)

**Absent:** Councillor A. Campbell

**Call to Order:** Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 16:09:01** Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held August 16, 2016

**Motion 16:09:02** Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on August 16, 2016 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the August 16, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:35 P.M. – Stettler Scorpions – Bantam AA – Tier 5 Provincial Champions

Team players from the Stettler Scorpions Bantam AA ball team with coaches and parents entered the meeting at approximately 6:35 p.m.

Mayor Richards welcomed the 2016 Stettler Scorpions Bantam AA – Tier 5 Provincial Champion players, coaches and parents to the meeting.

Mayor Richards recognized and congratulated the Stettler Scorpions Bantam AA ball team for representing Stettler and for winning the 2016 Bantam AA – Tier 5 Provincial Championship held in Stettler, AB on July 31, 2016.

Head Coach Zach Armstrong individually introduced their players, assistant coaches and managers in attendance. They further thanked their managers, assistant coaches, players and parents for their support and effort throughout the year.

Mayor Richards thanked the players, coaches and parents for representing Stettler with class, and for their effort in successfully winning the provincial title.

Mayor Richards temporarily recessed the meeting at 6:38 p.m. to allow Council Members to individually congratulate and speak to the players, coaches and parents in attendance. Group photos with the Championship Trophy were taken.

Snacks and refreshments were provided.

Delegation members departed the meeting at 6:48 p.m.

Mayor Richards reconvened the meeting at 6:48 p.m.

6. **Administration:** (a) **Tax Sale Property – 5013-50 Avenue**

CAO G. Switenky advised that the downtown property has gone through the tax sale process. The property was not sold during the public auction held October 14, 2014. The Town of Stettler has also been working on an unsightly property clean-up order on the property. A court order for the demolition of the building was received June 24, 2015 and the work was completed under the direction of the Town in September 2015. May 31, 2016 - Total Bill of Costs submitted and approved by the Justice was \$32,285.28, the owner had until June 30, 2016 to provide payment, no action taken by owner. The total cost of demolition of the building will be added to the property taxes. The Town of Stettler is now in a position to take title of the property under the tax sale process and sell the property.

**Motion 16:09:03**

Moved by Councillor Fischer that the Town of Stettler acquire title to Lot Pt. 32 Block 7 Plan 6217AH under Section 424 of the Municipal Government Act.

MOTION CARRIED  
Unanimous

**Motion 16:09:04**

Moved by Councillor Bachman That the Town of Stettler offer Lot Pt. 32, Block 7 Plan 6217AH for sale as close as reasonable to market value as per Section 425(1) of the Municipal Government Act.

MOTION CARRIED  
Unanimous

(c) **West Stettler Park – Bridge Updates**

Director of Parks and Leisure Services L. Penner advised that the bridges in West Stettler Park were installed 33 years ago. Recently with the addition of the new Kinette playground a number of safety concerns have been received requesting better railings. An inspection of the current bridges was done by IJD Inspection Services, under the building code, requirements for bridge railings, both bridge railings are sufficient.

Parks and Leisure Services have interviewed several park users and have found that most people have a fear of kids or dogs exiting the bridge under the current rail.

The following options were discussed by Council:

- Option 1: Using the building code requirements for deck railings and stairs; welding balusters or spindles the full length of both rails. Costs: - Manson's Welding quote \$7908.00 per bridge.
- Option 2: Using pre-engineered chain link fence to stretch the full length of both rails. The chain-link would be plastic coated brown so it would blend into its surroundings. Chain-link fence would be wire through existing hand rails. Costs:
  - Tru-fence supply and install brown chain-link mesh on both bridges - \$1373 + \$68.65 (GST) = \$1441.65
  - Mustang Fencing supply and install brown chain-link mesh on both bridges - \$2200 + \$110 (GST) = \$2310

General discussion took place regarding the following:

- The need for temporary or permanent fencing. L. Penner noted that the fencing would be permanent, that the chain-link fencing would include a wire along the bottom that could not be kicked out.
- The number of complaints that have been received. L. Penner advised that approximately 10 "complaints" have been received. Also the Parks Department have talked to several users of the new Kinette playground that have expressed their concern with the safety of the bridge, children having to walk across the bridge between the spray park and the playground.
- The bridges within West Stettler Park have been used by many Stettler residents enjoying the natural surroundings of the park including the pond, stream, birds and wildlife.
- Safety of the public is held to the highest regard, and Council does not want to undermine any of the criticisms received regarding the safety of the bridges.
- Would a chain-link fence take away from the natural aesthetics of the park, while making the bridges look institutional?
- Where does the safety of the public using West Stettler Park start and end? Should a fence be erected around the entire pond to keep individuals from entering the water?
- Younger children should be accompanied by a parent/guardian when using the bridge

Mayor Richards summarized the discussion by indicating that the issue of placing a chain-link fence on the bridges is not a monetary issue and the safety of our residents is most important as well as the use and enjoyment of this natural park by all residents of Stettler.

Following discussion Council agreed to direct Administration to provide Mayor Richards with a summary of all the "complaints" that have been submitted for further follow-up and to contact the Kinette Club to see if they have received any complaints regarding the safety of the bridges.

Director of Parks and Leisure Services L. Penner left the meeting at 7:12pm.

(d) Meeting Dates

- Tuesday, September 13 – Committee Meeting
- Tuesday, September 20 – Council Meeting
- Tuesday, October 4 – Council Meeting
- Wednesday – Friday, October 5-7 – AUMA Convention in Edmonton
- Tuesday, October 11 – Committee Meeting
- Tuesday, October 18 – Council Meeting
- Tuesday, November 1 – Council Meeting
- Tuesday, November 8 – Committee Meeting
- Tuesday, November 15 – Council Meeting
- [Monday, November 28 – Regional Water Meeting – 2017 Water Rates \(1:00pm\)](#)
- [Tuesday, November 29 – 2017 Interim Budget – Council Deliberations \(3:30pm\)](#)
- Tuesday, December 6 – Council
- Tuesday, December 13 – Committee Meeting
- Tuesday, December 20 – Council
- Tuesday, January 3 – Council
- Tuesday, January 10 – Committee Meeting
- [Wednesday, January 11 – 2017 Strategic Planning Workshop – \(3:30pm\)](#)
- Tuesday, January 17 – Council
- [Tuesday, January 31 – 2017 Capital Budget – Council Deliberations \(3:30pm\)](#)

(e) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

**Motion 16:09:05**

Moved by Councillor Brown that the Town of Stettler accept the CAO Report for the month of August.

MOTION CARRIED  
Unanimous

(f) Bank Reconciliation as of July 31, 2016

**Motion 16:09:06**

Moved by Councillor Nolls that the Town of Stettler Council accept the Bank Reconciliation as of July 31, 2016 as presented.

MOTION CARRIED  
Unanimous

(g) Accounts Payable in the amount of \$431,927.38

**Motion 16:09:07**

Moved by Councillor Fischer that Accounts Payable in the amounts of \$176,671.77, \$156,938.16 & \$98,317.45 for the period ending September 2, 2016 for a total amount of \$431,927.38 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Aug 19 - Town Office cheques.
- Aug 26 - Town Office cheques.

- Aug 29 - Ambulance Staff BBQ.
- Sept 2 - Town Office cheques and agenda approval.

(b) Councillor Bachman

- Aug 24 - Pheasant Festival.
- Aug 26 - Farewell supper for Mary, Library Manager.
- Aug 30 - Special Library Meeting re: New Hire.
- Sept -

(c) Councillor Brown

- No meetings to report.

(d) Councillor Campbell

- No report – absent from meeting.

(e) Councillor Fischer

- Sept 5 - Attended Fly-In Breakfast at Stettler Airport.

(f) Councillor Nolls

- No meetings to report.

8. Minutes:

(a) PAC Meeting of May 31 2016

**Motion 16:09:08**

Moved by Councillor Brown that the Town of Stettler Council accept the minutes, items 8(a) as presented.

MOTION CARRIED  
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) 2085-16 re: Cemetery Bylaw (2<sup>nd</sup> & 3<sup>rd</sup> Reading)  
1<sup>st</sup> Reading – July 19 / Advertising July 27 & August 3 /  
Comment Date – August 19

Mayor Richards explained that Bylaw 2085-16 is to provide for the care, control and regulation of the Lakeview Cemetery.

Assistant CAO advised that first reading for Bylaw 2085-16 was passed on July 19, 2016 and that the bylaw was advertised on July 27 & August 3 with a comment date of August 19. No Comments have been received.

**Motion 16:09:09**

Moved by Councillor Nolls that the Town of Stettler Council give second reading to Bylaw 2085-16 as presented.

MOTION CARRIED  
Unanimous

**Motion 16:09:10**

Moved by Councillor Bachman that the Town of Stettler Council give third and final reading to Bylaw 2085-16 as presented.

MOTION CARRIED  
Unanimous

(b) 2086-16 re: Business License Bylaw (3 readings)

Mayor Richards explained that Bylaw 2086-16 is to amend Bylaw 1807-99 as follows:

1. That Section 3 (c) of Bylaw 1807-99 shall be and is hereby amended by adding the following:

XI for a Cemetery Monument/Memorial Business where a Monument Permit is required and a Permit Fee is paid to the Town of Stettler for the installation, replacement, or repair of Monuments or Markers in the Lakeview Cemetery in the Town of Stettler.

**Motion 16:09:11**

Moved by Councillor Fischer that the Town of Stettler Council give first reading to Bylaw 2086-16 as presented.

MOTION CARRIED  
Unanimous

**Motion 16:09:12**

Moved by Councillor Brown that the Town of Stettler Council give second reading to Bylaw 2086-16 as presented.

MOTION CARRIED  
Unanimous

**Motion 16:09:13**

Moved by Councillor Nolls that the Town of Stettler Council give permission for third and final reading to Bylaw 2086-16 as presented.

MOTION CARRIED  
Unanimous

**Motion 16:09:14**

Moved by Councillor Bachman that the Town of Stettler Council give third and final reading to Bylaw 2086-16 as presented.

MOTION CARRIED  
Unanimous

11. **Correspondence:**

- (a) 2016/17 Fire Services Training Program Grant
- (b) Barrhead – 2016 Property Tax Rate Comparisons
- (c) AUMA 2016 Convention – Resolutions
- (d) AUMA 2016 Convention – Agenda Package
- (e) Local Authorities Election Act Discussion Guide
- (f) Code of Conduct Regulation Discussion Guide
- (g) Public Participation Regulation Discussion Guide
- (h) Provincial Climate Leadership Engagement with Municipalities – September 14 & 15, 2016
- (i) AUMA - AUMA – Leduc has the largest rooftop solar system in Western Canada
- (j) AUMA – CNRL asks for 30% property tax cut, says levies could lead them to abandon wells early

- (k) AUMA News Release - New funding agreement a critical step for infrastructure investments

**Motion 16:09:15**

Moved by Councillor Fischer that correspondence items 11(a) to 11(k) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. Items Added:

- (a) None

13. In-Camera Session:

- (a) Land Matter – Drainage (Section 17 – FOIP)

**Motion 16:09:16**

Moved by Councillor Brown that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera item.

MOTION CARRIED  
Unanimous at 7:37 p.m.

**Motion 16:09:17**

Moved by Councillor Brown that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED  
Unanimous at 8:04 p.m.

**Motion 16:09:18**

Moved by Councillor Fischer that in light of preserving Town of Stettler roadway and utility infrastructure located in the vicinity of 50A Avenue and 62<sup>nd</sup> Street, the Town of Stettler Council agree to proactively undertake the following:

1. Geotechnical Evaluation, including soil sampling and ground water analysis with a budget impact of \$10,000 - \$15,000 with funding to come from the 2016 Operation Budget.
2. Inspection and Hydrostatic Testing of Cistern located on private property, with landowner consent, with a budget impact of \$2,000 with funding to come from the 2016 Operational Budget.

14. Adjournment:

**Motion 16:09:19**

Moved by Councillor Fischer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 8:05 p.m.

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Mayor

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Assistant CAO