

**Summer Village of White Sands  
Organizational Meeting  
August 19<sup>th</sup>, 2016 at 9:00 am  
Village Hall**

**Agenda**



1. Call to Order
2. Review of Minutes
  - a) Minutes of the Organizational Meeting of Council held on August 29<sup>th</sup>, 2015 2-4
4. Appointment of Chief Elected Official (Mayor)
5. Appointment of Deputy Chief Elected Official(s) Terms
6. Appointment of Representatives of Council and Members at Large to Boards and Committees. 5-6
7. Establishment of Council Meeting Dates and Times
  - a) Notice of upcoming Council Meetings will be posted in the meeting agenda's on the website
8. Appointment of Signing Officers for the Summer Village
9. Committee Meeting Attendance Per Diem for Elected Officials
10. Adjournment

**Minutes of the Organizational Meeting  
Of the Summer Village of White Sands Council  
Held on Saturday, August 29, 2015**

**Present:** Councillor Lorne Thurston, Councillor Colin Adair & Councillor Barry Guenette, Chief Administrative Officer Graham Scott, Laurie Tait

**Absent:** None

1. **Call to Order:** Councillor Lorne Thurston called the meeting to order at 11:20 a.m.

**Agenda Additions/Approval**

**Motion 15:08:01** Moved by Councillor Guenette to approve the agenda as presented

Motion Carried - Unanimous

2. **Review of Minutes**

- (a) Minutes of the Organizational Meeting of Council held on August 23, 2014

A copy of the minutes was presented for informational purposes only.

4. **Appointment of Chief Elected Official (Mayor)**

Sections 150(2) and 159 of the *Municipal Government Act* require the Council of a Summer Village to APPOINT a Chief Elected Official (Mayor) from amongst the Council Members annually at the Organizational Meeting.

CAO Scott called for nominations for the appointed position of Mayor.

Councillor Adair nominated Councillor Thurston for the position of Mayor.

CAO Scott called a 2<sup>nd</sup> and 3<sup>rd</sup> time for nominations.

No further nominations were received.

CAO Scott declared Councillor Thurston to be the appointed Mayor of the Summer Village of White Sands, subject to ratification by Council resolution.

**Motion 15:08:02** Moved by Councillor Adair that Council of the Summer Village of White Sands appoint Councillor Thurston to be the Chief Elected Official (Mayor) as required by Sections 150 and 159 of the *Municipal Government Act*.

Motion Carried - Unanimous

Mayor Thurston assumed the chair as required by Section 159(2) of the *Municipal Government Act*.

It was noted that CAO Scott will inform Alberta Municipal Affairs, the AUMA, AAMDC, ASVA, County of Stettler and other Regional Municipalities regarding this appointment.

5. **Appointment of Deputy Chief Elected Official(s) and Terms**

Section 152(1) the *Municipal Government Act* requires the Council of a Summer Village to APPOINT one Deputy Chief Elected Official from amongst the remaining Councillors and to ensure the position is filled at all times.

It was mutually agreed that Councillors would hold the position of Deputy Mayor for six months.

**Motion 15:08:03**

Moved by Councillor Adair that the appointment to the position of Deputy Chief Elected Official (Deputy Mayor) be approved as follows:

Councillor Adair – Having served as Deputy Mayor from the beginning of August, will continue to the end of December 31, 2015 and then alternate with Councillor Guenette every six months thereafter (as per Section 9 of the *Local Authorities Election Act*).

Motion Carried - Unanimous

6. **Appointment of Representatives of Council, Members-at-Large to Boards & Committees and Professional Representatives:**

**Motion 15:08:04**

Moved by Councillor Adair that the following Board, Committee and Professional appointments be established:

Alberta Weed Control Act Appeal Panel – Members At Large – Bob Green & Michael Kierluk, (Alternates In Order Of Priority) Nicole Wright, Councillor Barry Guenette & Councillor Colin Adair and CAO Graham Scott As Secretary

Ambulance Board – Mayor Lorne Thurston & CAO Graham Scott (Alternate)

Buffalo Lake Intermunicipal Development Committee – Mayor Lorne Thurston (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette

Buffalo Lake InterMunicipal Development South Shore Plan Committee – Mayor Lorne Thurston

Buffalo Lake Management Team – Mayor Lorne Thurston

County of Stettler Housing Authority – Councillor Barry Guenette and Members-At-Large Debbie Waugh & Debbie Habberfield (Alternate)

Emergency Management Committee – Mayor Lorne Thurston and Councillors Colin Adair & Barry Guenette

Local and/or Composite Assessment Review Board – Mayor Lorne Thurston to recruit and appoint qualified Board Members as well as a qualified secretary In accordance with legislation

Regional Emergency Management – Mayor Lorne Thurston, (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette

Regional Fire Authority – Mayor Lorne Thurston & CAO Graham Scott (Alternate)

Regional Waste Management Authority – Mayor Lorne Thurston & CAO Graham Scott (Alternate)

Shirley McClellan Regional Water Services Commission – Mayor Lorne Thurston & Councillor Colin Adair (Alternate)

Subdivision & Development Appeal Board – Members At Large – Bob Green & Michael Kierluk, (Alternates In Order Of Priority) Nicole Wright, Councillor Colin Adair & Councillor Barry Guenette and CAO Graham Scott As Secretary

Auditor: As per Agreement with the Town of Stettler shall be Gitzel Krejci  
Dand Peterson Chartered Accountants

Legal Council: As per Agreement with the Town of Stettler shall be  
Brownlee LLP

Assessor: As per Agreement with the Town of Stettler shall be Municipal  
Property Consultants (2009) Ltd.

Motion Carried - Unanimous

7. **Establishment of Council Meeting Dates and Times**

Notice of upcoming Council Meetings will be posted with the agendas on the website. Selection of Council Meeting Dates and Times was tabled until next meeting.

8. **Appointment of Signing Officers for the Summer Village**

**Motion 15:08:05** Moved by Councillor Guenette that Mayor L. Thurston, Councillor C. Adair, Councillor B. Guenette, Chief Administrative Officer G. Scott and Town of Stettler CAO G. Switenky be appointed Signing Officers for the Summer Village and that one Elected Official sign together with one Non-Elected Administrator on all cheques.

Motion Carried - Unanimous

9. **Committee Meeting Attendance Per Diem at \$50.00 for Elected Officials**

**Motion 15:08:06** Moved by Councillor Adair that Summer Village of White Sands Council approves that it shall be policy to pay a meeting per diem of \$50 plus mileage to Elected Officials for attending Board & Committee meetings as representatives of the Summer Village.

Motion Carried - Unanimous

10. **Adjournment**

**Motion 15:08:07** Moved by Councillor Guenette that this Regular Meeting of the Summer Village of White Sands Council be adjourned.

Motion Carried - Unanimous  
at 11:30 a.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

**2015 - 2016**  
**Summer Village of White Sands**  
**Board & Committee Appointments**

**Alberta Weed Control Act Appeal Panel**

Members At Large – Bob Green & Nicole Wright, (Alternates In Order Of Priority) Councillor Barry Guenette & Councillor Colin Adair and CAO Graham Scott As Secretary

**Ambulance Board**

Mayor Lorne Thurston & CAO Graham Scott (Alternate)

**Buffalo Lake Intermunicipal Development Committee**

Mayor Lorne Thurston (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette

**Buffalo Lake Intermunicipal Development South Shore Plan Committee**

Mayor Lorne Thurston

**Buffalo Lake Management Team**

Mayor Lorne Thurston

**County Of Stettler Housing Authority**

Councillor Barry Guenette and Members-At-Large Debbie Waugh & Debbie Habberfield (Alternate)

**Emergency Management Committee**

Mayor Lorne Thurston and Councillors Colin Adair & Barry Guenette

**Local And/Or Composite Assessment Review Board**

Mayor Lorne Thurston to recruit and appoint qualified Board Members as well as a qualified secretary In accordance with legislation

**Regional Emergency Management**

Mayor Lorne Thurston, (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette

**Regional Fire Authority**

Mayor Lorne Thurston & CAO Graham Scott (Alternate)

**Regional Waste Management Authority**

Mayor Lorne Thurston & CAO Graham Scott (Alternate)

**Shirley McClellan Regional Water Services Commission**

Mayor Lorne Thurston & Councillor Colin Adair (Alternate)

**Subdivision And Development Appeal Board**

Members At Large –Bob Green & Nicole Wright, (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette and CAO Graham Scott As Secretary

**draft 2016 - 2017**  
**Summer Village of White Sands**  
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Secretary – CAO Graham Scott

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Mayor Lorne Thurston

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