



Heartland Beautification Committee Agenda June 2, 2011 at 11:45am Town Office Board Room

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 - (a) Banners
 - (b) Community Gardens
 - (c) Communities in Bloom 9 & Handouts
 - (d) Median at Junction of Hwy 12 & 56
 - (e) Increase Awareness of Committee and Projects & Encouraging Youth Volunteers to participate
 - (f) Trade Show
 - (g) Spring Plant Exchange
 - (h) Education on Home Composting for Town Residents
 - (i) Container & In Ground Gardening Contest
 - (j) Streetscape on Main Street
 - (k) Off Season Beautification Opportunities
7. Additions
8. Next Meeting: September 1, 2011
9. Adjournment

"Keeping Stettler Clean and Green"

**MINUTES OF THE HEARTLAND BEAUTIFICATION COMMITTEE MEETING
May 5, 2011**

Present: Chairperson Rob Spencer, Councillor Steve Wildeboer, Director of Parks & Leisure Services Lee Penner, Planning & Development Clerk Dara Green, Sue Anne Hennessey, Sherry Larter, Gertie Thieme, Will Brown and Visitor Marilyn Crow Shuman.

Call to Order: Chairperson Rob Spencer called the meeting to order at 12:10 p.m.

1. **Additions/Agenda Approval**

Moved by Chairperson Rob Spencer to approve the agenda as presented.

MOTION CARRIED
Unanimous

2. **Confirmation of the April 7, 2011 HBC Meeting Minutes**

Moved by Chairperson Rob Spencer that the Minutes of the April 7, 2011 Heartland Beautification Committee Meeting be approved.

MOTION CARRIED
Unanimous

4. **Business Arising**

Director of Parks & Leisure Lee Penner discussed the use of recycling baskets that attach to garbage bins for Main Street. He stated that the high school was considered to construct them but did not have the materials to powder coat the metal which would prevent the metal from leaving rust marks on the garbage bins. He proposed that the committee use Park N Play Design Co. Ltd. as suppliers for the attachable recycling baskets. The baskets are priced at \$73.00 per basket not including GST, freight and installation.

Chairperson Rob Spencer stated that he would like to see the proposed recycling baskets on more than just the garbage bins on Main Street. He questioned what amount in the streetscape budget was carried over from 2010. Director of Parks & Leisure Services Lee Penner commented that it was around five thousand dollars but that it would have to be looked into to know the exact amount. Chairperson Rob Spencer noted that that extra funding left over from last year could also be used for the recycling baskets.

Moved by Sherry Larter that the committee purchase as many recycling baskets as the streetscape budget will allow, using last year's carry over from 2010 first.

MOTION CARRIED
Unanimous

Director of Parks & Leisure Services Lee Penner questioned what logo and slogan should be put on the recycling baskets.

Moved by Will Brown that "Bottles & Cans" with the HBC Logo and the slogan "Keeping Stettler Clean & Green" should be used on all of the Recycling baskets.

MOTION CARRIED
Unanimous

5. **Statement of Revenues & Expenses**

The Statement of Revenues and Expenses was presented. Chairperson Rob Spencer stated that the committee as a whole needs to allocate projects for each category that was budgeted for so that the money is used accordingly.

Moved by Chairperson Rob Spencer that the Statement of Revenues and Expenses be approved as presented.

MOTION CARRIED
Unanimous

6. **2011 Projects**

(a) Banners

Chairperson Rob Spencer suggested that there should be more 10 ft banners on the highway and that the committee would have to purchase more hardware because there would be no spares anymore. Director of Parks & Leisure Services Lee Penner stated that some spots that were originally meant for banners on Main Street were used for traffic signs instead so there are extra banners available if needed. He commented that a lot of the budget for banners would need to be used for the bucket truck to install them. Councillor Steven Wildeboer questioned if the bucket truck could still be rented for \$250. Director of Parks & Leisure Services Lee Penner said that the \$250 included all other costs as well most of the time.

Chairperson Rob Spencer indicated that he would like to see more banners around Town. Sherry Larter stated that it beautifies the Town. Director of Parks & Leisure Services Lee Penner commented that the budget for banners should be used to put up the existing banners before purchasing more and that he can get the banners installed within a month.

Sherry Larter questioned if the seasonal banners could be put up all year round. Sue-Anne Hennessey stated that even if there were just the two seasonal banners together would be good together. Director of Parks & Leisure Services Lee Penner verified that when the existing banners get put up we would have a better idea of what costs to expect. Chairperson Rob Spencer stated that committee can discuss the seasonal banners next meeting.

(b) Community Gardens

Director of Parks & Leisure Services Lee Penner affirmed that compost will be delivered to the garden this week and that there is actually an extra 40 yards of compost available for the garden this year. Additionally the garden will be rototilled and can be staked out by the end of the week.

Chairperson Rob Spencer indicated that the raised beds might be all set along the edge of the garden so that additional 10x10 plots can be added. He verified that the garden will launch May 27, 2011 at 6:30 pm. Chairperson Rob Spencer indicated that by next week the garden will be completely set up and ready for operation. He did speak to the High School who notified him that they might not be able to assemble the raised beds in time. Chairperson Rob Spencer commented that the Community Gardens Committee might need to assemble the beds themselves.

(c) Communities in Bloom

Chairperson Rob Spencer gave details about the challenge to residents' article that was put in the May newsletter and how the committee wants to encourage residents of Stettler to keep the Town clean for the upcoming Communities in Bloom Competition.

The committee reviewed the selected judges that were chosen to judge the Town of Stettler for the National Communities in Bloom Competition. Chairperson Rob Spencer stated that the judges from the states might have a bit tougher approach when it comes to judging the Town. Gertie Thieme commented that she was quite surprised to find out that they had a judge from the U.S selected for the Town's judging when Communities in Bloom is actually a Canadian organization.

Chairperson Rob Spencer indicated that the committee will need to really improve the community book that is given to the judges when they arrive.

(d) Median at Junction of Hwy 12 & 56

Councillor Steven Wildeboer indicated that Council would like to see a proposal on changing the meridians at Hwy 12 & 56 intersection. Director of Parks & Leisure Services Lee Penner confirmed that pictures and ideas have been submitted to Alberta Transportation but wouldn't be surprised if the Town's application was denied. Councillor Steve Wildeboer commented that at the time, the entrance signs are more important and the meridians would be considered more of a long-term project. Director of Parks & Leisure Services Lee Penner questioned who would pay for the meridians to be swept once the design was changed to something other than asphalt. Will Brown questioned if the Town's sweeper would actually go over the meridians if they had the cobble stone design. Director of Parks & Leisure Services Lee Penner indicated that a lot more research would be needed before knowing any of the answers.

- (e) Increase Awareness of Committee and Projects & Encouraging Youth Volunteers to participate

NONE.

- (f) Trade Show

Chairperson Rob Spencer noted that next year the Heartland Beautification Committee should have its own booth. Councillor Steven Wildeboer commented that if the Beautification booth was located separate from the Town of Stettler's booth that the Councillors would have trouble looking after both. Sue-Anne Hennessey stated that if we are going to showcase a project we should have our own booth. Sherry Larter agreed that the HBC should stay in the Town's booth. Sue-Anne Hennessey mentioned that the committee could always get a non-profit booth for \$50.

- (g) Spring Plant Exchange

The Spring Plant Exchange will be held on Saturday May 7, 2011 from 10 – 12 pm. Councillor Peter Simons and Chairperson Rob Spencer will be attending. Director of Parks & Leisure Services Lee Penner commented that there might be some signs to advertise with at the Rec Centre. Chairperson Rob Spencer mentioned that he just needed a sign on a stick to direct people where to go. Director of Parks & Leisure Services Lee Penner said that he would supply a sandwich board. Sherry Larter indicated that she would try and attend.

- (h) Education on Home Composting for Town Residents

NONE.

- (i) Container & In Ground Gardening Contest

It was discussed that there will be prizes of Town bucks for second place and everyone can vote on the picture they like best online on the Town of Stettler's website.

Chairperson Rob Spencer commented that he is currently working to make it possible to see the garden pictures before the public can vote online.

- (j) Park / Playground Improvement

Moved by Sue-Anne Hennessey to remove this project from the committee projects list.

MOTION CARRIED
Unanimous

(k) Streetscape on Main Street

Director of Parks & Leisure Services Lee Penner mentioned that the public parking signs are almost complete but will be powder coated to give a better appearance.

(l) Off Season Beautification Opportunities

NONE.

7. Correspondence

a) TD Bank Spruce Trees

Director of Parks & Leisure Services Lee Penner mentioned that the TD Bank notified him with concerns that the two spruce trees next to their building had a disease and were dying and wanted to put them on the list to donate them as Christmas trees for the Town of Stettler. He commented that maybe the committee could come up with a plan to help save them and encourage TD Bank to keep them. Councillor Steven Wildeboer stated that the committee would need to be careful due to liability issues if we were to take on the project of taking care of the trees.

8. Additions

9. **Next Meeting:** June 2, 2011

10. **Adjournment:** The meeting was adjourned on a motion by Chairperson Rob Spencer at 1:10 p.m.

Month	Expense:	Description	Trans. No.	Streetscape	Planters & Planter Maintenance	Banners	Community Garden	Contingency	Sub Total
2011									
Feb	Zorba's	Meeting	AP053291					109.25	
Feb	Communities in Bloom	2011 National Registration	AP053592					700.00	
Mar	Pass the Pepper	Meeting	AP053575					88.50	
Apr	Wm E. Hay Composite High School	2 Raised Planter Beds	AP053728				411.52		
Apr	Gobbles Food Express	Meeting	AP053770					90.00	
Apr	Dan D Variety & Peavy Mart	Trade Show Garden Baskets	AP053906					21.55	
May	Stettler Home Hardware	Main Street Banner Ties	AP054071			5.98			
May	Wm E. Hay Composite High School	Raised Planter Beds	AP054087				1,194.85		
May	Stettler Home Hardware	Trade Show Garden Baskets	AP054144					52.17	
	Total Year to Date			-	-	5.98	1,606.37	1,061.47	2,673.82
	Budget			5,000.00	16,000.00	5,000.00	5,000.00	3,500.00	34,500.00
	Budget (Over)/Under			5,000.00	16,000.00	4,994.02	3,393.63	2,438.53	31,826.18

Month	Revenue	Trans. No.	Lighten Up Tree	Park Bench	Main St. Bench	Memorial Tree Park	Unspecified	Grand Total
2011								
	Total Year to Date		0.00	0.00	0.00	0.00	0.00	0.00
	Budget		0.00	0.00	0.00	0.00	0.00	0.00
	Budget (Over)/Under		0.00	0.00	0.00	0.00	0.00	0.00



2011 National Communities in Bloom Judges Itinerary

July 17th

4:44pm - Pickup judges from Edmonton airport (**Air Canada flight AC242**) – **Rob Spencer**

6:00pm – Supper in Leduc with Rob Spencer

9:00pm - Judges may check into hotel (Stettler Ramada – 742-6555)

Confirmation #51787 (Diane Classen) & #51788 (Gerry Teahen)

(Rooms will face West Stettler Park)

July 18th

9:00am – Meet Council and Administration at Town Office Board Room

(Provide fruit tray, muffin/cookie platter, coffee and juice) – SOBEYS

Tour

12:30pm – Soup & Sandwiches at Stettler Town & County Museum (403-742-4534)

Delivered by – Gobbles Food Express (403-741-4562)

Tour

3:00pm - Judges Private Time

6:00pm – **Recreation Centre – Catered by Pass the Pepper (742-8811)**

****Ham, Scalloped Potatoes, Green Beans, Carrots, Tossed Salad, Taco Salad, Pumpkin Dessert**

July 19th

9:00am - Drop off