

**MINUTES OF THE STETTLER REGIONAL FIRE AUTHORITY MEETING HELD
April 27, 2012 @ THE STETTLER FIRE HALL**

Present:

Town of Stettler: Regional Fire Chief Mark Dennis
 Regional Duty Fire Chief Etienne Brugman
 Councilor Steve Wildeboer
 Recording Secretary Veronica Salmon
County of Stettler: CAO Tim Fox
 Chairperson Greg Jackson
 Councillor Terry Schiffner
Summer Village of Rochan Sands: Mayor Wayne Miller
Summer Village of White Sands: Mayor Lorne Thurston
Village of Donalda: Mayor Bruce Gartside
Village of Big Valley: Lori Gordon

Call to Order:

Chairperson Councilor Greg Jackson called the meeting to order at 12:35 pm

1. Additions

Town Councilor Wildeboer requested item # 8 on the Agenda be moved to #5, since he had to leave the meeting early. The group agreed to move item#8 to #5 on the Agenda.

SVWS Mayor Lorne Thurston would like to add village business to #9

2. Agenda Approval

Moved by Town Councilor Wildeboer the agenda be approved as presented, Donalda Mayor Gartside second the motion.

MOTION CARRIED
Unanimous

3. Confirmation of February 3rd Stettler Regional Fire Authority Meeting Minutes

Moved by Mayor Gartside the February 3rd, 2012 Stettler Regional Fire Authority Meeting Minutes be approved as presented. County Councilor Schiffner second the motion

MOTION CARRIED
Unanimous

4. Business Arising from Minutes

None

5. 2005 Governance Agreement Review

The 2005 Governance Agreement has expired. An Emergency Services agreement has been signed between the Stettler Regional Fire Department and the Villages of Botha & Gadsby and the Summer Villages of Rochan Sands and White Sands.

Items which need to be reviewed but not limited to are:

Stettler Fire Commission #9. The Duties of the Commission are:

#11. The Town will provide administrative support to the Commission

Regional Fire Chief Role #16 g. Initiate fire bans as may be required throughout the region

Cost Allocation - refer to Emergency Services agreements

#19. Sharable costs as referred to in Clause 19 will include: add the Regional

Deputy Fire Chief

Duration and Termination - Dates to line up with other agreement

Town Councilor Wildeboer motioned to amend the Stettler Regional Partnership Regional Fire Chief Agreement and bring back to committee with options; County Councilor Schiffner seconded the motion.

6. Emergency Preparedness Reponse Guide discussion

- a. Emergency Preparedness Response Guide Template
- b. Atco Electric partnership and contribution proposal
- c. Regional Fire Department Contribution
- d. Project completion
- e. Distribution of the guide books

Regional Fire Chief Dennis asked the committee if the Regional Fire Department should be joining a partnership with Atco to prepare a guide for Community Emergency Response Program (CERP) at a cost of \$.50 each

If this partnership were to form, how many should be printed? How should they be distributed? Mark feels the Atco's guide is more area specific; it gives the local phone numbers etc.

The Stettler Regional Fire Department has it within their Fire Prevention budget to cover the estimated \$3,000.00 cost.

County CAO Fox felt it was within the Disaster and Emergency budget to cover some costs as well.

Donalda Mayor Gartside made a motion to direct and partner with Atco, seconded by County Councilor Schiffner. Distribution of the guides will need to be explored.

It was proposed the Logo's on the guides would be The Stettler Regional Fire Department and Atco Gas, all were in favor.

7. Stettler Regional Fire Agreement Statements for January & February 2012

Moved by Donalda Mayor Gartside the Stettler Regional Fire Agreement Statements for the months of January & February 2012 be accepted as information, second by SVRS Mayor Miller

MOTION CARRIED

Unanimous

8. Regional Response Summary

Regional Fire Chief Mark Dennis reported the Stettler Regional Response summary for the period of January to March 2012, is for information purposes and was created from their Fire Department program, Fire Pro. This program is a helpful tool which can generate several different reports from one input area. The fire department will work with the program to get more out of it than what is getting done today, and will be more cost effective.

The Stettler district Ambulance has an old Ambulance unit they offered to donate to the Regional Fire Department. The Fire department would like to use it for 1st response calls. It could be used to move people, an area for fire fighters to take breaks, used for a fire investigations unit where a whole family could be brought in to interview. This will need to be discussed further.

County CAO Fox reported all Fire Department volunteers will be paid to attend an emergency and Fire Practice. This was taken back to January 2012. This is a great tool to get volunteers to come to Fire practice and it is fair for everyone.

Mayor Miller brought up the concern of Fireworks discharged during a fire band, and if there is a need to band fireworks at a Regional level or a Municipal level. The Regional Fire department discussed the recent changes to the fire code for businesses selling fireworks which include: Provisions for storage of Fire Works, Record purchasers name, phone number and the location where they will be discharging them.

A Bylaw to band fireworks and then there is the issue with enforcing it.

SVRS Mayor Miller stated residents purchase fireworks from cities as well, so their bylaws would have to be reviewed as well.

It was asked if the Stettler Regional Fire commission had the power to band fireworks and the answer was no.

9. Additions

SVWS Mayor Thurston asked Fire Chief Dennis to come to the Village of White Sands and inspect the work that has been done and if more needs to be done in regard to the turnaround area for the emergency equipment and if the height clearance are meet, and the issue of common locks were brought forward.

10. Next Meeting

June 15th, 2012 @ 12 noon Stettler Fire Hall

11. Adjournment

The meeting was adjourned on a motion by County Councilor Schiffner @ 1:51 p.m.

MOTION CARRIED
Unanimous