

**STETTLER REGIONAL  
FIRE ADVISORY MEETING MINUTES  
December 8, 2017  
12 pm @ The Stettler Regional Fire Station**

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**Present:** Malcolm Fischer – Councillor Town of Stettler  
Mark Dennis - Regional Fire Chief  
Etienne Brugman - Regional Deputy Fire Chief  
Veronica Salmon - Recording Secretary  
Yvette Cassidy – Assistant CAO County of Stettler  
Cheri Neitz – Councillor County of Stettler  
Blaine Brinson – Councillor Summer Village of Rochon Sands  
Lorne Thurston – Mayor Summer Village of White Sands  
Harry Nibourg – Councillor Village of Big Valley  
Dan Knudtson – Councillor of Donalda  
Carla Tuck – CAO Village of Gadsby

**Absent:** Cheryl Barros – Councillor Town of Stettler  
Larry Clarke – Councillor County of Stettler

2017 a year in review video started @ 12:13 pm

The Chair and Vice Chair are not available for this meeting, so it was mutually agreed that a representative from either the Town of Stettler or the County of Stettler would chair the meeting, and nominations will be made at the 1<sup>st</sup> meeting in 2018. Cheri Neitz County Councillor chaired the meeting.

**Call to Order:** County Councillor Neitz called the meeting to order @ 12:26 p.m.

**1. Additions**

8a. SVWS – Signage & Truck Fill  
6F. Fire Service agreements with the Villages

**2. Agenda Approval**

Moved by Town Councillor Fischer that the Agenda be approved as presented

MOTION CARRIED  
Unanimous

**3. Confirmation of the September 22, 2017 Stettler Regional Fire Advisory Minutes**

Moved by B. Brinson the September 22, 2017 Stettler Regional Fire Advisory Meeting Minutes be approved as presented.

MOTION CARRIED  
Unanimous

**4. Business Arising from the Minutes**

None

**6. Fire Agreement Statements – July to October, 2017**

Moved by M. Fischer that the July to October 2017 Fire Agreement Statements be accepted as presented for information

MOTION CARRIED  
Unanimous

**7. Regional Fire Chief Report**

a) Recruitment and Retention – Update on all Fire Stations

This year's recruitment was not as successful as last, only 8 in total, 5 new, 3 returning after dropping off last year and now returning.

Donalda Station: 8 men from the Colony will start training January 2018, at the Donalda Station, Troy Auton is a level 2 fire fighter and will be directing operations at the Donalda Fire Station.

Big Valley Station: 12 in total no new recruits

Byemoor Station: 16 in total no new recruits, Byemoor is struggling with attendance.

Level 1 training takes 6 months to complete, they need 70% to pass and 60% to qualify for a rewrite, 2 recruits did not qualify to rewrite.

It is preferred to have 15 @ each of the village stations

Stettler has 26 volunteers and would like to be @ 48

Stettler has enough to run 3 shifts but would like to run 4 shifts, shifts – on call from 7am to 7 pm.

When a call comes during the day they take whoever comes to the station.

b) Fire Department radio communication tower

The Town purchased a Communication Tower from Telus for \$2,400.00 in 2017, it is located North of Schwartz Home Building Centre, it will continue to be used by the Fire Department 911. The equipment that is currently on the Tower will have to be removed in order to accommodate new communication equipment, the Antenna's, lights and cables will all need to be replaced and some other minor repairs need to be done. Fire Chief Dennis is working on coordinating the addition of new equipment for the Water Treatment plant communication.

- c) Regional Fire Chief primary office at the Stettler Fire Station.

Regional Fire Chief Mark Dennis has moved his office to the Fire Hall along with Deputy Fire Chief Etienne Brugman, but Chief Dennis still has an office at the Town of Stettler Administrative office.

- d) Phone system upgrade at the Stettler Fire Station

County of Stettler is upgrading their phone systems which will allow the County and Town to transfer calls directly to the Fire Hall.

- e) Training – Update

2 Members from the Stettler Regional Fire Department will be attending the FDIC Instructor Conference in Indianapolis in April of 2018.

The Provincial Government gave the Fire Commissioner's office \$1,000,000.00 and each Regional District has to apply for the money for training.

Regional extrication training on the Bus will begin in the Spring.

## **7. Regional Response Incident Summary – August - November 2017**

Motor vehicle accidents are the most involved

Grass fires require the most man hours

Structure Fires generally take 5 to 6 hours

The number of members who attend calls depends on how many show up to the Station.

The August to November 2017 Regional Response Incident Summary was accepted as presented for information.

## **8. Additions**

- a) SVWS Address signs – When two signs are on a post black arrows will indicate which address it applies to which lot. Some signs have to be redone, this work is ongoing.
- b) Truck fill station will be located at the entrance of the Village, there will be a camlock for the Fire Department. Fire Chief Dennis will speak with Garth at the County and the contract or to address the concerns over the tanks and the lines, and fill times.

**9. Next Meeting**

March 16, 2018 12 noon @ the Stettler Regional Fire Hall

**10. Adjournment**

Moved by County Councillor Nibourg that this meeting be adjourned @ 1:29 pm

MOTION CARRIED  
Unanimous