



Heartland Beautification Committee Agenda January 7, 2016 at 11:45 Stettler Recreation Centre Board Room

2016 Projects

*Community Gardens
Environmental Action
Downtown Park
Stettler Blooms
Banners & Signage
Tidiness
Parks and Trees
Heritage Conservation*

1. Agenda/Agenda Approval
2. Confirmation of the December 3, 2015 HBC Minutes
3. Business Arising from the December 3, 2015 HBC Minutes
4. Statement of Revenue & Expenses as of December 31, 2015
5. Sub-committee reports
 - a.) Community Gardens
 - b.) Environmental Action
 - c.) Downtown Park
 - d.) Stettler Blooms
 - e.) Banners and Signage
 - f.) Tidiness
 - g.) Parks and Trees
 - h.) Heritage Conservation
6. Correspondence
7. Next Meeting – February 4, 2016
8. Adjournment

"Keeping Stettler Clean and Green"

**MINUTES OF THE HEARTLAND BEAUTIFICATION COMMITTEE MEETING
Dec 3, 2015**

Present: Chairperson Rob Spencer, Councilor Karen Sernecky, Councilor Will Brown, Sue-anne Hennessey, Lee Penner, Graham Scott, Jacqui Newton

Call to Order: Chairperson Rob Spencer called the meeting to order at 12 pm.

1. **Additions/Agenda Approval**

Amendment: Next meeting date will be January 7, 2016

Moved by Will that the agenda be approved as amended.
Seconded by Sue-anne Hennessey

MOTION CARRIED
Unanimous

2. **Confirmation of November 5, 2015 HBC Meeting Minutes**

Amendment- Only Rob did a presentation at the middle school

Moved by Chairperson Rob Spencer that the Minutes from the November 5, 2015 Heartland Beautification Committee Meeting be approved as amended.
Seconded by Sue-anne Hennessey

MOTION CARRIED
Unanimous

3. **Business Arising**

Councilor Will Brown reported that the 2016 HBC budget was approved.

4. **Statement of Revenues & Expenses**

Moved by Rob Spencer that the Statement of Revenue and Expenses be approved as presented.

Seconded by Karen Sernecky

MOTION CARRIED
Unanimous

5. Trade show was discussed and the same size booth as last year will be booked.

6. 2015 Projects

a) Community Gardens

The town added compost and worked up the gardens. CG members will be having a meeting to discuss possibly having reserved plots at the gardens. They will also be updating information for the website.

b) Environmental Action

Nothing to report until Grace returns. Green tips were attached.

c) Downtown Park

Lights were put up at the park for Christmas. Lots of compliments from council. Everyone is happy with the Carl Stettler Memorial since the engraving and placement of the photo. Lee has not been able to meet with the museum as of yet. They are busy with Light the Night. Lee will be trying to plan at least one event in the park to show it off. Beautification Committee is looking at doing something in the park on the night before night before Christmas. Probably just serving hot chocolate and stuff.

d) Stettler Blooms

Sub-committee has not met for a while. They will be getting together soon. Rob will finish up the contest from the summer.

e) Banners and Signage

The committee will look into trying to clean the existing banners for next summer as they are dirty. Either that or they will have to be replaced.

f) Tidiness

Karen says there will be nothing to report until spring.

g) Parks and Trees

No report

h) Heritage Conservation

No report

6. New Business

7. Correspondence

8. Next Meeting January 7, 2016

9. Adjournment- 12:53pm

HEARTLAND BEAUTIFICATION COMMITTEE
FINANCIAL STATEMENT

REVENUE:											
2015	VENDOR	DESCRIPTION		Donations		Other		Grant		REVENUE BALANCE	
Feb	TD Friends of the Environ.	Community Garden Grant		2,000.00							
Mar	Various Vendors	Community Garden Rent				120.00					
Apr	Various Vendors	Community Garden Rent				395.00					
May	Various Vendors	Community Garden Rent				75.00					
	Total YTD Revenue			2,000.00		590.00				2,590.00	
	Revenue Budget			-		-		-		-	
	Revenue Budget (over)/under			(2,000.00)		(590.00)		-		(2,590.00)	
EXPENSE: 2-64-03-00-00-519											
2015	VENDOR	DESCRIPTION	General Meetings 2-64-03-00-00-519	Streetscape Banners 2-64-03-01-00-518	Streetscape Signage 2-64-03-01-00-519	CIB Travel & Subs 2-64-03-02-00-211	CIB Membership 2-64-03-02-00-214	Community Gardens - Supplies 2-64-03-03-00-519	Environment Supplies 2-64-03-04-00-519	Misc. Events Supplies 2-64-03-05-00-519	EXPENSE BALANCE
Jan	Communities in Bloom	Registration					760.00				
Jan	Wm E Hay High School	2 Sandwich Boards							60.00		
Jan	Kathy's Printing	Shopping Cart Tokens							850.00		
Feb	Ecolad Corporation	Cigarette Waste Contain.							383.00		
Feb	Black Press Group	Beautification Flyers							615.00		
Mar	Coffee Tree	Lunch	105.00								
Mar	Stettler Eatery	Lunch	228.00								
Mar	Stettler Board of Trade	Trade Show Booth								260.60	
Mar	Corporate Visa - Lee	Sobeys	5.31								
Apr	Corporate Visa - Lee	Subway - Lunches	65.70								
Apr	Fix, Grace	Trade Show Prizes								100.00	
Apr	Gablehouse Farm	Daylilies Presentation								67.80	
Apr	Kathy's Printing	Heartbeat Ad							30.00		
Apr	Spencer, Rob	HBC Coin Envelopes								39.95	
Apr	Wm E Hay High School	Compost Bin for Trade Show							84.00		
May	Black Press Group	Spring Cleaning Flyers							615.00		
May	Black Press Group	Trash 2 Treasure							225.69		
May	Kathy's Printing	2 signs & Heartbeat Ad						50.00		60.00	
May	PrairieTech	Deposit on Trees & Shrubs						446.38			
May	Stettler Board of Trade	Trade Show Booth								275.00	
June	Smith, Wayne	Water Tank Valve						58.94			
June	Spencer, Rob	Plants & Seeds, Stakes						223.65			
June	PrairieTech	Trees & Shrubs						1,254.12			
June	Brenda's Country Catering	Meeting Lunch	122.00								
July	Heartland Promotions Inc.	Community Garden Signs						770.00			
July	Black Press Group	Home & Garden Ad							542.25		
July	Kathy's Printing	HBC Heart Beat Ad							30.00		
July	Grace Fix	Walk 'n Roll Prizes								300.00	
July	Lee Penner	Transporting CIB Judges				204.77					
July	Lee Penner	Spruce Lattice						39.98			
July	Heartland Promotions Inc.	Ciq Waste Stickers							15.00		
July	Black Press Group	Recycling Awards Ad							87.37		
August	Corporate Visa - Lee	Drove CIB Judges from Airport				816.21					
August	Fischer, Malcolm	Drive CIB Judges to Airport				190.48					
August	Brenda's Country Catering	Meeting Lunch	103.60								
August	Sobeys	CIB Judges Lunch				49.90					
August	AAMDC (UFA)	Lumber						67.50			
August	AAMDC (Alberta Traffic)	Walk/Bike Signs & Clamps							385.20		
September	Black Press Group	Walk N Roll Advertising							98.85		
September	Black Press Group	Walk N Roll Advertising							296.55		
September	Corporate Visa - Lee	West Jet				672.50					
September	Corporate Visa - Lee	Communities in Bloom				1,045.34					
September	Corporate Visa - Lee	Subway - Lunches								52.90	
September	Nelson's Penalty Box	Meeting Lunch	114.29								
September	Communities in Bloom	Symposium					192.60				
September	Ecolad Corporation	Cigarette Waste Contain.							570.00		
September	Stettler Regional Board of Trade	Heartland Dollars (Walk N Roll)							300.00		
September	Brenda's Country Catering	CIB Judges Lunch								973.25	
September	Spencer, Rob	Judges CIB Binders								89.35	
October	Robinson, Holly	Meeting Lunch	80.00								
October	Spencer, Rob	CIB National Awards Kamloops BC				933.67					
October	Spencer, Rob	Community Garden Supplies						261.20			
October	Corporate Visa - Roger	Community Garden Supplies						5.25			
October	Kathy's Printing	Green Tips							30.00		
October	Board of Trade	Environ Plaque, Awards Banquet							261.91		
October	Black Press Group	Walk N Roll campaign Advertising							98.85		
October	Penner, Lee	Butt Stop Stickers for Recreates								15.00	
November	Board of Trade (JE 41-11)	2016 Trade show booth deposit								(275.00)	
November	Board of Trade	Buisness/Citizen Awards Banquet							95.24		
November	Robinson, Holly	HBC Meeting Lunch	68.58								
December	Kathy's Printing	Nov & Dec Issue of Heart Beat	20.00								
December	Robinson, Holly	HBC Meeting Lunch	91.43								
	Total YTD Expense		1,003.91	-	-	3,912.87	952.60	3,177.02	5,673.91	1,958.85	16,679.16
	Expense Budget		2,000.00		3,000.00	5,000.00	1,000.00	5,000.00	4,000.00	2,000.00	22,000.00
	Expense Budget (over)/under		996.09	-	3,000.00	1,087.13	47.40	1,822.98	(1,673.91)	41.15	5,320.84
										Budget	Actual
										Total YTD Revenue	2,590.00
										Total YTD Expense	16,679.16
										Net: Revenue - Expense	(14,089.16)