

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION MEETING
December 19, 2011**

Present:

Councillors Malcolm Fischer, Darcy Bachman and Steven Wildeboer, Planning & Development Officer Leann Graham, and Planning & Development Clerk Dara Green

1. **Call to Order:** Chairman Darcy Bachman called the meeting to order at 8:59 a.m.

2. **Approval of Agenda/Additions**

Moved by Councillor Malcolm Fischer to accept the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of the November 7, 2011 MPC Meeting Minutes**

Moved by Councillor Malcolm Fischer that the Minutes of the November 7, 2011 MPC meeting be approved as presented.

MOTION CARRIED
Unanimous

4. **Business Arising**

None.

5. **Development Application: 2611-2011**

Applicant: Stettler and District Community Adult Learning

Legal: Lot 1-2 and 7-10, Block 56, Plan 9524556

Municipal: 5221 – 46 Street

Proposed Development: Change of Occupancy

Planning & Development Officer Leann Graham reviewed the report as follows:

General:

The applicant is proposing to lease a portion of the Stettler Oil and Gas Facility. The applicant has already had a fire inspection done by the Stettler Regional Fire Department which contained conditions (see attached). Further the applicant will be required to obtain a Safety Codes Inspection to ensure compliance with the current Alberta Building Code.

Alternatives:

- Defeat the application stating reasons.

Recommendation:

That the Municipal Planning Commission approve this application subject to the following conditions:

1. The applicant must comply with all provisions of the Town of Stettler Land use Bylaw #2018-11;
2. Compliance with the provisions of Land Use Bylaw #2018-11 does not exempt the applicant from compliance with any provincial, federal or other municipal legislation;
3. The applicant is to ensure compliance with the current Alberta Fire Code and Alberta Building Code.
 - a. The existing site requires an inspection by the Stettler Regional Fire Department,
 - b. The existing site requires an inspection by a Safety Codes Officer,
 - c. The applicant will be required to meet the terms and conditions set out by the Stettler Regional Fire Department and the Safety Codes Officer prior to receiving final occupancy.
4. The applicant must obtain a development permit for any additional signage or change in signage.

Discussion

Planning & Development Officer Leann Graham indicated the applicant is proposing to lease a portion of the Stettler Oil and Gas Facility. The applicant has already had a fire inspection done by the Stettler Regional Fire Department which contained conditions. Further the applicant will be required to obtain a Safety Codes Inspection to ensure compliance with the current Alberta Building Code.

Councillor Steven Wildeboer made a motion to approve the application as presented.

MOTION CARRIED
Unanimous

Adjournment: The meeting adjourned at 9:00 a.m. on a motion by Councillor Malcolm Fischer.