

White Sands Community Hall Society

Minutes of Meeting – December 9, 2014

Present:

President Fraser Denton, Treasurer John Shepherd, Secretary Judy Peelar.

Carol Linkert, Lorne Thurston, Vicky Sanchuk, Bill Sanchuk, Debbie Waugh, Virginia Thomas, Eric Thomas, Carl Cornelssen, Alana Costigan, Jim Costigan, Suzanne Denton, Debbie Habberfield

Call to Order:

The meeting was called to order at 6:02 p.m. by President Denton with 15 members in attendance, therefore a quorum.

Changes to the Agenda:

1. Add: Crime Watch Calendars – Deb Habberfield.
2. Add: Correspondence – Fraser Denton.

Motion to accept the agenda with the above changes was made by Eric Thomas, seconded by Debbie Habberfield and carried.

Approval of Minutes from Previous Meeting:

Minutes from the September 16, 2014 meeting were highlighted by Secretary Judy Peelar. Motion to accept the minutes as distributed was made by Virginia Thomas, seconded by Vicky Sanchuk and carried. Please note that as minutes are now distributed via email and posted on the website, we will not be reading them in the future. It will be the responsibility of Hall Society members to read the minutes prior to attending the meeting and raise any concerns or changes based on the distributed copy. This will assist us in moving through the meeting and agenda in a timelier manner. Thank you.

Financial Report:

The Financial Report was presented by Treasurer John Shepherd.

Net Income for the calendar year to date: \$5713

Cash in the Bank: \$21,164

Cash on Hand: \$111

Total Assets: \$21,443

Discretionary spending since the last meeting is approximately \$150.00

Motion to accept the financial report was made by Carol Linkert, seconded by Alana Costigan and carried.

Correspondence:

President Fraser Denton read a letter of request to the Mayor of White Sands. The request is to add liability insurance for elected directors of the Community Hall Society and for events supported by the Community Hall Society. This additional insurance would be added to the insurance policy carried by

the Summer Village of White Sands. Regarding activities such as yoga, fitness, children's fun day, etc, the question has been asked if the people organizing or instructing the events had to be qualified in any way to be regarded for liability insurance. Mayor Lorne reported that the request for liability coverage has been taken to their insurance carrier and is on-going.

We received a thank you letter from the Village for the contribution of \$1000 towards the conversion of the tennis court into dual-use tennis and pickle ball court. *"Your generous support will allow more of our residents to stay active, get to know each other better and enjoy their time in the community. Thanks for helping to make White Sands a great place to live!"*

Old/Unfinished Business:

1. Buffalo Lake T-shirts – Alana Costigan reported she talked to the person responsible for the design and distribution of the T-shirts produced for Rochon Sands as a fundraiser for their annual fireworks display. They have agreed to increase their volume of shirts to meet our needs, charging us \$15 for a resale price of \$20. Rochon began this project 2 years ago. The first year they ordered 120 shirts and sold out in 1 day. Last year they ordered 220 and sold out in one weekend. Shirts range in size from children's to adults XXL. The design on the shirts changes from year to year.

Discussion included: Could we produce our own shirts? What are we planning to do with the profit? Would we donate the profit to Rochon for their fireworks display which we all enjoy? Would we use the money for our own events? Can we do a different design than Rochon? Should we print the year on the shirts? Do we invite Rochon to come to one of our events such as the Annual General Meeting and sell the shirts for their Fireworks Fund Raiser?

It was determined that we would purchase shirts through Rochon and sell them ourselves.

Motion was made by Alana Costigan to purchase 130 shirts at \$15 each with the design of the buffalo and the lake, no year. They would be sold for \$20. Seconded by Eric Thomas and carried.

2. Judy Peelar reported that the minutes of the Hall Society meetings, as well as the by-laws are now posted on the website and can be found at:

www.Summervillageofwhitesands.ca

On the right side of the page there is a column entitled: Related Links

Select: SVWS Public Information

You will then see a title: **Public Documents** – select this

Select the folder: Community Hall Society

You will then have the choice of: Hall Society Meeting Agendas

Hall Society Meeting Minutes or

Hall Society By-Laws

You can then create a shortcut on your computer to get to this site quickly.

3. John Shepherd reported on Safe Pace Signs. These are radar signs that flash the posted speed limit along with the speed the vehicle is travelling. This is a proven incentive to slow down. Should we

purchase a sign, the cost is approximately \$5000. The Stettler RCMP office has a Safe Pace sign, on a trailer, that they enthusiastically encourage us to borrow and use. We can have it for the May long weekend. This will give us a better feel for how it works, before we decide to purchase our own. We can move it to different roads within the Village during the weekend. Mayor Lorne confirmed we have the authority to set speed limits and post any signage necessary. We may have to build a level spot on the sides of the roads where we want to position the sign. He will take it to Council to confirm it will not be a problem and report back to John.

4. President Denton reported that he is working with Graham Scott at the Town of Stettler Office to provide a supplier and price quote to design and print large street map(s) for the Village. We expect to have the information by next spring.
5. The Social Committee was reviewing the option of having our own fireworks. Due to cost and technical qualifications required, they have determined we will not pursue fireworks for White Sands.
6. Secretary Judy Peelar reported that we are trying to collect all previous Hall Society records to file and store in one central location. Any past Executive members who have such records are asked to get in touch with Judy and she will organize the paperwork for permanent filing and storage. The question was raised about retention and destruction rules. Judy will research this through the Societies Act.

New Business:

1. An Extraordinary Meeting was held on October 21, 2014.

Present: Fraser Denton, Bev Shepherd, John Shepherd, Carol Linkert, Carl Cornelssen, Geri Horne

Purpose of the meeting: to discuss the SVWS Community Hall Society obtaining liability insurance coverage by adding a rider clause to the Summer Village of White Sands insurance policy.

After investigation by Mayor Lorne Thurston it is suggested the Hall Society would be well advised to obtain liability insurance to cover special events put on by, or supported by, the hall society. In addition elected directors would be covered in carrying out their duties. Cost is under \$500.00

After discussion a motion was made by Bev Shepherd that we approach the Summer Village of White Sands council to have the Hall Society added to their insurance policy for liability coverage.

Seconded by Carol Linkert.

Motion carried.

Bev Shepherd asked that clarity be obtained as to the qualifications needed, or if needed, for persons organizing and/or instructing events. i.e.: yoga, boot camp, children's fun day.

In accordance with our by-laws, this expense must be ratified at the next general meeting. Motion to ratify the expenditure was made by Suzanne Denton, seconded by Virginia Thomas and carried.

2. Float for the Stettler Parade – will be tabled for the next meeting as Jim Shaw was not in attendance and this was his item to discuss.

3. Committee Reports:

Carl Cornelissen reported on the Bottle Committee. Bottles were picked up on Saturday by the bottle depot. This has saved a lot of time for the volunteers as they no longer have to load the bottles and take them to town. The number of volunteers required in the winter is low, as the volume of bottles is much lower. Come spring, more volunteers will certainly be needed and welcomed.

Deb Waugh reported on the Social Committee. They are organizing the Christmas Potluck for December 20th. Motion was made by Deb Waugh to spend up to \$400 to purchase the meat and supplies for the potluck. Seconded by Suzanne Denton and carried.

4. Debbie Habberfield reported that they had recently picked up more signs for the Crime Watch Program. We were given a box of 2015 wall calendars from Crime Watch. They are in the hall if anyone wants one. The Village pays for signs as well as our membership fees to Crime Watch.

5. Hall Expansion. Because of the growth in our Village, the hall has become too small to host many of our functions. We are also in need of more storage space. As a result we have been exploring options to expand the hall. Bill Sanchuk has volunteered to lead the project from the Hall Society's perspective. Mayor Lorne Thurston will represent the Village, as the Hall is Village property and will require Village funding and approvals. Fraser Denton will be involved as part of his responsibilities as President of the Hall Society. Bill will eventually be seeking committee members to take on various roles for the expansion project.

Several expansion ideas were discussed including:

- Expand the hall from the back wall an additional 20 to 40 feet based on engineered plans, with storage and office space on a second floor, and additional storage space under the stairs.
- Take over the garage space for the hall, and build a new garage as a separate building.
- Expand the hall towards the lake – concern is a gas line which runs under ground in that direction.
- Leave the existing hall for increased storage and garage space and build a new social facility on the other side of the gas line towards the lake.

Rough estimate of costs is \$50,000. Mayor Lorne reported that there are a couple projects on the go right now that will bear a financial burden on the Village and he is not sure we would have the money for the Hall expansion, but may be able to do it in phases. Those two projects are the drainage issue in the Village at an approximate cost of \$125,000, and the Shirley McClellan Water Commission which could be a cost of approximately \$200,000 if the water line comes to our Village.

The Mayor will bring the issue to Council and get back to Bill on how to proceed. Bill will begin to investigate the expansion options, set out a project schedule and estimated costs.

If the project goes ahead, should the Hall Society donate money to the overall cost? Comment was made by Eric Thomas, that we don't go to all the work to collect and sort bottles to put money in the bank. We should be spending it on projects to better our community. Motion was made by Eric Thomas that the Hall Society donates 20% of the overall cost of the Hall Expansion Project to a maximum expenditure of \$10,000. Seconded by Debbie Habberfield, carried.

Bill Sanchuk will get quotes from various architectural/engineer firms, but he expects the cost to be about \$3000. Mayor Lorne reported that Council has approved \$1500 for the preparation of blueprints. Virginia Thomas made the motion that the Hall Society matches the \$1500 from the Village for the architectural plans. Seconded by Alana Costigan, carried.

6. Lorne Thurston advised that the Hall Rent has been increased from \$75 to \$100 effective immediately.
7. Lorne Thurston advised that he sent a letter to Telus on behalf of the Village, complaining about the telephone outages and the serious consequences of not having phone service for extended periods of time. He described the utility box location that seems to be the source of the problem. He continues to work with them.
8. A couple items on Hall maintenance were reported by Lorne. There is a sewer smell in the hall and the maintenance man is working with Mayor Lorne to resolve it. For now, they ask that if you are in the Hall, pour water down the drain in the furnace room. The drain seems to be drying out due to the wind. The second issue is staining on the kitchen ceiling. They have not located the cause, but will be painting the ceiling. Lorne thanked the Hall Society for all their work.
9. Next meeting date for the Hall Society is April 21, 2015 at 6:00 p.m.
10. Meeting was adjourned on the motion of Vicky Sanchuk at 7:35 p.m.