

White Sands Community Hall Society

Minutes of Meeting – September 16, 2014

Present:

President Fraser Denton, Treasurer John Shepherd, Secretary Judy Peelar.
Geri Horne, Heather Zerveld, Carol Linkert, Jim Shaw, Lorne Thurston, Vicky Sanchuk, Bill Sanchuk, Debbie Waugh, Leigh Rairdan, Nancy McNichol, Ian McNichol, Virginia Thomas, Eric Thomas, Carl Cornelssen, Alana Costigan, Jim Costigan, Suzanne Denton, Bev Shepherd

Call to Order:

The meeting was called to order at 5:30 p.m. by President Denton with 21 members in attendance.

Changes to the Agenda:

1. New Business – delete “Request for Fireworks”- to be tabled to another meeting.
2. New Business – add “Charitable Donations” – to be addressed by Treasurer John Shepherd.

Motion to accept the agenda with the above changes was made by Jim Shaw, seconded by Deb Waugh and carried.

Acceptance of Minutes from Previous Meeting:

Minutes from the July 29, 2014 meeting were read by Secretary Judy Peelar. Motion to accept the minutes as read was made by Carol Linkert, seconded by Nancy McNichol and carried.

Financial Report:

The Financial Report was presented by Treasurer John Shepherd. The Annual Return was filed for August 1st and has been acknowledged. Fraser Denton and John Shepherd met with the Bank and advised them of new signatories and arranged for ATM and on-line access to the Hall Society Account. An amount of \$1000 was donated to the Summer Village of White Sands (SVWS) for repairs to the tennis/pickle ball court. Total revenue for the year is \$11,516. Expenses are \$5730. Net income \$5786. Balance on deposit is \$21,476. Motion to accept the Financial Report as presented was made by Bill Sanchuk, seconded by Carol Linkert and carried.

Old Business:

1. Mayor Lorne Thurston thanked the Hall Society for the \$1000 donation to SVWS for Pickle ball equipment and tennis court repairs. The courts should remain in good condition for another 2-3 years. The Village will be buying the green top coat for minor repair work.
2. Volley ball equipment is now ready to be set up on the beach at CJ Estates 2. Thanks to Eric and Virginia Thomas for the donation of the poles. The poles have been placed in buckets for easier relocation and removal in the winter. A second net and a second set of poles have also been donated if there is interest in setting up another volleyball court in the spring.

3. Fraser Denton read his letter of response to Rhonda McCulloch-Gillie. She was seeking fund raising to cover the travel costs for the Danceology dancers to participate in the Disneyland Parade. Following a motion at our last meeting, the Hall Society will not be supporting the request.
4. Buffalo Lake T-shirts – Alana Costigan reported back that she was tracking down the person who designed the T-shirts produced for Rochon Sands as a fundraiser for their annual fireworks display. The design on the shirts changes from year to year. Should we wish to have shirts made for distribution in White Sands, it was suggested that we add our order to that of Rochon Sands to make it cost effective. Alana is continuing to gather more information on costs.
5. The suggestion to have Mini Golf built on the grounds of the Community Center came up at the last meeting. Fraser Denton had discussions with Mayor Lorne. Due to concerns with maintenance, vandalism and cost, the Village is not eager to pursue this idea. Also the lawn area where the mini golf would be built is used for other purposes. Deb Waugh will correspond with the residents who had first suggested the idea.
6. Fraser Denton confirmed that our By-laws had been changed (April 2014) to state that Executive Committee positions are now 2 year terms (previously 1 year terms). (Item 5 of the By-Laws.) The By-laws will be distributed with the minutes of this meeting.

New Business:

1. Children's Fun Day was held on August 2, 2014. Treasurer John Shepherd reported total expenses were \$547. Debbie Habberfield prepared the following report which was read by Judy Peelar:
 - 79 children were registered for the Sport's Day which enjoyed an action packed 6 events. 50 pre-schoolers came through the hall building and enjoyed 2 crafts and the fish pond.
 - 15 volunteers worked with the registered children at the sports day portion of the day. These volunteers actively coached the children on the in-and-outs of the event and in some cases, ran alongside the children to support them.
 - There were 7 volunteers in the hall who were responsible for registration, coordinated the crafts and fish pond, cooked the hot dogs and prepared the refreshments for the children and their families. We went through 17 dozen hot dogs, chips and water. Ice cream sandwiches were given to all the children.
 - The total number of participants and volunteers came to 151. We had many great comments and thank you's, especially from the children. In all, it was a great success.

Due to the popularity of the event, the Social Committee will definitely consider having it again next year.

John Shepherd raised the concern about liability should someone be injured during an organized event. The Village carries liability insurance but Mayor Lorne Thurston will check if coverage includes events organized by the Hall Society.

2. President Denton began a discussion regarding a discretionary spending limit for the purchase of small items, example bags for bottle sorting, supplies for the kitchen, etc. Currently no one has a spending limit. All expenses must be approved at regularly scheduled meetings, or an extraordinary meeting must be held and the expenses later ratified at a general meeting. Suggestions included: a

petty cash fund, a float, approval by 2 executive members. Treasurer John Shepherd suggested the easiest process was to authorize a limit for spending, pay for it out of pocket and then submit the receipt for refund. Motion was made by Alana Costigan to set a discretionary limit of \$200 for extraordinary expenses incurred between meetings of the Hall Society. Seconded by Bill Sanchuk and carried.

3. Additional storage space is needed for records, tables and chairs, decorations, etc. Additionally, the furnace room in the Hall must be cleared out and those items have to put somewhere. Discussion included suggestions such as:
 - a. An additional shed. An 8 x 10 storage shed, ready to assemble type would run \$1000 to \$1700. A 10 x 20 shed on skids could be built by volunteers with the Hall Society paying for the materials. Someone had recently built a 12 x 20 shed with a man door, garage door, window and shelving for a total cost of \$7800. It was also suggested that the High School Building Class would do the work if we paid for material with possible delivery of the shed in the spring.
 - b. A question was asked about space in the Bottle Shed. It was built with the idea that it could also be used for additional storage. The extra space in there is used for the 2 lawn mowers in the winter as the Village is also in need of additional storage.
 - c. C-can. Currently not allowed in the Village but if we put siding and a roof on, could it be considered? Concerns were expressed that we can't say no to residents and then allow it for the Village or Hall Society. A c-can would be a solid building and would be the most effective solution to keep out rodents.
 - d. Addition to the Hall. Mayor Lorne said there is currently no money for an addition to the Hall.
 - e. Garage on skids. Could then move it or sell it when we have a more permanent solution.

We need to consider the long term needs and not just react and end up with a lot of temporary storage. We also need to consider climate control for some of the storage items. Mouse/rodent proof is a major concern. Proximity to the Hall is also key as we don't want to be moving chairs and tables too great a distance.

No decision was made as this requires further thought and discussion between the Village Council and the Hall Society.

4. President Denton raised a concern about speed limit control and the risk to children playing. He suggested the Hall Society purchase 18 to 20 "Kid Alert" signs and give them to residents throughout the Village for placement along the roads. The signs are \$28 each. Perhaps a large number of these signs around the Village would raise the awareness that vehicles need to slow down. Jim Shaw noted that his neighbours had 2 signs out on the weekend because of a family event and they had no effect on the driving speed. The signage was not viewed as the right solution.

Fraser Denton and Lorne Thurston do not encourage self-policing of the speed limit as this could lead to both verbal and physical arguments.

John Shepherd suggested the option of flashing speed limit signs that would be set at 30mph and flash the speed of the travelling vehicle. They would have to be solar charged. Approximate cost he estimated at \$5000. They could be moved around the Village to warn drivers in the various areas. Mayor Lorne said the Town of Stettler has one and may consider renting it. It would have to be placed on a straight and flat section of the road to be able to capture the speed of the vehicle as it approached the sign. John Shepherd will research the costs and availability of these signs.

Bev Shepherd suggested we have the RCMP come out with the radar gun. Concern was expressed that if the RCMP was policing traffic in the village, this could put an end to golf carts and quads on the roads.

5. Mayor Lorne Thurston cautioned everyone against using the breaker box in the Hall. In the event of a power failure, it is attached to a back-up generator. If anyone resets some of the breakers, everything will not come on correctly when power is restored. As part of the Village's Emergency Planning project, directions will be placed on the breaker box. Council will also be gathering a group together for Emergency Planning for the Village and will ultimately be conducting Training Seminars.
6. A request was received from Shirley Fiest to have either ceiling or floor fans in the Community Hall. It was quite warm in the hall during the summer. It was noted that ceiling fans are not feasible in the hall. Floor fans can be purchased for \$17 each right now. Motion was made by Eric Thomas to purchase 2 oscillating floor fans. Seconded by Jim Costigan and carried. Fraser Denton will advise Shirley Fiest that she can proceed with the purchase.
7. An Extraordinary Meeting was held on August 11, 2014 at the home of Deb Waugh. Present at the meeting were: Fraser Denton, Gerry Linkert, Deb Waugh and Vicky Sanchuk. Suzanne Denton attended via telephone conference. Gerry Linkert made the motion that the Hall Society spend up to \$1000 for food and supplies for the Annual Wind-Up BBQ. Seconded by Debbie Waugh and carried.

In accordance with our by-laws, this expense must be ratified at the next general meeting. Motion to ratify the expenditure was made by Eric Thomas, seconded by Jim Shaw and carried.

Actual expenses for the BBQ were \$731.

8. Trevor Lamb (a resident of White Sands) donated \$2000 to this year's Golf Tournament. He was thanked in person by Fraser Denton and Carl Cornelssen and was advised that our expenditures were \$1107. Trevor asked us to keep the additional funds for next year's tournament or for any other purpose the Hall Society deemed fit. Deb Waugh asked why we didn't spend the entire amount. Carl Cornelssen responded that we had enough prizes so didn't spend the entire amount. Deb

replied that not everyone received a prize and given the fact that we had the money, everyone who attends the tournament should receive a prize. Fraser Denton responded that next year the organizers will ensure that there are sufficient prizes for all tournament players.

9. Hall Society Records. With the election of the new executive, the question arose as to where the historical records are for the Hall Society. Judy Peelar reported that only the minutes of meetings for the previous year were handed over to her. Who has the past records? They should be kept together in a common area where access is known to the entire executive and keys to that storage are passed on with each election and change in the Executive. It was suggested that a locked storage cabinet be built in the Hall. It is also requested that past Executive Members who hold Hall Society Records, pass those on to Judy Peelar and she will sort through them and create a permanent record.
10. We have the ability to post minutes of the Hall Society Meetings as well as our financial records, on the web site. Fraser Denton and Judy Peelar will pursue this. www.summervillageofwhitesands.ca
11. Debbie Waugh reported on the Wind Up BBQ held on August 30, 2014. Over 300 people were fed. We did have some frozen burgers left from the spring BBQ and those were used up for this event. The burgers and buns were donated by E K Landscaping. The corn was donated by Tri-Square Enterprises. We sold "White Sands" license plates for a total of \$75. Cash donations for the food bank totalled \$137.70 and we collected 2 boxes of food. There was also an ice bucket challenge for ALS. Ultimately we were then to challenge Rochon Sands, but we are not sure if this happened. Carl Cornelssen thanked all the volunteers for their work at this event.
12. Geri Horne reported that Pickle Ball lessons were held twice with some resulting new interest. Lessons will continue next year in an attempt to get people using the courts and enjoying some physical and social recreation.
13. Shirley Fiestt made a request that the money raised from the sale of books in the Hall's Library, go towards the coffee fund for the Thursday Ladies Coffee meetings. Fraser Denton said that since the Coffee mornings are part of the social functions for the community, the Hall Society will pay for coffee supplies. When supplies are needed, they should be purchased and reimbursed. Fraser then questioned why we have a 25 cent charge on books in the library. Books are donated, so there is no cost. It was agreed that the signage and money jar would be taken down. A new sign will be displayed to simply invite people to take a book and to donate books. The money was given to Treasurer John to deposit to the Hall Society account.
14. A request was made by Shirley Fiestt to have an umbrella over the barbeque behind the Hall to keep people out of inclement weather. General consensus was that the umbrella could be easily dealt with.
15. Shirley Fiestt also requested that brick flooring be laid in the barbeque area to provide a more solid footing. This is a bigger issue that will not be dealt with this year. Lorne Thurston was cooking for

the Wind-Up BBQ and the more needy issue was the height of the BBQ itself. Some of the other cooks could not reach the lid to close it. He is having the legs on the BBQ cut down to lower it.

16. Fraser Denton asked for volunteers to clean out the furnace room. Nancy McNichol, Geri Horne, and Eric Thomas volunteered. Lorne Thurston advised that anything stored in there must be a safe distance from the furnace itself.
17. There is a Village map with all the civic addresses hanging in the garage of the community hall. Several people noticed this map during the Wind-Up BBQ. We would like to get a map like this laminated and posted on a sign board at the entrance into White Sands. This would assist people looking for a specific address in the Village. Mayor Lorne suggested we start with the Town of Stettler. Also need to be cautious with the placement of the sign post, checking gas lines, etc. before digging in posts. If we make it a professional looking sign, the Village will chip in for the expenses. Fraser Denton will research costs and report back.
18. Carol Linkert asked if the Hall Society would consider purchasing a propane cook stove to be placed with BBQ. When we have functions such as the Wind-Up BBQ, someone always brings their personal stove and propane tank from home. Motion was made by Virginia Thomas that Carol Linkert purchase the necessary stove and tank. Seconded by Jim Shaw and carried.
19. John Shepherd raised the issue of money coming into the Hall Society in the form of charitable donations. He explained that the CRA considers us a non-profit organization, not a charity; therefore the Hall Society cannot issue "charitable donation receipts." We can issue receipts for business expenses.
20. Lorne Thurston asked about Hall Booking dates for the Hall Society for the coming year. We have booked the Saturday's of the long weekends in May, August and September for various events.
21. Next meeting date for the Hall Society is December 9, 2014 at 6:00.
22. Meeting was adjourned on the motion of Eric Thomas.