



# **Heartland Beautification Committee Agenda November 1, 2018 at 11:45 Stettler Recreation Centre Board Room**

## **2018 Projects**

***Community Gardens  
Environmental Action  
Community Orchard  
Stettler Blooms  
Banners & Signage  
Tidiness  
Parks and Trees  
Heritage Conservation***

- 1. Agenda/Agenda Approval**
- 2. Confirmation of the September 6, 2018 HBC Minutes**
- 3. Business Arising from the September 6, 2018 HBC Minutes**
- 4. Statement of Revenue & Expenses as of September 30, 2018**
- 5. Elections**
- 7. Sub-committee reports**
  - a.) Community Gardens**
  - b.) Environmental Action**
  - c.) Community Orchard**
  - d.) Stettler Blooms**
  - e.) Banners and Signage**
  - f.) Tidiness**
  - g.) Parks and Trees**
  - h.) Heritage Conservation**
- 8. Correspondence**
- 9. Next Meeting – December 6, 2018**
- 10. Adjournment**

**"Keeping Stettler Clean and Green"**

**MINUTES OF THE HEARTLAND BEAUTIFICATION COMMITTEE MEETING  
October 4, 2018**

**Present:** Councilor C. Barros, Councilor W. Smith, Chairperson R. Spencer, W. Brown, G. Fix, K. Kilgour, Allan King, J. Newton, B. Robbins, G. Scott

**Call to Order:** Chairperson Rob Spencer called the meeting to order at 12:08pm

1. **Additions/Agenda Approval**

Additions- Introductions from Brad Robbins 4. B)  
Discuss CIB after reports

R. Spencer moved that the agenda be approved as amended.

MOTION CARRIED  
Unanimous

2. **Confirmation of September 6, 2018 HBC Meeting Minutes**

Moved by A. King that the Minutes from the September 6, 2018 Heartland Beautification Committee Meeting be approved as presented.

MOTION CARRIED  
Unanimous

3. **Business Arising**

none

4. A) **Statement of Revenues & Expenses**

Moved by R. Spencer that the Statement of Revenue and Expenses be approved as presented.

-R. Spencer was wondering where the bill from the Town is for putting water service in at the orchard. J. Newton will check into it.

MOTION CARRIED  
Unanimous

B) B. Robbins introduced himself as the new Manager of Recreation and Culture.

## 5. 2018 Projects

### a) Community Gardens

-What's left in the gardens will be cleaned up and A. King will let R. Spencer know when they will be rototilling the gardens so he can go in and remove stakes and such.

-R. Spencer to add to the garden forms next year for volunteers to look after each site. Could possibly be a summer student type position that we could pay a little money for.

### b) Environmental Action

-Walk n roll is wrapped up. Ponoka & Stettler Mayors were supposed to do videos by the end of Sept. They still have not but G. Fix decided not to push the issue.

-Zero waste campaign-G. Fix has done some recycling tours and there is a difficulty finding use for recycled plastic. The goal should be to "reduce" use first, then reuse and recycle. The environmental action committee will research other town's policies on single use plastic and see if there is a fit for Stettler. G. Fix wondered if this is the direction that the HBC would approve of them taking. The vote was yes.

-Repair Café -1 new category (watches and clocks). Library will be there with their 3D printer and VHS to DVD converter. Repair Café will be upstairs and they will need 12 tables.

-Idle Free- there will be a presentation to the parent council at the school for anti-idling on Oct 15

Eco Excellence- Consignment Closet will be getting the award this year

Pen/Marker recycling- R. Spencer wondered if they could have one at the provincial building. G. Fix will send information for them to do so.

### c) Downtown Park

-Jimmy's Hardware sign is completed and looks great. Also the Virginia creepers that were planted have done really well. The downtown park project is pretty much complete. The only thing left to do is build the stage if wanted.

### d) Stettler Blooms

-R. Spencer has some ideas to prevent people from tipping the flower pots at West Stettler Park. Looking for workshop ideas. W. Brown suggested doing video blogs instead of workshops because of the poor attendance.

### e) Banners and Signage

-Banners will need to be replaced soon

### f) Tidiness

-no report

g) Parks and Trees

-R. Spencer will be posting videos on trees that do well in Stettler on FB after the repair café.

h) Heritage Conservation

-for the Heritage Walk the Town does not want pedestals on the sidewalks down Main Street due to snow removal. Plaques will have to be placed on buildings so permission from building owners will have to be obtained. This will affect about 10-12 buildings and only on Main Street. It was suggested to have QR Codes on the plaques.

6. New Business

7. Correspondence

8. Next Meeting-Nov 1

9. Adjournment-1:10pm



HEARTLAND BEAUTIFICATION COMMITTEE  
FINANCIAL STATEMENT

REVENUE:													REVENUE BALANCE	
2018	VENDOR	DESCRIPTION	Donations				Other		Grant					
			1-64-03-00-00-590				1-64-03-00-00-560		1-64-03-00-00-850					
02-Jan	Alberta Prairie	Orchard donation				250.00								
12-Jan	Kinettes	Orchard donation				1,000.00								
23-Jan	Cilantro and Chive	Orchard donation				2,000.00								
1-Feb	Jt Autobody	Orchard donation				300.00								
14-Feb	Brennan Autobody	Orchard donation				1,000.00								
14-Feb	Malcom and Sharon Fischer	Orchard Donation				200.00								
15-Feb	Don's Car Sales	Orchard donation				100.00								
15-Feb	Schwartz	In-Kind Donation				1,055.68								
21-Feb	Solution Corp	Orchard donation				3,000.00								
21-Feb	Brian and Gail Peterson	Orchard donation				250.00								
21-Feb	Boys Financial	Orchard donation				200.00								
26-Feb	Baltimore Financial	Orchard donation				250.00								
28-Feb	Vortex Production Services	Orchard donation				275.00								
12-Mar	McDonalds	Orchard donation				1,050.00								
19-Mar	Stettler Vet Clinic	Orchard donation				500.00								
21-Mar	Boston Pizza Stettler	Orchard donation				750.00								
23-Mar	Nordstrom Dental	Orchard donation				550.00								
23-Mar	Dr. Patel Dental	Orchard donation				500.00								
27-Mar	Hi-Way 9	Orchard donation				2,000.00								
28-Mar	Superfluity	Orchard donation				1,000.00								
28-Mar	North Star Trucking	Orchard donation				250.00								
3-April	Shirley and Harvey Kassian	Orchard donation				501.00								
APRIL/MAY	Community Garden Rental							724.98						
15-April	Charlotte and Mike Chase	Orchard donation				100.00								
15-April	Bob Holowenko	Orchard donation				50.00								
18-April	Laura and Joel Norman	Orchard donation				50.00								
19-April	Stettler GM	Orchard donation				250.00								
24-april	Teresa's Food	Orchard Donation				250.00								
24-April	The Attic	Orchard Donation				150.00								
3-May	Garry and Grace Fix	Orchard donation				501.00								
4-May	Coop	Orchard donation				100.00								
7-May	Prairie Tech	In-Kind Donation				325.00								
7-May	Rose and John Grant	Orchard donation				50.00								
8-May	Billie and Don Nelson	Orchard donation				100.00								
14-May	Elmer Gross	Orchard donation				50.00								
24-May	TD FEF	Orchard Grant				10,000.00								
30-May	Top Spray	In-Kind Donation				2,989.83								
30-May	Stettler Building Supplies	In-Kind Donation				200.00								
30-May	Echoglen Gardens	In-Kind Donation				2,611.88								
30-May	WTS Manufacturing	In-Kind Donation				200.00								
4-June	Gablehouse Farm and garden	In-Kind Donation				1,300.00								
27-June	Dave McCourt	In-Kind Donation				300.00								
27-June	Baker Hughs	Orchard donation				1,950.00								
27-June	Canadian Tire	In-Kind Donation				180.00								
27-June	Atco Electric	In-Kind Donation				995.00								
6-July	Walmart	Orchard donation				1,000.00								
10-Aug	Alberta Elks Foundation	Orchard Donation				2,000.00								
10-Aug	Royal Purple	Orchard Donation				2,000.00								
24-Aug	1-Up Plumbing and Heating	Orchard Donation				501.00								
6-Sept	Cheryl Barros	Orchard donation				200.00								
6-Sept	John and Sandra Leard	Orchard donation				50.00								
7-Sept	Skaley Landscaping	Orchard donation				1,000.00								
7-Sept	Ember Graphics	Orchard donations				1,030.14								
4-OCT	Gable House Farm	In kind donation				400.00								
<b>Total YTD Revenue</b>						<b>47,865.53</b>		<b>724.98</b>		-	-	-	-	<b>48,590.51</b>
Revenue Budget						-		-		-	-	-	-	-
Revenue Budget (over)/under						(47,865.53)		(724.98)		-	-	-	-	(48,590.51)
<b>EXPENSE:</b>														
2018	VENDOR	DESCRIPTION	General Meetings	Heritage Conservation	CIB Competition	HBC CIB	Community Gardens	Environmental	Misc. Events	Parks & Trees	Stettler Blooms	Community Orchard	EXPENSE BALANCE	
			Meetings	Downtown Park Sub	Travel & Subsistence	Membership	Subcommittee	Supplies	Supplies	Supplies	Supplies	Supplies		
			2-64-03-00-00-519	2-64-03-01-00-519	2-64-03-02-00-211	2-64-03-02-00-214	2-64-03-03-00-519	2-64-03-04-00-519	2-64-03-05-00-519	2-64-03-06-00-519	2-64-03-07-00-519	2-64-03-08-00-519		
19-Jan	Payroll Summary Batch													
25-Jan	CIB	Membership				855.00						17.79		
14-Feb	Board Of Trade	Extra Table for trade show							45.00					
22-Feb	Heartland Promotions	window decals						475.00						
22-Feb	Kathy's Printing	Cart coins						750.00						
3-Mar	Holly Robinson	Dec-Mar meeting lunches	420.00											
26-April	Kathy's Printing	Heartbeat Advertising						30.00						
16-May	969754 Alberta Ltd	HBC Meeting May	123.81											

HEARTLAND BEAUTIFICATION COMMITTEE  
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2018			Meetings	Downtown Park Sub	Travel & Subsistence	Membership	Subcommittee	Supplies	Supplies	Supplies	Supplies	Supplies	BALANCE
			2-64-03-00-00-519	2-64-03-01-00-519	2-64-03-02-00-211	2-64-03-02-00-214	2-64-03-03-00-519	2-64-03-04-00-519	2-64-03-05-00-519	2-64-03-06-00-519	2-64-03-07-00-519	2-64-03-08-00-519	
16-May	Jacqui Newton	Petty Cash Supplies									11.94		
16-May	Prairie Tech Propagation	Orchard Trees and Donation										725.00	
16-May	Parkland Nurseries	HBC Orchard Trees										720.00	
16-May	Ember Graphics	Banner for Orchard										130.00	
24-May	Rob Spencer	Container Contest Supplies									165.49		
24-May	Heartland Promotions	Beautiful Yard Signs									420.00		
24-May	Grace Fix	Supplies and Materials						87.36					
24-May	Black Press Group	Advertising						31.60					
24-May	Rob Spencer	Community Garden Supplies					375.83						
24-May	Rob Spencer	Community Garden Supplies					91.41						
24-May	Board Of Trade	2019 trade Show Booth							662.50				
24-May	Board Of Trade	Reverse 2018 Prepaid in 2017							(600.00)				
30-May	WTS Manufacturing	Wire										200.00	
30-May	Schwartz Home Building	Lattice Fencing										1,055.68	
07-Jun	Walk n Roll Adv	Kathy's Printing						50.00					
07-Jun	Kathy's Printing	Plant Exchange Adv.									50.00		
07-Jun	Tall Creek Nursery	Plants for containers WS									117.55		
07-Jun	Echoglen Gardens	Plants for Orchard										3,765.04	
07-Jun	Echoglen Gardens	Plants for Orchard										4,005.00	
07-Jun	Gablehouse Farm and Gardens	Plants for Orchard										4,006.75	
08-Jun	Newcap Radio	Walk n Roll Adver.						100.00					
08-Jun	ID Apparel	Walk n Roll T-Shirts						191.40					
08-Jun	Payroll Summary Batch											390.95	
08-Jun	Rob Spencer	Orchard trees Travel										177.57	
27-Jun	Dave Mccourt	Id Tags										300.00	
22-Jun	Rural Municipalities of Alberta	Walking Signs						193.00					
28-Jun	Corporate Payment Systems	Cem/P&L/HBC/SRC/PARKS										233.98	
29-Jun	Corporate Payment Systems	Cem/P&L/HBC/SRC/PARKS									319.80		
29-Jun	Rob Spencer	Soil & Stakes										187.43	
02-Jul	Kathy's Printing	Walk n Roll						50.00					
02-Jul	Kathy's Printing	May,June,July Heartbeat						30.00					
05-Jul	Rob Spencer	Orchard supplies										214.67	
08-Jul	Allan King	Judges meet and greet			221.11								
12-Jul	Diverse Signs	HBC Blooms Signs									417.26		
13-Jul	Stettler Building Supply	Orchard Materials										37.48	
13-Jul	Stettler Building Supply	Orchard Materials										1,029.93	
13-Jul	Canadian Tire	Virginia Creepers										269.70	
13-Jul	New Cap radion	Walk n Roll Adver.						100.00					
13-Jul	Centre Ice Concession	Lunch- meeting	123.81										
19-Jul	Teresa's catering	CIB lunch and supper			2,078.50								
20-Jul	Black Press Group	Advertising						105.50					
20-Jul	Black Press Group	Advertising						57.90					
20-Jul	Black Press Group	Advertising						191.55					
20-Jul	Prairie Junction	napkins for lunch						21.00					
24-Jul	Heartland Promotions	no straws promo						125.00					
27-Jul	UFA	Community Orchard Sign posts										269.94	
27-Jul	Rob Spencer	Orchard Supplies										214.67	
27-Jul	Atco Electric	Orchard Labour										995.00	
02-Aug	Kathy's Printng	July sponsor ad						30.00					
02-Aug	Kathy's Printing	July Walk n Roll						50.00					
03-Aug	Payroll Summary Batch	Labour Orchard										79.40	
10-Aug	Heartland Promotions	BYO bag/no straws tent cards						530.00					
10-Aug	Centre Ice Concession	July lunch	95.24										
10-Aug	Board Of Trade	HBC Container contest prize									250.00		
17-Aug	New Cap radio	Walk n Roll Adver.						100.00					
22-Aug	Kathy's Printing	Heartbeat Walk n roll						50.00					
24-Aug	Boston Pizza	Meet and Greet CIB Judges			243.75								
24-Aug	Ramada	Judges hotel			274.22								
24-Aug	Ramada	Judges hotel			272.08								
24-Aug	Corporate Payment Systems	Orchard Irrigation										1,307.04	
14-Sep	Rob Spencer	Orchard Materials										78.84	
21-Sep	ID Apparel	Walk n Roll T-Shirts						191.40					
21-Sep	Newcap Radio	Walk n Roll Adver.						100.00					
27-Sep	Diverse Signs	Go Bagless decals						119.27					
27-Sep	Rushton Agencies	Repair Café Insurance						225.00					
28-Sep	HBC Orchard supplies	Ember Graphics										2,060.28	
28-Sep	Centre Ice Concession	Aug Meeting	107.62										
28-Sep	Centre Ice Concession	Sept Meeting	114.29										
28-Sep	Skaley Landscaping	Orchard Work										1,000.00	
28-Sep	Corporate Payment Systems	Symposium registration			640.00								
04-Oct	Gablehouse Farm and Gardens	Bare roots										900.00	
04-Oct	Wm E Hay Building Construction	Sandwich Boards						100.00					
05-Oct	Board Of trade	Eco Excellence Awards						350.00					
05-Oct	Grace Fix	Stain, Enviro Mee, Propane						168.50					
26-Oct	Black Press Group	HBC Advertising						36.85					
26-Oct	Heartland Promotions	Repair Café Signs						174.00					

HEARTLAND BEAUTIFICATION COMMITTEE  
FINANCIAL STATEMENT

	VENDOR	DESCRIPTION	General Meetings	Heritage Conservation	CIB Competition	HBC CIB	Community Gardens	Environmental	Misc. Events	Parks & Trees	Stettler Blooms	Community Orchard	EXPENSE
2018			Meetings	Downtown Park Sub	Travel & Subsistence	Membership	Subcommittee	Supplies	Supplies	Supplies	Supplies	Supplies	BALANCE
			2-64-03-00-00-519	2-64-03-01-00-519	2-64-03-02-00-211	2-64-03-02-00-214	2-64-03-03-00-519	2-64-03-04-00-519	2-64-03-05-00-519	2-64-03-06-00-519	2-64-03-07-00-519	2-64-03-08-00-519	
26-Oct	Stettler Building Supply	Orchard Materials										130.59	
	<b>Total YTD Expense</b>		<b>984.77</b>	<b>-</b>	<b>3,729.66</b>	<b>855.00</b>	<b>467.24</b>	<b>4,814.33</b>	<b>107.50</b>	<b>-</b>	<b>1,769.83</b>	<b>24,484.94</b>	<b>37,213.27</b>
	Expense Budget		1,500.00	2,000.00	5,700.00	1,000.00	5,000.00	5,000.00		1,000.00	1,000.00		22,200.00
	Expense Budget (over)/under		515.23	2,000.00	1,970.34		4,532.76	185.67	(107.50)	1,000.00	(769.83)	(24,484.94)	(15,013.27)
											<b>Budget</b>		<b>Actual</b>
													<b>Total YTD Revenue</b>
													<b>-</b>
													<b>48,590.51</b>
													<b>Total YTD Expense</b>
													<b>22,200.00</b>
													<b>37,213.27</b>
													<b>Net: Revenue - Expense</b>
													<b>(22,200.00)</b>
													<b>11,377.24</b>



**Environmental Action Sub-Committee report to  
Heartland Beautification Meeting  
Nov. 1, 2018**

**1. Repair Café event – Oct. 20 report**



**117 repairs/advice given in 4 hours**

Location upstairs in the Rec Centre worked fine.

Categories of repair and expert volunteers:

**Small appliances** - Dave Carstairs, Jim McKnight, Doug Tempest

**Small engines** – Todd Tschritter, Doug Tempest

**Clothing** - Madeleine Lindstrom, Marie Brown

**Computers** - Tyler Hudgeon

**Watches/clocks** - Randy Schulz (also could help small appliances)

**Knife sharpening** - Larry Strandquist

**Musical instruments** - Dave Goodwin (also could help small appliances)

**Bicycles** – Todd Tschritter, Doug Tempest

Expenses

Stettler Independent classified ads – 2 weeks	\$152.70	
Radio 1 week	\$100.00	
Insurance	\$225.00	
Centre Ice Concession (lunch for expert volunteers)	<u>\$174.50</u>	
Total expenses		\$652.20
Donations received		<u>\$214.25</u>
Net cost		\$437.95

**2. Trying to Be Idle-Free**

Presented to SES School Council on Oct. 15

- Teachers will include our info in newsletters
- Parents will post our info on their Facebook page
- Clearview board members will inquire about another review of the Clearview Bus Idling policy
- Students will thank drivers for not idling.
- Students may do an idling survey of drivers at school.



### 3. Pens/Markers

Collection sites now at 17 locations:  
**Provincial Building – (new)**

Sean's No Frills	Wm. E. Hay
Sobey's	Stettler Elementary
Stettler Public Library	Christ King Catholic School
Town office	Stettler Outreach School
County office	Byemoor School
3 Seniors Lodges	Big Valley School
Superfluity	Botha School
	Donalda School
	Erskine School



Main Collection Site in Stettler :  
**Stettler Learning Centre**  
5221 – 46 St., Stettler  
(or at any Staples)

The pens are sent to [www.terracycle.ca](http://www.terracycle.ca) who provide free shipping labels.

### 4. Zero Waste

Gathering information from communities that have banned single-use plastic bags to determine what exactly was banned, what are the exceptions and what are issues that have arisen.



### 5. Where do I Take it? A-Z Guide update (since 2013)

Working on 2018 update for November.

### 6. Sample CiB recommendations:

Splash Park: re-use the water somewhere or recycle the water right in the Splash Park????  
Plant trees at SRC parking lot to delineate rows and break up the expanse of asphalt??  
When replacing portable toilets, consider compostable toilets??  
Add distance markers on West Stettler trail??

### 7. Green Tips (see November tips attached)

Board of Trade website/newsletters, Independent, Radio, Coffee News, Heart Beat

## 8. Environmental Action Budget

### Revenue:

**\$5000.00**

### Expenses:

Shopping cart tokens (BYO Bag/ Idle-Free) 250 @ \$2.88 + shipping \$28	\$750.00
BYO Bag door/window stickers 250 @ \$1.80	\$475.00
Green Tips Heart Beat Jan - June	\$ 60.00
Independent – classified ad Trash 2 Treasure date change	\$ 31.60
Heart Beat – Walk ‘n’ Roll ad May and June	\$100.00
Radio – Walk ‘n’ Roll May 1 -7: 8 spots + public service	\$100.00
Radio – Trash 2 Treasure May 7 – 13: 8 spots + public service	\$100.00
Independent – Walk ‘n’ Roll – large ad May 3	\$191.55
Independent – Eco Awards – 2 small classified ads May 3, May 10	\$105.50
Trash 2 Treasure – 2 classified ad May 3, May 10	\$ 57.90
AB Traffic Supply – 3 signs “Thank you for walking or biking here”	\$193.00
Grace – pizza meeting, sand. board chains, Eco award frames, Velcro	\$ 87.36
Walk ‘n’ Roll t-shirts 12 @ \$15.95	\$191.40
Cloth napkins – Prairie Junction 60 @ 35 cents	\$ 21.00
Straws Optional table cards 100 @ 75 cents + \$25 design + \$25 Walk ‘n’ Roll design	\$125.00
Straws Optional 2 <sup>nd</sup> order of table cards 100 @ 75 cents = \$75	}
BYO Bag sticky note pads 1000 @ 42 cents + \$35 shipping = \$455	
Heart Beat Walk ‘n’ Roll ads July/August	\$100.00
Radio – Walk ‘n’ Roll in July	\$100.00
Radio – Walk ‘n’ Roll in August	\$100.00
EA meeting Aug. 29, stain for sand. boards	\$176.12
Diverse Signs – Go Bagless 4 decals @ \$28.95	\$119.27
i.d. apparel – 12 more Walk ‘n’ Roll t-shirts	\$191.40
Repair Café – insurance	\$225.00

Total expenses to date

**\$4131.10**

**Total funds remaining**

**\$868.90**

### Pending expenses:

Town Trophy & Gifts – 2018 Walk ‘n’ Roll winner engraving	\$ 12.00
Heart Beat Green Tips to July - December @ \$10	\$ 60.00
Board of Trade Gala awards sponsor Eco award	\$350.00
Wm. E. Hay – 4 more sandwich boards	\$100.00
Radio – Repair Café ads week of Oct. 15	\$100.00
Heartland Promotions – 6 more Repair Café signs	\$174.00
Independent – Repair Café 2 classified ads	\$152.70

**Pending total**

**\$948.70**

Nov. 5, 2018

## GREEN TIP OF THE WEEK

### "Take old meds to your pharmacy"

Return your old medications (prescription and over-the-counter) to your Stettler pharmacy for responsible disposal. Throwing them in the garbage or down the toilet allows their chemicals to leech into our soils and poison our rivers and lakes.

*No one can do everything. Everyone can do something.*  
Sponsored by the *Heartland Beautification Committee*



Nov. 12, 2018

## GREEN TIP OF THE WEEK

### "Reduce first"

Reducing our consumption is the first and best solution. Re-use is next best. Recycling is the final choice but of course is better than tossing in the landfill. Reduce first.

*No one can do everything. Everyone can do something.*  
Sponsored by the *Heartland Beautification Committee*



Nov.19, 2018

## GREEN TIP OF THE WEEK

### "Throw Away or Throw Somewhere??"

*"There is NO such thing as "AWAY". When we throw anything away, it must go **SOMEWHERE**."* Annie Leonard

Thinking of it as "I'm going to throw this SOMEWHERE!" changes our perspective.

*No one can do everything. Everyone can do something.*

Sponsored by the *Heartland Beautification Committee*



Nov.26, 2018

## GREEN TIP OF THE WEEK

### "Recycle Pens & Markers"

Pens, markers, mechanical pencils and their lids can be dropped off for recycling at: Sean's No Frills, Sobey's, Library, Town Office, County Office, Superfluity, & all schools. They are small but we throw out thousands every year!!

*No one can do everything. Everyone can do something.*

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