

**Stettler Regional Fire
Advisory Agenda
June 15th, 2018 at 12:00 pm
Stettler Regional Fire Station**

1. Additions
2. Agenda Approval
3. Confirmation of the March 16, 2018 Stettler Regional Fire Advisory Minutes
4. Business Arising from Minutes
5. Fire Agreement Statements – February 2018 – April 2018
6. Regional Fire Chief Report
 - a) New Recruit Training
 - b) Medical First Response Status
 - c) Communication Towers
 - d) Summer Village of White Sands Water truck fill
7. Regional Response Incident Summary – March 2018 – May 2018
8. Additions
9. Next meeting
10. Adjournment

**STETTLER REGIONAL
FIRE ADVISORY MEETING MINUTES
March 16, 2018
12 pm @ The Stettler Regional Fire Station**

Present: Mark Dennis - Regional Fire Chief
Etienne Brugman - Regional Deputy Fire Chief
Malcolm Fischer – Councillor Town of Stettler
Penni Doucette - Recording Secretary
Yvette Cassidy – CAO County of Stettler
Blaine Brinson – Councilor Summer Village of Rochon Sands
Carl Cornelssen – Councillor Summer Village of White Sands
Dan Knudtson – Councillor of Donalda
Carla Tuck – CAO Village of Gadsby
Larry Clarke – Reeve County of Stettler

Absent: Cheryl Barros – Councillor Town of Stettler
Cheri Neitz – Councillor County of Stettler
Lorne Thurston – Mayor Summer Village of White Sands
Harry Nibourg – Councillor Village of Big Valley

S. Nolls chaired the meeting in the absence of a Chair or Vice-Chair.

Call to Order: S. Nolls called the meeting to order @ 12:13 p.m.

1. **Additions**

none

2. **Agenda Approval**

Moved by B. Brinson that the Agenda be approved as presented

3. **Election of Regional Advisory Chairperson & Vice Chairperson**

Moved by M. Fischer that Cheri Neitz be nominated as Regional Advisory Chairperson.

MOTION CARRIED
Unanimous

Moved by M. Fischer that Cheryl Barros be nominated as Regional Advisory Vice-Chairperson.

MOTION CARRIED
Unanimous

4. Confirmation of the December 8, 2017 Stettler Regional Fire Advisory Minutes

Moved by B. Brinson the December 8, 2017 Stettler Regional Fire Advisory Meeting Minutes be approved as presented.

MOTION CARRIED
Unanimous

5. Business Arising from Minutes

- a) New phone system installed at Fire Hall has the ability to transfer calls directly to/from the County of Stettler office, working on having the same connectivity with the Town of Stettler office.
- b) Discussion surrounding various truck fill stations in the County. The Regional Fire Chief will inquire with County of Stettler PW department for an as built drawing of the Gadsby truck fill/fire hydrant to determine possible flow values. Pumping with a fire engine directly from the County truck fill stations will be limited to the onsite storage values. The County Truck fill storage tank system in Gadsby can be easily over taxed by fire engine pumps given the refill speed. Engine 11, 12, 13 and Tender 15 each are outfitted with 900' of 5" hose, water storage is usually the concern.
- c) Village Fire Services Agreements for Gadsby, Summer Village of Rochon Sands and the Summer Village of White Sands have been sent out to the administration of those Municipalities for future discussion.

6. Fire Agreement Statements – November 2017 to January 2018

Moved by B. Brinson that the November 2017 to January 2018 Fire Agreement Statements be accepted as presented for information.

MOTION CARRIED
Unanimous

7. **Regional Fire Chief Report**

a) New Recruit Training

New recruit training at Station 1 commenced in February and will be on-going through May. Practical training is scheduled for April 25, 30 and May 2 and 7th at the abandoned homestead of D. Kruger in the County of Stettler.

The Red Deer training Centre has been rented for additional practical training including live fire training on May 12th & 13th.

Stettler recruits are training Monday and Wednesday nights as well as Saturdays.

Regular skills training is completed simultaneously on Monday and/or Thursday nights at station 1,2 and 3.

The Donalda Fire Station training, originally scheduled to begin in January 2018, is behind re-schedule due to trainee farming obligations.

b) Stettler Regional Fire Training facility

The Donation of \$5,000 was used for conceptual drawings of a possible stand-alone fire training facility. Drawings are partially completed and were reviewed at meeting. The final conceptual presentation and drawings along with project cost estimate are to be completed by July. The next step will be to present the concept to the County of Stettler and Town of Stettler for further discussion.

c) Buffalo Lake proposed new development.

Public hearing on Saturday March 17th will be attended by Chief Dennis, emergency services road access with multiple access points in and out is the top concern of the Stettler Regional Fire Department. C. Cornelssen brought up concerns over the additional costs of regional fire services due to the increase in population.

8. Regional Response Incident Summary – December 2017 – February 2018

Moved by B. Brinson that the Regional Response Incident Summary
December 2017 – February 2018 be accepted as presented for information.

MOTION CARRIED
Unanimous

9. Additions

a) none

9. Next Meeting

June 15, 2018 12 noon @ the Stettler Regional Fire Hall

10. Adjournment

Moved by B. Brinson that this meeting be adjourned @ 1:06 pm

MOTION CARRIED
Unanimous

February 2018 Fire Agreement

DATE	WAGES			County Cost
2-23-00-00-00-111	PP03	Fire Chief & Deputy Fire Chief	10,274.59	x 50% = 5,137.30
2-23-00-00-00-111	PP04	Fire Chief & Deputy Fire Chief	10,845.18	x 50% = 5,422.59
			21,119.77	
<i>Fire - County Agreement - Regional</i>				<u>10,559.89</u>
2-23-00-00-00-138		WCB Premiums -		x 50% = 0.00
2-23-00-00-00-158		County Honorarium		x 100% = 0.00
2-23-00-00-00-158		Joint Honorarium - Jan 2018	64.26	x 50% = 32.13
		On Call		X 50% = 0.00
			64.26	<u>32.13</u>

PERIOD	INVOICE#	UTILITIES:	AMOUNT	X 50%	County Cost
January 2018	201801-3687	Access Gas Services	1,503.02	X 50% =	751.51
February 2018	38717	CanPak Environmental	182.88	X 50% =	91.44
		Enmax	0.00	X 50% =	0.00
Jan 19 - Feb 18	1845962372	Rogers	53.02	X 50% =	26.51
Jan 22 - Feb 21	2018.01.23	Telus - 742-0041	98.59	X 50% =	49.30
Jan 22 - Feb 21	2018.01.23	Telus - 742-0413	89.64	X 50% =	44.82
Jan 22 - Feb 21	2018.01.23	Telus - 742-2083	110.38	X 50% =	55.19
Jan 22 - Feb 21	2018.01.23	Telus - 742-8388	65.05	X 50% =	32.53
Jan 22 - Feb 21	2018.01.21	Telus Mobility (403-742-7846)	60.64	X 50% =	30.32
Jan 22 - Feb 21	2018.01.21	Telus Mobility (403-742-9463)	60.44	X 50% =	30.22
Jan 22 - Feb 21	2018.01.21	Telus Mobility (403-742-9558)	10.00	X 50% =	5.00
Jan 22 - Feb 21	2018.01.21	Telus Mobility (403-742-9622)	55.44	X 50% =	27.72
Jan 22 - Feb 21	2018.01.23	Telus Mobility (403-742-8493)	102.00	X 50% =	51.00
Jan 2 - Feb 1	2018.02.01	Town of Stettler (111370.00)	51.78	X 50% =	25.89
Jan 2 - Feb 1	2018.02.01	Town of Stettler (111372.00)	10.00	X 50% =	5.00
		Town of Stettler (020013.00)		X 100% =	0.00
		Total Utilities:	<u>2,452.88</u>		<u>1,226.44</u>

INVOICE DATE	INVOICE#	JOINT EXPENSES	AMOUNT	X 50% =	County Cost
2017.05.30	2017-H177	Alberta Government	405.00	X 50% =	202.50
2017.05.30	2017-H178	Alberta Government	225.00	X 50% =	112.50
2017.07.31	2017-RW092	Alberta Government	90.00	X 50% =	45.00
2018.01.23	31487	AMSC Insurance Services	1,159.73	X 50% =	579.87
2018.02.05	20116835	Aurora Flags & Banners	694.35	X 50% =	347.18
2018.01.02	BONDOIN10930	Bond-o Security	635.28	X 50% =	317.64
		Dennis, Mark (Visa)			
2018.01.23	8789	FIAA	100.00	X 50% =	50.00
2018.01.12	MLGYK8ZD49	Apple	12.99	X 50% =	6.50
2018.01.18	642960841	FDIC International	1,497.71	X 50% =	748.86
2017.11.10	C24097	Noratek Solutions Inc	1,140.00	X 50% =	570.00
2018.01.23	362410	Heartland Auto	82.73	X 50% =	41.37
2018.01.31	363634	Heartland Auto	74.24	X 50% =	37.12
2018.01.31	363735	Heartland Auto	69.24	X 50% =	34.62
2018.02.06	11770245	Hi-Way 9 Express	189.40	X 50% =	94.70
2018.02.10	6433	Ingenious Software	2,355.00	X 50% =	1,177.50
2018.02.09	00010823	Prism Integrated Solutions	1,228.50	X 50% =	614.25
2018.02.01	9149	Raven Rescue Ltd	130.00	X 50% =	65.00
2017.12.01	105664	Wet Water Industries	73.23	X 50% =	36.62

February 2018 Fire Agreement

2018.01.02	106974	Wet Water Industries	73.23	X 50% =	36.62
		Total Joint Expenses	10,235.63		<u>5,117.82</u>
		Administration Fee	916.66	X 50% =	458.33
			Fire - County Agreement - Local		<u>6,834.72</u>
		TOTAL COUNTY COSTS			<u>17,394.60</u>

March 2018 Fire Agreement

DATE	WAGES			County Cost
2-23-00-00-00-111	PP05	Fire Chief & Deputy Fire Chief	10,373.11 x 50%	5,186.56
2-23-00-00-00-111	PP06	Fire Chief & Deputy Fire Chief	10,373.11 x 50%	5,186.56
2-23-00-00-00-111	PP07	Fire Chief & Deputy Fire Chief	10,099.79 x 50%	5,049.90
			30,846.01	
		<i>Fire - County Agreement - Regional</i>		15,423.01
2-23-00-00-00-138		WCB Premiums -	x 50%	0.00
2-23-00-00-00-158		County Honorarium	546.90 x 100%	546.90
2-23-00-00-00-158		Joint Honorarium - Jan 2018	80.33 x 50%	40.17
		On Call	X 50%	0.00
			627.23	587.07

PERIOD	INVOICE#	UTILITIES:	AMOUNT	X 50%	County Cost
February 2018	201802-3687	Access Gas Services	1,291.44	X 50% =	645.72
March 2018	40221	CanPak Environmental	182.88	X 50% =	91.44
January 2018	18-2749133	Enmax	1,211.39	X 50% =	605.70
February 2018	18-2756471	Enmax	1,184.23	X 50% =	592.12
Feb 19 - Mar 18	1856287474	Rogers	52.00	X 50% =	26.00
Feb 22 - Mar 21	2018.02.23	Telus - 742-0041	98.59	X 50% =	49.30
Feb 22 - Mar 21	2018.02.23	Telus - 742-0413	89.64	X 50% =	44.82
Feb 20 - Feb 22	2018.02.23	Telus - 742-2083	-1.76	X 50% =	-0.88
Feb 22 - Mar 21	2018.02.23	Telus - 742-8388	65.25	X 50% =	32.63
Feb 22 - Mar 21	2018.02.21	Telus Mobility (403-742-7846)	60.64	X 50% =	30.32
Feb 22 - Mar 21	2018.02.21	Telus Mobility (403-742-9463)	60.44	X 50% =	30.22
Feb 22 - Mar 21	2018.02.21	Telus Mobility (403-742-9558)	10.00	X 50% =	5.00
Feb 22 - Mar 21	2018.02.21	Telus Mobility (403-742-9622)	55.44	X 50% =	27.72
Feb 22 - Mar 21	2018.02.23	Telus Mobility (403-742-8493)	102.00	X 50% =	51.00
Feb 2 - Mar 1	2018.03.01	Town of Stettler (111370.00)	80.40	X 50% =	40.20
Feb 2 - Mar 1	2018.03.01	Town of Stettler (111372.00)	21.16	X 50% =	10.58
		Town of Stettler (020013.00)		X 100% =	0.00
		Total Utilities:	4,563.74		2,281.87

INVOICE DATE	INVOICE#	JOINT EXPENSES	AMOUNT	X 50% =	County Cost
2018.01.01	15022	Alberta Fire Chief's Association	180.00	X 50% =	90.00
2018.01.01	15075	Alberta Fire Chief's Association	180.00	X 50% =	90.00
2018.02.01	282494	Bagshaw Electric Ltd	55.96	X 50% =	27.98
2018.02.14	20219A	Bagshaw Electric Ltd	240.00	X 50% =	120.00
		Brugman, Etienne (Visa)			
2018.03.20	101536	FPP/IFSTA	923.28	X 50% =	461.64
2018.02.12	AKD-73661269187	Cleverbridge	96.27	X 50% =	48.14
2018.01.23	93598	ITM Instruments Inc	1,023.78	X 50% =	511.89
2018.03.21	2018.03.21	Costco	163.03	X 50% =	81.52
2018.02.15	2018.02.15	Walmart	13.94	X 50% =	6.97
		Dennis, Mark (Visa)			
2018.02.21	H5HZ77	Delta Airlines	779.70	X 50% =	389.85
	731266521	FDIC International	1,423.46	X 50% =	711.73
	731266501	FDIC International	1,423.46	X 50% =	711.73
2018.02.12	MLH056FZ28	Apple	12.99	X 50% =	6.50
2018.03.02	MLH0KNVZWF	Apple	6.99	X 50% =	3.50
2018.02.18	99493298	Ram Mounts	246.73	X 50% =	123.37
2018.02.20	117776	Stokes International	326.10	X 50% =	163.05
2018.03.07	911933527	Distribution Now	1,517.10	X 50% =	758.55
2018.02.27	457606	Electrogas Monitors	230.00	X 50% =	115.00

March 2018 Fire Agreement

2018.02.28	10680	Heartland Stationers	113.22	X 50% =	56.61
2018.03.08	11799114	Hi-Way 9	37.25	X 50% =	18.63
2018.01.26	436997720	Purolator	128.26	X 50% =	64.13
2018.02.23	437263102	Purolator	98.83	X 50% =	49.42
2018.02.05	20180018140	Receiver General	6,037.00		
		<i>Split coding</i>	1,509.25	X 50% =	754.63
		<i>Split coding</i>	1,509.25	X 50% =	754.63
		<i>Split coding</i>	1,509.25	X 50% =	754.63
		<i>Split coding</i>	1,509.25	X 50% =	754.63
2018.02.22	IN0108424	Rocky Mountain Phoenix	589.25	X 50% =	294.63
2018.03.02	IN0108586	Rocky Mountain Phoenix	52.00	X 50% =	26.00
2018.02.20	683206	Schwartz Building Centre	39.38	X 50% =	19.69
2018.02.26	107538	Wet WaterIndustries	185.55	X 50% =	92.78
2018.03.01	107616	Wet WaterIndustries	73.23	X 50% =	36.62
2018.02.21	612-604671	Woody's Auto Stettler	153.83	X 50% =	76.92
		Total Joint Expenses	16,350.59		<u>8,175.30</u>
		Administration Fee	916.66	X 50% =	458.33
		Fire - County Agreement - Local			<u>11,502.56</u>
		TOTAL COUNTY COSTS			<u><u>26,925.57</u></u>

April 2018 Fire Agreement

DATE	WAGES			County Cost
2-23-00-00-00-111	PP08	Fire Chief & Deputy Fire Chief	10,373.11 x 50%	5,186.56
2-23-00-00-00-111	PP09	Fire Chief & Deputy Fire Chief	10,483.80 x 50%	5,241.90
			20,856.91	
<i>Fire - County Agreement - Regional</i>				<u>10,428.46</u>
2-23-00-00-00-138		WCB Premiums -	9.46 x 50%	4.73
2-23-00-00-00-158		County Honorarium	10,507.14 x 100%	10,507.14
2-23-00-00-00-158		Joint Honorarium - Jan 2018	80.33 x 50%	40.17
		On Call	X 50%	0.00
			10,596.93	<u>10,552.04</u>

PERIOD	INVOICE#	UTILITIES:	AMOUNT	X 50%	County Cost
March 2018	201803-3687	Access Gas Services	1,240.45	X 50% =	620.23
April 2018	41813	CanPak Environmental	182.88	X 50% =	91.44
		Enmax	0.00	X 50% =	0.00
Mar 19 - Apr 18	1867193950	Rogers	52.00	X 50% =	26.00
Mar 22 - Apr 21	2018.03.23	Telus - 742-0041	98.59	X 50% =	49.30
Mar 22 - Apr 21	2018.03.23	Telus - 742-0413	89.64	X 50% =	44.82
Mar 22 - Apr 21	2018.03.23	Telus - 742-8388	65.21	X 50% =	32.61
Mar 22 - Apr 21	2018.03.21	Telus Mobility (403-742-7846)	60.44	X 50% =	30.22
Mar 22 - Apr 21	2018.03.21	Telus Mobility (403-742-9463)	60.44	X 50% =	30.22
Mar 22 - Apr 21	2018.03.21	Telus Mobility (403-742-9558)	10.00	X 50% =	5.00
Mar 22 - Apr 21	2018.03.21	Telus Mobility (403-742-9622)	55.44	X 50% =	27.72
Mar 22 - Apr 21	2018.03.23	Telus Mobility (403-742-8493)	102.00	X 50% =	51.00
Mar 02 - Apr 01	2018.04.01	Town of Stettler (111370.00)	74.10	X 50% =	37.05
Mar 02 - Apr 01	2018.04.01	Town of Stettler (111372.00)	10.00	X 50% =	5.00
		Town of Stettler (020013.00)		X 100% =	0.00
		Total Utilities:	<u>2,101.19</u>		<u>1,050.60</u>

INVOICE DATE	INVOICE#	JOINT EXPENSES	AMOUNT	X 50% =	County Cost
2018.03.09	I020845	Action Plumbing & Excavating	6.24	X 50% =	3.12
2018.03.09	I020846	Action Plumbing & Excavating	12.48	X 50% =	6.24
2018.02.23	283041	Bagshaw Electric Ltd	2.79	X 50% =	1.40
2018.03.16	2872	Brenda's Country Catering	209.25	X 50% =	104.63
		Brugman, Etienne (Visa)			
2018.03.27	15294083	ShopCSA	124.00	X 50% =	62.00
2018.03.24	1447	Smitty's Stettler	104.67	X 50% =	52.34
2018.03.28	220000006532	Stettler Mobile Solutions	59.90	X 50% =	29.95
2018.03.24		McDonalds	64.92	X 50% =	32.46
2018.03.13	1803131564	ModTech Rescue Solutions	1,083.26	X 50% =	541.63
2018.03.01	8223	Border Bee	7.55	X 50% =	3.78
2018.03.13	1016613	Firestore OnLine	417.37	X 50% =	208.69
2018.03.14	120311	Stokes International	35.64	X 50% =	17.82
2018.03.20	5373	Westcoast 911 Store	812.25	X 50% =	406.13
2018.03.26	849	Dave's Electric	152.00	X 50% =	76.00
2018.03.22	848	Dave's Electric	72.00	X 50% =	36.00
		Dennis, Mark (Visa)			
2018.03.08	7110309X	NFPA Contact Center	1,787.73	X 50% =	893.87
2018.04.12	MLH350K1JT	Apple Canada Inc	12.99	X 50% =	6.50
2018.04.16	MLH3BB94TJ	Apple Canada Inc	14.99	X 50% =	7.50

April 2018 Fire Agreement

2018.03.19	21026927261942US	511Tactical.com	3,104.46	X 50% =	1,552.23
2018.03.20	19562	911 Supply	69.90	X 50% =	34.95
2018.03.15	911965697	DistributionNOW	88.70	X 50% =	44.35
2018.03.14	369562	Heartland Auto & Industrial Supply	118.26	X 50% =	59.13
2018.03.30	437584056	Purolator	22.48	X 50% =	11.24
2018.04.01	108253	Wet Water Industries	73.23	X 50% =	36.62
2018.03.18	445456	Work Authority	475.00	X 50% =	237.50
		Total Joint Expenses	8,932.06		<u>4,466.03</u>
		Administration Fee	916.66	X 50% =	458.33
				Fire - County Agreement - Local	<u>16,526.99</u>
		TOTAL COUNTY COSTS			<u>26,955.45</u>

Stettler Regional Fire Department

Box 280 Stettler AB

Stettler AB T0C 2L0

Date
Jun 7 18

Totals by Type From Mar 1 18 to May 31 18

Response Type	# of Incidents	Staff Hours	Average # of Responding Personnel
10 Fire	2	48 h 36m	7.00
12 Rubbish or grass fire (no dollar loss)	14	298 h 51m	6.86
13 Medical Assist	9	28 h 0m	3.11
14 Vehicle Fire	2	44 h 56m	10.00
31 Vehicle Accident	8	84 h 8m	5.63
73 Alarm No Fire - detector activated	1	1 h 0m	1.00
79 Alarm No Fire - miscellaneous	1	28 h 12m	12.00
Total Number of Responses	37	533 h 43m	5.84