

STETTLER REGIONAL FIRE ADVISORY MEETING MINUTES
May 26 , 2017
12 pm @ The Stettler Regional Fire Station

Present: Dick Richards – Mayor Town of Stettler
Sean Nolls – Vice Chair Councillor Town of Stettler
Malcolm Fischer – Councillor Town of Stettler
Mark Dennis - Regional Fire Chief
Etienne Brugman - Regional Deputy Fire Chief
Veronica Salmon - Recording Secretary
Yvette Cassidy – Assistant CAO County of Stettler
Greg Jackson – Chairperson Councillor County of Stettler
Blaine Brinson – Councillor Summer Village of Rochon Sands
Lorne Thurston – Mayor Summer Village of White Sands
Asaph Ken Johnson – Mayor of Big Valley
Flo Iskiw – Mayor Village of Botha
Bruce Gartside – Councillor of Donalda

Call to Order: Chairperson S. Nolls called the meeting to order at 12:13

1. Additions

None

2. Agenda Approval

Moved by M. Fishcer the Agenda be approved as presented
MOTION CARRIED
Unanimous

3. Confirmation of the February 24, 2017 Stettler Regional Fire Advisory Minutes

Moved by F. Iskiw the February 24, 2017 Stettler Regional Fire Advisory Meeting Minutes be approved as presented.

MOTION CARRIED
Unanimous

4. Business Arising from the Minutes

None

6. Fire Agreement Statements – February to April 2017

Moved by G. Jackson that the February to April 2017 Fire Agreement Statements be accepted for information

MOTION CARRIED
Unanimous

7. Regional Fire Chief Report

a) QMP revision status, 2016 QMP internal audit review

The Stettler Regional Fire Departments audit was approved, M. Dennis circulated a copy of the signed agreement.

The QMP has been signed by all, after Botha has been dissolved and included as the County an amendment will have to be made.

Fire investigation reports get audited as well.

Fire Works:

The Fire Safety codes have changed and the Fire Department will be required to collect fees for them. M. Dennis wondered if a bylaw should be written so the Regional Fire Department can could admin fees for processing permits as well.

There will also be new regulations for the sellers of Fire Works, a permit will have to be presented in order to purchase, a permit will have be obtained to discharge, you must be over 18 so ID will also have to be presented.

b) Medical First Response – Update

The Regional Fire Department will have to get a letter from the Town and County approving the Fire Department sign up for Medical First Response Training.

Y. Cassidy suggested the County mirror the Towns motion.

Volunteers will have the choice if they want to train for Medical First Response or not.

c) Signage status for Villages, Hamlets and Rural Subdivisions

Signage is being upgraded.

Lorne has a Quote from Alberta Traffic Supply he will show to M. Dennis and Y. Cassidy will contact Lorne with what they have been paying at the County

d) Updated mapping information for Emergency Services use

Rich is updating the maps of the County

M. Dennis asked the committee members from the Villages if they could get updated maps of their Villages, so M. Dennis can put hard copies in the trucks.

e) Major event planning – Alberta Prairie Tails and Trails

From June 28th to July 5th approx. 8000 people are projected to attend the Alberta Prairie Tails and Trails event.

E. Brugman will be heading up a meeting with the other emergency services and Rails & Trails to address and action plan. Rails & Trials should be responsible for the cost of contracting emergency personnel. Y. Cassidy suggested they contact the Stettler Ambulance Association to see if any of the casual EMT's might sign up to work and the 2 Ambulances on the bank might be available to be used as well.

f) Recruitment

Since Donaldda suspended operations there has been some interest in volunteering. Plans are to hold a meeting at the Donaldda Fire Hall to let people know what is required to be a volunteer Fire Fighter to spark some interest. The County Connection just came out with 3 pages dealing with recruitments, have posted on Face Book and other media sources.

D. Richards cautioned Insurance companies could change their rating for Donaldda residences to unprotected so something has to be done soon, Donaldda is important and they need to be protected.

B. Gartside asked if the EMR reimbursement is in the works, M. Dennis confirmed it has been submitted to be paid.

g) Training

Last year's class have all passed their practical training and have written the exam for their Level 1 just waiting on the results. This training speeds it up compared to the pass on the job training, volunteers can be certified much quicker. Next years will be put through the same training.

M. Dennis would like some kind of recognition for the ones being certified for Level 1 by Mayor Richards, Reeve Nixon, Town and County Councillors.

Moved by D. Richards to approved M. Dennis's Report

MOTION CARRIED

Unanimous

7. **Regional Response Incident Summary – January to May 2017**

Moved by m. Fischer the January to May 2017 Regional Response Incident Summary be accepted for information.

MOTION CARRIED
Unanimous

8. **Additions**

None

9. **Next Meeting**

September 22, 2017 12 noon @ the Stettler Regional Fire Hall

11. **Adjournment**

Moved by G. Jackson that this meeting be adjourned @ 1:02 pm

MOTION CARRIED
Unanimous