

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, APRIL 1, 2014 IN THE MUNICIPAL OFFICE
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO R. Stoutenberg
Assistant CAO G. Switenky
Executive Director, Stettler Regional Board of Trade, A. Brown

Press (3)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 14:04:01 Moved by Councillor Bachman to approve the agenda as presented with the following additions:

13(b) In-Camera Session re: FCSS Personnel
13(c) In-Camera Session re: County Correspondence

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held March 18, 2014

Motion 14:04:02 Moved by Councillor Brown that the Minutes of the Regular Meeting of Council held on March 18, 2014 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the March 18, 2014 Meeting Minutes

None

4. **Citizen's Forum:** (a) Norm Lyster

This item was dealt with later in the meeting.

5. **Delegations:** (a) 7:00 P.M. – Stettler Scotiabank Bantam A Storm & DQ Blizzard PeeWee A Provincial Hockey Champions

This item was dealt with later in the meeting.

6. **Administration:** (a) 2014 Trade Show Work Schedule/Pre-Meeting at 12:00 Noon at the SRC on April 11

CAO R. Stoutenberg advised that the 2014 Trade Show is a great opportunity for Council, Administration and staff members to meet with the public to discuss their concerns, promote Town initiatives and gather input.

It was noted that lunch will be provided on Friday, April 11 at 12:00 noon followed by a quick session to go over booth displays.

Members of Council reviewed their individual shift responsibilities.

- (b) Request for Input by April 4th re: Annual Appraisal for the Director of Planning & Development

CAO R. Stoutenberg requested that Members of Council provide their input, if any, directly to him by April 4, 2014.

- (c) CAO Report

CAO R. Stoutenberg provided departmental highlights of the monthly organizational report to Council.

Motion 14:04:03

Moved by Councillor Sernecky that the Town of Stettler accept the CAO Report for the month of March.

MOTION CARRIED
Unanimous

- (d) Accounts Payable in the amount of \$392,046.34

Motion 14:04:04

Moved by Councillor Nolls that Accounts Payable in the amounts of \$158,211.49 & \$233,834.85 for the period ending March 28, 2014 for a total amount of \$392,046.34 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Mayor Richards

- Mar 21 - Town Office cheques.
 - Farewell luncheon for Safety Coordinator, Keith Ryder
- Mar 28 - Meeting with MP, Kevin Sorenson.
- Mar 31 - Lunch meeting with Town CAO, Assistant CAO, County CAO, Assistant CAO and Reeve.
 - HYC Annual General Meeting and Awards.

- (b) Councillor Bachman

- Mar 25 - Ag. Society Meeting.
- Mar 28 - Meeting with MP, Kevin Sorenson.
- Mar 31 - MPC Meeting.
 - FCSS Meeting.
 - HYC Annual General Meeting.

- (c) Councillor Brown

- Mar 24 - Stettler Ambulance Association Meeting.
- Mar 28 - Meeting with MP, Kevin Sorenson.
 - Downtown Park Meeting.
- Mar 31 - MPC Meeting.
 - FCSS Meeting.

- (d) Councillor Campbell

- Mar 20 - Red Deer River Users Group Meeting.
 - Rodeo Meeting.
- Mar 22 - World Water Day.
- Mar 25-27 - Canadian Badlands Conference.

- Mar 28 - Meeting with MP, Kevin Sorenson.
- Mar 31 - MPC Meeting.

(e) Councillor Fischer

- Mar 19 - Met with Director of Parks & Leisure re: Tile wall for Sports Park and SRC evacuation plan details.
- Mar 31 - HYC Annual General Meeting and Awards.
 - Met to discuss SRC updates and grand opening.
 - Delivered cart for Seniors Floor Curling Equipment.

(f) Councillor Nolls

- Mar 20 - Stettler Housing Authority Meeting.
- Mar 26/27 - ASCHA Convention.
- Mar 28 - Meeting with MP, Kevin Sorenson.
- Mar 31 - MPC Meeting.

(g) Councillor Sernecky

- Mar 24 - Stettler Ambulance Association Meeting.
- Mar 28 - Meeting with MP, Kevin Sorenson.
- Apr 1 - Meeting re: Hospital upgrades and maintenance.

8. Minutes:

(a) Parkland Regional Library Board Meeting of February 27, 2014

(b) Seniors Overseers Board Meeting of March 14, 2014

It was noted that a new name "The Hub" has been mutually agreed upon by the overseers group.

(c) Stettler Waste Management Authority Meeting of March 14, 2014

(d) Stettler District Ambulance Association Meeting of March 24, 2014

Motion 14:04:05

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, items 8(a) to 8(d) inclusive as presented.

MOTION CARRIED
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) Bylaw 2051-14 re: Atco Electric Franchise Agreement

Mayor Richards explained that Bylaw 2051-14 is to authorize the Mayor and Chief Administrative Officer to enter into an agreement granting Atco Electric Ltd. the right to provide electric distribution service within the municipality.

Assistant CAO G. Switenky advised that the Electric Distribution System Franchise Agreement has been approved by the Alberta Utilities Commission and before Council tonight (April 1) for two final readings.

Motion 14:04:06

Moved by Councillor Brown that the Town of Stettler Council give second reading to Bylaw 2051-14.

MOTION CARRIED
Unanimous

Motion 14:04:07

Moved by Councillor Nolls that the Town of Stettler Council give third and final reading to Bylaw 2051-14.

MOTION CARRIED
Unanimous

11. **Correspondence:**

- (a) Email from Bryon Schwartz, ATCO Electric Supervisor

It was mutually agreed that May 5, 2014 would be the preferred date to attend an appreciation dinner with ATCO.

- (b) Alberta Tourism, Parks & Recreation re: Highway Signs

- (c) Alberta Recreation Facility Personnel

- (d) 2013/14 Regional Collaboration Program (RCP)

It was noted that both regional collaboration project applications as submitted were approved as follows:

- Regional Utility Master Plan – Town - \$230,000
- Regional Master Drainage Study – County - \$250,000

- (e) City of Red Deer re: Centralization of Ambulance Dispatch

Motion 14:04:08

Moved by Councillor Fischer that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

4. **Citizen's Forum:**

- (a) Norm Lyster

Mayor Richards welcomed and invited Norm Lyster (local taxpayer) to participate in the Citizen's Forum at approximately 7:00 p.m.

N. Lyster provided some historical and current perspective comments regarding the Town's proposed disposal of parklands adjacent to his home and business.

N. Lyster advised that this specific parkland was originally established as a buffer between his home and the adjacent industrial park.

In conclusion, N. Lyster requested that the Town temporarily halt its plans/process for this land disposal until such time that he can make himself better prepared to discuss and assess his impacts and implications further.

Mayor Richards, with the mutual consent of Council directed that Administration meet further with N. Lyster to review the Town's intentions and rationale for the desired disposal of these parklands lands; including discussing zoning options that could be utilized to mitigate some of the adjacent property owner's fears, concerns and impacts.

N. Lyster departed the meeting at approximately 7:07 p.m.

5. **Delegations:** (a) 7:00 P.M. – Stettler Scotiabank Bantam A Storm & DQ Blizzard PeeWee A Provincial Hockey Champions

Team players from the Stettler Scotiabank Bantam A and the Stettler DQ Blizzard PeeWee A Hockey teams with coaches and parents entered the meeting at approximately 7:07 p.m.

Mayor Richards welcomed the 2014 Hockey Alberta Bantam A and PeeWee A Provincial Champion players, coaches and parents to the meeting.

Mayor Richards recognized and congratulated the Stettler Scotiabank Bantam A Hockey team for representing Stettler and winning the 2014 Hockey Alberta Bantam A Provincial Championship recently held in Grande Prairie, AB. Further he congratulated the DQ Blizzard PeeWee A Hockey Team for representing Stettler and winning the 2014 Hockey Alberta PeeWee A Provincial Championship recently held in Red Deer, AB.

Head Coaches Ryan Robbins (Bantam A) and Jason Hegberg (PeeWee A) individually introduced their players, assistant coaches and managers in attendance. They further thanked their managers, assistant coaches, players and parents for their support and effort throughout the year.

Mayor Richards thanked the players, coaches and parents for representing Stettler with class, and for their effort in successfully defending their provincial titles and bringing home both championships once again.

Mayor Richards presented the Stettler Scotiabank Bantam A & DQ Blizzard PeeWee A Provincial Hockey coaches and players with a certificate recognizing their achievement and success.

Mayor Richards temporarily recessed the meeting at 7:17 p.m. to allow Council Members to individually congratulate and speak to the players, coaches and parents in attendance. Group photos with the Championship Banners were taken.

Snacks and refreshments were provided.

Delegation members departed the meeting at 7:37 p.m.

Mayor Richards reconvened the meeting at 7:38 p.m.

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Personnel Matter
(b) FCSS Personnel
(c) County Correspondence

Motion 14:04:09

Moved by Councillor Sernecky that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 7:38 p.m.

Motion 14:04:10

Moved by Councillor Fischer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:24 p.m.

Motion 14:04:11

Moved by Councillor Fischer that the Town of Stettler Council in clarification of the Town's Employment Process Policy provides the authority for Departmental Managers to hire family members or relations of the CAO who are otherwise suitable and qualified for any position, subject to:

- The position having a different usual workplace than that of the CAO,
- That the family members do not report directly to the CAO, and
- That the CAO ethically abstain from all hiring considerations and/or hiring decisions, workplace disputes, employment discipline and appeal matters relating to a family member or relation.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 14:04:12

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:25 p.m.

Mayor

Assistant CAO