

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, APRIL 3, 2012 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, M. Fischer, L. Thorogood,
P. Simons & S. Wildeboer

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 12:04:01 Moved by Councillor Bachman to approve the agenda as presented with the following addition:

13(d) In-Camera re: Ambulance Authority Contract

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held March 20, 2012

Motion 12:04:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on March 20, 2012 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the March 20, 2012 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:30 P.M. – Stettler Detachment RCMP Sgt. Duncan Babchuk re: RCMP 2012 Goals

This item was dealt with late in the meeting.

6. **Administration:** (a) Memos re: 4019 – 50 Street Servicing Tender

CAO R. Stoutenberg explained that subdivision condition for the newly created 3 parcel subdivision at 4019-50 Street was to install water servicing, sanitary servicing and fire hydrant protection. The property owners (also the developer) then submitted a petition to install servicing as a local improvement under the provisions of the MGA. Council granted approval to proceed with the project as a local improvement thereafter.

Estimated construction costs for the local improvement was \$197,250.00 including engineering, but excluding GST. Tagish Engineering completed the design and the project was tendered for construction this year.

Tenders received by Tagish Engineering on March 22, 2012 include GST, 10% Contingency and several provisional items.

- Urban Dirtworks Inc. \$172,596.59
- Wally's Backhoe Service \$187,760.47
- Grayson Excavating Ltd. \$231,108.94
- Chinook Pipelines \$242,224.00

Based on the tender prices received, less GST, plus engineering, this project will be completed within the expected cost estimate as previously approved by Council.

Administration respectfully recommends that Council award the 4019-50 Street Servicing tender to Urban Dirtworks Inc.

Discussion ensued regarding the Town's previous experience with the compliant low bidder as being satisfactory.

Motion 12:04:03

Moved by Councillor Thorogood that the Town of Stettler Council award the 4019-50 Street Servicing Tender to Urban Dirtworks Inc. in the amount of \$172,596.59 (tax in).

MOTION CARRIED
Unanimous

(b) Memo re: 2012 Downtown Streetscape & Road Reconstruction Tender

CAO R. Stoutenberg explained that the 2012 Capital Budget includes and approves the following projects/works:

- Phase 2 of Downtown Streetscape \$460,000
- Reconstruction of 51 Street from 50-51 Avenue \$535,000
- 51 Avenue Lane Reconstruction \$100,000
- Miscellaneous paving of town trenches \$ 60,000
- Pathway Paving \$125,000

Total budget available is \$1,280,000.

Tagish Engineering and Administration determined it would be economical to bundle the construction of all 5 Capital items into one tender.

Council reviewed a summary of tenders received on March 29, 2012. Tenders include GST, 10% Contingency and several provisional items.

- Border Paving Ltd. \$ 983,445.43
- Metro Paving and Roadbuilding \$1,236,658.82

Based on the tender prices received, less GST, plus engineering, these projects will be completed within the cost estimates (substantially lower) as included in the 2012 Capital Budget.

Discussion ensued regarding the Town's previous experience with the compliant low bidder as being satisfactory. It was noted that Proform Concrete will deliver all concrete services under the Border Paving bid.

Motion 12:04:04

Moved by Councillor Campbell that the Town of Stettler Council award the 2012 Downtown Streetscape and Roadworks Tender to Border Paving Ltd.

MOTION CARRIED
Unanimous

(c) Memo re: 2012 Sidewalk Replacement

CAO R. Stoutenberg explained that the 2012 Capital Budget approved \$125,000 to replace miscellaneous sections of concrete throughout the Town to ensure compliance with the Town's policy.

Council reviewed a summary of tenders received on March 29, 2012. Tenders include GST, 10% Contingency and several provisional items.

- ConAsph \$ 25,358.59
- Proform Concrete Services \$105,970.20
- J. Branco and Sons \$114,775.50

ConAsph's tender was received without the required Material and Labour/Performance Bond and therefore is not a valid tender and cannot be considered.

Discussion ensued regarding the Town's previous experience with the compliant low tenderer as being satisfactory.

Motion 12:04:05

Moved by Councillor Wildeboer that the Town of Stettler Council award the 2012 Sidewalk Replacement Tender to Proform Concrete Services Ltd.

MOTION CARRIED
Unanimous

(d) CAO Report

CAO R. Stoutenberg highlighted his monthly organizational report to Council.

Motion 12:04:06

Moved by Councillor Fischer that the Town of Stettler accept the CAO Report for the month of March as presented.

MOTION CARRIED
Unanimous

(e) Accounts Payable in the amount of \$368,356.87

Motion 12:04:07

Moved by Councillor Simons that Accounts Payable in the amounts of \$175,299.04, \$175.35 (VOID) and \$193,233.18 for the period ending March 30, 2012 for a total amount of \$368,356.87 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council: Mayor and Councillors outlined highlights of meetings they attended.
- (a) Mayor Richards
- Mar 21 - Teleconference with Shaw.
 - Joint Town/County Prep Meeting.
 - Physician Recruitment Executive Meeting.
 - Mar 22 - Meeting with Sgt. D. Babchuk
 - Mar 23 - Town Office duties.
 - Mar 27 - Lunch with Councillor Thorogood.
 - Mar 28 - Joint Town/County Meeting.
 - Mar 30 - Town Office duties.
 - Apr 2 - Ag Info Centre – 10th Anniversary.
 - Meeting with Chairperson of SMRWSC and Hwy 12/21 Water Commission.
- (b) Councillor Bachman
- Mar 21 - Joint Town/County Prep Meeting.
 - Mar 28 - Joint Town/County Meeting.
 - Apr 2 - Family Counselling Meeting.
- (c) Councillor Campbell
- Mar 21 - Joint Town/County Prep Meeting.
 - Rodeo Meeting.
 - Mar 22 - RDRWA Forum & General Meeting.
 - Mar 28/29 – Canadian Badlands Conference & AGM.
- (d) Councillor Fischer
- Mar 21 - Joint Town/County Prep Meeting.
 - Mar 23/Apr 2 – Holidays.
- (e) Councillor Simons
- Mar 21 - Joint Town/County Prep Meeting.
 - Mar 25/27 – AB Senior Citizens Housing Association AGM.
 - Mar 28 - Joint Town/County Meeting.
 - Mar 29 - County of Stettler Housing Authority Special Meeting.
- (f) Councillor Thorogood
- Mar 21 - DTHT Board Meeting in Red Deer.
 - Joint Town/County Prep Meeting.
 - Physician Recruitment Executive Meeting.
 - Mar 22 - Met with the Stettler Independent for an advertorial regarding the Stettler Health Foundation.
 - Mar 28 - Joint Town/County Meeting.
 - Mar 30 - Stettler District Ambulance Association Meeting.
- (g) Councillor Wildeboer
- Mar 21 - Joint Town/County Prep Meeting.
 - Mar 28 - Joint Town/County Meeting.
 - Mar 29 - Board of Trade Mixer.

8. **Minutes:**
- (a) Stettler Regional Board of Trade Meeting of February 14, 2012
 - (b) Municipal Planning Commission Meeting of March 16, 2012
 - (c) Heartland Beautification Committee Meeting of February 29, 2012

Motion 12:04:08

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, items 8(a) to 8(c) inclusive as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:**
- (a) Edmonton's First " Natural Playground" Replaces Plastic, Steel with Rocks, Water & Greenery
 - (b) Letter re: Resignation as Stettler Municipal Library Board Representative

CAO R. Stoutenberg advised that a letter of thanks has been sent to Norma Leslie and that the position will be advertised in the Stettler Independent on April 4, 2012.
 - (c) Illegal Signs "Out of Hand", Mayor Says
 - (d) Manitoba News Release re: Record Number of Future Doctors Attracted
 - (e) The Boomtown Trail Community Initiatives Society
 - (f) New Development – Who Pays for What?
 - (g) Municipality Monthly Utility Comparison
 - (h) 2010 Town of Stettler Disaster Recovery Program

Motion 12:04:09

Moved by Councillor Thorogood that correspondence items 11(a) to 11(h) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
5. **Delegations:** (a) 7:30 P.M. – Stettler Detachment RCMP Sgt. Duncan Babchuk re: RCMP 2012 Goals

Sgt. Duncan Babchuk entered the meeting at approximately 7:20 p.m.

Mayor Richards welcomed Sgt. Duncan Babchuk to the meeting.

Sgt. D. Babchuk provided Council with an overview of the current strength of the Stettler Detachment and the continuing imbalance between the number of urban and rural members.

It was noted that this imbalance relates to the "Established" strength which is gets even worse if you take into account vacancies within the detachment.

Sgt. D. Babchuk provided Council with the desired Stettler Detachment Goals and objectives for the fiscal year April 2012 to March 2013 as follows:

Objective 1 – Contribute to Safe Roads through Traffic Regulation Enforcement

Objective 2 – Reduce the abuse of alcohol

Objective 3 – Reduce substance abuse drugs

Objective 4 – Reduce Property Crimes

For information purposes Sgt. D. Babchuk distributed and reviewed a copy of the Interim Workload Statistical Comparison for the month of February as well as the eleven month year to date for the Stettler Municipal Detachment.

A number of enforcement initiatives (increased tickets issued) were highlighted for Council's information.

For further information purposes Sgt. D. Babchuk distributed and briefly reviewed copies of the Town of Sylvan Lake's current "Community Standards Bylaw" and "Drinking Establishment Licensing Bylaw".

Mayor Richards concluded that Council will review the appropriateness of these potential bylaws at a later date.

Motion 12:04:10

Moved by Councillor Simons that the Town of Stettler Council approve the 2012-2013 Fiscal Year RCMP Goals and Objectives for the Stettler Municipal Detachment as follows:

Objective 1 – Contribute to Safe Roads through Traffic Regulation Enforcement

Objective 2 – Reduce the abuse of alcohol

Objective 3 – Reduce substance abuse drugs

Objective 4 – Reduce Property Crimes

MOTION CARRIED

Unanimous

Mayor Richards thanked Sgt. D. Babchuk for his informative presentation.

Sgt. D. Babchuk departed the meeting at 8:14 p.m.

Mayor Richards temporarily recessed the meeting at 8:14 p.m.

Mayor Richards reconvened the meeting at 8:20 p.m.

13. **In-Camera Session:**
- (a) Alberta Health Services Letter of March 19, 2012
 - (b) Doctor Training/Retention
 - (c) Joint Town/County Follow-up to Meeting of March 28, 2012
 - (d) Ambulance Authority Contract

Motion 12:04:11

Moved by Councillor Bachman that the Town of Stettler Council proceed into an In-Camera Session with the CAO, Assistant CAO, Executive Director of the Stettler Regional Board of Trade & Community Development present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 8:20 p.m.

Aubrey Brown, Executive Director of the Stettler Regional Board of Trade & Community Development entered the meeting at approximately 8:20 p.m.

A. Brown, Executive Director of the Stettler Regional Board of Trade & Community Development departed the meeting at 8:40 p.m. following discussion of health care related items (a) & (b) on the In-Camera agenda.

Motion 12:04:12

Moved by Councillor Bachman that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:00 p.m.

14. **Adjournment:**

Motion 12:04:13

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:00 p.m.

Mayor

Assistant CAO