

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, APRIL 5, 2016 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO G. Switenky
Corporate Secretary C. Smith

Press (3)

Absent: Assistant CAO S. Gerlitz

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 16:04:01 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held March 15, 2016

Motion 16:04:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on March 15, 2016 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the March 15, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Stettler Midget B Girls 2016 Provincial Champions

(b) 6:45 P.M. – Stettler Legion Midget A Boys 2016 Provincial Champions

This item was dealt with later in the meeting.

6. **Administration:** (a) Video – Thank You – Wm E. Hay – Com Tech Department

Peter Barron, Clearview Public School Superintendent entered the meeting at 6:32pm.

Mayor Richards welcomed P. Barron to the meeting.

P. Barron expressed gratitude and thanked the Town for approving a grant in the amount of \$8,000 from the Town's Culture Reserve Account for their multi-camera mixer used for filming live events, recording, broadcasting and streaming them live to the internet.

Town Council enjoyed a thank you video from the Wm. E. Hay Com Tech Department.

Mayor Richards thanked P. Barron for attending the meeting.

P. Barron departed the meeting at 6:42pm.

- (b) Recommendation of Award of 2016 57 Street Storm Sewer Improvements

This item was dealt with later in the meeting.

- (c) 2016 Trade Show Schedule

CAO G. Switenky advised that members of Council, Administration and Staff will be manning the booth.

Mayor Richards advised that there is a meet and greet with Wildrose MLA, Rick Strankman and Leader of the Opposition Brian Jean from 1-3pm on Saturday, April 9th at the Canalta Hotel. Also a luncheon will be held at the Town Pump at 11:45am.

5. Delegations:

- (a) 6:45 P.M. – Stettler Midget B Girls 2016 Provincial Champions

- (b) 6:45 P.M. – Stettler Legion Midget A Boys 2016 Provincial Champions

Team players from the Stettler Midget B Girls & Stettler Legion Midget A Boys Hockey teams with coaches and parents entered the meeting at approximately 6:45 p.m.

Mayor Richards welcomed the 2016 Stettler Midget B Girls & Stettler Legion Midget A Boys 2016 Provincial Champion players, coaches and parents to the meeting.

Mayor Richards recognized and congratulated the Stettler Midget B Girls Hockey team for representing Stettler and for winning the 2016 Hockey Alberta Provincial Championship held in Camrose, AB.

Head Coach Mike Kuefler individually introduced their players, assistant coaches and managers in attendance. They further thanked their managers, assistant coaches, players and parents for their support and effort throughout the year.

Mayor Richards recognized and congratulated the Stettler Legion Midget A Boys Hockey team for representing Stettler and for winning the 2016 Hockey Alberta Provincial Championship recently held in Stettler, AB.

Head Coach Matt Cassidy individually introduced their players, assistant coaches and managers in attendance. They further thanked their managers, assistant coaches, players and parents for their support and effort throughout the year.

Mayor Richards thanked the players, coaches and parents for representing Stettler with class, and for their effort in successfully winning the provincial titles.

Mayor Richards temporarily recessed the meeting at 6:59 p.m. to allow Council Members to individually congratulate and speak to the players, coaches and parents in attendance. Group photos with the Championship Banners were taken.

Snacks and refreshments were provided.

Delegation members departed the meeting at 7:13 p.m.

Mayor Richards reconvened the meeting at 7:13 p.m.

6. **Administration Con't:** (b) **Recommendation of Award of 2016 57 Street Storm Sewer Improvements**

Director of Operations, M. Robbins entered the meeting at 7:13pm.

Mayor Richards welcomed Director of Operations, M. Robbins to the meeting.

M. Robbins advised that the 2016 Capital Budget approved a project to replace the storm main on 57 Street of \$200,000 funded from 2016 MSI. Included in the tender are reinstatement costs for roadworks and pathways. These items will not be funded through MSI, but through the capital budgets for Pathways and Pavement Patching.

Summary of Tenders Received by Tagish Engineering on March 15, 2016:

• Wally's Backhoe Services	\$200,177.96 (corrected)
• Carbon Earthworks	\$200,862.53
• Urban Dirtworks	\$237,181.71
• Pearl Rose	\$248,534.00 (corrected)
• LCBO Contracting	\$265,897.50
• AIC Construction	\$266,420.00
• Foran Equipment	\$273,498.90
• Cat Bros.	\$284,490.17
• TBL Construction	\$286,125.07
• Northside Construction	\$290,867.50 (corrected)
• Graysons Excavating	\$308,872.07
• Action Plumbing	\$396,403.81
• Western Civil	\$429,405.90 (corrected)
• Inline Contracting	\$464,405.90 (corrected)

Tender evaluation and rating of three lowest Tenders:

The three low tenders were rated based on seven different categories including bid value, relevant experience, past work performance, construction schedule, references, experience of company and balance of bid. Scores are out of a possible 100.

The bidders received the following ratings:

Urban Dirtworks	84/100
Wally's Backhoe Services	81/100
Carbon Earthworks	64/100

Carbon Earthworks rated low as they could not provide any related project experience and therefore will not be considered a qualified bidder.

A score of 80 or higher is considered qualified for the intended evaluation purposes.

Projected Total Project Costs:

Wally's Backhoe Services:		Urban Dirtworks
Tendered Price	\$200,177.96	*\$237,181.71
Engineering	\$60,500	\$60,500
Additional Inspection	\$29,200	nil
Material Testing	\$3,000	\$3,000
Total	\$292,877.96	\$300,681.71
		* Corrected from Report

Discussion ensued regarding low pricing and qualified evaluations.

Motion 16:04:03

Moved by Councillor Fischer that the Town of Stettler Council award the 2016 57 Street Storm Sewer Improvements to Wally's Backhoe Services, in the amount of \$200,177.96, excluding GST, utilizing Tagish Engineering for engineering services up to \$92,700 for a total expenditure of \$292,877.96, with funding to be provided as follows:

- \$200,000 from 2016 MSI
- \$16,425 from pathway system improvements (2016 Capital Budget - \$100,000)
- \$27,650 from pavement patching program (2016 Capital Budget - \$150,000)
- \$48,803 from unallocated BMTG (balance as of Dec. 31/15 \$71,042.03)

MOTION CARRIED
 Unanimous

Mayor Richards thanked M. Robbins for attending the meeting and for all her work on this project.

M. Robbins departed the meeting at 7:25pm.

(d) Meeting Dates

- Monday, April 4 – Regional Water Meeting – 1:00pm
- Friday to Sunday, April 8-10 – Trade Show
- Tuesday, April 12 – Committee of the Whole Meeting
- Thursday, April 14 – Emergency Management – Disaster Exercise
- Thursday, April 14 – Provincial Budget
- Tuesday, April 19 – Council Meeting
- Saturday, April 23 – Take It or Leave It – 10:30am
- Tuesday, May 3 – Council Meeting
- Tuesday, May 10 – 2016 Tax Budget Deliberations – 3:00 pm?
- Tuesday, May 10 – Committee of the Whole Meeting
- Tuesday, May 17 – Council Meeting

(e) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Motion 16:04:04

Moved by Councillor Nolls that the Town of Stettler accept the CAO Report for the month of March.

MOTION CARRIED
 Unanimous

- (f) Accounts Payable in the amount of \$174,101.50

Motion 16:04:05

Moved by Councillor Fischer that Accounts Payable in the amounts of \$164,761.15 & \$9,340.35 for the period ending April 1, 2016 for a total amount of \$174,101.50 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Mar 16 - Central Alberta Film Festival Secession in Red Deer.
- Mar 17 - Meeting with Cody Borek, Wildrose Party.
- Mar 18 - Town Office cheques.
- Mar 19 - Kid's Sport Gala.
- Mar 21 - Met with Minister Mason re: Discussion on rural Transit.
 - HYC Annual General Meeting.
- Mar 22 - Ponoka Council Meeting.
- Mar 23 - Central Alberta Mayors Meeting in Red Deer.
- Mar 24 - Town Office cheques.
- Mar 25 - Opening Ceremonies for 2016 Midget A Provincials.
- Mar 29 - Meeting with Federal Minister of Infrastructure re: 2014-15 unallocated Building Canada Funds being released to Alberta.
- Mar 31 - Met with Assistant CAO & Director of Operations re: 2014-15 unallocated funds.
- Apr 1 - Town Office – agenda and cheques.
- Apr 5 - Meeting with CAO and Animal Services re: new contract and terms.

(b) Councillor Bachman

- No meetings to report.

(c) Councillor Brown

- Mar 21 - Ambulance Board.
- Mar 31 - MPC.

(d) Councillor Campbell

- Mar 17 - DRRMUG Executive & Regular Meeting.
- Mar 31 - MPC.
- Apr 4 - Regional Water Meeting.

(e) Councillor Fischer

- Mar 16 - Central Alberta Film Festival Grand Opening in Red Deer.
- Mar 17 - Central Alberta Film Festival personnel. Toured them around Stettler with Councillor Nolls & BOT Executive Director S. Benjamin.
- Mar 21 - S. Tyler Warburton Elementary Parent Council Fundraiser Magic Show.
- Apr 4 - Regional Water Services Commission.

(f) Councillor Nolls

- Mar 16 - Central Alberta Film Festival in Red Deer.
- Mar 17 - Met with Central Alberta Film Festival personnel and toured the high school, theatre, Q93.3, Stettler Independent, Alberta Prairie & Museum.
 - County of Stettler Housing Authority.
- Mar 21 - HYC Annual General Meeting.
- Mar 22 - Ponoka Council Meeting.
- Mar 31 - MPC.

(g) Councillor Sernecky

- Mar 21 - Meeting with Brian Mason, Minister of Transportation.
 - Organizing Earth Week Cleanup.

8. Minutes:

(a) Wellness Network Minutes of March 17, 2016

Motion 16:04:06

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) None

11. Correspondence:

(a) Alberta Historical Resources Foundation's Heritage Awards 2016

(b) Have Your Say About Alberta's New Provincial Transit Strategy

(c) Farm Safety Centre

(d) Alberta Community Partnership Grant

Motion 16:04:07

Moved by Councillor Bachman that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. Items Added:

(a) None

13. In-Camera Session:

(a) There was no In-Camera Session at this meeting.

14. Adjournment:

Motion 16:04:08

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:21 p.m.

Mayor

Assistant CAO