

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, APRIL 6, 2004 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor K. Ryder

Councillors A. Campbell, S. Hurley, J. Hunter, G. Majeran, R. Peeples & D. Richards

Town Manager R. Stoutenberg
Administrative Assistant S. Mayer

Absent: None

Call to Order: Mayor K. Ryder called the meeting to order at 6:32 p.m.

1/2. **Agenda Additions/Approval:**

Motion 04:04:01 Moved by Councillor Hurley to approve the agenda as presented with the following additions:

12(a) Memo re: Subdivision File No. 2004-02
Bemoco Surveying

12(b) Memo re: Truck Tandem Tender Results &
Recommendation

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held on March 16, 2004

Motion 04:04:02 Moved by Councillor Richards that the Minutes of the Regular Meeting of Council held on March 16, 2004 be approved as amended:

11(b) Stettler District Agricultural Society

To Read: Correspondence received from the Ag. Society stating that the arrears would be paid by the end of July 2004.

MOTION CARRIED
Unanimous

(b) Business Arising from the March 16, 2004 Minutes

(i) None

6. **Administration:** (a) Memo re: 2004 Fire Chief Command Vehicle Tender

Councillor Richards declared a possible conflict of interest and excused himself from voting and discussion on this item.

Town Manager noted that three bids were received: Stettler GM \$40,655.18, Swallow Ford \$40,398.92 and Stettler Dodge \$37,455.88.

Motion 04:04:03 Moved by Councillor Peeples that the Town of Stettler Council accept the low bid from Stettler Dodge Ltd. for the 2004 Fire Chief Command Vehicle at a cost of \$37,455.88.

MOTION CARRIED
Unanimous with the abstention of
Councillor Richards

Councillor Richards returned to the meeting at 6:39 p.m.

(b) Memo re: Soccer Association Field Use – Policy X-1(g)

Town Manager, R. Stoutenberg reviewed a memorandum from Lee Penner, Director of Parks & Leisure regarding soccer usage.

He explained that the older soccer teams have chosen to compete as traveling teams therefore the RCMP soccer field is no longer required as they are booking all of their games on the regulation fields at the school and are requesting a deduction from their yearly fee.

Motion 04:04:04

Moved by Councillor Campbell that the Town of Stettler Council approve Soccer Field Rates Policy X-1(g) as presented.

MOTION CARRIED
Unanimous

(e) Regional Partnership Exploration Grant

Town Manager, R. Stoutenberg reviewed the current status of the Regional Partnership Exploration Grant. He advised that the Town of Stettler has retained the services of Brian Austrom of Austrom Consulting Ltd. to coordinate the shared services project.

Town Manager advised that a Steering Committee is required to oversee the project and that a member of Council from each participating municipality is required.

Moved by Councillor Majeran that Councillor Campbell be appointed as a member of the Steering Committee with Councillor Hunter as alternate.

MOTION CARRIED
Unanimous

(f) Town Manager's Report

Motion 04:04:05

Moved by Councillor Hunter that the Town Manager's Report for the month of March be accepted as presented.

MOTION CARRIED
Unanimous

(g) Update re: Leisure Centre

Town Manager, R. Stoutenberg reported that the Committee is still working on fine tuning the design. Fundraising group are putting their plans together.

Mayor Ryder stated that the meeting with Deputy Minister Shirley McClellan went very well and information regarding possible areas to access funding was discussed with the Minister.

Discussion ensued on the site selected in respect to its close proximity to the creek bank. Council was assured that they would be presented with the design and other items pertaining to the project before a final decision is made.

(h) Statement of Revenue & Expenses as of March 31, 2004

Motion 04:04:06

Moved by Councillor Peeples that the Statement of Revenue & Expenses as of March 31, 2004 be accepted as presented.

MOTION CARRIED
Unanimous

(i) Statement of Capital Activity as of March 31, 2004

Motion 04:04:07

Moved by Councillor Majeran that the Statement of Capital Activity as of March 31, 2004 be accepted as presented.

MOTION CARRIED
Unanimous

(j) Accounts Payable in the amount of \$288,013.43

Motion 04:04:08

Moved by Councillor Hurley that Accounts Payable for the period ending March 31, 2004 in the amount of \$288,013.43 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

4. **Citizen's Forum:**

(a) Reg Hunter & Dave McCourt

Reg Hunter & Dave McCourt entered the meeting at 7:06 p.m.

6. **Administration:**

(c) Memo re: Petition East Industrial Low Pressure Wastewater Main

Reg Hunter spoke on behalf of the proposed wastewater installation noting that many of the businesses have stated they will not hook on to the system as they are not interested in such at this time.

In light of the above Mr. Hunter requested that the area from 40 Street to 38 Street on 47 Avenue be deleted from the proposed project.

Mr. McCourt concurred with Mr. Hunter's statement.

Town Manager, R. Stoutenberg reviewed a memorandum in respect to petitioning. He noted that for the petition to be sufficient it must be signed by 2/3 of the owners who would be liable to pay the local improvement tax and the owners who sign the petition must represent at least 1/2 of the value of the assessment. In this case there had to be 45 property owners for a valid petition and only 30 valid signatures were received. The petition received is not sufficient and therefore the project may proceed. The petition was circulated to members of Council.

Town Manager, R. Stoutenberg stated that he had been contacted by owners interested in connecting to the wastewater system and want the project to start as soon as possible.

(d) Memo re: East Industrial Wastewater Project

Councillors Hurley & Richards declared a possible conflict of interest and excused themselves from voting and discussion on this item at 7:15 p.m.

Town Manager R. Stoutenberg reviewed his memo in respect to the proposed wastewater service project.

Discussion was held on possible future increased costs of supplying wastewater services to the area that would be eliminated from this current project should the services be requested at another time.

Discussion was held on borrowing the suggested amount of \$937,300 as there will be a loss of revenue with the elimination of service to those properties as requested.

Discussion ensued.

Motion 04:04:09

Moved by Councillor Hunter that the Town of Stettler Council approve Administration's recommendation to delete 47 Avenue between 38 & 40 Streets from the local improvement.

In Favor: Mayor Ryder, Councillors Hunter, Campbell & Peebles

Opposed: Councillor Majeran

MOTION CARRIED with the abstention of Councillors Hurley & Richards

Motion 04:04:10

Moved by Councillor Campbell that the Town of Stettler Council approve Administration's recommendation to proceed with the remainder of the project.

MOTION CARRIED
Unanimous with the abstention of Councillors Hurley & Richards

Councillors Hurley & Richards returned to the regular meeting at 7:27 p.m.

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Ryder

- Mar 4 - Marketing Corporation Meeting.
- Mar 9 - Committee of the Whole Meeting.
- Bob Derval Retirement.
- Mar 17 - Central Alberta Mayors Meeting in Red Deer.
- Mar 24 - Lunch Meeting with Atco President, Jack Walthan and Atco Officials.
- Marketing Corporation/Health Services Meeting.
- Leisure Centre Meeting.
- Mar 26 - Met with individual re: Fitness Centre in Recreation Centre.

- Mar 31 - Centennial Celebration Meeting.
- Apr 2/3 - Trade Fair (Town Booth).
- Apr 3 - Welcomed C.O.W. (Classroom on Wheels) to the Library.
- Apr 5 - Met with Deputy Premier/Provincial Ag. Minister Shirley McClellan.
 - Brought Greetings to the Rotary Farmer's Night Banquet.

(b) Councillor Campbell

- Mar 17 - Health Foundation

(c) Councillor Hunter

- Mar 23 - Parks & Leisure Board Meeting.
- Apr 2 - Trade Fair (Town Booth).
- Apr 5 - Meeting with Deputy Premier, Shirley McClellan.

(d) Councillor Hurley

- Mar 17 - Ag. Society Meeting.
- Mar 22 - Ambulance re: short listing.
- Mar 25 - Ambulance re: interviews.
- Mar 31 - Centennial Celebration Meeting.
 - Ambulance re: contract signing.
- Apr 2 - Trade Fair (Town Booth).
- Apr 5 - Meeting with Deputy Premier, Shirley McClellan.

(e) Councillor Majeran

- Mar 17 - County of Stettler Housing Authority re: supportive housing.
- Mar 18 - County of Stettler Housing Authority Board Meeting.
- Mar 30 - County of Stettler Housing Authority Employee Recognition.
- Apr 4 - Trade Fair (Town Booth).
- Apr 5 - Meeting with Deputy Premier, Shirley McClellan.

(f) Councillor Peebles

- Mar 24 - Meeting with David Thompson Health Region, Denise McBain and Peggy Hearonemus re: Doctor Recruitment, assisted living and utilization of existing medical facilities.

-Mar 29 - Museum Meeting re: Open House May 1 from 2:00 p.m. – 4:00 p.m.

-Apr 4 - Trade Fair (Town Booth).

(g) Councillor Richards

-Mar 17 - Employment contract review for Alan Willis, Marketing Corporation.

5. Delegations:

(a) Kevin Sorenson, Member of Parliament

Kevin Sorenson, Member of Parliament entered the meeting at 7:38 p.m. He thanked Council for having him attend this meeting.

Mr. Sorenson presented his philosophy on representation to his constituents. He noted he had just met with the Deputy Minister Shirley McClellan which was an excellent meeting.

Mr. Sorenson enlightened Council on what was happening in Parliament. Discussion ensued on the current BSE situation as well as the proposed 3% Goods & Service Tax return to municipalities.

Mayor Ryder updated Mr. Sorenson on matters of interest in the Stettler Community. He advised him of the Leisure Centre project and requested assistance in respect to possible funding through grants for the project.

9. Public Hearing:

(a) 8:00 P.M. – Bylaw 1890-04 re: Closing a Portion of a Public Highway (Street)

Mayor Ryder declared the Public Hearing for Bylaw 1890-04 open at 8:04 p.m.

Present:

Mayor K. Ryder
Councillors A. Campbell, J. Hunter, S. Hurley, G. Majeran,
R. Peeples & D. Richards
Town Manager, R. Stoutenberg
Administrative Assistant, S. Mayer

No one from the public was present to speak for or against Bylaw 1890-04.

Public Hearing

Town Manager, R. Stoutenberg advised that there were no correspondence received for/or against the road closure.

Mayor Ryder declared the Public Hearing for Bylaw 1890-04 closed at 8:06 p.m.

Mayor Ryder recessed the regular Council Meeting at 8:06 p.m.

Mayor Ryder reconvened the regular Council Meeting at 8:19 p.m.

8. **Minutes:**

- (a) Parks & Leisure Board Meeting of March 23, 2004

It was noted that Mr. Wahlund has resigned from the Parks & Leisure Board Committee.

- (b) FCSS Meeting of February 19, 2004

- (c) Stettler Ag. Society Meeting of March 17, 2004

It was noted that the Ag. Society will not be putting on a parade this year.

- (d) Stettler District Ambulance Association Meeting of March 22, 2004

A tea will be held for Dorothy Hebert in May at the County of Stettler.

Motion: 04:04:11

Moved by Councillor Hurley that the Minutes, items 8(a) to 8(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

10. **Bylaws:**

- (b) 1889-04 re: Debenture Bylaw – East Industrial Low Pressure Sanitary Line

Councillors Hurley & Richards declared a possible conflict of interest and excused themselves from voting and discussion on this item and left the meeting at 8:27 p.m.

Motion 04:04:12

Moved by Councillor Campbell that the Town of Stettler Council give first reading to Bylaw 1889-04.

MOTION CARRIED
Unanimous with the abstention of
Councillors Hurley & Richards

Motion 04:04:13

Moved by Councillor Peeples that the Town of Stettler Council give second reading to Bylaw 1889-04.

MOTION CARRIED
Unanimous with the abstention of
Councillors Hurley & Richards

Councillors Hurley & Richards returned to the regular meeting at 8:30 p.m.

- (b) 1887-04 re: Dangerous Goods Route

Town Manager, R. Stoutenberg reported there were minor changes made in the terminology as well as amendments made to the Bylaw to coincide with Provincial new regulations. He noted that the Ring Road has been added as a dangerous goods route.

Motion 04:04:14

Moved by Councillor Richards that the Town of Stettler Council give third and final reading to Bylaw 1887-04.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) Memo re: Subdivision File No. 2004-02 – Bemoco Surveying
- Town Manager, R. Stoutenberg explained the location of the proposed subdivision. He noted that Tim Hortons will be located at the site. Discussion ensued.

Motion 04:04:15

Moved by Councillor Majeran that the Town of Stettler Council approve Subdivision File No. 2004-02 subject to the following conditions:

1. That the subdivision is to be effected by a Plan of Subdivision.
2. That any outstanding taxes on the land being subdivided are paid or satisfactory arrangements there to the Town of Stettler.
3. Satisfactory arrangements are to be made with the Town of Stettler engineering for provision of access (curb and gutter) and municipal servicing to the proposed subdivision prior to final endorsement.

MOTION CARRIED
Unanimous

- (b) Memo re: Truck Tandem Tender Results & Recommendation

Town Manager, R. Stoutenberg advised that Council had approved a \$100,000 budget.

Three tenders were submitted: G. T. Hydraulic \$106,692.00, Red Deer Freightliner \$98,1000.00 and Kipp Scott \$97,707.00.

Town Manager R. Stoutenberg stated that Kipp Scott did not meet the tender specifications and that the Staff recommendation to purchase from Red Deer Freightliner is in accordance with the Town's purchasing policy.

Motion 04:04:16

Moved by Councillor Hunter that the Town of Stettler Council approve the recommendation to award the Truck Tandem Tender to Red Deer Freightliner at a cost of \$98,100.00 plus GST.

MOTION CARRIED
Unanimous

11. **Correspondence:** (a) AUMA re: Alarie Update
- (b) AUMA Notes to Council
- (c) Alberta Minister of Finance
- (d) Community Focus

Motion: 04:04:17

Moved by Councillor Peebles that the correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 04:04:18

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:50 p.m.

Mayor

Town Manager