

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD APRIL 8, 2014

Present: Mayor D. Richards, Councillors M. Fischer, D. Bachman, W. Brown,  
S. Nolls & K. Sernecky

CAO R. Stoutenberg  
Assistant CAO G. Switenky

Absent: Councillor A. Campbell

Call to Order: Mayor D. Richards called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

7(a) None

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented.

MOTION CARRIED  
Unanimous

3. Delegation - 4:30 P.M. – Melissa Robbins, Director of Operational Services re: Hwy 56  
Utility & Paving

Melissa Robbins, Director of Operational Services entered the meeting at 4:30 p.m.

Mayor Richards welcomed M. Robbins to the meeting.

M. Robbins advised that Alberta Transportation confirmed their 2014 & 2015 funding allocation for continuing with the rehabilitation of a section of Highway 56 through Town (that started on 51<sup>st</sup> Ave in 2013). Construction limits are 120m east of the intersection of Highway 56 & 12 through to rail tracks on 46 Street.

When road construction is being planned to occur, an evaluation of the associated underground utilities is completed to check the condition and age of the infrastructure. Replacement of utilities one year in advance of road work is preferred as the trenches have one winter season to settle.

M. Robbins explained that Administration completed an assessment of the underground utilities in this section of Highway 56. There is substantial water main replacement, water main looping, and sanitary manhole changes needed in 2014 prior to the road work/paving being completed in 2015.

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The entire project/construction can be broken down into five sub-projects and each was given a priority rating of (1) being less than 10 years expected life remaining, or (2) being 15-20 year expected life remaining.

<b>Item</b>	<b>Location and Scope of Work</b>	<b>Rating</b>
1	Cast iron water main replacement between 48 Ave and 50 Avenue	1
2	Sanitary Manhole Re-alignment	1
3	AC water main replacement 50-53 Street	2
4	Cast iron water main replacement 49-50 Street	1
5	New water main looping on 46 Street under rail tracks to connect industrial area	1

M. Robbins explained that cost estimates were completed for each sub-project. Costs include construction, mobilization, contingency and engineering. To complete all five projects the total budget estimate would be \$757,000. To complete the four projects that have an expected life span of less than 10 years would require (only) a budget estimated at \$390,000.

Alberta Transportation has given approval to delay all final roadwork until 2015, to allow the Town to complete any necessary utility replacements. The expected life span of the new asphalt is likely 15-20 years, which would allow the delay of the AC water main replacement between 50-53 Streets prior to future overlays.

Administration respectfully recommends that Council proceeds with the replacement of the cast iron water mains, re-aligns the sanitary manholes at 50 Avenue and installs the water main loop on 46 Street under the rail road tracks for an estimated total of \$390,000.

Discussion ensued regarding the needed reallocation of 2014 Municipal Sustainability Initiative (MSI) grant resources causing some previously approved (less emergent) capital projects to accommodate this newly identified higher priority project. Water & sewer work (\$510,000) previously planned for 2014 near the KFC is being deferred to 2015's MSI funding program. This will accommodate the above noted work (\$390,000) as well as the previously approved emergent sewer main replacement in the 55<sup>th</sup> Street lane (\$311,261).

Moved by Councillor Fischer that the Committee of the Whole recommends to Stettler Town Council to proceed with the replacement of the cast iron water mains, re-aligns the sanitary manholes at 50 Avenue and installs the water main loop on 46 Street under the rail road tracks for an estimated total of \$390,000. And further that the 2014 Municipal Sustainability Initiative (MSI) Program allocation be revised by Administration to accommodate this priority project

MOTION CARRIED  
Unanimous

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Mayor Richards thanked M. Robbins for her informative presentation and for the excellent presentation that she made to Alberta Transportation at the most recent AUMA convention.

M. Robbins departed the meeting at 4:46 p.m.

4. New Building Canada Fund – Small Communities Fund

CAO R. Stoutenberg provided highlights of this newly emerging Capital Grant Program for communities with less than 100,000 in population, and expected to be on a one third municipal shared basis together with both of the Provincial and Federal Governments.

It was noted that there are conditions which limit the types of projects that can be applied for by municipalities.

5. New Building Canada Fund – National and Regional Projects

CAO R. Stoutenberg provided highlights of this (much large funded) newly emerging Capital Grant Program expected to be on a one third municipal shared basis together with both of the Provincial and Federal Governments.

6. Memo re: Alberta Capital Finance Authority

CAO R. Stoutenberg advised that the Town has received the agenda for the Annual General Meeting of the Alberta Capital Finance Authority to be held on Thursday, May 1, 2014 in Edmonton.

The Alberta Capital Finance Authority requires a resolution of Council appointing a person to represent and vote the Town's shares, if necessary.

It is customary practice to authorize CAO, R. Stoutenberg to attend the Annual General Meeting of the Alberta Capital Finance Authority. It was stated that the meeting usually includes a topical, relevant and knowledgeable guest speaker. The luncheon also provides a worthwhile administrative networking opportunity.

Moved by Councillor Brown that the Committee of the Whole recommends to Stettler Town Council that CAO R. Stoutenberg, or designee, be appointed to represent and vote the shares of the Town of Stettler at the Annual General Meeting of the Alberta Capital Finance Authority to be held on Thursday, May 1, 2014 in Edmonton.

MOTION CARRIED  
Unanimous

7. Additions

None

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8. Adjournment

Moved by Councillor Bachman that the Committee of Whole Meeting be adjourned.

MOTION CARRIED

Unanimous at 4:50 p.m.

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Mayor

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Assistant CAO