



*AGENDA*

# TOWN OF STETTLER

## REGULAR COUNCIL MEETING

**AUGUST 16, 2016**

**6:30 P.M.**

# TOWN OF STETTLER MISSION STATEMENT

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WE WILL PROVIDE A HIGH  
QUALITY OF LIFE FOR OUR  
RESIDENTS AND VISITORS  
THROUGH LEADERSHIP AND  
THE DELIVERY OF EFFECTIVE,  
EFFICIENT AND AFFORDABLE  
SERVICES THAT ARE SOCIALLY  
AND ENVIRONMENTALLY  
RESPONSIBLE

**TOWN OF STETTLER  
REGULAR COUNCIL MEETING  
AUGUST 16, 2016  
6:30 P.M.  
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
  - (a) Minutes of the Regular Council Meeting of August 2, 2016 5-11
  - (b) Business Arising from the August 2, 2016 Council Minutes
4. **Citizens Forum**
5. **Delegations**
  - (a) 6:35 p.m. – Stettler Scorpions – Bantam AA – Tier 5 Provincial Champions
6. **Administration**
  - (a) 2016 Operating/Capital Budget Summary – July 31, 2016 12-15
  - (b) Meeting Dates
    - Tuesday, September 6 – Council Meeting
    - Tuesday, September 13 – Committee Meeting
    - Tuesday, September 20 – Council Meeting
    - Tuesday, October 4 – Council Meeting
    - Wednesday – Friday, October 5-7 – AUMA Convention in Edmonton
    - Tuesday, October 11 – Committee Meeting
    - Tuesday, October 18 – Council Meeting
  - (c) Accounts Payable in the amount of \$107,978.89 16-21
7. **Council**
  - (a) Meeting Reports
8. **Minutes**
  - (a) Stettler Wellness Network Meeting of June 16, 2016 22-23
9. **Public Hearing**
  - (a) None

COUNCIL AGENDA  
AUGUST 16, 2016  
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10. Bylaws

(a) None

11. Correspondence

(a) None

12. Items Added

13. In-Camera Session

14. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, AUGUST 2, 2016 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor Dick Richards  
  
Councillors A. Campbell, D. Bachman, W. Brown, & S. Nolls  
  
Assistant CAO S. Gerlitz  
Director of Operations M. Robbins  
  
Press (3)

**Absent:** Councillor M. Fischer, CAO G. Switenky

**Call to Order:** Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 16:08:01** Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 19, 2016

**Motion 16:08:02** Moved by Councillor Brown that the Minutes of the Regular Meeting of Council held on July 19, 2016 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the July 19, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Councillor Sernecky Letter of Resignation, MGA & Board & Committees

Mayor Richards advised that Councillor Sernecky has submitted her resignation effective July 29, 2016. Mayor Richards congratulated Councillor Sernecky for her time on Council, and the great benefit she was in serving her community. Mayor Richards wished Councillor Sernecky and her family all the best in their relocation to Blackfalds.

General discussion took place regarding a by-election. Mayor Richards noted that under Section 162 (b) (i) of the Municipal Government Act which states:

162 A council must hold a by-election to fill a vacancy on council unless:

(b) the council consists of 6 or more councillors and the vacancy occurs

(i) in the 18 months before a general election and there is only one vacancy

Mayor Richards summarized the discussion by indicating that it was the consensus of Council not to proceed with a by-election because of the cost involved and a by-election is not required under section 162 (b) (i) of the Municipal Government Act

(b) 2016 Lagoon Cell #6 Remediation Tender Award

Director of Operations M. Robbins highlighted the Lagoon Cell #6 Remediation background information and tender.

On January 19<sup>th</sup>, effluent was noticed seeping from the NW corner of Lagoon Cell 6 into the adjacent Red Willow Creek. This put our lagoon system in a contravention under our license to operate a wastewater lagoon with Alberta Environment. The contravention was reported to Alberta Environment and administration developed a temporary remediation plan to stop the leakage in consultation with Alberta Environment. To temporarily reduce the seepage occurring, staff started lowering the water levels in cells 5 and 6. This reduced the head pressure on the berm and controlled the effluent seeping from the banks. Exploration boreholes were completed along the North West corner of cell 6 to identify the location of the breach. There are two isolated areas where effluent has saturated the berm and is slowly seeping into the creek. The inside banks of cells 5 and 6 are eroded. Cells 5 and 6 were constructed with a compacted clay liner in the 1960's. Over time, wind and water erosion has deteriorated the clay liner and the effluent is migrating through small sand seams in the berm.

Summary of Tenders received by Tagish Engineering on July 21, 2016:

Tender prices exclude GST.

• NuEdge Construction	\$946,769.30
• Gabriel Construction	\$951,174.30
• Action Plumbing	\$1,170,033.25
• Howell's Excavating	\$1,522,136.50

Included in the tender document as a provisional item is erosion matting to protect the banks of the re-mediated cell 6 as shown below for \$124,200.

General discussion took place regarding the need of erosion matting. It was noted that for the cost of the erosion matting, it was not needed.

2016 Budget - \$1,000,000:

- Tender - \$822,569.30 without erosion control
- Engineering - \$84,500
- Contingency - \$95,000

The tender also includes - \$419,100 – Sludge removal and disposal complete will all landowner and regulatory approvals. Total budget of \$1,002,069.30 without erosion control.

Start of the project would begin after harvest in order for the sludge material to be applied on the land. The project will take about 2 months to complete.

**Motion 16:08:03**

Moved by Councillor Bachman that the Town of Stettler award the 2016 Lagoon Cell #6 Remediation tender to NuEdge Construction in the amount of \$822,569.30 (excluding GST), for a total budget cost of \$1,002,069.30 with funding to come from MSI and FGT as per the 2016 Capital Budget.

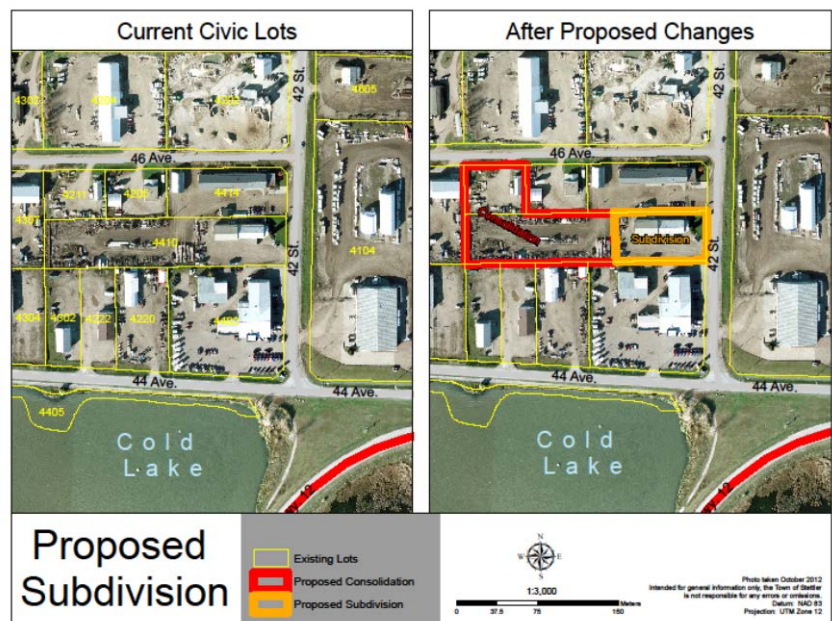
MOTION CARRIED  
 Unanimous

Director of Operations M. Robbins left the meeting at 6:42 p.m.

(c) Subdivision approval – 2016-02 - Lot 3A, Block 3, Plan 8121871

Assistant CAO S. Gerlitz highlighted the subdivision application.

The proposed subdivision and consolidation of two (2) industrial parcels is located on 46 Avenue and 42 Street in our East Industrial area. The applicant is proposing the subdivision to accommodate the sale of the existing shop and yard that front onto 42 Street. The remaining westerly lands are currently leased to Heartland Industries. As the applicant owns Lot 1 to the north, they are proposing consolidating to create legal access.



**Motion 16:08:04**

Moved by Councillor Nolls that the Town of Stettler approve Subdivision #2016-02, Legal: Lot 3A, Block 3, Plan 8121871, Proposed Subdivision: Two (2) Industrial Parcels and consolidation of two (2) industrial parcels, with the following conditions:

That the application of a two (2) parcel subdivision and consolidation as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and

3. The application is consistent with the Land Use Bylaw 2060-15.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicant will consolidate the westerly created lot with Lot 1, Block 3, Plan 8121871 in order to meet the requirements for legal access.
4. The owner/applicant will provide Telus Communications with an easement/right of way to protect their facilities on the subdivided and consolidated lands.

Notes:

- a) Any existing instruments on the land title in favour of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

MOTION CARRIED  
Unanimous

(d) Meetings

- Wednesday – August 10, 2016 – Kin Playground Grand Opening BBQ – 5:30 p.m.
- Tuesday, August 16 – Council Meeting
- Tuesday, September 6 – Council Meeting
- Tuesday, September 13 – Committee Meeting
- Tuesday, September 20 – Council Meeting
- Tuesday, October 4 – Council Meeting
- Wednesday – Friday, October 5-7 – AUMA Convention in Edmonton
- Tuesday, October 11 – Committee Meeting
- Tuesday, October 18 – Council Meeting

(e) CAO Report

**Motion 16:08:05**

Moved by Councillor Bachman that the Town of Stettler accept the CAO Report for the month of July.

MOTION CARRIED  
Unanimous

(g) Accounts Payable in the amount of \$361,230.64

**Motion 16:08:06**

Moved by Councillor Campbell that Accounts Payable in the amounts of \$1,221.15, \$269,959.38 & \$90,050.11 for the period ending July 31, 2016 for a total amount of \$361,230.64 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous



7. **Council:** Mayor and Councillors outlined highlights of meetings they attended.
- (a) Mayor Richards
- July 19 - Coal Meeting re: Several elected officials from Central Alberta gathered in Stettler to discuss proposed closing of coal fired generation plants.
  - July 22 - Regional Fire Authority.
    - Citizen Meeting.
    - Town Office cheques.
  - July 23 - Lacombe Days Parade.
  - July 29 - Town Office cheques.
    - Opening Ceremonies for Mosquitoes, Peewee and Bantam Provincial Ball Tournament.
  - Aug 2 - Met with Dr. Richard Starky.
- (b) Councillor Bachman
- July 20 - Parent Link Grand Opening.
  - July 27 - Staff Resignation from Library.
- (c) Councillor Brown
- No meetings to report.
- (d) Councillor Campbell
- No meetings to report.
- (e) Councillor Fischer
- Absent from meeting.
- (f) Councillor Nolls
- July 22 - Regional Fire Authority Meeting.
  - Aug 2 - Met with Dr. Richard Starky.
8. **Minutes:** (a) Joint Town/County Meeting of June 29, 2016
- Motion 16:08:07** Moved by Councillor Brown that the Town of Stettler Council accept the minutes, items 8(a) as presented.
- MOTION CARRIED  
Unanimous
9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Edmonton's Mayor Wants Additional Tax on Contaminated Properties
- (b) AUMA Brownfield Redevelopment Network
- (c) Stettler Detachment 2016/17 First Quarter Report
- (d) Kin Playground Grand Opening - August 10 – 5:30 BBO

- (e) Red Deer River Municipal Users Group (RDRMUG) request for a Letter of Support to the Minister of Environment regarding provincial costing of provincial infrastructure

General discussion took place regarding the request from the RDRMUG for a letter of support to the Hon. Shannon Phillips, Minister of Environment and Parks with regards to Drumheller's and Sundre's position that the Province honour its commitment and that the Province continue to develop, own and maintain Drumheller's and Sundre's flood protection projects with funding at 100% Provincial costs.

General discussion took place regarding the Mission Statement of the RDRMUG:

"Maintaining water quality in the Red Deer River system is an integral part of the Red Deer River Municipal Group's (RDRMUG) strategic goal to secure sufficient water to support sustainable communities"

It was noted that a request was presented from T. Yemen, Town of Drumheller for the RDRMUG to provide a letter of support in the Town of Drumheller's efforts to receive full funding from the Province of Alberta for the addition, rehabilitation and maintenance of dikes and other infrastructure required to minimize flood damage to the town caused by the Red Deer River. T. Yemen explained that the Province is pursuing cost sharing arrangements that include a 90 – 10 percent split up to 3 million dollars and a 70 – 30 split on amounts over. (The Town of Drumheller would be required to cover all necessary legal work). The Town of Drumheller's rationalizes that this issue is clearly a Provincial responsibility, similar to the maintenance and rehabilitation of Provincial highways which may pass through municipalities. T. Yemen also explained that current flood mapping is causing serious issues in property sales and values as this mapping does not consider unmitigated flow, only consideration to the complete failure of the Dickson Dam appears to be taken into account.

Mayor Richards summarized the discussion by indicating that the Town of Stettler has also been working with the Alberta Environment on flood mapping.

**Motion 16:08:08**

Moved by Councillor Bachman that the Town of Stettler send a letter of support to the Hon. Shannon Phillips, Minister of Environment and Parks with regards to Drumheller's and Sundre's position that the Province honour its commitment and that the Province continue to develop, own and maintain Drumheller's and Sundre's flood protection projects with funding at 100% Provincial costs.

MOTION CARRIED  
Unanimous

- (f) Wildrose MGA Review Feedback Request

**Motion 16:08:09**

Moved by Councillor Bachman that correspondence items 11(a) to 11(f) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

- 12. **Items Added:** (a) None
- 13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.
- 14. **Adjournment:**

**Motion 16:08:10**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:13 p.m.

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Mayor

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Assistant CAO

## 2016 Budget Summary

31-Jul-16

Revenue	2016 Budget	Actual - July 31, 2016	Variance	%	Notes
Administration	\$304,865	\$90,957.75	\$213,907.25	29.84%	
Clearview swimming pool - \$13,315)					
White Sands Contract - \$30,000)					
Inter Dept Utily Transfer - \$250,000)					
Police	\$583,579	\$316,175.75	\$267,403.25	54.18%	MSI Operating - \$53,284
Traffic Fines (Budget - \$80,000 / Actual - \$34,441 - 43% / 2015 - 50%)					
Provincial Grant - \$345,980 - Actual - \$259,488 (75%)					
Community Resource Program (Budget - \$96,654)					Clearview 50% / County 25%
Fire	\$387,155	\$137,369.79	\$249,785.21	35.48%	
Disaster Services	\$0	\$0.00	\$0.00	0.00%	
Bylaw Enforcement	\$111,650	\$110,600.40	\$1,049.60	99.06%	Animal / Business License
Business Licenses (Budget - \$83,250 / Actual - \$86,490) / Animal License (Budget \$23,200 - Actual - \$22,220)					
Roads, Streets, Walks, Lights	\$98,947	\$47,357.20	\$51,589.80	47.86%	
Roads Frontage - Pavement (Budget - \$94,737)					
Roads - Operating Reserves	\$0	\$0.00	\$0.00	0.00%	
Airport	\$10,590	\$10,133.50	\$456.50	95.69%	
Drainage	\$0	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,042,702	\$1,411,683.88	\$1,631,018.12	46.40%	
Metered sale of water (Budget - \$2,017,440/ Actual - \$923,293.89 - 46%)					
Metered out of Town (Budget - \$822,242 / Actual - \$412,994.22 - 50%)					
Bulk water (Budget - \$70,000 / Actual - \$18,603.79 - 27%)					
Sewer	\$921,740	\$496,396.07	\$425,343.93	53.85%	
Sewer Service Charges (Budget - \$839,200 / Actual - \$434,207.12 - 52%)					
Garbage Collection & Disposal	\$768,610	\$377,317.02	\$391,292.98	49.09%	
Residential Garbage Revenue (Budget - \$587,250 / Actual - \$332,645.60 - 57%)					
Recycling Revenue (Budget - \$154,440 / Actual - \$32,527.61 - 21%)					
FCSS	\$157,148	\$120,010.00	\$37,138.00	76.37%	
Cemetery	\$19,350	\$18,355.90	\$994.10	94.86%	
Planning & Development	\$110,500	\$19,240.00	\$91,260.00	17.41%	
Building Permits (Budget - \$45,000 / Actual - \$13,329.55 - 30%)					
Economic Development - BOT	\$227,360	\$130,221.14	\$97,138.86	57.28%	
Subdivison Land	\$11,625	\$141,479.00	-\$129,854.00	1217.02%	sale of lots - emmerson
Land, Housing & Rentals	\$264,943	\$150,191.13	\$114,751.87	56.69%	
Health Unit - \$178,613					
Ambulance Station - \$18,700					
SRC - Library - Budget - \$42,000					
Recreation - General	\$2,520	\$428.86	\$2,091.14	17.02%	
Recreation Programs	\$22,160	\$20,754.68	\$1,405.32	93.66%	Ball / Soccer
Facilities	\$1,097,350	\$297,638.51	\$799,711.49	27.12%	County Partnership - \$496,000
Community Hall	\$61,000	\$22,439.58	\$38,560.42	36.79%	Trans frm Res - \$15,000
Senior's Center	\$8,500	\$14,089.05	-\$5,589.05	165.75%	HUB - Alberta Gaming Lic
Parks	\$105,600	\$54,946.16	\$50,653.84	52.03%	
Lions Campground - Budget - \$90,000 / Actual - \$53,746.16 - 60% (2015 - \$57,584)					
Operating Contingency	\$0	\$0.00	\$0.00	0.00%	
Taxes / Penalties	\$8,037,233	\$8,015,449.54	\$21,783.46	99.73%	Incl Business Taxes / Penalties
Other Revenue	\$1,242,000	\$611,702.25	\$630,297.75	49.25%	
Franchise Fee - GAS (Budget - \$794,000 / Actual - \$415,670.97 - 52%)					
Franchise Fee - ELECTRIC (Budget - \$373,000 / Actual - \$171,997.27 - 46%)					
Return on Investments (Budget - \$75,000 / Actual - \$24,034.01 - 32%)					
<b>Total Revenue</b>	<b>\$17,597,127</b>	<b>\$12,614,937.16</b>	<b>\$4,982,189.84</b>	<b>71.69%</b>	

Expense	2016 Budget	Actual - July 31, 2016	Variance	%	Notes
Council & Legislative	\$198,650	\$105,555.68	\$93,094.32	53.14%	
	Council Honorarium (Budget - \$139,970/ Actual - \$80,883.16 - 58%)				
	Council per diem - Budget - \$27,000				
	Council travel & subsistance - Budget - \$15,000/ Actual - \$9,742.19 - 65%				
	Council membership Conferences (Budget - \$14,000 / Actual - \$9,425.68 - 67%)				
Administration	\$1,076,513	\$578,229.95	\$498,283.05	53.71%	Admin, Office, Computer, Assess
Police	\$1,262,585	\$328,965.93	\$933,619.07	26.05%	
	RCMP - Contract Billings (Budget - \$1,090,980)				
Fire	\$722,990	\$281,009.22	\$441,980.78	38.87%	
Disaster Services	\$17,156	\$10,886.44	\$6,269.56	63.46%	
Bylaw Enforcement	\$154,620	\$66,456.88	\$88,163.12	42.98%	
Common Services	\$143,861	\$59,306.52	\$84,554.48	41.22%	Shop
Roads, Streets, Walks, Lights	\$1,475,444	\$582,096.72	\$893,347.28	39.45%	
Airport	\$36,312	\$17,007.96	\$19,304.04	46.84%	
Drainage	\$117,138	\$23,623.39	\$93,514.61	20.17%	
Water Supply & Distribution	\$2,834,070	\$1,114,332.67	\$1,719,737.33	39.32%	
Sewer	\$658,851	\$309,638.58	\$349,212.42	47.00%	
Garbage Collection & Disposal	\$660,714	\$330,813.78	\$329,900.22	50.07%	
FCSS	\$196,435	\$144,870.75	\$51,564.25	73.75%	
Cemetery	\$64,015	\$20,627.10	\$43,387.90	32.22%	
Planning & Development	\$378,400	\$130,517.10	\$247,882.90	34.49%	
Comm Services -Handi Bus	\$20,000	\$20,000.00	\$0.00	100.00%	
Economic Development	\$570,702	\$209,870.76	\$360,831.24	36.77%	Ec Dev, BOT. HBC
Subdivison Land	\$47,380	\$21,135.49	\$26,244.51	44.61%	
Land, Housing & Rentals (47343)	\$46,543	\$9,715.39	\$36,827.61	20.87%	
Recreation - General	\$121,860	\$69,357.06	\$52,502.94	56.92%	
Recreation Programs	\$74,010	\$52,393.22	\$21,616.78	70.79%	
Facilities	\$2,114,572	\$928,664.22	\$1,185,907.78	43.92%	
Culture	\$308,262	\$238,692.06	\$69,569.94	77.43%	Parkland, Library, Museum
Community Hall	\$112,571	\$39,288.76	\$73,282.24	34.90%	
Senior's Center	\$8,770	\$2,659.44	\$6,110.56	0.00%	
Parks	\$600,114	\$334,464.13	\$265,649.87	55.73%	
Operating Contingency	\$1,120,433	\$0.00	\$1,120,433.00	0.00%	WTP Gross Recovery, Tran to Res
	WTP gross recovery - (\$260,000) (JE made at end of year prior to Audit)				
	Available fopr capital from 2016 Operating Budget - \$1,300,433 - 2016 Capital Budget (Utility Surplus - \$573,000 / Total Available for Capital - \$691,950) - Contingency - Utility - \$30,000 / Salaries - \$50,000) (JE made at end of year prior to Audit)				
Requisitions	\$2,454,156	\$1,295,209.78	\$1,158,946.22	52.78%	
	ASFF (Budget - \$2,018,723 - Actual - \$1,009,361.40 - 50%)				
	ASFF Separate School (Budget - \$162,906 - Actual - \$81,453.13 - 50%)				
	County of Stettler Senior Lodges (Budget - \$272,527 - Actual - \$204,395.25 - 75%)				
<b>Total Expense</b>	<b>\$17,597,127</b>	<b>\$7,325,388.98</b>	<b>\$10,271,738.02</b>	<b>41.63%</b>	
<b>Surplus / Deficit</b>	<b>\$0</b>	<b>\$5,289,548.18</b>	<b>-\$5,289,548.18</b>		





Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	69339
Cheque Date	First	Last		69362

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																		
Barnes, Roger	69339	2016-08-05	\$25.00																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>SRC Telephone Allowance</td> <td>2016.08.01</td> <td>\$25.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	SRC Telephone Allowance	2016.08.01	\$25.00									
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SRC Telephone Allowance	2016.08.01	\$25.00																			
Bilodeau, Gates	69340	2016-08-05	\$400.00																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>WTP Travel Allowance</td> <td>2016.08.01</td> <td>\$400.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	WTP Travel Allowance	2016.08.01	\$400.00									
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WTP Travel Allowance	2016.08.01	\$400.00																			
Brenda's Country Catering	69341	2016-08-05	\$1,072.32																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>HBC - CIB Meeting Lunch</td> <td>2326</td> <td>\$394.28</td> </tr> <tr> <td>HBC - CIB Dinner</td> <td>2327</td> <td>\$678.04</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	HBC - CIB Meeting Lunch	2326	\$394.28	HBC - CIB Dinner	2327	\$678.04						
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HBC - CIB Meeting Lunch	2326	\$394.28																			
HBC - CIB Dinner	2327	\$678.04																			
Canadian Enviro Tub Inc.	69342	2016-08-05	\$99.75																		
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Water Trans - Tubes	19762	\$99.75																			
Corspraying	69343	2016-08-05	\$4,161.86																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>Water Trans - Weed Control</td> <td>201631</td> <td>\$474.75</td> </tr> <tr> <td>Cemetary - Tree Spraying</td> <td>201634</td> <td>\$452.25</td> </tr> <tr> <td>Pest &amp; Weed - Contract</td> <td>201628</td> <td>\$2,638.13</td> </tr> <tr> <td>Pest &amp; Weed - Herbicides</td> <td>201629</td> <td>\$596.73</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	Water Trans - Weed Control	201631	\$474.75	Cemetary - Tree Spraying	201634	\$452.25	Pest & Weed - Contract	201628	\$2,638.13	Pest & Weed - Herbicides	201629	\$596.73
Invoice Description	Invoice Number	Invoice Amount																			
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Water Trans - Weed Control	201631	\$474.75																			
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Pest & Weed - Contract	201628	\$2,638.13																			
Pest & Weed - Herbicides	201629	\$596.73																			
Dean's Machine Inc.	69344	2016-08-05	\$145.43																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>Trans - Machine Shaft &amp; Bolts</td> <td>38783</td> <td>\$145.43</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	Trans - Machine Shaft & Bolts	38783	\$145.43									
Invoice Description	Invoice Number	Invoice Amount																			
-----	-----	-----																			
Trans - Machine Shaft & Bolts	38783	\$145.43																			
Digitex Canada Inc.	69345	2016-08-05	\$305.61																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>P&amp;L - Photocopies</td> <td>IN244585</td> <td>\$305.61</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	P&L - Photocopies	IN244585	\$305.61									
Invoice Description	Invoice Number	Invoice Amount																			
-----	-----	-----																			
P&L - Photocopies	IN244585	\$305.61																			
Dodd, Sonia	69346	2016-08-05	\$25.00																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>Pool - Aug Phone Allowance</td> <td>2016.08.01</td> <td>\$25.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	Pool - Aug Phone Allowance	2016.08.01	\$25.00									
Invoice Description	Invoice Number	Invoice Amount																			
-----	-----	-----																			
Pool - Aug Phone Allowance	2016.08.01	\$25.00																			
Gerlitz, Steven	69347	2016-08-05	\$100.00																		
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>-----</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>Admin - Aug Phone &amp; Travel</td> <td>2016.08.01</td> <td>\$100.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	-----	-----	-----	Admin - Aug Phone & Travel	2016.08.01	\$100.00									
Invoice Description	Invoice Number	Invoice Amount																			
-----	-----	-----																			
Admin - Aug Phone & Travel	2016.08.01	\$100.00																			
Graham, Leann	69348	2016-08-05	\$175.00																		



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Jen Express	69350	2016-08-05	\$170.11
Invoice Description	Invoice Number	Invoice Amount	
Shop - Freight Cervus	7320	\$34.78	
Shop - Freight Strongco	7428	\$57.46	
Trans - Freight Titan	7371	\$77.87	
Loomis Express	69351	2016-08-05	\$27.75
Invoice Description	Invoice Number	Invoice Amount	
Rec Centre - Freight Zamboni	6325539	\$27.75	
Metalex Metal Buildings Inc.	69352	2016-08-05	\$1,716.75
Invoice Description	Invoice Number	Invoice Amount	
WTP - Downspout/Roof Latch	18861	\$1,716.75	
Ornamental Bronze Limited	69353	2016-08-05	\$364.35
Invoice Description	Invoice Number	Invoice Amount	
Cemetary - Niche Wreath	82364	\$364.35	
Petroleum Tank Management Ass.	69354	2016-08-05	\$65.00
Invoice Description	Invoice Number	Invoice Amount	
Shop - Fuel Tank Registration	0228203	\$65.00	
Priore, Emma	69355	2016-08-05	\$1,800.00
Invoice Description	Invoice Number	Invoice Amount	
Hall - July Janitor	2016.07.31	\$1,800.00	
QM Contracting	69356	2016-08-05	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing - July Mtr Reads	889910	\$1,575.00	
Robinson, Holly	69357	2016-08-05	\$30.00
Invoice Description	Invoice Number	Invoice Amount	
A/P - Water July Staff Lunch	697331	\$30.00	
Sirroma Entertainment	69358	2016-08-05	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Park - Aug 10 Entertainment	2016.06.01	\$450.00	
Stettler Muffler 2003 Ltd.	69359	2016-08-05	\$31.37
Invoice Description	Invoice Number	Invoice Amount	
Sewer - Aeration Bldg Exhaust	8916	\$31.37	
Switenky, Greg	69360	2016-08-05	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
Admin - PPhone & Travel Allowa	2016.08.01	\$370.00	

System: 2016-08-09 8:49:56 AM  
User Date: 2016-08-09

Town Of Stettler  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 3  
User ID: Penni

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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			-----
	Total Cheques		\$13,678.10
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	69363
Cheque Date	First	Last		69389

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Arsenault, Steve	69363	2016-08-12	\$450.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Aug 17th Park Entertainment		2016.06.01	\$450.00
-----			
Bell Painting & Sandblasting L	69364	2016-08-12	\$1,682.63
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Snow Removal Sandblast&Paint		171	\$525.00
Zamboni Sandblast & Paint		186	\$1,157.63
-----			
Benoit, Aaron	69365	2016-08-12	\$250.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Water Trans Clothing Allowance		2016.08.09	\$250.00
-----			
Boxma, Rebecca	69366	2016-08-12	\$60.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Fitness Area Boot camp instruc		2016.07.12	\$60.00
-----			
Commercial Aquatic Supplies	69367	2016-08-12	\$1,207.30
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pool Program Supplies & Goods		138959	\$1,207.30
-----			
Ember Graphics	69368	2016-08-12	\$1,454.25
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Airport Fuel Tank Decal		11198	\$1,454.25
-----			
Enmax Energy Corporation	69369	2016-08-12	\$63,265.18
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
June Gas Bills		16-2612526	\$63,265.18
-----			
Foot, Kyle	69370	2016-08-12	\$47.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Sewer - Crew Meals		2016.08.05	\$47.50
-----			
Industrial Machine Inc.	69371	2016-08-12	\$170.94
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
SRC Wash Impellor Unit#38		26799	\$170.94

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Keen Klean	69372	2016-08-12	\$420.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
July Shop Janitor Services	768242	\$420.00	
-----			
Lifesaving Society	69373	2016-08-12	\$551.53
-----			
Invoice Description	Invoice Number	Invoice Amount	
Pool Program Supplies	IN81812	\$265.53	
Pool Advanced Aquatics	IN81953	\$30.00	
Pool Advanced Aquatics	IN81954	\$184.00	
Pool Advanced Aquatics	IN81956	\$42.00	
Pool Advanced Aquatics	IN81955	\$30.00	
-----			
Northstar Trucking Ltd.	69374	2016-08-12	\$379.05
-----			
Invoice Description	Invoice Number	Invoice Amount	
Drainage Concrete	314516	\$111.30	
WTP Cable install material	314487	\$267.75	
-----			
Pro Water Conditioning	69375	2016-08-12	\$102.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
SRC Bottled Water	12459	\$54.00	
SRC Bottled Water	12482	\$48.00	
-----			
Richards, Dick	69376	2016-08-12	\$80.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Counci Travel & Subsistence	2016.07.29	\$80.00	
-----			
Rollies Vac Systems (1991)	69377	2016-08-12	\$315.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	16376	\$315.00	
-----			
Scanland, Blair or Nicole	69378	2016-08-12	\$1,600.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Final Payment Safety Day Gifts	000004	\$1,600.00	
-----			
Shaw Direct	69379	2016-08-12	\$86.09
-----			
Invoice Description	Invoice Number	Invoice Amount	
Joint Office Cable TV Aug 25	2016.07.24	\$86.09	
-----			
Stettler Sales & Rentals Ltd.	69380	2016-08-12	\$699.72
-----			
Invoice Description	Invoice Number	Invoice Amount	
Shop Fuel Stand Metal	105857	\$692.16	
Shop Bracket Metal	105907	\$7.56	
-----			
Telus Communications	69381	2016-08-12	\$3,786.28
-----			
Invoice Description	Invoice Number	Invoice Amount	
Telus Jul 22 to Aug 21	2016.07.23	\$2,475.88	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Fire Joint Aug Fibre Internet		2016.07.23.FIR	\$327.60
Shop Aug Fibre Internet		2016.07.23.SHO	\$327.60
Office Aug Fibre Internet		2016.07.23.OFF	\$327.60
SRC Aug Fibre Internet		2016.07.23.SRC	\$327.60
=====			
Telus Mobility Inc.	69382	2016-08-12	\$1,298.06
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Telus Mobility Jul 22 - Aug 21		2016.07.21	\$1,298.06
=====			
Town of Stettler - Petty Cash	69383	2016-08-12	\$132.50
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Town Office Petty Cash		2016.08.08	\$132.50
=====			
Trinus Technologies Inc	69384	2016-08-12	\$3,711.75
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Computer Reserve Exchange Lice		R22506-15584	\$3,711.75
=====			
Turgeon, Glenn	69385	2016-08-12	\$250.00
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Roads Clothing Allowance		2016.08.08	\$250.00
=====			
Turnbull, Scott	69386	2016-08-12	\$1,074.10
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Replace fence after sewer dig		16-225	\$1,074.10
=====			
Walker, Timothy	69387	2016-08-12	\$78.49
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Fire Call Meals		2016.07.30	\$78.49
=====			
Woodcraft by Dave Ltd.	69388	2016-08-12	\$11,098.12
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
Downtown Park Materials		16288	\$4,063.12
Downtown Park Design		16289	\$7,035.00
=====			
Yellow Pages	69389	2016-08-12	\$50.30
=====			
Invoice Description		Invoice Number	Invoice Amount
-----			
July Directory Advertising		16-31178	\$50.30
=====			
Total Cheques			\$94,300.79
			=====

# Stettler Wellness Network

## Minutes of meeting June 16, 2016

In attendance: Stacie Pederson, Lee Penner, Mark Fox, Malcolm Fischer, Karen Olafson, Grace Fix

Stacie Pederson called the meeting to order.

### Good Food Box report – Karen Olafson

- survey results (see attached)
- areas requiring action were discussed, in particular the current cash payment system and moving to online payment as something to consider in the future.

MOVED by Malcolm Fischer that Parent Link invoice our THRIVE funding in the amount of \$200 for past and possible future overages in the next six months. Carried unanimously.

### Eat, Play, Live – Karen Olafson

The Rec Centre food service and vending will be involved in a U of A study of healthy eating interventions. More details to follow.

### Walk 'n' Roll – Grace Fix

June – “Arrive by Bicycle, Get a Discount” – at 9 participating businesses (number was limited so proper advertising could be accomplished)

July/August – “Concerts in the Park” – those who walk or bike to the concert will be entered into a draw for a prize.

All summer – Those “Getting Caught” on the trails walking or biking to their destination will receive a flashing reflector light, funded by the Stettler Traffic Safety Committee.

### Repair Café – Grace Fix

An event to bring together residents who need help repairing items with “expert volunteers” who help repair them.

Date: **Sat., Sept. 24, from 1 – 5 p.m.**, in the Rec Centre lobby and library

Expert volunteers are in place for the following categories:

Clothing mending

Wood repair

Knife sharpening

Minor cell phone repair

Minor computer repair

Small engine repair

Small appliance repair, plumbing and light fixture repair

We also welcome any volunteers who just like fixing things. Please contact Grace Fix.

MOVED by Lee Penner that THRIVE funding be accessed in the amount of \$400 to help with advertising and necessary materials for the Repair Café. Carried unanimously.

### Maker Space – Mark Fox

The library is in the process of acquiring equipment and supplies for encouraging creating and invention. The Remote Control community has connected with the Maker Space concept.

### **Stettler Wellness Network logo**

The proposed “quilt” logo is excellent and very creative, but concern was raised that it would be interpreted as a Quilt Group.

We would like to see a logo that perhaps represents the pillars that we support:

Healthy Eating Environments and Food Security

Community Inclusion

Arts and Culture

Physical Activity and Active Transportation

Environmental Wellness

Social Wellness

### **Block Party –Stacie Pederson**

So far this year, one block party is being organized by Brandi Erickson.

The Toy Lending Library is available, soon to be on “Stettler Connects”

Discussion occurred regarding a deposit and/or a due date for toys borrowed. Stacie will take our input back to her committee.

### **Sprint Triathlon – Stacie Pederson**

Sunday, July 17, 2016 <http://www.stettlertri.com/race-info/>

At a previous meeting, THRIVE donated \$500 to be a major sponsor of this event.

Stacie will find out what being a “major sponsor” will entail this year.

### **Abundant Communities – Stacie Pederson**

Seeing as we do not have someone to take the lead with this program, we will proceed only with what we can handle.

Stacie will ask Brandi Erickson to see if she would like to ask her block members about their “visions” for their area, the first step in Abundant Communities.

Ann Harvey has sent us the Resource Guide from her Edmonton experience.

### **Physical Literacy – Stacie Pederson**

Workshop held June 18, with 21 attending.

### **Next meeting** – Thursday, October 13 at 10 a.m.

Perhaps include a Maker Space tour?