

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, AUGUST 5, 2008 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Deputy Mayor Councillor D. Richards

Councillors A. Campbell, D. Dennis, D. Garbutt, R. Peeples &
L. Thorogood

Director of Finance & Administration G. Switenky

Press (2)

Absent: Mayor J. Hunter
Town Manager R. Stoutenberg

Call to Order: Deputy Mayor Councillor Richards called the meeting to order at 6:50 p.m.

1/2. **Agenda Additions/Approval:**

Motion 08:08:01 Moved by Councillor Thorogood to approve the agenda as presented with the following deletion:

10(a) - Memo & Bylaw 1957-08 re: Smoking Bylaw

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 22, 2008

Motion 08:08:02 Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on July 22, 2008 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the July 22, 2008 Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Memo re: Joint Building Budget

The Board of the Clearview School Division has advised the Town that they are committed to a maximum of \$2.3 million for the Joint Building Project; plus are committed to approaching the Province for additional escalation funding and will contribute all additional capital funds that they might receive.

The reverred budget to date including land and engineering is \$5.2 million. Based on this figure with a 50/50 cost sharing the School Division's share would be \$2.6 million; an increase of \$300,000.

Discussion ensued regarding whether the Joint Building Project should proceed given the higher than anticipated revised cost estimate and whether the Clearview School Division has the ability to cost share on a 50/50 basis as originally expected.

Discussion continued regarding various funding alternatives and mechanisms.

It was mutually agreed that since construction of the foundation is already underway the Town considers it appropriate to continue with the current design, however the Adhoc Design and Building Committee Members will meet in the very near future with the Architect and Project Manager to determine if there are any reasonable specification changes that could reduce costs without compromising the overall exterior design and interior functional elements. Upon completion of this review a final budget figure will need to be set for the entire project.

Once a more firm overall Budget has been determined the Town and School Division will need to further negotiate the terms for funding the entire project (beyond what was originally agreed). It was stated that the School Division is limited in its ability to generate additional capital funding, and may not be willing to make annual administrative rent payments from its operating budget.

It was suggested that Councillor Dennis with his construction knowledge should be added to the Adhoc Design and Building Committee.

Motion 08:08:03

Moved by Councillor Campbell that the Town of Stettler Council appoint Councillor D. Dennis to the Adhoc Design and Building Committee for the new Joint Office Project.

MOTION CARRIED
Unanimous

(b) Taxes Receivable as of June 30, 2008

Director of Finance and Administration G. Switenky explained that the 2008 current year taxes on properties were due, without penalty, prior to 4:30 PM on Friday June 30th. The Town's property owners responded with 94.30% of taxes being paid (including those on the installment plan) on or before the due date. This compares to 94.73% in 2007 and 95.44% in 2006.

On June 30th, 2008 net current taxes outstanding (2008 taxes only) was \$306,605.25 (2007 - \$263,734.45). Previous history shows that substantially all of these taxes, plus penalties will be paid prior to year-end.

The Town's annual tax penalties were highlighted:
If paid after June 30th, 2008 +3% Current penalty
If paid after July 31st, 2008 +9% Current penalty
If paid after Dec. 31st, 2008 +12% Arrears penalty

The *Municipal Government Act* prescribes tax sale provision when property taxes and penalties remain unpaid for three years (2 years in arrears plus current).

Motion 08:08:04

Moved by Councillor Peeples that the Town of Stettler Council accept for information purposes the comparative analysis of taxes receivable at June 30, 2008.

MOTION CARRIED
Unanimous

(c) Memo re: New Town Logo

Director of Finance and Administration G. Switenky explained that feedback from Stettler residents/community has been collected and compiled respecting Stettler's logo.

Based on the feedback received Administration recommends that there are three options for Council to consider:

- The sample logo needs more work and more time for thought.
- Stettler should stick with the existing logo.
- Take leadership in creating/designing a Logo and present it to the Community as the Town's new Logo.

Discussion ensued regarding the timing/need for a new Town logo. It was stated that perhaps this exercise should be viewed as just a "Planting of the seed" for an eventual redesign of the Town's logo, brand and marketing strategy at some point in the future when there appears to be more community desire/support to do so.

It was mutually agreed that designing a new Town logo requires more work and time for thought and conceptual development, however remains important and should not be just shelved. Administration will research and solicit cost estimates from professional marketing firms capable of designing an appropriate new logo for Stettler.

(d) Town Manager's Report

Motion 08:08:05

Moved by Councillor Thorogood that the Town Manager's Report for the month of July 2008 be accepted as presented.

MOTION CARRIED
Unanimous

(e) Accounts Payable in the amount of \$493,049.24

Motion 08:08:06

Moved by Councillor Campbell that Accounts Payable for the period ending July 30th, 2008 in the amount of \$493,049.24 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:** Mayor and Councillors outlined highlights of meetings they attended.
- (a) Mayor Hunter
 - No report – on holidays.
 - (b) Councillor Campbell
 - July 31 - Municipal Planning Commission Meeting.
 - (c) Councillor Dennis
 - July 23 - Bio-Fuel Meeting at County Office.
 - July 31 - Meeting with School Board and Project Managers.
 - (d) Councillor Garbutt
 - July 23 - Bio-Fuel Meeting at County Office.
 - July 25 - Brought greetings from the Town re: Mosquito Provincial Baseball Playoffs.
 - July 31 - Municipal Planning Commission Meeting.
 - Joint Office Building Meeting.
 - (e) Councillor Peebles
 - July 31 - Municipal Planning Commission Meeting.
 - Joint Office Building Meeting with Engineer and Project Managers.
 - (f) Councillor Richards
 - July 31 - Municipal Planning Commission Meeting.
 - Joint Office Building Meeting.
 - (g) Councillor Thorogood
 - July 23 - Conference Call re: Ground Ambulance Transition.
 - July 29 - Travelled to Red Deer with County CAO & Assistant re: Ground Ambulance Meeting with Lyle McKeller, Director of Regional Patient Transportation & Partnering Support Services.
 - July 31 - Municipal Planning Commission Meeting.
 - Joint Office Building Meeting.
8. **Minutes:**
- (a) Heartland Beautification Committee Meeting of July 3, 2008
 - (b) Town & Country Museum Meetings of June 16 & July 21, 2008

Motion 08:08:06

Moved by Councillor Campbell that the Minutes, items 8(a) to 8(b) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) Memo & Bylaw 1957-08 re: Smoking Bylaw

Consideration of this Bylaw was deleted from the Agenda as it requires further administrative review.

(b) Memo & Bylaw 1977-08 re: Amendment to Land Use Bylaw 1797-98

Director of Finance and Administration explained that this bylaw is required to establish regulations for a Direct Control Urban Reserve District, as directed by Council.

It was mutually agreed that prior to considering first reading the reference in Clause 6 to Bylaw 1600 needs to be changed to read Bylaw 1797-98 and that accessory buildings will be added to permitted uses under Clause 2 a).

Motion 08:08:07

Moved by Councillor Garbutt that the Town of Stettler Council give first reading to Bylaw 1977-08.

MOTION CARRIED 4-2
Opposed Councillors Thorogood & Peeples

(c) Memo & Bylaw 1978-08 re: Amendment to Land Use Bylaw 1797-98 - Schedule "A"

Director of Finance and Administration explained that this bylaw is required to designate an area within the Town of Stettler as a Direct Control Urban Reserve District, as directed by Council.

Motion 08:08:08

Moved by Councillor Dennis that the Town of Stettler Council give first reading to Bylaw 1978-08.

MOTION CARRIED 4-2
Opposed Councillors Thorogood & Peeples

11. **Correspondence:**

(a) Stettler Public Library re: Library's 80th Birthday

(b) United Way of Central Alberta Proclamation

(c) Alberta Transportation re: 2008 Transportation Grants

(d) Alberta Urban Municipalities Association re: Electoral Zones

Motion 08:08:09

Moved by Councillor Peeples that correspondence items 11(a) & 11(d) be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Ambulance System Transition

Motion 08:08:10

Moved by Councillor Dennis that the Town of Stettler Council proceed into an In-Camera Session with the Director of Finance and Administration present to discuss the item as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 7:49 p.m.

Motion 08:08:11

Moved by Councillor Dennis that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:15 p.m.

14. **Adjournment:**

Motion 08:08:12

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:15 p.m.

Mayor

Director of Finance & Administration