

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 4, 2006 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor J. Hunter

Councillors G. Majeran, R. Peeples, D. Richards & L. Thorogood

Town Manager R. Stoutenberg

Director of Finance & Administration G. Switenky

Press (2)

Absent:

Councillors A. Campbell & S. Hurley

Call to Order:

Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 06:07:01

Moved by Councillor Richards to approve the agenda as presented with the following additions:

12(a) Grandview Playground Equipment Replacement

MOTION CARRIED

Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held on June 20, 2006

Motion 06:07:02

Moved by Councillor Thorogood that the Minutes of the Regular Meeting of Council held on June 20, 2006 be approved as presented.

MOTION CARRIED

Unanimous

(b) Business Arising from the June 20, 2006 Minutes

(i) None

4. **Citizen's Forum:**

(a) None

5. **Delegations:**

(a) None

6. **Administration:**

(a) Memo re: Strategy Review

Town Manager, R. Stoutenberg reviewed the Town's 2006 Strategic Plan and updated Council with respect to the actions/results achieved to date on a goal by goal basis.

Discussion ensued regarding areas of progress.

This item was presented to Council for information purposes.

(b) Stettler Recreation Centre Rental Rates Policy #X-1(d)

Town Manager, R. Stoutenberg that this new policy will consolidate and replace all other previous policies from the Recreation Centre and Centennial Swimming Pool. The philosophy of facilities for the Town of Stettler is to strive to provide all facilities at no extra cost to taxpayers. This user pay system has provided excellent indoor facilities available to Town and County users at reasonable rates. In order to make indoor facilities affordable to minor sports 50% of the fee is generally waived.

The structure of the Policy includes six (6) Schedules for ease of administration. Some of the old rates have been moderately increased in an attempt to keep up with rising operational costs. New rates have been set to address anticipated activities, sponsorships and rental opportunities available.

Discussion ensued regarding specific rates for various activities, sponsorships, and rental opportunities.

Motion 06:07:03

Moved by Councillor Majeran that the Town of Stettler Council approve Policy X-1(d), being the Stettler Recreation Centre Rental Rates Policy.

MOTION CARRIED
Unanimous

(c) Memo re: Apollo Lodge #27 – Tax Refund Request

Mayor Hunter declared a possible conflict of interest and by departing the Council Chambers excused themselves from voting and discussion on this item.

Deputy Mayor Councillor Peebles assumed the Chair.

Town Manager, R. Stoutenberg noted that in previous years the practice of Town Council was to refund the municipal portion of the property taxes for the Apollo Lodge. The reason for this refund is that part of the Apollo Lodge is used by the community.

Motion 06:07:04

Moved by Councillor Majeran that the Town of Stettler Council approve a refund of 2006 municipal property taxes for the Apollo Lodge #27, Tax Roll #119900009 in the amount of \$740.76 as allowed per Section 347 of the *Municipal Government Act*.

MOTION CARRIED
Unanimous with the abstention of
Mayor Hunter

Mayor Hunter resumed the Chair.

(d) Application for Subdivision 2006-03

Mayor Hunter declared a possible conflict of interest and by departing the Council Chambers excused themselves from voting and discussion on this item.

Deputy Mayor Councillor Peebles assumed the Chair.

Town Manager, R. Stoutenberg advised that the applicants (Wallace & Bonnie McComish) are proposing to create two lots for a duplex on Lot 3, Block 9, Plan LIVA (RN54A). The proposed subdivision is located on an interior lot at 4916 – 52 Street. Each parcel to be created is 7.62m by 36.59m (278.8 meters squared); the proposed subdivision is located in Land Use District R2 – General Residential. There are currently a number of similar duplexes in the surrounding neighborhood and duplexes are a permitted use in R2 zoned districts, according to Land Use Bylaw 1797-98.

It was stated that the proposed duplex will be compatible within this neighborhood.

Motion 06:07:05

Moved by Councillor Thorogood that Subdivision Application 2006-03 from Wallace & Bonnie McComish to create two lots for a duplex on Lot 3, Block 9, Plan LIVA (RN54A) has been evaluated in terms of Section 654 of the *Municipal Government Act* and Section 7 of the *Subdivision and Development Regulations* and having considered adjacent landowner(s) submissions the Town of Stettler Council approves Subdivision Application 2006-03 as per the Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the *Subdivision and Development Regulations*.
2. The application is consistent with the Municipal Development Plan.
3. There are no major development constraints.
4. No Municipal reserves are owing.

And further, in accordance with Sections 654 and 655 of the *Municipal Government Act*, the Town of Stettler Council approves application 2006-03 subject to the following conditions:

1. Subdivisions to be effected by a plan of Survey, pursuant to Section 657 of the *Municipal Government Act*.
2. That the developer enters into a development agreement with respect to the provisions under Section 655 of the *Municipal Government Act* with and to the satisfaction of the Town Of Stettler.
3. That the developer supplies an individual water and sanitary service to each parcel created, in accordance with the Town Of Stettler Water Works Bylaw.
4. That any outstanding property taxes on the land being subdivided are paid or satisfactory arrangements made thereto the Town Of Stettler.

MOTION CARRIED

Unanimous with the abstention of Mayor Hunter

(e) Town Manager's Report

Town Manager R. Stoutenberg informed Council that he will be away for the last two weeks of July (commencing on July 14th and will return to work on July 31st, 2006).

Motion 06:07:06

Moved by Councillor Peebles that the Town of Stettler Council approve the Town Manager's Report for the month of June as presented.

MOTION CARRIED
Unanimous

(f) Update re: Leisure Centre

Town Manager R. Stoutenberg informed Council that tiling and flooring is nearing completion. There are a number of little items that will delay the original substantial completion date until they are addressed by the general contractor.

The goal is to open the pool as soon as safely possible. Operational procedures must be adequately tested prior to a public opening (expected between mid July and mid August). The Grand Opening is scheduled for Sunday September 6th, 2006 with the Fundraising Committee organizing a "Come and Go" type event.

The actual cost to date is still on budget.

(g) Accounts Payable in the amount of \$772,929.43

Motion 06:07:07

Moved by Councillor Richards that Accounts Payable for the period ending June 30, 2006 in the amount of \$772,929.43 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- June 23 - Town Office.
- June 30 - Town Office
Greetings Prov. Girls Pee Wee "D" Tournament.
- July 1 - Attended Canada Days at WSP.

(b) Councillor Campbell

-No Report – absent from meeting.

(c) Councillor Hurley

-No Report – absent from meeting.

(d) Councillor Majeran

-No Report.

(e) Councillor Peeples

-June 21 - Stettler Waste Management Authority.

(f) Councillor Richards

-June 16 - Crazy Daze.

-June 19 - Ambulance Meeting.

-July 1 - Canada Day Celebrations.

July 4 Waste Management.

(g) Councillor Thorogood

-June 22 - Beautification Meeting.

-June 27 - Beautification Committee.

8. **Minutes:**

(a) Municipal Planning Commission Meeting of June 16, 2006

(b) Heartland Beautification Committee Meeting of June 27, 2006

(c) Parks & Leisure Services Board Meeting of June 13, 2006

(d) Trail of the Buffalo Tourism Association Meeting of June 15, 2006

(e) Stettler District Ambulance Association Meeting of June 19, 2006

Mayor Hunter will send letters of thanks to individuals or companies making financial contributions/donations to the Association.

(f) Stettler Waste Management Authority Meeting of June 21, 2006

Motion: 06:07:08

Moved by Councillor Peeples that the Minutes, items 8(a) to 8(f) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearings:**

(a) None

10. **Bylaws:**

(a) None

11. **Correspondence:**

(a) News Release – Water Use in the Red Deer River Basin

Discussion ensued regarding whether the Town should express any concerns regarding the implications of the proposed Special Areas Water Supply Project (SAWSP), the political nature of this item and possible ramifications.

Mayor Hunter concluded that he and Town Manager R. Stoutenberg will further review this correspondence and evaluate/determine the appropriateness of forwarding a letter of support.

- (b) AltaGas Utilities
- (c) AltaGas Utilities
- (d) Stettler Regional Board of Trade & Community Development
- (e) Alberta Solicitor General & Public Safety
- (f) Federation of Canadian Municipalities
- (g) Alberta Municipal Affairs

Motion: 06:07:09

Moved by Councillor Thorogood that correspondence items 11 (a) to 11 (g) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Additions:**

- (a) Grandview Playground Equipment Replacement

The Town received three quotes from suppliers of playground structures for the replacement of the playground equipment at the Grandview Kinsmen Tot Lot.

CDC Recreation Inc.	\$56,175.00 *
Blue Imp – GPI Outdoor Designs Inc.	\$69,808.84 *
Jambette Playground Equipment	\$58,136.79

* These quotes include GST and commercial installation. The last quote includes GST but not commercial installation.

The 2006 Capital Budget includes \$70,000 for the replacement of this playground equipment.

Recreation staff has reviewed the three different play structures and recommends the Town purchase the Play Builder Play System from CDC Recreation Inc.

Motion 06:07:10

Moved by Councillor Richards that the Town of Stettler Council approves the purchase of playground equipment from CDC Recreation Inc. to replace the existing playground equipment in the Grandview Kinsmen Tot Lot with an estimated cost of \$56,175 (tax in).

MOTION CARRIED
Unanimous

13. **In-Camera Session:**

- (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 06:07:11

Moved by Councillor Thorogood that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:50 p.m.