

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, MARCH 21, 2006 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor J. Hunter  
  
Councillors A. Campbell, S. Hurley, G. Majeran &  
L. Thorogood  
  
Town Manager R. Stoutenberg  
Director of Finance & Administration G. Switenky  
  
Press (2)

**Absent:** Councillors R. Peeples & D. Richards

**Call to Order:** Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 06:03:22** Moved by Councillor Hurley to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held March 7, 2006

**Motion 06:03:23** Moved by Councillor Thorogood that the Minutes of the Regular Meeting of Council held on March 7, 2006 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the March 7, 2006 Minutes

None

(c) Minutes of the Committee of the Whole Meeting held March 14, 2006

**Motion 06:03:24** Moved by Councillor Campbell that the Minutes of the Committee of the Whole Meeting held on March 14, 2006 be approved as presented.

MOTION CARRIED  
Unanimous

(d) Business Arising from the March 14, 2006 Committee Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:**

(a) Review of March 22, 2006 Joint Council Agenda

Mayor Hunter reviewed the March 22, 2006 Joint Council Agenda with Council on an item by item basis.

It was stated that it is the County's turn to chair the meeting.

Discussion ensued regarding various agenda items as presented.

(b) Policy X-1(m) re: Stettler Airport Hangar Site Lease Fees

Town Manager, R. Stoutenberg noted that the Airport Board has approved a proposed increase to Stettler Airport Hangar Site Lease Fees. The proposed new rates are as follows:

1. \$.10 per sq. ft. for aviation use.
2. \$.20 per sq. ft. for aviation-commercial use.

It was stated that non-aviation uses are not permitted at the airport. Discussion ensued regarding the significant amount of volunteer work received from lessees and the practicality of enforcing non-aviation uses that are generally temporary storage issues.

**Motion 06:03:25**

Moved by Councillor Campbell that the Town of Stettler Council approve Policy X-1(m) re: Stettler Airport Hangar Site Lease Fees with the following rates:

1. \$.10 per sq. ft. for aviation use.
2. \$.20 per sq. ft. for aviation-commercial use.

MOTION CARRIED  
Unanimous

(c) April Newsletter Items

- Stettler Rotary Club's 1<sup>st</sup> Annual Oil Patch Appreciation Night – April 21, 2006
- Canada's National Census – May 16, 2006
- National Volunteer Week – April 23 – 29, 2006
- Stettler & District Music Festival – April 18 – 28, 2006
- Grand Concert – April 30, 2006
- Spring Cleanup 2006
- Heartland Beautification – Plant Swap – May 13, 2006
- Mother's Day Brunch May 14, 2006 – Community Hall

(d) Update re: Leisure Centre

Town Manager, R. Stoutenberg informed Council that the facility is progressing well and taking shape.

(e) Bank Reconciliation as of February 28, 2006

**Motion 06:03:26**

Moved by Councillor Majeran that the Bank Reconciliation as of February 28, 2006 be accepted as presented.

MOTION CARRIED  
Unanimous

- (f) Statement of Revenue & Expenses as of February 28, 2006

**Motion 06:03:27**

Moved by Councillor Thorogood that the Statement of Revenue & Expenses as of February 28, 2006 be accepted as presented.

MOTION CARRIED  
Unanimous

Discussion ensued regarding the monthly reporting cycle to Council of the Statements of Revenue & Expenses and Capital Activities.

It was mutually agreed that a quarterly reporting cycle would be sufficient for Council's purposes.

- (g) Statement of Capital Activity as of February 28, 2006

**Motion 06:03:28**

Moved by Councillor Hurley that the Statement of Capital Activity as of February 28, 2006 be accepted as presented.

MOTION CARRIED  
Unanimous

- (h) Accounts Payable in the amount of \$130,087.49

**Motion 06:03:29**

Moved by Councillor Campbell that Accounts Payable for the period ending March 15, 2006 in the amount of \$130,087.49 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Mayor Hunter

- Mar 11 - Kidsport Dinner.
- Mar 14 - Committee of the Whole Meeting.
- Mar 16 - Board of Trade Meeting re: Police College.
- Mar 17 - Town Office duties.
  - Opening of Atom Provincial Championships.
- Mar 20 - FCSS Meeting.

- (b) Councillor Campbell

- Mar 9 - Meeting with Epcor.
- Mar 14 - Committee of the Whole Meeting.
- Mar 19 - Red Deer Casino for the Library.
- Mar 20 - Library Meeting.

(c) Councillor Hurley

- Mar 9 - Meeting with Epcor.
- Negotiating Meeting.
  
- Mar 14 - Committee of the Whole Meeting.

(d) Councillor Majeran

- Mar 9 - Water Commission Meeting.
- Mar 13 - Parks & Leisure Services Meeting.
- Mar 14 - Committee of the Whole Meeting.
- Mar 15 - Ag. Society Meeting.

(e) Councillor Peeples

- No report – absent from meeting.

(f) Councillor Richards

- No report – absent from meeting.

(g) Councillor Thorogood

- Mar 8 - Board of Trade Strategic Planning.
- Mar 9 - Meeting with Epcor.
- Mar 10 - Town Office duties as Deputy Mayor.
- Mar 14 - Committee of the Whole Meeting.
- Mar 16 - Board of Trade Meeting re: Police College.
- Mar 20 - FCSS Meeting.
- Mar 21 - Stettler Summer Games Meeting.

8. **Minutes:**

- (a) Town & County Airport Board Meeting of March 3, 2006
- (b) Heartland Beautification Meeting of March 2, 2006
- (c) Stettler Regional Partnership Steering Committee Meeting of March 2, 2006
- (d) Regional Fire Authority Meeting of February 24, 2006
- (e) Stettler Parks & Leisure Services Board Meeting of March 13, 2006

**Motion 06:03:30**

Moved by Councillor Majeran that the Minutes, items 8(a) to 8(e) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

9. **Public Hearing:** (a) None

10. **Bylaws:** Town Manager, R. Stoutenberg informed Council that these borrowing bylaws are within the debt limits authorized by Alberta Municipal Affairs. All borrowing bylaws will be advertised and must follow the requirements of the Municipal Government Act, including the electorate's right to petition for a vote of electors on any borrowing bylaw.

Director of Finance & Administration, G. Switenky distributed replacement copies of all four borrowing bylaws. The replacement borrowing bylaws have been revised to read "Up to" the amount stated.

(a) 1926-06 – Debenture Bylaw re: Office Building

Town Manager, R. Stoutenberg explained that Bylaw 1926-06 authorizes Town Council to incur indebtedness by the issuance of debenture(s) in the amount of up to One Million, Seven Hundred and Fifty Thousand Dollars (\$1,750,000) for the purpose of constructing an Office Building.

**Motion 06:03:31**

Moved by Councillor Campbell that the Town of Stettler Council give first reading to Bylaw 1926-06.

MOTION CARRIED  
Unanimous

(b) 1927-06 - Debenture Bylaw re: Leisure Centre

Town Manager, R. Stoutenberg explained that Bylaw 1927-06 authorizes Town Council to incur indebtedness by the issuance of debenture(s) in the amount of up to One Million, Five Hundred Thousand Dollars (\$1,500,000) for the purpose of constructing the Leisure Centre.

**Motion 06:03:32**

Moved by Councillor Majeran that the Town of Stettler Council give first reading to Bylaw 1927-06.

MOTION CARRIED  
Unanimous

(c) 1928-06 - Debenture Bylaw re: Water Treatment Plant

Town Manager, R. Stoutenberg explained that Bylaw 1928-06 authorizes Town Council to incur indebtedness by the issuance of debenture(s) in the amount of up to Six Hundred and Ninety Thousand Dollars (\$690,000) for the purpose of upgrading the Water Treatment Plant.

**Motion 06:03:33**

Moved by Councillor Hurley that the Town of Stettler Council give first reading to Bylaw 1928-06.

MOTION CARRIED  
Unanimous

- (d) 1929-06 - Debenture Bylaw re: Subdivision Basic Servicing

Town Manager, R. Stoutenberg explained that Bylaw 1929-06 authorizes Town Council to incur indebtedness by the issuance of debenture(s) in the amount of up to One Million Four Hundred and Eighty Thousand Dollars (\$1,480,000) for the purpose of Subdivision Basic Servicing.

**Motion 06:03:34**

Moved by Councillor Thorogood that the Town of Stettler Council give first reading to Bylaw 1929-06.

MOTION CARRIED  
Unanimous

11. **Correspondence:** (a) Red Deer River Watershed Alliance 2006 Funding

**Motion 06:03:35**

Moved by Councillor Hurley that correspondence item 11(a) to be accepted for information.

MOTION CARRIED  
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Negotiations – Development Agreement Renaissance Gardens

- (b) Land Swap Proposal

- (c) Negotiations – Land Purchase

**Motion 06:03:36**

Moved by Councillor Thorogood that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager and Director of Finance & Administration present to discuss the items as presented on the In-Camera Agenda.

MOTION CARRIED  
Unanimous at 7:35 p.m.

**Motion 06:03:37**

Moved by Councillor Majeran that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED  
Unanimous at 8:20 p.m.

14. **Adjournment:**

**Motion 06:03:38**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 8:20 p.m.

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Mayor

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Director of Finance & Administration