

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, DECEMBER 17, 2013 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor Dick Richards  
  
Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer &  
S. Nolls  
CAO R. Stoutenberg  
Corporate Secretary C. Smith  
Executive Director, Stettler Regional Board of Trade, A. Brown  
  
Press (3)  
  
Public (1)

**Absent:** Councillor K. Sernecky & Assistant CAO G. Switenky

**Call to Order:** Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 13:12:29** Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 3, 2013

**Motion 13:12:30** Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on December 3, 2013 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the December 3, 2013 Meeting Minutes

Councillor Brown advised that a revised Heartland Beautification Committee Budget will be forwarded to Council.

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Heartland Beautification Committee Grace Fix & Graham Scott re: Composting

This item was dealt with later in the meeting.

(b) 7:15 P.M. – Stettler Public Library 2014 Budget – Mary Zazenlenchuk, Librarian, Jane Skocodopole, Chair & Barb Gano, Treasurer

This item was dealt with later in the meeting.

6. **Administration:** (a) Stettler Town & Country Museum 2014 Budget

CAO, R. Stoutenberg advised that the volunteer Museum Board continues to do a fantastic job in operating, maintaining and enhancing the Museum site. Town Council reviewed the Stettler Town & Country Museum's 2014 budget projections.

The Museum is continuing to request an increase of \$2,000 per year, in each of the next five years (from both the Town and County) to support basic operating costs and help address some of their challenges in undertaking needed repairs to historical buildings, renewal projects and other site improvements.

In 2013 the Museum has:

- Painted four building exteriors
- Installed new windows in the Nevis building
- Hired an Associate Curator for 100/hrs/month
- Maintained flower gardens with the assistance of excellent volunteers.

Discussion ensued regarding the value of the Museum to the community and the excellent work being done by the volunteer Board.

It was clarified that Council appreciates reviewing the Museum's tentative project plans for the next five years, however will only determine and approve municipal funding on a year by year basis.

**Motion 13:12:31**

Moved by Councillor Campbell that the Town of Stettler Council accept the Stettler Town & Country Museum 2014 Budget as presented, and approve financial assistance for the Stettler Town & Country Museum in the amount of \$26,000 within the Town's 2014 Operating Budget

MOTION CARRIED  
Unanimous

(b) Bank Reconciliation as of November 30, 2013

**Motion 13:12:32**

Moved by Councillor Bachman that the Town of Stettler Council accept the Bank Reconciliation as of November 30, 2013 as presented.

MOTION CARRIED  
Unanimous

(c) Accounts Payable in the amount of \$343,519.47

**Motion 13:12:33**

Moved by Councillor Brown that Accounts Payable in the amounts of \$1,853.94 (VOID), \$115,187.43 & \$230,185.98 for the period ending December 13, 2013 for a total amount of \$343,519.47 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Dec 6 - Town Office duties.
- Dec 10 - Board of Trade Meeting.
- Dec 11 - Central AB Mayor & Reeve Meeting in Red Deer.
- Dec 13 - Town Office duties.
- Dec 14 - Town Christmas Party.

(b) Councillor Bachman

- Dec 4 - Ag. Society Annual General Meeting.
- Dec 13 - FCSS Christmas Party.

(c) Councillor Brown

- Dec 5 - Beautification Committee Meeting.
- Dec 9 - Stettler Regional Disaster Agency.
- Dec 16 - Ambulance Board Meeting.

(d) Councillor Campbell

- Dec 9 - Rodeo Meeting.
- Dec 11 - Board of Trade/AB Prairie Steam Train Tourism Meeting.
- Dec 16 - Tour of the SRC.

(e) Councillor Fischer

- Dec 4 - SRC Architect Meeting.
- Dec 5 - Met with CAO & Director of Parks & Leisure to discuss fee rates for Senior Centre.
- Dec 9 - Disaster Services Meeting at the County.
- Dec 13 - Regional Fire Authority Meeting.
  - Stettler Waste Management Authority Meeting.
  - John Hull's Social Reception.
- Dec 14 - Town Christmas Party.

(f) Councillor Nolls

- Dec 13 - Regional Fire Authority Meeting - nominated for Vice Chair.
  - Stettler Waste Management Authority Meeting - nominated for Vice Chair.

(g) Councillor Sernecky

- No report - absent from meeting.

8. Minutes:

- (a) Parkland Regional Library Board Meeting of November 7, 2013 & Satisfaction Survey
- (b) Stettler Regional Disaster Agencies Meeting of December 9, 2013

**Motion 13:12:34**

Moved by Councillor Nolls that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED  
Unanimous

5. Delegations:

- (a) 6:45 P.M. - Heartland Beautification Committee Grace Fix re: Composting

Grace Fix & Graham Scott entered the meeting at 6:45 p.m.

Mayor Richards welcomed G. Fix & G. Scott to the meeting.

G. Fix presented Town Council with a Stettler Curbside Composting Proposal. Her presentation included:

Why Compost? – To save space in our landfill, reduce our contribution to climate change and save our soil.

Why Curbside Instead of Neighborhood Bins?

1. Neighborhood bins are too high for older people.
2. Neighborhood bins are unsightly, smelly and overflowing.
3. The end product will be a much cleaner state through curbside pick-up.
4. Neighborhood bins are currently used by some non-Stettler residents.
5. We can accept kitchen waste with yard waste and increase organic diversion from the landfill.
6. The resulting compost is superior because good compost needs balance.

G. Fix reviewed some curbside compost collection options:

1. Current Neighborhood Compost Program - \$1.03/month
2. Year-Round Curbside Collection
  - Cancel Neighborhood Program - \$2.03/month
3. Summer Only Curbside Collection
  - Cancel Neighborhood Program - \$1.30/month

Discussion ensued on the cost of Town provided containers (non-vented bins at a cost of \$88,000 or vented roll-out bins at a cost of \$107,800).

G. Fix advised that some residents already backyard compost, some residents will not want to pay more and some residents will hesitate to change kitchen waste habits. She explained that handling yard waste requires no special certification or facility registration. Adding kitchen waste does. Stettler can process their own compost if they have certified personnel, the necessary permit registration and follow the necessary codes.

G. Fix explained that Lee Penner has shown an interest in being a certified member.

Delegation members are here tonight (December 17) to begin the conversation regarding composting and also recommend that a survey be sent out with the Town's waterbill requesting input from residents.

Council mutually agreed to invite Can Pak and the Beautification/Environmental Committee to a future Council Meeting to discuss the proposed composting program prior to sending out the survey. If approved, this survey could be handed out at the Annual Trade Show.

Mayor Richards thanked G. Fix & G. Scott for their informative presentation.

Delegation members departed the meeting at 7:14 p.m.

- (b) 7:15 P.M. – Stettler Public Library 2014 Budget – Mary Zazelenchuk, Librarian, Jane Skocodopole, Chair & Barb Gano, Treasurer

Jane Skocodopole, Stettler Public Library Board Chair, Mary Zazelenchuk, Stettler Librarian and Barb Gano, Treasurer entered the meeting at 7:15 p.m.

Mayor Richards welcomed J. Skocodopole, M. Zazelenchuk & B. Gano to the meeting.

M. Zazelenchuk explained that the library has had a slightly lower attendance of just over 60,000 people entering the library.

M. Zazelenchuk advised that the library will be resuming services in the renovated SRC space and through membership in the Parkland Regional Library will continue to participate in exciting new library developments as well as maintaining and developing their own partnerships, programs and services.

M. Zazelenchuk explained that with the renovations of the library it is anticipated that they will need additional staff to address an increase in attendance while providing excellent service. The 2014 budget reflects a conservative increase in circulation staff hours of an additional 10 hours per week. In order to adjust for cost increases, budget categories have been increased by 2%.

M. Zazelenchuk is requesting financial assistance from the Town of Stettler in the amount of \$197,187.02 to cover library operation costs for 2014.

Mayor Richards thanked J. Skocodopole, M. Zazelenchuk & B. Gano for their informative presentation and commended them for their outstanding job of providing services for our many citizens.

**Motion 13:12:35**

Moved by Councillor Fischer that the Town of Stettler Council approve the Stettler Public Library 2014 Operating Budget as presented with a Town contribution in the amount of \$197,187.02.

MOTION CARRIED  
Unanimous

Delegation members departed the meeting at 7:30.

9. **Public Hearing:** (a) 8:00 P.M. – Bylaw 2042-13 re: Amend Land Use Bylaw 2018-11

This item was dealt with later in the meeting.

10. **Bylaws:** (a) 2042-13 re: Amend Land Use Bylaw 2018-11

This item was dealt with under item 9(a) – Public Hearing.

11. **Correspondence:** (a) Brownlee Emerging Trends in Municipal Law 2014 Registration  
(b) Bowden Penitentiary Wastewater  
(c) RCMP November Municipal Reports  
(d) Municipal Dispute Resolution Services Education Workshops 2014  
(e) Municipal Elected Officials Course  
(f) Bill 28 – Enabling Regional Growth Boards Act  
(g) Premier Redford Focuses Ministerial Team on Innovation and Economic Growth

**Motion 13:12:36**

Moved by Councillor Campbell that correspondence items 11(a) to 11(g) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. **Items Added:**

(a) None

Mayor Richards recessed the regular meeting at 7:43 p.m.

Press members departed the meeting at 7:43 p.m.

Mayor Richards reconvened the regular meeting at 8:00 p.m.

9. **Public Hearing:**

(a) 8:00 P.M. – Bylaw 2042-13 re: Amend Land Use Bylaw 2018-11

Mayor Richards declared the Public Hearing for Bylaw 2042-13 open at 8:00 p.m.

Present:

Mayor D. Richards

Councillors A. Campbell, W. Brown, D. Bachman, M. Fischer & S. Nolls

CAO R. Stoutenberg

Press (0)

Public (0)

Mayor Richards explained the purpose of the Public Hearing and noted that there were no members of the public present.

Mayor Richards advised that Bylaw 2042-13 is to amend Schedule "A" of the Land Use Bylaw 2018-11 that Lots 1 & 2, Block 13, Plan 932 0648 be re-designated from C2: Highway Commercial to I: Industrial.

Mayor Richards advised that the bylaw was advertised on November 20 & November 27, 2013 for the Public Hearing to be held tonight (December 17, 2013).

Administration informed Council that no written or verbal submissions have been received for or against Bylaw 2042-13.

There were no other representations heard or made.

Mayor Richards declared the Public Hearing for Bylaw 2042-13 closed at 8:02 p.m.

Mayor Richards reconvened the regular Council Meeting at 8:02 p.m.

With the mutual consent of Council, Mayor Richards varied the order of the Agenda to consider Bylaw 2042-13.

**Motion 13:12:37**

Moved by Councillor Bachman that the Town of Stettler Council give second reading to Bylaw 2042-13.

MOTION CARRIED  
Unanimous

**Motion 13:12:38**

Moved by Councillor Nolls that the Town of Stettler Council give third and final reading to Bylaw 2042-13.

MOTION CARRIED  
Unanimous

10. **Bylaws:**

- (a) 2042-13 re: Amend Land Use Bylaw 2018-11

This item was dealt with under item 9(a) – Public Hearing.

13. **In-Camera Session:**

- (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

**Motion 13:12:39**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 8:03 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant CAO