

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, DECEMBER 20, 2011 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor Dick Richards

Councillors D. Bachman, M. Fischer, L. Thorogood, P. Simons &
S. Wildeboer

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (1)

Absent:

Councillor A. Campbell

Call to Order:

Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 11:12:17

Moved by Councillor Bachman to approve the agenda as presented with the following addition:

13(a) In-Camera - Labour Matters

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 6, 2011

Motion 11:12:18

Moved by Councillor Thorogood that the Minutes of the Regular Meeting of Council held on December 6, 2011 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the December 6, 2011 Meeting Minutes

None

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) 7:05 P.M. re: Stettler Skate Park Association, Shawn Lee, Danny & Kevin Missikewitz, Nigel Stabner, Heidi & Jared Fraser, Karen & Nathan Hataley, Cathy & Justin Dadensky, Ryan Gerl, Jonny Berlin and Sandy Clark

This item was dealt with later in the meeting.

(b) 7:30 P.M. – Norbert Baharally, Stettler Wildcats

This item was dealt with later in the meeting.

(c) 7:45 P.M. – Stettler Public Library 2012 Budget, Mary Zazelenchuk, Librarian & Heidi Fraser, Programmer

This item was dealt with later in the meeting.

6. Administration:

(a) Stettler Town & Country Museum 2012 Budget

CAO, R. Stoutenberg advised that the volunteer Museum Board continues to do a fantastic job in operating, maintaining and enhancing the museum site. Town Council reviewed the Stettler Town & Country Museum's 2012 budget projections.

The Museum is continuing to request an increase of \$2,000 per year, in each of the next five years (each from both the Town and County) to support basic operating costs and help address some of their challenges in undertaking needed repairs to historical buildings, renewal projects and other site improvements.

Discussion ensued regarding the value of the Museum to the community and the excellent work being done by the volunteer Board.

It was clarified that Council appreciates reviewing the Museum's tentative project plans for the next five years, however will only determine and approve municipal funding on a year by year basis.

Motion 11:12:19

Moved by Councillor Wildeboer that the Town of Stettler Council accept the 2012 Stettler Town & Country Museum 2012 Budget as presented, and approve financial assistance for the Stettler Town & County Museum in the amount of \$22,000 within the Town's 2012 Operating Budget

MOTION CARRIED
Unanimous

(b) Memo re: Stettler Minor Football

This item was dealt with later in the meeting.

(c) Memo re: Pool & Ice Plant Repairs

CAO R. Stoutenberg explained that during the SRC first annual shut down after 4 years of operation it was discovered that all of the impellers on the circulation pumps were worn out. Installation was originally done without treating the machined spots, thereby prematurely reducing their life.

Both variable speed drives that operate the pool heating system had not been working properly for the last year and could not be repaired. Two new Baldor drives were installed because of their reliability from oilfield operation.

All of these repairs were unexpected and had to be done within the shutdown time period and the hot tub remained closed for two weeks after shut down.

In addition, the Arena Ice plant required a significant amount of work this past summer to get operational for the 2011/12 winter season. Upgrades were also made to the filtration and chemical storage systems.

Staff is recommending that Council allocate \$28,000 from reserves to the SRC Ice Plant Purchase Equipment Repair Account, and that \$20,000 from reserves into the SRC pool purchase Building Repair Account.

Discussion ensued regarding the challenges we face as our major recreation facility is starting to show its age and will require a higher level of maintenance in the future.

Mayor Richards concluded that the Town did not have much choice but to undertake these repairs immediately to ensure our facilities are operational for the public's enjoyment.

Staff members, Gerry Little, Parks & Leisure Service Foreman & Rodger Barnes, SRC Maintenance were recognized for their valuable work respecting these challenging repairs.

Motion 11:12:20

Moved by Councillor Fischer that the Town of Stettler direct Administration to move \$28,000 from reserves to the SRC Ice Plant Purchase Equipment Repair Account, and \$20,000 from reserves into the SRC pool purchase Building Repair Account.

MOTION CARRIED
Unanimous

(d) Accounts Payable in the amount of \$1,124,927.08

Motion 11:12:21

Moved by Councillor Simons that Accounts Payable in the amounts of \$84,908.71 and \$1,040,018.37 for the period ending December 15, 2011 for a total amount of \$1,124,927.08 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Dec 7 - Physician Recruitment Meeting.
- Dec 8 - Teleconference with John Vogelzang.
- Dec 9 - Meeting with MLA, Jack Hayden.
- Dec 12 - Joint Town/Clearview Meeting.
 - Points West cheque presentation.
 - MLA Open House.
- Dec 15 - Town Office duties.

(b) Councillor Bachman

- Dec 9 - Meeting with MLA, Jack Hayden.
- Dec 12 - FCSS Meeting.
- Dec 19 - MPC Meeting.
 - Family Counseling Meeting.

(c) Councillor Fischer

- Dec 7 - Met with FCSS Director re: planning matters.
- Dec 8 - Campus Alberta Meeting.
- Dec 9 - Meeting with MLA, Jack Hayden.
- Dec 12 - Joint Town/Clearview Meeting.
 - Points West cheque presentation.
 - MLA Open House.
 - FCSS Budget Meeting.
- Dec 19 - MPC Meeting.
 - Water Model Meeting.
- Dec 20 - FCSS Meeting re: budget and staffing.

(d) Councillor Campbell

- No report – absent from meeting.

(e) Councillor Simons

- Dec 8 - Stettler Adult Learning.
- Dec 9 - Meeting with MLA, Jack Hayden.
 - Airport Board Meeting.
- Dec 12 - Joint Town/Clearview Meeting.
 - Points West cheque presentation.

(f) Councillor Thorogood

- Dec 7 - Physician Recruitment Meeting.
- Dec 9 - Meeting with MLA, Jack Hayden.
- Dec 10 - MP Christmas Party.
- Dec 12 - Joint Town/Clearview Meeting.
 - Points West cheque presentation.
- Dec 19 - Stettler District Ambulance Association Pre-Mediation Meeting.
- Dec 20 - Stettler District Ambulance Association Mediation Meeting.

(g) Councillor Wildeboer

- Dec 12 - Joint Town/Clearview Meeting.
 - Points West cheque presentation.
- Dec 13 - Board of Trade Lunch Meeting.
- Dec 19 - MPC Meeting.

8. Minutes:

- (a) Parkland Regional Library Board Meeting of November 17, 2011
- (b) Heartland Beautification Committee Meeting of December 1, 2011
- (c) Airport Board Meeting of December 9, 2011
- (d) Special Stettler District Ambulance Association Meeting of November 28, 2011

Motion 11:12:22

Moved by Councillor Wildeboer that the Town of Stettler Council accept the minutes, items 8(a) to 8(d) inclusive as presented.

MOTION CARRIED
Unanimous

9. Public Hearing:

- (a) None

10. Bylaws:

- (a) Bylaw 2021-11 re: Amending Sewer Rates

Assistant CAO, G. Switenky explained that amending Bylaw 2021-11 is necessary to authorize an increase in rates for the provision of municipal sewer service and collection as determined in the 2012 Interim Operating Budget. The monthly flat fee will increase from \$15 to \$17.

Motion 11:12:23

Moved by Councillor Fischer that the Town of Stettler Council give first reading to Bylaw 2021-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:24 Moved by Councillor Bachman that the Town of Stettler Council give second reading to Bylaw 2021-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:25 Moved by Councillor Simons that the Town of Stettler Council give permission for third and final reading to Bylaw 2021-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:26 Moved by Councillor Thorogood that the Town of Stettler Council give third and final reading to Bylaw 2021-11 as presented.

MOTION CARRIED
Unanimous

(b) Bylaw 2022-11 re: Amending Water Rates

Assistant CAO, G. Switenky explained that amending Bylaw 2022-11 is necessary to authorize an increase in the rate for municipal water consumption as determined in the 2012 Interim Operating Budget. The per cubic meter consumption rate will increase from \$2.01 to \$2.29.

Motion 11:12:27 Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2022-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:28 Moved by Councillor Wildeboer that the Town of Stettler Council give second reading to Bylaw 2022-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:29 Moved by Councillor Fischer that the Town of Stettler Council give permission for third and final reading to Bylaw 2022-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:30 Moved by Councillor Simons that the Town of Stettler Council give third and final reading to Bylaw 2022-11 as presented.

MOTION CARRIED
Unanimous

(c) Bylaw 2023-11 re: Amend Curbside/Lane Recycling Fee

Assistant CAO, G. Switenky explained that amending Bylaw 2023-11 is necessary to authorize an increase in rates for the provision of municipal curbside/lane recycling collection services as determined in the 2012 Interim Operating Budget. The monthly flat fee will increase from \$4 to \$5.

Motion 11:12:31 Moved by Councillor Fischer that the Town of Stettler Council give first reading to Bylaw 2023-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:32 Moved by Councillor Bachman that the Town of Stettler Council give second reading to Bylaw 2023-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:33 Moved by Councillor Thorogood that the Town of Stettler Council give permission for third and final reading to Bylaw 2023-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:34 Moved by Councillor Simons that the Town of Stettler Council give third and final reading to Bylaw 2023-11 as presented.

MOTION CARRIED
Unanimous

(d) Bylaw 2024-11 re: Amend Local Improvement Bylaw 1939-06

Assistant CAO, G. Switenky explained that Bylaw 2024-11 is to amend Bylaw 1939-06 which previously authorized the construction of a road/pavement by levying a special assessment therefore as a local improvement on 49 Avenue from 66 Street to 68 Street and on 67 Street from 49 Avenue to 50 Avenue.

The original bylaw was based on the number of parcels, and as a result of a 2011 subdivision, the number of parcels has been changed. Therefore each individual parcel share of the costs has been recalculated for the balance of the term.

Motion 11:12:35 Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2024-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:36 Moved by Councillor Wildeboer that the Town of Stettler Council give second reading to Bylaw 2024-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:37 Moved by Councillor Fischer that the Town of Stettler Council give permission for third and final reading to Bylaw 2024-11 as presented.

MOTION CARRIED
Unanimous

Motion 11:12:38

Moved by Councillor Thorogood that the Town of Stettler Council give third and final reading to Bylaw 2024-11 as presented.

MOTION CARRIED
Unanimous

11. **Correspondence:** (a) Kin Canada & Policy XIV-1(a) re: Public Relations Advertising

Assistant CAO G. Switenky highlighted the correspondence request explaining that the Kinsmen and Kinettes play a vital role in Canadian society by raising money for worthy causes, undertaking ambitious projects to meet local community needs and offering leadership opportunities for members looking to make a positive change.

Kin Canada is asking municipal representatives to help them maintain their high level of service by placing a "Message-of-Support" in Kin Magazine.

Town Council reviewed the Public Relations Advertising Policy XIV-1(a) where it states that advertising requests of a third party public relations nature, may be approved on an individual basis by the Town Council.

Mayor Richards, with Council's permission entertained discussion of this request given the publication deadline of January 6, 2012.

Roundtable discussion ensued respecting the intent of the policy and the awkward precedent this single organizational sponsorship could set.

It was acknowledged that Council does appreciate the value added by all service clubs, and each raises funds in a different manner. Further Council recognized the value added specifically to our community in 2011 by the Kinsmen and Kinette clubs through their leadership and support for the new East End Playground.

Motion 11:12:39

Moved by Councillor Thorogood that the Town of Stettler Council approve a small message of support in the amount of \$195.00 within the 2012 National Kin Magazine.

MOTION DEFEATED (3-3 Tie)
Opposed: Mayor Richards,
Councillors Fischer & Wildeboer

Mayor Richards (opposed to the motion) advised that given the extraordinary local efforts of the Kinsmen and Kinette clubs in 2011 that he will personally take out an ad at his own expense.

- (b) Citizenship and Immigration Canada
(c) Edmonton Property Taxes to Rise 5.4 Per Cent

Motion 11:12:40

Moved by Councillor Fischer that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

5. Delegations:

- (a) 7:05 P.M. re: Stettler Skate Park Association, Shawn Lee, Danny & Kevin Missikewitz, Nigel Stabner, Heidi & Jared Fraser, Karen & Nathan Hataley, Cathy & Justin Dadensky, Ryan Gerl, Jonny Berlin and Sandy Clark

Delegation members and Lee Penner, Director of Parks and Leisure Services entered the meeting at approximately 7:05 p.m.

Mayor Richards welcomed the large Skate Park Association delegation of approximately 14 persons to the meeting.

Spokesperson, Shawn Lee introduced delegation members to Council.

S. Lee initiated a power point presentation highlighting the desires of the Association to build a new Skate Park in Stettler, AB.

The proposed budget is approximately \$400,000 with fundraising initiatives and grant applications being a major key to the successful completion of the project. The tentative Budget reflected a contribution from the Town in the amount of \$150,000, Grants of \$200,000 and Fundraising of \$50,000. The Association is targeting 2013 for construction.

Council Members were shown various conceptual drawings reflecting the potential magnitude of the park at various costs points.

It was noted that there are currently 61 approved skate parks in Alberta and that the association is promoting the creation of a "Pre-fab" park from the Canadian Ramp Company versus a traditional static concrete structure.

Discussion ensued respecting the potential amount of users for this skate park and the increasing popularity of the sport.

Mayor Richards recognized the great work of the Association members to date, and expressed his appreciation for their enthusiasm, motivation and passion towards this project.

Mayor Richards with the mutual consent of Council directed L. Penner, Director of Parks and Leisure Services to begin working with the group to identify possible locations for the Skate Park.

Mayor Richards thanked delegation members for their informative presentation.

Delegation members departed the meeting at approximately 7:30 p.m.

Mayor Richards with the mutual consent of Council determined it appropriate to vary the order of the Delegations as presented in the Agenda.

- (c) 7:45 P.M. – Stettler Public Library 2012 Budget, Mary Zazelenchuk, Librarian & Heidi Fraser, Programmer

Mary Zazelenchuk, Stettler Public Librarian & Heidi Fraser, Programmer entered the meeting at approximately 7:30 p.m.

Mayor Richards welcomed M. Zazelenchuk and H. Fraser to the meeting.

M. Zazelenchuk & H. Fraser initiated a power point presentation highlighting the importance of a vibrant, well programmed library in Stettler. The Stettler Library offers a remarkably efficient service at a cost of less than \$0.10 per citizen per day.

M. Zazelenchuk provided Council with a broad overview of the 2012 Budget required for the operation of the library with no changes in the levels of service.

The Library is requesting financial assistance in the amount of \$182,473 from the Town in 2012 representing 65% of the budget shortfall. This is an increase of \$4,321 over 2011.

It was noted that the Town has included this amount in the 2012 Interim Operating Budget.

Discussion ensued respecting the increasing level of library usage in Stettler, and whether there is any local duplication in programming initiatives. It was acknowledged that both the Library and the Heartland Youth Centre offer fun programs for children, and both programs are well attended.

It was mutually accepted that no unreasonable or costly duplication in programming exists. Having a variety of affordable programs available in the community is a good thing. The programming offered at the Library is also partially focused on incubating a long-term relationship between today's youth and their local library. This early comfort level with the Library is beneficial and will hopefully evolve throughout their entire life.

Mayor Richards thanked delegation members for their informative presentation.

Motion 11:12:41

Moved by Councillor Fischer that the Town of Stettler Council accept the Stettler Public Library 2012 Budget as presented and approve financial assistance for the Stettler Public Library in the amount of \$182,473 within the Town's 2012 Operating Budget.

MOTION CARRIED
Unanimous

Library delegation members departed the meeting at approximately 7:47 p.m.

6. Administration Con't: (b) Memo re: Stettler Minor Football

Justin Tanner, Stettler Minor Football representative entered the meeting at approximately 7:47 p.m.

Mayor Richards welcomed J. Tanner to the meeting.

J. Tanner provided Council with an overview of the remaining costs associated with completing the interior of a multi-team shared football fieldhouse currently located/attached to the High School.

J. Tanner asked Council to consider re-allocating/re-committing approximately \$24,000 in municipal funds previously approved for this project.

CAO, R. Stoutenberg's Memorandum to Council explained that in June of 2009 Town of Stettler Council endorsed a concept plan from the Stettler Minor Football for a proposed fieldhouse building to be constructed on the Clearview School Division property. The Town also agreed to provide water and sanitary sewer service for the building. The estimated (3rd party) cost at that time was \$23,961.74 (tax out). This contribution was made on the basis that components of the building would be open to other community events/activities (see attached letter).

After the funding commitment, it was decided to move the location of the fieldhouse closer to the school (reducing servicing costs) and Clearview paid for the resulting service connections.

Given such, Stettler Minor Football is now requesting to use the funds previously committed by Council for servicing towards assisting in the finishing of the interior of the fieldhouse.

Discussion ensued respecting the basic components within the facility and the ability to accommodate other community events.

Mayor Richards thanked J. Tanner for his informative presentation.

Motion 11:12:42

Moved by Councillor Bachman that the Town of Stettler Council re-direct \$24,000 in unspent financial assistance that was previously approved in 2009 Motion 09:06:16 towards the completion of the interior of the fieldhouse building constructed on Clearview School Division Property.

Further it is mutually understood that components of the building, such as public washrooms and a concession area be made available for other non-football community events.

MOTION CARRIED
Unanimous

(b) 7:30 P.M. – Norbert Baharally, Stettler Wildcats

15 Stettler High School Wildcat team players and 2 coaches entered the meeting at approximately 7:55 p.m.

Mayor Richards welcomed Stettler High School Wildcat team players and coaches to the meeting.

Mayor Richards congratulated the Stettler High School Wildcats for winning the 2011 Provincial Tier 3 High School Football Championships in Lethbridge, AB.

Mayor Richards thanked the coaches and the players for representing Stettler with class while competing hard throughout the title run and ultimately bringing home the championship.

Mayor Richards presented the Wildcat coaches and the team members with a certificate recognizing their achievement and success.

Mayor Richards temporarily recessed the meeting at 7:57 p.m. to allow Council to enjoy some time with the players and coaches present from the championship team.

Stettler High School Wildcat delegation members departed the meeting at 8:07 p.m.

Mayor Richards reconvened the meeting at 8:07 p.m.

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Labour Matters

Motion 11:12:43

Moved by Councillor Thorogood that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera item.

MOTION CARRIED
Unanimous at 8:07 p.m.

Assistant CAO, G. Switenky departed the In-Camera Session at approximately 8:18 p.m.

Assistant CAO, G. Switenky returned to the In-Camera Session at 8:30 p.m.

Motion 11:12:44

Moved by Councillor Fischer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:30 p.m.

Motion 11:12:45

Moved by Councillor Thorogood that the Town of Stettler Council approve the following salary and employee benefit adjustments effective for payroll purposes in 2012:

1. Council authorizes a 3% pay raise to be applied to all salary ranges for non-union positions.
2. Council authorizes the same terms and benefits as within the newly ratified CUPE Collective Agreement to be applied to non-union staff.
3. The revised 2012 salary ranges, as presented for all non-union employees.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 11:12:46

Moved by Councillor Wildeboer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:31 p.m.

Mayor

Assistant CAO