

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, DECEMBER 21, 2004 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor J. Hunter  
  
Councillors A. Campbell, S. Hurley, G. Majeran, R. Peeples &  
D. Richards  
  
Town Manager R. Stoutenberg  
Director of Finance & Administration G. Switenky

**Absent:** Councillor L. Thorogood

**Call to Order:** Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 04:12:21** Moved by Councillor Richards to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 7, 2004

**Motion 04:12:22** Moved by Councillor Hurley that the Minutes of the Regular Meeting of Council held on December 7, 2004 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the December 7, 2004 Minutes

(i) Town Manager R. Stoutenberg informed Council that he is continuing to work with Alta Gas to determine the appropriate municipal fee % required to raise the original \$190,000 budget.

(ii) Councillor Richards informed Council that the request to Capital Health for establishing a dialysis unit in Stettler has been submitted.

(iii) Mayor Hunter informed Council that the new Doctor and his family have arrived in Stettler. He is in the process of meeting the requirements to attain his provincial licensing and will be joining a local medical practice in the near future.

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) 2005 Capital Budget

Town Manager R. Stoutenberg informed Council that a resolution of Council is required to adopt the Town's Capital Budget. The items included were reviewed and recommended at the Capital Budget Session held on December 14, 2004. The total amount of expenditures included in the 2005 Capital Budget is \$7,609,940. Discussion ensued.

**Motion 04:12:23**

Moved by Councillor Majeran that the Town of Stettler Council approve the 2005 Capital Budget as presented.

MOTION CARRIED  
Unanimous

(b) Memo re: Summer Village of White Sands Administration & Accounting Agreement

Town Manager R. Stoutenberg explained that the Town of Stettler has been providing Administrative and Accounting Services to the Summer Village of White Sands since 1999. The current Agreement is expiring on December 31, 2004 and a similar Agreement is presented for Council's ratification.

**Motion 04:12:24**

Moved by Councillor Campbell that the Town of Stettler Council approve the three-year Administration and Accounting Services Agreement with the Summer Village of White Sands, in the amount of \$14,500 for 2005; \$15,000 for 2006; \$15,500 for 2007, and as per the terms and conditions contained in the Agreement.

MOTION CARRIED  
Unanimous

(c) Memo re: Natural Gas Aggregation Program

Town Manager R. Stoutenberg explained that the Town's current rate (\$5.99/GJ) for the purchase of natural gas is below AUMA's most recent agreement for the purchase of natural gas (\$6.95/GJ).

Accepted for information purposes only.

(d) Memo re: Parkdale Lane Paving

Town Manager R. Stoutenberg explained three options to pave lanes in the Parkdale Subdivision with costs estimated by Tagish Engineering. All options assume that 100% of the cost will be borne by the abutting property owners via a Local Improvement Program. Option #3 to pave the entire Parkdale Subdivision would cost individual property owners between \$180 and \$220 per year over 20 years or approximated \$2,000 to \$2,500 as a one time lump sum payment.

Administration is recommending Option #3 based on community fairness.

Discussion ensued regarding whether the Town should initiate the Local Improvement or whether the Parkdale residents should initiate the Local Improvement via a petition.

Mayor Hunter suggested that the Town should hold an Open House prior to sending the legal Local Improvement notices in order to gauge the Parkdale residents support for the concept.

Council mutually agreed and directed Administration to inform all affected Parkdale residents that a Public Information Meeting will be held on January 24<sup>th</sup>, 2005 at the Recreation Centre at 7:00 p.m. to gauge the support for the paving of all lanes in the Parkdale Subdivision as a Local Improvement under the Municipal Government Act.

- (e) January Newsletter Items
- Mayor's Message
  - 2005 Cat & Dog Licenses
  - Disposal of Christmas Trees
  - Residents and Commercial Businesses to Clean their Sidewalks on a Timely Basis
  - Ag. Society Bull Congress January 28 & 29, 2005
  - Community Service Awards Dinner on January 21, 2005 to Recognize Community Volunteers

- (f) Update re: Leisure Centre

Town Manager R. Stoutenberg updated Council that the fundraising activities are anticipated to exceed original expectations.

- (g) Bank Reconciliation as of November 30, 2004

**Motion 04:12:25**

Moved by Councillor Peeples that the Bank Reconciliation as of November 30, 2004 be accepted as presented.

MOTION CARRIED  
Unanimous

- (h) Accounts Payable in the amount of \$328,473.50

**Motion 04:12:26**

Moved by Councillor Hurley that Accounts Payable for the period ending December 15, 2004 in the amount of \$328,473.50 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Mayor Hunter

- Dec 10 - Regular Office and Town Christmas Party.
- Dec 13 - Meeting with Tom Fisher (firefighter's representative).
- Dec 14 - Capital Budget Meeting.
- Dec 15 - Marketing and Communications Group.
- Dec 16 - Centennial Celebration Meeting.
- Dec 17 - Regular Office.

(b) Councillor Campbell

- Dec 8 - Regional Partnership Meeting.
- Dec 13 - Meeting with Tom Fisher (firefighter's representative).
- Dec 14 - Capital Budget Meeting.
- Dec 15 - Strategic Meeting.
- Dec 17 - Community Marketing Meeting.

(c) Councillor Hurley

- Dec 14 - Capital Budget Meeting.
- Dec 16 - Centennial Celebration Meeting.

(d) Councillor Majeran

- Dec 9 - Economic Development Attraction and Investment Sub-Committee Meeting.
- Dec 10 - Fire Commission Meeting.
- Dec 14 - Capital Budget Meeting.
- Dec 16 - Stettler Housing Authority Meeting.

(e) Councillor Peeples

- Dec 10 - Airport Board Meeting.
- Dec 14 - Capital Budget Meeting.
- Dec 17 - Museum Agreement Meeting with County Councillor, Joe Gendre and Museum Board Representative, John Grant.

(f) Councillor Richards

- Dec 12 - FCSS Meeting.
- Dec 13 - Meeting with Tom Fisher (firefighter's representative).
- Dec 14 - Capital Budget Meeting.
- Dec 15 - Chamber of Commerce Meeting

(g) Councillor Thorogood

- No report – absent from meeting.

8. **Minutes:**

- (a) Stettler Parks & Leisure Board Meeting of November 29, 2004
- (b) Heartland Youth Centre Board Meetings of November 2 & December 5, 2004

- (c) Parkland Regional Library Board Meeting of November 25, 2004
- (d) Stettler Town & Country Airport Board Meeting of December 10, 2004
- (e) Marketing Corporation Meeting of December 2, 2004
- (f) Fire Commission Meeting of December 10, 2004

**Motion 04:12:27**

Moved by Councillor Richards that the Minutes, items 8(a) to 8(f) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

9. **Public Hearing:**

- (a) None

10. **Bylaws:**

- (a) 1900-04 re: Local Improvement Bylaw

Councillor Hurley declared a possible conflict of interest and excused herself from discussion and voting on this item at 7:50 p.m.

Town Manager, R. Stoutenberg explained that the individual costs have come in at approximately 2/3 the original estimates. The 20 year borrowing option includes interest at 4.923% over the entire term.

Discussion ensued.

**Motion 04:12:28**

Moved by Councillor Peoples that the Town of Stettler Council give first reading to Bylaw 1900-04.

MOTION CARRIED  
Unanimous with the abstention of  
Councillor Hurley

**Motion 04:12:29**

Moved by Councillor Majeran that the Town of Stettler Council give second reading to Bylaw 1900-04.

MOTION CARRIED  
Unanimous with the abstention of  
Councillor Hurley

**Motion 04:12:30**

Moved by Councillor Campbell that the Town of Stettler Council give permission for third and reading to Bylaw 1900-04.

MOTION CARRIED  
Unanimous with the abstention of  
Councillor Hurley

**Motion 04:12:31**

Moved by Councillor Richards that the Town of Stettler Council give third and final reading to Bylaw 1900-04.

MOTION CARRIED  
Unanimous with the abstention of  
Councillor Hurley

Councillor Hurley returned to the regular meeting at 7:55 p.m.

11. **Correspondence:** (a) None
12. **Items Added:** (a) None
13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

Mayor Hunter wished everyone and their families a Merry Christmas.

14. **Adjournment:**

**Motion 04:12:32**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:57 p.m.

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Mayor

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Director of Finance & Administration