

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD DECEMBER 9, 2014

Present: Mayor D. Richards, Councillors D. Bachman, A. Campbell, M. Fischer, S. Nolls & K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Planning & Development L. Graham
Development Clerk A. Stormoen

Absent: Councillor W. Brown

Call to Order: Mayor D. Richards called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

No Additions

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. Memo re: Traffic Bylaw Snow Removal Enforcement

Mayor Richards welcomed Director of Planning & Development L. Graham and Development Clerk A. Stormoen to the meeting.

CAO G. Switenky opened the discussion by highlighting the snow removal procedure within Traffic Bylaw 1941-06 and indicating that enforcement of parked vehicles along roadways during snow removal is currently within Bylaw.

Director of Planning & Development L. Graham explained that over the past 3 winter seasons the Town of Stettler has been educating residents about the importance of removing vehicles from the streets when snow clearing crews are in the area. The Town of Stettler has focused on education and cultivating positive messages about removing vehicles for safe and effective clearing, identifying the benefits of having clear streets for both the residents and Town staff. A large part of this education was a letter to all Town of Stettler Residents in November of 2013 regarding snow removal.

As a result of this letter, during the 2013/2014 season Officer Duval worked with Public Works to have vehicles relocated from the street when crews were in the area. Countless vehicles were moved due to "door knocking" and speaking with residents, 10 warnings/notices were issued, and a total of 16 tickets were issued to repeat offenders throughout the season.

The Town of Stettler Traffic Bylaw #1941-06 and amendments thereto, state that it is an offence for any vehicle to be left on the street in areas where signs are placed 12 hours prior to snow removal commencing. These vehicles can be subject to being ticketed and/or towed and removed from the street to which the owner of the vehicle will be liable to all impound and storage fees for the vehicle.

312 NO PARKING STREET MAINTENANCE

- (1) Despite any other provision in this Bylaw, the Municipal Administrator may cause "No Parking" signs to be placed on or near a roadway for roadway maintenance or construction purposes. The signs shall be erected 12 hours previous to the work being done.*

- (2) When emergency snow removal, street cleaning or other work commences on the signed portion of the highway, then the owner of any vehicle parked 12 hours after the placement of the appropriate signs shall be in contravention of this section. Vehicles remaining stationary during the 12 hour period mentioned in section (1) shall also be in contravention of this section. Vehicles in contravention may be towed at the owners' expense."*

General discussion took place regarding the following:

- Enforcement procedures for street sweeping. Director of Planning and Development L. Graham advised that the Traffic Bylaw 1941-06 also includes street sweeping.
- Signage – it was noted that signage is very important and perhaps more signage is required.
- News release – Director of Planning and Development L. Graham advised that notification would be done through the radio, newspapers and Town of Stettler Social Media.

Mayor Richards summarized the discussion by indicating that enforcement has always been part of the Bylaw and the Town has done an excellent job of public education over the past 3 years.

Council agreed to proceed with increased enforcement of the Traffic Bylaw regarding vehicles parked on roadways during Town of Stettler snow removal efforts. This enforcement will firstly include continuing cooperation efforts by door knocking and speaking with residents, issuing warnings/notices and tickets, but furthermore proceeding in accordance with our Traffic Bylaw and the towing of vehicles for continual and repeat offenders.

4. Director of Planning & Development, Leann Graham re: Land Use Bylaw Amendment Review

Director of Planning & Development L. Graham explained that the current Land Use Bylaw was a major re-write which occurred in 2008. Upon working with the Bylaw for three years, and following the annexation of lands from the County of Stettler, a bylaw amendment was completed in 2011 (current Bylaw 2018-11).

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Another three years have passed and Administration is proposing another review and amendment. This amendment is of a housekeeping nature ensuring there is consistency throughout the Bylaw and will address some gaps discovered in the application of the existing bylaw.

Director of Planning and Development L. Graham highlighted each proposed amendment within the current Land Use Bylaw and the reasons for each amendment. Discussion ensued on various proposed amendments for clarity and understanding including:

- Food Trucks – It was noted that a Business License would be required.
- Garden Suites – extraordinary circumstances other than the immediate family members identified in the Bylaw. It was noted that under these special circumstances a development application could be received by the Municipal Planning Commission (MPC) in which the MPC may approve.
- Portable signs – community seasonal signs.

Council agreed to an implementation process for the repeal and replacement of Land Use Bylaw 2018-11 as follows:

1. Staff presentation at the Committee of the Whole to discuss/review proposed amendments – December 2014.
2. Hold a public open house to gain feedback on the proposed changes – January 2015.
3. Prepare a bylaw for 1st Reading – January 2015.
4. Public Hearing prior to 2nd and 3rd reading of the bylaw – February 2015.

Mayor Richards thanked L. Graham and A. Stormoen for their very informative presentation.

L. Graham and A. Stormoen departed the meeting at 5:55 p.m.

5. Correspondence

a. None

6. Additions

a. None

7. Adjournment

Moved by Councillor Campbell that the Committee of Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 6:05 p.m.

Mayor

Assistant CAO