

ATTACHMENT 1 – DEVELOPMENT PERMIT APPLICATION

Application Number (for internal use only) _____

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant _____ Telephone _____

Address _____

Legal Description of Property to be developed

Lot: _____ Block: _____ Registered Plan: _____

Register Owner _____

Address _____

Existing Use _____ Land Use District _____

Is this an Application for Recreation Vehicle Parking for a period of greater than 21 consecutive days on a Parcel with No Approved Dwelling Unit?

(Check One) Yes _____ No _____ (If you checked yes, skip to Page 2)

MAIN BUILDING (If the application is for a main building, complete this section)

Proposed Use _____

Is this Parcel Type: Interior _____ Corner _____ Area of Parcel _____ ft²

The proposed set backs of the development are:

Front Yard _____ Side Yards _____ & _____ Rear Yard _____

Area of Floor _____ ft² Portion of land covered by development _____ %

Height of Building _____ Number of Off-Street Parking Stalls _____

ACCESSORY BUILDING (If the application is for an accessory building, complete this section)

Proposed Use _____

Portion of parcel covered by development _____%

Height of Building _____

Front Yard _____ Side Yards _____ & _____ Rear Yard _____

Date of Application _____

Estimated Date of Commencement _____

Estimated Date of Completion _____

Signature of Applicant _____

Application shall be accompanied by the following:

- (1) A non-returnable processing fee: \$100.00 excepting permits for Recreational Vehicle Parking on Parcels with No Approved Dwelling Units where the annual permit fee shall be \$300 for the first recreation vehicle and \$300 for the second recreational vehicle (there shall be no fees payable for winter parking between October 1 and April 30; fees may be pro-rated for new property owners and owners who acquire a recreation vehicle during the year).
- (2) A scaled site plan showing the treatment of landscaped areas, if required, the legal description, the front, rear, and side yards, if any; any provision of off-street parking and access and egress points to the parcel.
- (3) Scaled floor plans, evaluations and buildings sections in duplicate, and sewage disposal plans.
- (4) A copy of the Certificate of Title indicating ownership and encumbrances.

FURTHER INFORMATION MAY ALSO BE REQUIRED

- (1) The Development Officer may refuse to accept an application for a development permit where the required information is not supplied or where, in his/her opinion, the quality of the material supplied is inadequate to properly evaluate the application.
- (2) The Development Officer may deal with an application without all the information required, if he/she is of the opinion that a decision on the application can be properly made without such information.
- (3) You may require a building permit from Alberta Labour, Building Standards Branch.
- (4) As a condition of development approval involving the construction of a dwelling unit, the Development Officer will require that the applicant provide a refundable security deposit in the amount of 5% of the project value to ensure project completion in accordance with the conditions of development approval.