

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD FEBRUARY 11, 2014

Present: Deputy Mayor M. Fischer, Councillors D. Bachman, W. Brown,  
A. Campbell, S. Nolls & K. Sernecky

CAO R. Stoutenberg  
Assistant CAO G. Switenky  
Planning & Development Officer L. Graham

Absent: Mayor D. Richards

Call to Order: Deputy Mayor M. Fischer called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

6(a) None

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented.

MOTION CARRIED  
Unanimous

3. Delegation - 4:30 P.M. – Mark Dennis, Regional Fire Chief – Memo re: Fire Hall Parking Lot

Mark Dennis, Regional Fire Chief entered the meeting at 4:30 p.m.

Deputy Mayor M. Fischer welcomed M. Dennis to the meeting.

M. Dennis updated Council on the 2013 Fire Hall Parking Lot project.

Construction Status:

- The pavement, curb, gutter, catch basin and underground piping is complete.
- The land exchange agreement with Alberta Prairie is to be completed before February 28, 2014.
- Items to be completed in the spring – plant grass, trees, install light poles and fixtures.
- Light poles and fixtures have been purchased with donated funds from volunteer fundraising.

Budget Overview

- Original budget with work completed by County and Town Public Works staff - \$174,505 split equal pending each other's contribution (to be determined at end of project).

First Project Scope Change

- Due to other projects Town and County Public Works were not able to supply heavy equipment throughout the entire project and so we (Mark) had to outsource a large portion of the excavation work;

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- Neither the Town or County had a hydraulic excavator capable of doing the excavation work so we had to outsource an excavator;
- Rear portion of the training area had unsuitable material below sub grade that had to be removed and replaced with clay (the provisional for this was removed to reduce the original budget).

Second Project Scope Change (additional cost)

- The survey equipment that the County was using to set the elevations was not functioning correctly due to a software error and unfortunately this error was not identified until curb and gutter stage.
- Given the time to re-set to designed elevation, limit the amount of gravel and clay to be removed and to retain curb, gutter and pavement work schedule, a staff alternative recommendation to install catch basins and underground piping was supported by Town Council. Estimated new total budget was \$219,939.

Final project cost to enhance the drainage with catch basins, underground piping, and concrete, re-landscape ditch along rail bed, finish sub base, grading, extra sub cut of unsuitable material, finish sub base and grading at Alberta Prairie is as follows:

- Out sourced equipment, supplies, curb, gutter, pavement and engineering expense - \$248,284.35
- County and Town Public Works expense at municipal policy rates - \$62,661.90 for a combined total of \$310,946.25

Discussion ensued regarding:

- The 50/50 cost sharing of both outsourced and in-house costs with the County.
- Extra outsourcing costs due to agreed upon in-house priorities for owned equipment.
- In-house costs were quantified using municipal policy rates.
- The amount of extra costs associated with the survey equipment malfunction is approximately \$45,000 shared equally.
- The County owes the Town \$24,016.95 representing 50% of the extra in-house costs provided by the Town.
- Additional funding for this project in the amount of approximately \$13,000 has been allocated from the General Reserve.

It was noted that Fire Chief M. Dennis will present this project summary and final expense report to County Council on Wednesday (tomorrow).

Moved by Councillor Brown that the Committee of the Whole accept the Stettler Regional Fire Department Parking Lot and Training Grounds 2013 Final Expense Report.

MOTION CARRIED

Unanimous

Deputy Mayor M. Fischer thanked M. Dennis for his informative presentation.

Fire Chief, M. Dennis departed the meeting at 4:50 p.m.

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4. Delegation - 4:35 P.M. – Kevin Duval, Alberta Animal Services & Leann Graham, Planning & Development Officer re: Cat & Dog Bylaws

Kevin Duval, Alberta Animal Services & Leann Graham, Planning & Development Officer entered the meeting at 4:50 p.m.

Deputy Mayor M. Fischer welcomed K. Duval & L. Graham to the meeting.

L. Graham explained that the existing Cat and Dog Bylaws have not been reviewed since 2007, in consultation with the Town's (bylaw) legal counsel Nancy Bergstrom from Chapman Riebeek LLP, the following changes are proposed to the Cat and Dog Bylaw to streamline enforcement and provide for better prosecution measures.

Council reviewed copies of the existing Bylaws, the new proposed Bylaws and the complaints and fines statistics since 2011.

Discussion and clarification ensued regarding proposed changes and new additions on a point by point basis.

Councillor K. Sernecky departed the meeting at approximately 5:00 p.m.

Highlighted Council Considerations:

Dog Bylaw - Penalty increases have been adjusted in accordance with other bylaws within the province; specific penalties to consider are failure to remove dog defecation as well as dog barks or howls so as to disturb any person. The level of evidence that is required for these offences often makes it difficult to prosecute, by increasing the penalties pet owner's response to enforcement should improve and the quality for other residents will improve.

Cat Bylaw - Trapping Section is not in our current bylaw and therefore the Town has lacked the ability to ensure that our traps are used in accordance with the Animal Protection Act. By including this section in the Bylaw we are able to control the use and misuse of Cat Traps.

It was mutually agreed that some fines, as identified for specific first time offenses, should be increased to reflect the difficulty in prosecution.

Discussion continued regarding the interpretation of various sections of the proposed bylaw changes. CAO R. Stoutenberg reminded Committee Members that these bylaws are discretionary and will be enforced with sensibility, however having the appropriate strength when considered necessary.

Deputy Mayor M. Fischer departed the meeting at 5:50 p.m.

Deputy Councillor A. Campbell assumed the chair.

Discussion continued regarding further clarifications of various sections of the new bylaw.

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Moved by Councillor Nolls that the Committee of the Whole recommends to Stettler Town Council to repeal and replace Cat Bylaw 1943-07 with the new proposed Cat Bylaw 2049-14 as amended.

MOTION CARRIED  
Unanimous

Moved by Councillor Brown that the Committee of the Whole recommends to Stettler Town Council to repeal and replace Dog Bylaw 1944-07 with the new proposed Dog Bylaw 2050-14 as amended.

MOTION CARRIED  
Unanimous

Deputy Councillor A. Campbell thanked K. Duval & L. Graham for their informative presentation.

Delegation members departed the meeting at 6:00 p.m.

5. Correspondence

a. None

6. Additions

a. None

7. Adjournment

Moved by Councillor Bachman that the Committee of Whole Meeting be adjourned.

MOTION CARRIED  
Unanimous at 6:00 p.m.

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Mayor

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Assistant CAO