

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, FEBRUARY 15, 2005 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor J. Hunter

Councillors A. Campbell, S. Hurley, G. Majeran, R. Peeples &
L. Thorogood

Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky

Absent: Councillor D. Richards

Press: (2)

Call to Order: Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 05:02:22 Moved by Councillor Majeran to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held February 1, 2005

Motion 05:02:23 Moved by Councillor Hurley that the Minutes of the Regular Meeting of Council held on February 1, 2005 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the February 1, 2005 Minutes

None

(c) Minutes of the Committee of the Whole Meeting held February 8, 2005

Motion 05:02:24 Moved by Councillor Peeples that the Minutes of the Committee of the Whole held on February 8, 2005 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the February 8, 2005 Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:15 P.M. – Sgt. Kevin Picard

This item was dealt with later in the meeting.

6. **Administration:** (a) Memo re: Capital Finance Authority Annual General Meeting

Town Manager, R. Stoutenberg advised that the Town of Stettler's CAO has attended the Annual General Meeting of the Alberta Capital Finance Authority in the past and it has been a very worthwhile event. This year the Towns will elect a Director. Town Manager, R. Stoutenberg informed Council that he will evaluate the candidates and will vote for the best/most qualified person, in his opinion.

Motion 05:02:25

Moved by Councillor Thorogood that the Town of Stettler Council appoint Town Manager, R. Stoutenberg to represent and vote the shares of the Town of Stettler at the Annual General Meeting of the Alberta Capital Finance Authority to be held on March 10, 2005 in Edmonton.

MOTION CARRIED
Unanimous

- (b) Memo re: Board Appointments

Town Manager, R. Stoutenberg explained that two people have expressed an interest to sit as members-at-large on the County of Stettler Housing Authority and the Heartland Beautification Committee.

Motion 05:02:26

Moved by Councillor Campbell that the Town of Stettler Council appoint Patricia Clark as the member-at-large on the County of Stettler Housing Authority (replacing Greg Hayden) & April Jemieff as the member-at-large on the Heartland Beautification Committee.

MOTION CARRIED
Unanimous

- (c) Memo re: Business Revitalization Zone (BRZ) Petition

Town Manager, R. Stoutenberg explained that a petition with 96 signatures was received on January 18, 2005 objecting to the establishment of a Business Revitalization Zone (BRZ).

Town Manager, R. Stoutenberg has analyzed the petition and could not validate 31 signatures as per Section 225 of the *Municipal Government Act*.

One hundred and sixty six businesses are in the Business Revitalization Zone (BRZ). For a petition against the zone to be sufficient, it would need 84 valid signatures. Town Manager, R. Stoutenberg declared to Council that the petition was not sufficient.

If the petition had been sufficient, Section 4(3) of the BRZ Regulation would not allow Council to pass a BRZ Bylaw for 2 years from the date the petition was declared to be sufficient. By not being sufficient, Council has more flexibility in handling this matter should Council wish to consider a levy or zone within the next 2 years.

Council has no legal requirement to pass a BRZ bylaw. The Regulation states that Council "may" pass a BRZ bylaw based on the original request to establish.

Mayor Hunter concluded that development of a BRZ Bylaw will not be undertaken at this time. Council, via Committee has met with the Chamber of Commerce, Downtown Merchants Association and the Marketing Corporation (February 8, 2005) and requested the groups work together/reorganize, develop a joint plan to market and promote Stettler as a whole and present the plan to Council by March 31, 2005. Council will seriously consider funding mechanisms/alternatives once a "Made in Stettler" unified plan has been developed.

Discussion ensued regarding Council's options.

Motion 05:02:27

Moved by Councillor Thorogood that the Town of Stettler Council receive the report from Town Manager, R. Stoutenberg declaring the petition objecting to the establishment of a BRZ to be not sufficient.

MOTION CARRIED
Unanimous

(d) Memo re: Parkland Regional Library – Amending Agreement

Town Manager, R. Stoutenberg explained that the amendment is being made to ensure that all member Libraries follow Provincial reporting requirements. A couple of the members have not complied; the Stettler Library is in compliance. There are no financial implications for the Town.

Brief discussion ensued.

Motion 05:02:28

Moved by Councillor Campbell that the Town of Stettler Council support the amendment to Clause 19 – Rural Services Grant in the Parkland Library Agreement as per correspondence dated December 1, 2004 from Patricia Silver, Director.

MOTION CARRIED
Unanimous

(e) 2005 Tender Results

(e1) Gravel

Town Manager, R. Stoutenberg explained that three bids had been received to supply estimated quantities for three specifications of product. Administration is recommending award to the combined low bid from Northstar Trucking Ltd.

Motion 05:02:29

Moved by Councillor Hurley that the Town of Stettler Council approve the 2005 Gravel Tender to Northstar Trucking Ltd.

MOTION CARRIED
Unanimous

(e2) Street Improvements & Paving Program

Town Manager, R. Stoutenberg explained that the Street improvements & Paving Program Tender closed on February 10, 2005 with two bidders; Border Paving Ltd. at \$537,548.80 and Central City Asphalt Ltd. at \$577,727.18 tax out.

Motion 05:02:30

Moved by Councillor Peeples that the Town of Stettler Council approve the 2005 Street Improvements & Paving Program Tender to Border Paving Ltd at a cost of \$537,548.80 tax out.

MOTION CARRIED
Unanimous

(e3) Emmerson Estates Phase III

Town Manager, R. Stoutenberg explained that the Emmerson Estates Phase III Tender closed on February 4, 2005 with seven bidders. The Town has received a recommendation from Tagish Engineering to award the contract to the low bid from Gendre Construction.

Motion 05:02:31

Moved by Councillor Majeran that the Town of Stettler Council concur with Tagish Engineering and award the Emmerson Estates Phase III contract to Gendre Construction at a cost of \$268,872.41 tax in.

MOTION CARRIED
Unanimous

(f) Committee Recommendation

Mayor Hunter explained that Committee reviewed correspondence from Gerd Liebe of L-Con Concrete Construction stating that he would retain the 2004 rate schedule if his contract was extended for 2005. Committee recommended to Council the extension of the contract for 2005.

Motion 05:02:32

Moved by Councillor Peeples that the Town of Stettler Council award the 2005 Sidewalk Rehab Program to L-Con Construction at 2004 unit pricing.

MOTION CARRIED
Unanimous

(g) March Newsletter Items

- Stettler Trade Fair – April 1-3
- Used Equipment Sale – April 7 & 8
- Stettler Country Music Jamboree – April 8 & 9
- Scouts Bottle Drive – April 2
- Call for Centennial Volunteers
- Centennial Celebration Dates
- Rough Stock Rodeo – April 2
- Composting Program
- Beautification Projects

(h) Bank Reconciliation as of January 31, 2005

Motion 05:02:33

Moved by Councillor Thorogood that the Bank Reconciliation as of January 31, 2005 be accepted as presented.

MOTION CARRIED
Unanimous

(i) Statement of Revenue & Expenses as of January 31, 2005

Motion 05:02:34

Moved by Councillor Peebles that the Statement of Revenue & Expenses as of January 31, 2005 be accepted as presented.

MOTION CARRIED
Unanimous

(j) Accounts Payable in the amount of \$87,093.98

Motion 05:02:35

Moved by Councillor Campbell that Accounts Payable for the period ending February 9, 2005 in the amount of \$87,093.98 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- Feb 3 - Beautification Meeting.
- Feb 3 - Marketing Corporation Meeting.
- Feb 4 - Town Office duties.
- Feb 8 - Committee of the Whole Meeting.
- Feb 9 - Superfluity's 25th Anniversary Luncheon.
- Feb 9 - Joint Town/County Meeting.
- Feb 10 - Town Office duties and Pool Tender opening.

(b) Councillor Campbell

- Feb 4 - Joint Agreement Meeting with Town of Stettler.
- Feb 8 - Committee of the Whole Meeting.
- Feb 9 - Joint Town/County Meeting.
- Feb 10 - Pool Tender opening.

(c) Councillor Hurley

- Feb 8 - Committee of the Whole Meeting.
- Feb 9 - Joint Town/County Meeting.

(d) Councillor Majeran

- Feb 8 - Committee of the Whole Meeting.
- Feb 9 - Joint Town/County Meeting.

(e) Councillor Peebles

- Feb 3 - Beautification Meeting.
- Feb 4 - Meeting of Town representatives re: Joint Use Agreement.
- Feb 8 - Committee of the Whole Meeting with community groups and toured the Recreation Centre.
- Feb 9 - Joint Town/County Meeting.

(f) Councillor Richards

- No report – absent from meeting.

(g) Councillor Thorogood

- Feb 3 - Marketing Corporation Meeting – new Website ready to go!
- Feb 7 - Heartland Youth Centre Meeting.
- Feb 8 - Joint Marketing Corporation Meeting.
- Committee of the Whole Meeting.
- Feb 9 - Joint Town/County Meeting.

8. **Minutes:**

- (a) Stettler Parks & Leisure Services Board Meeting of January 31, 2005
- (b) Parkland Regional Library Board Meeting of January 27, 2005
- (c) Heartland Beautification Committee Meeting of February 3, 2005
- (d) Marketing Corporation Meeting of February 3, 2005
- (e) Heartland Youth Centre Board Meeting of January 3, 2005

Motion 05:02:36

Moved by Councillor Thorogood that the Minutes, items 8(a) to 8(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) AUMA re: RCMP Support Staff: PSAC v Government of Canada

Director of Finance & Administration, G. Switenky explained that a recent decision of the Federal Court of Appeal may have implications for the Town's Municipal employee (ME) supplied to the RCMP. The Town's ME may be required to become a member of the Public Service Alliance of Canada (PSAC). This recent decision is being considered for appeal to the Supreme Court of Canada. There are no immediate implications, financial or otherwise at this time.

(b) AUMA re: New Revenues to Address Infrastructure

(c) ATCO Electric re: Marketing Your Organization

Motion 05:02:37

Moved by Councillor Campbell that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
5. **Delegations:** (a) 7:15 P.M. – Sgt. Kevin Picard

Sgt. K. Picard entered the meeting at 7:15 p.m.

Mayor Hunter welcomed the RCMP Detachment Commander to Council.

Sgt. K. Picard presented the Detailed Mayor's Report – 2004 Summary. Questions ensued regarding statistical information included in the report.

Sgt. Picard presented the Response to 2004 Business Case. Four (4) Initiatives were reviewed and performance measured against original goals.

Sgt. Picard asked Council to identify an initiative(s) to be included in the 2005 Business Case. Mayor Hunter requested that the Detachment Commander prepare a list of realistic and relevant initiatives for Council to consider.

Mayor Hunter thanked RCMP Detachment Commander, Sgt. K. Picard for this presentation.

Sgt. K. Picard left the meeting at 8:10 p.m.

Mayor Hunter recessed the meeting at 8:10 p.m.

Mayor Hunter reconvened the meeting at 8:14 p.m.

13. **In-Camera Session:** (a) Memo re: Botha/Gadsby Water Agreement
(b) Leisure Centre

Motion 05:02:38

Moved by Councillor Hurley that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager and Director of Finance & Administration present to discuss the items as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 8:14 p.m.

Motion 05:02:39

Moved by Councillor Hurley that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:26 p.m.

14. **Adjournment:**

Motion 05:02:40

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:26 p.m.

Mayor

Director of Finance & Administration