

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, FEBRUARY 16, 2010 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, D. Dennis, D. Garbutt &
R. Peeples

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: Councillor L. Thorogood

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 10:02:19 Moved by Councillor Bachman to approve the agenda as presented with the following additions:

- 12(a) Various Operational Updates
- 13(a) In-Camera Session re: Compensation Review
- 13(b) In-Camera Session re: MGB Annexation Hearing

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held February 2, 2010

Motion 10:02:20 Moved by Councillor Peeples that the Minutes of the Regular Meeting of Council held on February 2, 2010 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the February 2, 2010 Meeting Minutes

None

- (c) Minutes of the Strategic Planning Meeting held January 12, 2010

Motion 10:02:21 Moved by Councillor Dennis that the Minutes of the Strategic Planning Meeting held on January 12, 2010 be approved as presented.

MOTION CARRIED
Unanimous

- (d) Business Arising from the January 12, 2010 Strategic Planning Meeting Minutes

Mayor Richards provided Council with a brief update respecting his ongoing attempts to access supporting information/facility plans (that were originally prepared by the David Thompson Health Region and submitted to Alberta Health Services) respecting recommended upgrades for the Stettler Health Care Centre.

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum
5. **Delegations:** (a) 7:05 P.M. – Bruce Gartside & Jim Conibear re: East Central Alberta Heritage Society/Stettler to Donalds Rail Project

This item was dealt with later in the meeting.

- (b) 7:30 P.M. - Sgt. Rowland Schmidt re:

- Introduction of New Member
- 2009 Annual Statistical Report
- Update on 2009/10 Priorities & Outcomes
- Input for 2010/11 Priorities

This item was dealt with later in the meeting.

6. **Administration:** (a) Memo re: Strategic Plan – SRC Updating

CAO, R. Stoutenberg explained that the upgrade/expansion of the Stettler Recreation Centre (SRC) facility was voted as the number three priority at the Strategic Planning Session held January 12, 2010. The next step is to prepare an Ad Hoc Focus Group/Committee to facilitate the planning process that will identify the needs of the existing facility as well as the desires of the community/user groups for improvements and/or expansion.

It was noted that the 2010 Capital Budget includes \$125,000 for initial SRC planning purposes; with ½ being funded by a Community Facilities Enhancement Program Grant (CFEP).

CAO R. Stoutenberg reviewed the Background, General Purpose, Key Duties & Responsibilities, and the Committee Composition & Appointment provisions contained in the Terms of Reference.

Discussion ensued regarding the general purpose, the hiring of an architect, and the overall process to achieve a design that is ready for tender.

The Terms of Reference states that the Committee should consist of the following community based representation:

- Chairperson appointed by the Committee
- Two members-at-large
- One representative from each of:
 - Town & County Council
 - Town Manager
 - Director of Parks & Leisure Services
 - Town Facility Manager
 - Librarian
 - Figure Skating Club
 - Jr. B Lightning Hockey Club
 - Minor Hockey Association
 - Swim Club
 - Seniors
 - Fitness Users

Discussion continued regarding which Member of Council would be best suited to represent the Town on this Committee. It was mutually agreed that Mayor Richards should be the Town Council representative.

Motion 10:02:22

Moved by Councillor Garbutt that the Town of Stettler Council approve the Stettler Recreation Centre Upgrade - Terms of Reference as presented including the following provisions:

- General purpose
- Key duties and responsibilities
- Committee composition and appointment

And further that Mayor Richards is appointed as the Town Council representative on this Committee, with Councillor Campbell being the alternate.

MOTION CARRIED
Unanimous

(b) Physician Recruitment and Retention Committee

CAO, R. Stoutenberg explained that the Stettler Physician Recruitment and Retention Committee met on January 21, 2010 to review the status of new and future physician(s) for the Stettler Community. It was noted that in order for the Committee to continue with future recruitment endeavors they would again require financial support from Town Council.

Discussion ensued regarding the need for more doctors in Stettler. It was noted that the County of Stettler has not considered this further/ongoing funding request to date.

Motion 10:02:23

Moved by Councillor Peeples that the Town of Stettler Council approves the sharing of new physician recruitment costs jointly, on a 50/50 basis, with the County of Stettler at a total combined municipal commitment of \$45,000 (Town share \$22,500) per physician.

MOTION CARRIED
Unanimous

(c) Special Council Meeting – February 19 – 9:00 A.M.

CAO, R. Stoutenberg explained that a Special Council Meeting will be held on Friday, February 19th at 9:00 a.m.

It was mutually accepted that no further notice is required under the provisions of the *Municipal Government Act*.

(d) Request for Decision re: Subdivision Application 2009-01

Applicant, Ron Greidanus entered the meeting at 6:55 p.m.

Mayor Richards declared a possible conflict of interest and by departing the meeting excused himself from discussion and voting on this matter.

Deputy Mayor Councillor Dennis assumed the chair.

CAO, R. Stoutenberg advised that the applicants (Ron & Pattie Greidanus) are proposing to create four residential lots on Lot 1, Block 3, Plan 982 3299 located at 3900 – 44 Street.

The Tentative Plan of Subdivision proposes the initial creation of four larger unserviced lots on lands located at the southeast corner of 3900 – 44 Street. The applicant's existing residence is located on one of the four lots however the applicants are intending to eventually construct a new residence elsewhere on the larger remaining parcel.

The Town and County Administrations have met and resolved all issues pertaining to this subdivision application as it relates to the Inter-municipal Development Plan and South East Area Structure Plan. As a result the applicants have voluntarily revised and amended their original Outline Plan to be compliant.

It was mutually agreed that Town Council accepts the newly revised Outline Plan as a guideline for the future development of the remaining lands.

Since municipal utility services are not currently/readily available to this area of Town the applicants are proposing that their proposed subdivision be approved on the basis that these newly created lots will be serviced by wells and septic fields/tanks. Further the applicant supports paying an off-site levy pursuant to Bylaw 1972-08, and that deferred servicing agreements also be a condition of approval so that all parcels will be required to hook up to municipal services once they are available.

It was also noted that the new Outline Plan supporting this subdivision application includes the dedication of a speed corner on the Southeast boundary.

Applicant R. Greidanus responded to various questions from Council.

Motion 10:02:24

Moved by Councillor Campbell that the subdivision application 2009-01 from Ron & Pattie Greidanus to create four parcels as shown on the Tentative Plan of Subdivision has been evaluated in terms of Section 654 of the *Municipal Government Act* and Section 7 of the *Subdivision and Development Regulations* and having considered adjacent landowner(s) submissions, referral agency comments, the Town of Stettler's statutory planning documents and other related municipal planning documents the Town of Stettler Council approve Subdivision Application 2009-01 as presented for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations.
2. That the application is consistent with the policies of the Municipal Development Plan.
3. That the application is consistent with the policies of the Stettler Inter-Municipal Development Plan; and
4. That the application is consistent with the South East Area Structure Plan.

Further, that Council approves this subdivision application subject to the following conditions:

1. That 4 lots be created in accordance with the Subdivision Plan submitted;
2. That the internal subdivision road be constructed to a suitable gravel standard;
3. That the Applicant enters into a Deferred Servicing Agreement;

4. That Municipal Reserves be deferred to the balance of the parcel; and
5. That any outstanding property taxes on the land being subdivided are paid or satisfactory arrangements made to thereto the Town of Stettler.
6. Furthermore, the Applicant enter into a Development Agreement with the Town of Stettler concerning the following:
 - a. Construction of the gravel road including a temporary emergency vehicle turnaround;
 - b. Provision of a Storm Water Management Plan;
 - c. Provision of off-site levies pursuant to Bylaw 1972-08 at a rate of \$5,000 per gross acre which will include the four lots as well as the road; and
 - d. The Town of Stettler accepting the provision of water and wastewater services in the form of water wells and sewage systems which are compliance with the safety codes act until such time as municipal services are adjacent to the property.

MOTION CARRIED

Unanimous with the abstention of Mayor Richards

Mayor Richards returned and reassumed the chair.

R. Greidanus departed the meeting at 7:04 p.m.

(e) March Newsletter Items

- Trade Show – April 9-11
- Rain Barrel Program

(f) Bank Reconciliation as of January 31, 2010

Motion 10:02:25

Moved by Councillor Dennis that the Town of Stettler Council accept the Bank Reconciliation as of January 31, 2010 as presented.

MOTION CARRIED

Unanimous

(g) Accounts Payable in the amount of \$1,222,551.02

Motion 10:02:26

Moved by Councillor Campbell that Accounts Payable in the amount of \$306,613.84, \$808,431.45 \$107,505.73 for the period ending February 11, 2010 for a total amount of \$1,222,551.02 having been paid, be accepted as presented.

MOTION CARRIED

Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Feb 5
 - Town Office duties.
 - Kinettes Proclamation.
 - HYC Bowl for Kids.
- Feb 9
 - Committee of the Whole Meeting.
- Feb 12
 - Town Office duties.
- Feb 16
 - Atco luncheon/photo for Sports Park.
 - Met with Trevor Leinweber re: Curling Team to attend 20th Rotary World Curling Championships in Perth, Scotland. Sent along a gift from the Town to Provost J. Hulbert.

- (b) Councillor Bachman
 - Feb 4 - Heartland Beautification Committee Meeting.
 - Feb 8 - Performing Arts Centre Meeting.
 - Feb 9 - Committee of the Whole Meeting.
- (c) Councillor Campbell
 - Jan 29 - Municipal Planning Commission Meeting.
 - Feb 5 - HYC Bowl for Kids
 - Feb 9 - Board of Trade Meeting.
 - Committee of the Whole Meeting.
- (d) Councillor Dennis
 - Feb 5 - HYC Bowl for Kids.
 - Feb 9 - Committee of the Whole Meeting.
- (e) Councillor Garbutt
 - Feb 9 - Committee of the Whole Meeting.
- (f) Councillor Peeples
 - Feb 4 - Heartland Beautification Committee Meeting.
 - Feb 9 - Committee of the Whole Meeting.
- (g) Councillor Thorogood
 - No report – absent from meeting.

8. **Minutes:**

Motion 10:02:27

- (a) Municipal Planning Commission Meeting of January 29, 2010

Moved by Councillor Garbutt that the Minutes, item 8(a) be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

- (a) None

10. **Bylaws:**

- (a) None

11. **Correspondence:**

- (a) Letter re: Association of Communities Against Abuse
- (b) Stettler Recreation Centre Lifecycle Management
- (c) Rural Cluster Development Workshop
- (d) AUMA's Provincial Municipal Link
- (e) Social Media "By the Numbers"

Motion 10:02:28

Moved by Councillor Bachman that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) Various Operational Updates

CAO, R. Stoutenberg advised that the Town's Family Day activities were held on Sunday, February 14th versus the Monday holiday. He noted that a number of years ago Snowfest was moved to Sunday because it was difficult to get volunteers on the holiday Monday.

Assistant CAO, G. Switenky advised that the new 2010 garbage/recycling calendar was distributed to households with their February water bills.

5. **Delegations:**

(a) 7:20 P.M. – Bruce Gartside & Jim Conibear re: East Central Alberta Heritage Society/Stettler to Donalda Rail Project

Bruce Gartside, Administrator East Central Alberta Heritage Society & Jim Conibear entered the meeting at 7:20 p.m.

Mayor Richards welcomed B. Gartside & J. Conibear to the meeting.

B Gartside advised Council that the ESAHS has been approved for \$3.32 million in Federal Community Adjustment Funding to complete a Stettler to Donalda rail reconstruction project and a related natural linear parks project. Both projects are identified as having the potential to put Canadians back to work.

He reviewed the overall scope of the projects and requested Council's assistance to generate some of the \$460,000 required from other sources as a minimum commitment.

Discussion ensued regarding the magnitude and economic value of the project.

It was noted that a letter of support has already been provided by the Town to ESAHS for their use in soliciting provincial grants (which can be used as part of the \$460,000).

It was mutually agreed that Council will have to discuss and consider this request at a later meeting.

Mayor Richards thanked B. Gartside & J. Conibear for their presentation.

B. Gartside & J. Conibear departed the meeting at 7:33 p.m.

(b) 7:30 P.M. - Sgt. Rowland Schmidt re:

- Introduction of New Member
- 2009 Annual Statistical Report
- Update on 2009/10 Priorities & Outcomes
- Input for 2010/11 Priorities

Sgt. Rowland Schmidt, Detachment Commander, Constable Stephanie Lesyk & Constable Sarah MacQuarrie entered the meeting at 7:34 p.m.

Sgt. R. Schmidt introduced Cst. Sarah MacQuarrie as a new Constable at the Stettler Detachment. It was stated that Stettler is Cst. MacQuarrie's first posting as a Member of the RCMP.

Members of Council and Administration welcomed Cst. S. MacQuarrie to the community.

Sgt. R. Schmidt presented the 2009 Annual Statistical Report for the Stettler Detachment and provided a brief update of current operations and staffing levels at the local detachment.

He further highlighted the progress that was made regarding the RCMP priorities that Council had supported in 2009. Those local priorities included implementing RCMP initiatives/tactics aimed at reducing incidents of drug trafficking and senseless vandalism, as well as to improve traffic safety.

Discussion ensued regarding various statistical information items included in the report.

Discussion continued regarding an Enhanced Policing Contract for 2010 and the establishment of local RCMP priorities for 2010/11. It was mutually agreed that local Council priorities will have to be discussed at a later meeting.

Mayor Richards thanked RCMP Detachment Commander, Sgt. R. Schmidt for his informative report and presentation.

Mayor Richards thanked delegation members for their informative presentation.

Sgt. R. Schmidt, Cst. S. Lesyk and Cst. S. MacQuarrie departed the meeting at 7:55 p.m.

Assistant CAO, G. Switenky departed the meeting at 7:55 p.m.

13. **In-Camera Session:** (a) Compensation Review
(b) MGB Annexation Hearing

Motion 10:02:29

Moved by Councillor Bachman that the Town of Stettler Council proceed into an In-Camera Session with the CAO present.

MOTION CARRIED
Unanimous at 7:55 p.m.

CAO, R. Stoutenberg departed the meeting at 9:05 p.m.

Councillor Dennis declared a conflict of interest respecting the salary of the Regional Fire Chief and by departing the meeting at 9:19 p.m. excused himself from discussion and voting on this matter.

CAO, R. Stoutenberg returned to the meeting at 9:20 p.m.

Motion 10:02:30

Moved by Councillor Bachman that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:25 p.m.

Motion 10:02:31

Moved by Councillor Peoples that the Town of Stettler Council approves a 2010 Cost of Living Adjustment (COLA) for all Senior Management salary grids. And further that this percentage increase be equivalent to the 2010 COLA adjustment that has previously been approved by Council for application to all other Town employees.

MOTION CARRIED
Unanimous with the abstention of
Councillor Dennis

14. **Adjournment:**

Motion 10:02:32

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:26 p.m.

Mayor

Assistant CAO