

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, FEBRUARY 17, 2004 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Keith Ryder (arrived at 6:47 p.m.)

Deputy Mayor J. Hunter, Councillors A. Campbell, S. Hurley,
G. Majeran & R. Peeples

Town Manager R. Stoutenberg
Secretary-Treasurer R. Kutt

Absent: Councillor D. Richards

Call to Order: Deputy Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 04:02:13 Moved by Councillor Peeples to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held February 3, 2004

Motion 04:02:14 Moved by Councillor Hurley that the Minutes of the Regular Meeting of Council held on February 3, 2004 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the February 3, 2004 Minutes

(i) RCMP Fee

(c) Minutes of the Committee Meeting held on February 10, 2004

Motion 04:02:15 Moved by Councillor Majeran that the Minutes of the Committee Meeting of Council held on February 10, 2004 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the February 10, 2004 Committee Minutes

(i) None

4. **Citizen's Forum:** (a) Communities Against Abuse Representatives

This item was dealt with later in the meeting.

5. **Delegations:** (a) None

6. **Administration:** (b) Committee Recommendation
(i) 2004 Sidewalk Tender

Motion 04:02:16

Moved by Councillor Peeples that the Town of Stettler Council accept the Committee of the Whole recommendation that Administration prepare a formal Sidewalk Tender for the 2004 Sidewalk Project.

MOTION CARRIED
Unanimous

- (c) Stettler District Ambulance Association – Proposed 2004 Budget

Motion 04:02:17

Moved by Councillor Campbell that the Town of Stettler Council approve the Stettler District Ambulance Association 2004 Budget as presented.

MOTION CARRIED
Unanimous

- (d) Memo re: Fire Department Command Vehicle

Town Manager, R. Stoutenberg explained that the memorandum regarding a Fire Department Command Vehicle is a follow-up to Town Council's 2004 Capital Budget meeting. This memorandum, from Mark Dennis, Volunteer Fire Chief, explained the reasons a 2004 four-wheel drive crew cab pickup truck is required as a Fire Department Command vehicle. Mark Dennis is recommending the purchase of this pickup at a fully equipped cost of \$46,345.98. Also, recommended was to fund this purchase from the fire truck capital reserve and to move the existing Fire Department truck to Public Works. Discussion ensued.

Mayor Ryder arrived at 6:47 p.m.

Motion 04:02:18

Moved by Councillor Peeples that the Town of Stettler Council proceed with the recommendation of Mark Dennis, Volunteer Fire Chief to:

1. Purchase of a 2004 four-wheel drive crew cab pickup truck with a truck box topper as a Fire Department command vehicle.
2. Utilize the capital reserves currently being put aside to purchase a Fire Department pumper truck in 2008. Delay the Fire Department pumper truck purchase until 2009.
3. Move the existing Fire Department pickup truck to Public Works.

MOTION CARRIED
Unanimous

(e) E-Mail re: 911 Tender

(f) Memo re: Thermal Image Camera

Town Manager, R. Stoutenberg reviewed and discussed a memorandum from Mark Dennis, Volunteer Fire Chief, in regards to purchasing a thermal image camera. This memorandum explained that the Fire Department has collected \$6,000 from three service clubs and a demo camera is available at \$18,952.00.

Mark Dennis, Volunteer Fire Chief is requesting authorization from the Town and County Municipal Councils to purchase the demo camera and make up the difference with money from the rescue van reserve funds. Approximately \$11,900.00 is required to purchase the demo camera.

Discussion ensued on the possibility of further donations and the requested source of funding from the rescue van reserve.

Motion 04:02:19

Moved by Councillor Campbell that the Town of Stettler defer a decision on funding the purchase of a thermal image camera for the Stettler Fire Department until more information is received from the Fire Chief on further donations towards this equipment.

MOTION CARRIED
Unanimous

Mayor Ryder assumed the Chair at 7:04 p.m.

4. **Citizen's Forum:**

(a) Communities Against Abuse Representatives

Delegation members representing Communities Against Abuse, Val Cameron, Noreen Woolsey & Judilonne Beebe (Executive Director) entered the meeting at 7:05 p.m.

J. Beebe explained that Communities Against Abuse is a small non-profit organization. She distributed a handout and reviewed the history of their organization.

Presently, Communities Against Abuse is renting approximately 1,000 sq. ft. from the Town at the A.E. Kennedy Building. J. Beebe stated that this is a good location that provides confidentiality for anyone that accesses their services. J. Beebe wanted assurances that the Town would not be requesting them to vacate the space immediately and to assist them to find an alternate location.

Town Manager, R. Stoutenberg suggested that a meeting be set up between the Health Unit and the David Thompson Region to discuss the availability of suitable rental space for Communities Against Abuse. Council agreed with this course of action.

Delegation members left the meeting at 7:25 p.m.

6. **Administration Con't:** (g) Memo re: Goal #3 Water System Expansion - Maximum Opportunities in Repp, Anderson & Tower Road Subdivisions

Town Council reviewed a memorandum from John Keith, Director of Operational Services in regards to providing water service to County residents in the Anderson Subdivision and on Tower Road. The memorandum noted that to extend the water service to these subdivisions it would have to be constructed through undeveloped areas. This would increase the cost substantially for the area residents benefiting and paying the local improvement costs for the water service. Discussion ensued.

Town Council accepted this water system expansion report for information.

- (i) March Newsletter Items
- Stettler & District Music Festival – March 24 – April 2
- Annual Stettler Country Music Jamboree – March 26
- Stettler Trade Show – April 2, 3 & 4
- Grand Concert – Music Festival – April 4
- Disposal of Lost & Found Property/Used Equipment Sale– April 1 & 2
- 2004 Business Licenses Due

- (j) Taxes Receivable as of December 31, 2003

Motion 04:02:20

Moved by Councillor Hunter that the Taxes Receivable as of December 31, 2003 be accepted as presented.

MOTION CARRIED
Unanimous

- (k) Bank Reconciliation as of January 31, 2004

Motion 04:02:21

Moved by Councillor Peeples that the Bank Reconciliation as of January 31, 2004 be accepted as presented.

MOTION CARRIED
Unanimous

- (l) Statement of Capital Activity as of January 31, 2004

Motion 04:02:22

Moved by Councillor Hurley that the Statement of Capital Activity as of January 31, 2004 be accepted as presented.

MOTION CARRIED
Unanimous

- (m) Accounts Payable in the amount of \$79,185.41

Motion 04:02:23

Moved by Councillor Campbell that Accounts Payable Cheque #41599 in the amount of \$133.73 payable to Town Centre Trophy & Gifts be approved for payment.

MOTION CARRIED

Abstained: Mayor Ryder

Motion 04:02:24

Moved by Councillor Majeran that Accounts Payable for the period ending February 12, 2004 in the amount of \$79,051.68 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

Mayor Ryder recessed the regular meeting at 7:55 p.m.

Mayor Ryder reconvened the regular meeting at 8:00 p.m.

(h) Update re: Leisure Centre

(a) Discussion re: Joint Town & County Council Meeting on February 18, 2004 at 3:00 p.m.

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Ryder

- Jan 30 - Attended Bull Congress and brought greetings from the Town and Council.
- Feb 3 - Regional Water Update.
- Feb 4 - Joint Municipal Plan Meeting.
- Informal meeting with the County Reeve, County Administrator and Town Manager.
- Feb 5 - Marketing Corporation Meeting.
- Beautification Meeting.
- Leisure Centre Meeting.
- Feb 10 - Committee of the Whole Meeting.
- Feb 13 - Informal meeting with Mr. J. Vogelzang (David Thompson Health Region).

(b) Councillor Campbell

- Feb 4 - Library Casino in Red Deer.
- Feb 5 - Marketing Corporation Meeting.
- Beautification Meeting.
- Leisure Centre Meeting.
- Feb 6 - Fire Commission Meeting.
- Feb 10 - Committee of the Whole Meeting.
- Feb 16 - Library Board Meeting.

(c) Councillor Hunter

- Feb 5 - Leisure Centre Meeting.
- Feb 10 - Committee of the Whole Meeting.
- Feb 17 - Leisure Centre Meeting.

(d) Councillor Hurley

-Feb 10 - Committee of the Whole Meeting.

(e) Councillor Majeran

-Feb 5 - Leisure Centre Meeting.

-Feb 10 - Committee of the Whole Meeting.

(f) Councillor Peeples

-Feb 5 - Leisure Centre Meeting.

-Feb 10 - Committee of the Whole Meeting.

-Feb 16 - General Meeting at the Museum. Annual Museum Meeting set for April 18, 2004 at 7:30 p.m. at the Museum.

(g) Councillor Richards

-No report – absent from meeting.

8. **Minutes:**

(a) Marketing Corporation Meeting of February 5, 2004

(b) Heartland Beautification Meeting of February 5, 2004

(c) Fire Commission Meeting of February 6, 2004

Motion 04:02:25

Moved by Councillor Campbell that the Town of Stettler accept the recommendation of the Fire Commission to appoint Etienne Brugman as the Joint Town/County Deputy Fire Chief of the Stettler Fire Department.

MOTION CARRIED

Unanimous

(d) Agricultural Society Special Directors Meeting of January 7, 2004

(e) Agricultural Society Directors Meeting of January 21, 2004

(f) Performing Arts Centre Advisory Board Meeting of February 2, 2004

Motion 04:02:26

Moved by Councillor Peeples that the Minutes, items 8 a, b, d, e & f be accepted for information.

MOTION CARRIED

Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) 1888-04 re: Amend Bylaw 1733-95 – Local Improvement Bylaw

Motion 04:02:27

Moved by Councillor Hurley that the Town of Stettler Council give first reading to Bylaw 1888-04.

MOTION CARRIED

Unanimous

Motion 04:02:28

Moved by Councillor Peebles that the Town of Stettler Council give second reading to Bylaw 1888-04.

MOTION CARRIED
Unanimous

Motion 04:02:29

Moved by Councillor Majeran that the Town of Stettler Council give permission for third and final reading to Bylaw 1888-04.

MOTION CARRIED
Unanimous

Motion 04:02:30

Moved by Councillor Campbell that the Town of Stettler Council give third and final reading to Bylaw 1888-04.

MOTION CARRIED
Unanimous

11. **Correspondence:**

- (a) AUMA re: 2004 Equalized Assessment Report
- (b) AAMD&C Notes
- (c) AUMA re: 2004 Regional Seminars
- (d) Bonnyville Council Considers \$6.7M in Debentures
- (e) Alberta Environment Regional Services
- (f) Dazzle You Innovations Poll Results

Motion 04:02:31

Moved by Councillor Hunter that correspondence items 11(a) to 11(f) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) None

13. **In-Camera Session:**

- (a) Personnel Matter/Land Sale

Motion 04:02:32

Moved by Councillor Campbell that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager and Secretary-Treasurer present to discuss the items as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 9:00 p.m.

Motion 04:02:33

Moved by Councillor Hurley that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:25 p.m.

Motion 04:02:34

Moved by Councillor Hunter that the Town of Stettler Council accept the 2004 Salary Grid as presented.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 04:02:35

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:26 p.m.

Mayor

Secretary-Treasurer