

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, FEBRUARY 18, 2014 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO R. Stoutenberg
Assistant CAO G. Switenky
Director of Parks & Leisure Services, L. Penner
Director of Operational Services, M. Robbins

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 14:02:09 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held February 4, 2014

Motion 14:02:10 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on February 4, 2014 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the February 4, 2014 Meeting Minutes

None

(c) Minutes of the Committee Meeting held February 11, 2014

Motion 14:02:11 Moved by Councillor Nolls that the Minutes of the Committee Meeting held on February 11, 2014 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the February 11, 2014 Committee Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:00 P.M. – Director of Parks & Leisure, Lee Penner re: Skate Park Revised Pricing

This item was dealt with later in the meeting.

6. Administration: (a) Memo re: 2014 Hydrovac Tender

Mayor Richards welcomed Director of Operational Services, Melissa Robbins to the meeting.

Director of Operational Services M. Robbins advised that in the 2014 Capital Budget \$410,000 was approved from MSI funding to purchase a new hydrovac unit.

The existing hydrovac is equipped with flusher, hydro excavator and camera system. The estimated resale/salvage value of the existing hydrovac was \$70,000.

In December 2013, the existing hydrovac slipped into the ditch causing the frame of the truck to twist with several major components requiring replacement. The Town's insurance adjustor has recently agreed to write-off the hydrovac with a salvage payout of \$75,000.

Discussion:

Tenders were received by three vendors on February 12, 2014:

Superior Truck	\$419,849.07
Joe Johnson Equipment	\$421,945.00
Falcon Equipment Ltd.	\$428,411.72

Director of Operational Services M. Robbins advised that the tender from Falcon Equipment was not considered because the tendered equipment did not meet all the required elements. The Joe Johnson unit would require an additional add on purchase of \$6,000 to vacuum dry material. Superior Truck's tender rated highest due to the quality of their service department, price of unit and it met all required specifications. Superior Truck has indicated a delivery date of 90 days.

Budget Implication:

Capital Budget	\$410,000	Purchase Price	\$419,849
Resale Value	- \$70,000	Insurance Payout	- \$75,000
	\$340,000		\$344,849

The tender is \$4,849.07 over budget estimates.

Administration respectfully recommends that Council award the tender and purchase of the 2014 Hydrovac to Superior Truck for a total purchase price of \$419,849.07 excluding GST.

Motion 14:02:12

Moved by Councillor Fischer that the Town of Stettler Council award the tender and purchase of the 2014 Hydrovac to Superior Truck for a total purchase price of \$419,849.07 excluding GST.

MOTION CARRIED
Unanimous

(b) Memo re: 55 Street Lane Sanitary Sewer – Urban Dirtworks

Director of Operational Services, M. Robbins advised Council that the sanitary sewer main in the 55 Street lane is severely deteriorated, has several large sags, and is in need of immediate replacement as this line is a major collection main from the south east part of Town to the Lift Station.

- The original project was tendered in conjunction with a sewer replacement on 51 Avenue in May of 2011 and with Council approval the contract was awarded to Wally's Backhoe Services.
- The approved Capital budget amount, including engineering is \$300,000.
- In 2011, Wally's Backhoe Services started construction, completed the highway boring, struggled with managing soil conditions and stopped construction.
- 2012 – Town and Wally's Backhoe services negotiated payments for work and extras encountered with the expectation that work would continue in the summer of 2012.
- May 2012 - Wally's Backhoe Services refused to complete the project, stating the scope of work had changed. The Town had been consulting with Brownlee LLP during this process to evaluate contractual rights of the parties. There is an unsigned bond that may or may not hold up. Brownlee LLP recommended completing construction, given the emergent nature, and re-evaluate at the end of the project as just how to proceed with Wally's Backhoe Services.
- To date, \$232,600 has been spent on the contract, extras paid to contractor and engineering fees.

Director of Operational Services M. Robbins explained that the Town has to find an alternate qualified contractor to complete this work. Administration is hesitant to tender this project again because of the rumors with the soil conditions, expecting high tender values.

She explained that this project has become more challenging to complete as the sanitary main is very deep, there is overhead power in the lane and the water main is located almost directly on top of the sanitary main. A highly competent contractor will be required to complete this work.

Urban Dirtworks has completed many projects for the Town of Stettler with good success. Tagish Engineering has discussed the challenges with this project in detail with their representatives and they have provided a quote to complete the remainder of the work.

As the existing soil conditions are flowing sand, Urban plans to complete this work under frost conditions to utilize the frost in the ground as bank stabilization. Temporary water services will be run to all the homes, requiring heat tape and electrical connections. The water will also be required to run continually to ensure the water service lines do not freeze. In an effort to minimize costs, the frozen backfill material will be put back into the trench and the lane will remain closed off until frost comes out of the ground and the Town can reinstate the lane to driveable conditions.

Budget Implications:

Capital Budget, MSI	\$300,000
Spent to date	- \$232,600
Remaining Budget	\$67,400
Urban Dirtwork Construction Costs	\$322,000
Tagish Engineering	+ \$17,600
Remaining Budget	- \$67,400
Additional Budget Required	\$272,200

Financing Consideration:

In the 2014 Capital Budget, \$500,000 in MSI funding was approved to replace the existing water and sanitary mains in 49 Avenue behind the KFC. The Town's mains are believed to be located in contaminated soil cause from the adjacent property's former use.

In discussion with several engineering firms, we have been advised/recommended to not complete any disturbance of these contaminated soils as the Town would become responsible for remediating the entire road right- of-way and provide testing limits and reporting to Alberta Environment on the remediation.

Therefore, Administration recommends delaying these two (Water & Sewer) replacement projects for at least one year to allow the Town to complete additional testing of the soils surrounding the mains and submit these results to Alberta Environment to prove there is a risk to human health. It is anticipated the Town may/will have to use the media to publicize this information; to facilitate the cooperation of the adjacent landowner who should be responsible for paying for remediation.

The Town could then tender this project at a later date or coordinate the replacements at the same time as the remediation in the road right-of-way.

The sanitary main is considered critical at this time as it collects a very large portion of the Town, and there is some risk to continue leaving in its current state.

Discussion ensued regarding the experience of Urban Dirtworks, and Administration's confidence that they can undertake the remainder of this project successfully as quoted.

Motion 14:02:13

Moved by Councillor Campbell that the Town of Stettler Council enter into a contract with Urban Dirtworks to complete the remainder of this project, delay the water and sanitary replacement in 49 Avenue until 2015 and reallocate \$275,000 from 2014 MSI Funding to cover the overage.

MOTION CARRIED
Unanimous

(c) Memo re: Bobcat Capital

CAO R. Stoutenberg advised Council that the 2014 Capital Budget includes \$45,000 for a (second) Bobcat under their municipal trade-up program.

The Parks & Leisure Department has received new 2014 pricing for a Bobcat S650 Skidsteer at \$47,625.57.

Administration is recommending that due to the demand for these units; it has been recommended that we immediately issue a purchase order to ensure delivery of a Bobcat by March 2014.

Discussion ensued regarding the suitability of the Bobcat (verses a larger loader) for the nature of the work to be undertaken around the SRC. It was noted that the old loader will be sold.

Motion 14:02:14

Moved by Councillor Brown that the Town of Stettler Council approve the purchase of a Bobcat S650 Skidsteer in the amount of \$47,625.57 plus tax from the authorized Bobcat dealer Cervus Equipment in Red Deer.

MOTION CARRIED
Unanimous

Mayor Richards thanked Director of Operational Services, M. Robbins for her valuable presentation.

(d) Memo re: 2014 Trade Show and Work Schedule

CAO R. Stoutenberg advised that the 2014 Trade Show is a great opportunity for Council, Administration and staff members to meet with the public to discuss their concerns, promote Town initiatives and gather input.

In order to achieve this management and staff are required to work a weekend shift in the booth. Please review the following Trade Show work schedule to determine a time that you are available. Lunch will be provided on Friday, April 11 at 12:00 noon followed by a quick session to go over booth displays.

Possible items in the booth include:

- SRC Summary of Costs/Funding
- Promote Senior Events/Schedule
- Skateboard Park
- Downtown Park
- Utility E-Billing
- Town Life
- Beautification – Trash to Treasure/Idling
- Fire Prevention and Recruitment
- Animal/Bylaw Enforcement
- Residential Lot Sales
- Major Construction Project Map

It was noted that the Beautification Committee will likely be promoting a public curbside composing program.

Individual Members of Council mutually confirmed their Trade Show booth attendance times.

Motion 14:02:15

Moved by Councillor Campbell that the Town of Stettler Council accept the tentative Trade Show booth attendance/work schedule as mutually agreed upon.

MOTION CARRIED
Unanimous

(e) 2014 Strategic Planning Update/Items

Assistant CAO G. Switenky presented the 2014 Strategic Planning items that were compiled at the Strategic Planning Session held on January 28, 2014. The overall list included 22 items; individual action plans and responsibility have been developed for the top six (6) goals identified.

Council reviewed the action plans and responsibility on an item by item basis as follows:

1. Equitable Recreation Cost Sharing
2. Health Care Improvements
3. Housing Development Strategy
4. Indoor Sports Facility
5. Enhanced Public Communication of Town Accomplishments
6. Community Internet Speed & Capability Assessment/Audit

Assistant CAO G. Switenky stated that updates will come back to Council on a regular basis including highlights of the accomplishments/steps completed to date.

It was noted the current ranking system has interpretive limitations and requires further explanation to enhance the public's understanding of the overall process.

Assistant CAO G. Switenky advised that although action plans have been developed for only the top six items, any of the items may get further attention should circumstances warrant throughout the year.

Discussion ensued regarding the actions plans and expectations/achievements to date.

Motion 14:02:16

Moved by Councillor Nolls that the Town of Stettler Council approve the 2014 Strategic Plan as presented.

MOTION CARRIED
Unanimous

(f) Taxes Receivable as of December 31, 2013

Motion 14:02:17

Moved by Councillor Bachman that the Town of Stettler Council accept the Taxes Receivable as of December 31, 2013 as presented.

MOTION CARRIED
Unanimous

(g) Bank Reconciliation as of January 31, 2014

Motion 14:02:18

Moved by Councillor Sernecky that the Town of Stettler Council accept the Bank Reconciliation as of January 31, 2014 as presented.

MOTION CARRIED
Unanimous

- (h) Accounts Payable in the amount of \$684,347.65

Motion 14:02:19

Moved by Councillor Campbell that Accounts Payable in the amounts of \$73.35 (VOID), \$393,533.92, \$290,912.08 & \$25.00 (VOID) for the period ending February 14, 2014 for a total amount of \$684,347.65 having been paid, be accepted as presented.

MOTION CARRIED
 Unanimous

5. **Delegations:**

- (a) 7:00 P.M. – Director of Parks & Leisure, Lee Penner re: Skate Park Revised Pricing

Mayor Richards welcomed Lee Penner, Director of Parks & Leisure Services and Mike Lawlor, Community Skate Park Association volunteer representative, and other supporting Skate Park delegation members (6) to the meeting.

Director of Parks & Leisure Services, L. Penner provided a chronological review of the Skate Park Planning process to date including some options to make the Skate Park become a reality in 2014:

- Option 1 - Phase the project to reduce the scale/scope and cost. Phase 1A partial heart only.
- Option 2 - Delay the spring start of the project to allow for further fundraising.
- Option 3 - Town to approve full heart design and commence construction as soon as possible, with the Town providing interim financing while the Skate Park Association continues to fundraise.

The current budget forecast and funding to date was reviewed as follows:

It was noted that the addition bowl construction is an advanced skater feature that given the anticipated \$100,000 cost would have to be delayed into the future.

The remaining cost to complete the full heart is estimated at \$397,000 with partial design costs of approximately \$5,600 having already been paid by Skate Park Association. It was noted that the cost includes \$33,400 for the removal and replacement of organic soils on the preferred site.

2013 CFEP Grant (Provincial)	\$75,000
Town Prior year savings	\$75,000
Town 2014 additional commitment	\$100,000
Existing Skate Park Bank	<u>\$50,000</u>
	\$300,000
Donation Commitments	?
Town landscaping vs contractor	\$13,500
Gift-In-kind donations	?
County of Stettler	?
2014 CFEP application for \$50,000	?
Remaining cost for full heart:	\$397,000
Identified current shortfall maximum:	\$97,000

Discussion ensued regarding the Skate Park Association's commitment to continue with fundraising efforts to pay for higher than expected costs associated with added (desired) design features.

It was noted that there are a few existing cash donation commitments outstanding, and a few more other possible donors to approach.

Discussion continued regarding various opportunities for additional donations and gift in kind services.

It was noted that the Town of Stettler is also providing the land for the project.

It was mutually agreed by Council that the Skate Park Association continue their fundraising efforts and return to Council in June (or earlier) with an update of their success.

Members of Council expressed their appreciation for the dedication and commitment of the Skate Park Association's volunteers to see this project become a reality.

Mayor Richards thanked L. Penner and M. Lawlor for their informative presentation, and delegation members for their support of the project.

L. Penner and delegation members departed the meeting at 7:24 p.m.

6. **Administration Con't:** (j) Request for Decision Subdivision 2014-01

Planning & Development Officer, Leann Graham entered the meeting at 7:24 p.m.

Mayor Richards welcomed L. Graham to the meeting.

L. Graham advised that the applicant (Jewel Investments Ltd.) is proposing to subdivide two (2) industrial parcels from an existing 6 acre parcel located in the north east area of Stettler located at 4208-52 Avenue.

The parcel has recently been rezoned to Industrial to accommodate future development. Any future development permits that may be issued will be subject to the Town and County Joint Commercial and Industrial Design Guidelines.

L. Graham further explained that Administration has assessed this application against the provisions outlined in the Town of Stettler's Land Use Bylaw, the Town of Stettler Municipal Development Plan and the MGA, revised statues of Alberta 2000, Chapter M-26, June 17, 2013.

The overall subdivision design drawings were reviewed for clarity and understanding.

Discussion ensued regarding the need/requirement to protect private lands for future public highway purposes.

Motion 14:02:20

Moved by Councillor Campbell that the Town of Stettler Council approve the Request for Decision as presented for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2018-11.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicant shall enter into, and comply with the terms and conditions of a development agreement with and to the satisfaction of the Town of Stettler, in accordance with Section 655 of the Municipal Government Act with regard to all municipal improvements such as water supply, sewage disposal, storm water management, on-site roads, and other utilities as may be required; including but not limited to:
 - a. The owner/applicant will be required to extend/construct the road (53 Avenue) and a turnaround that will support emergency vehicle turning radius with a right-of-way to be granted to the Town of Stettler.
 - b. The owner/applicant shall provide access to the parcels from 42 Street and 53 Avenue, no highway access will be granted.
 - c. The owner/applicant shall address storm water run-off with onsite retention of a rate of 2l/s/ha as designed by a professional engineer.
 - d. The owner/applicant will be required to ensure that the parcels are serviced with water and sanitary sewer. Professional engineer stamped drawings to be submitted for approval by the Town of Stettler and Alberta Environment.
 - e. The owner/applicant will be required to pay offsite levies in the amount of \$5,000/gross acre (6.0 acres of entire parcel) totaling \$30,000.
4. The issuance of a Construction Completion Certificate for the municipal improvements to the Town's satisfaction, pursuant to the subdivision development agreement referenced above.
5. The owner/applicant shall provide Municipal Reserve designation in accordance with the Municipal Government Act.

6. The owner/applicant will dedicate a Utility Right-of-Way for ATCO Electric and their facilities by way of a 10 meter right-of-way running east to west along the north boundary of the subdivision.
7. The owner/applicant will dedicate a Road Right-of-Way for Alberta Transportation of a 5 meter right-of-way running along the north boundary of the subdivision as well as a 42 meter by 42 meter corner cut in the North East corner of the most easterly lot to accommodate a future intersection improvement.
8. Required easements for servicing and drainage shall be dedicated to the Town of Stettler upon subdivision.
9. The owner/applicant will provide any easements required for servicing the newly subdivided property.

MOTION CARRIED
Unanimous

(j) Request for Decision

L. Graham, Planning & Development Officer advised that the applicants (Phil and Liezel Vogel) are proposing/requesting to use an RV as a permanent dwelling in Land Use District R4.

L. Graham explained that in October 2013 The Town of Stettler received a complaint about an RV being used as a permanent residence at 5712-57 Street. Bylaw Officer Duval attended the property and advised the owner that the Land Use Bylaw 2018-11 states:

"Section 52: Objects Prohibited or Restricted in Yards

52.3 No occupant of a principal dwelling in a residential district shall permit a recreational vehicle to be used for living or sleeping accommodation for longer than a 14 continuous day period."

The RV was removed in November of 2013; on January 24, 2014 the Town received a letter from the landowner requesting to amend Land Use Bylaw 2018-11 to permit use of RV as a permanent dwelling in Land Use District R4.

Administration recommends that Council denies this request based on the following reasons:

1. The Land Use Bylaw does not permit RV's for longer than 14 days.
2. The R4 District's purpose is to provide an area for low density residential development in the form of detached dwellings.
3. There are 3 RV parks in the Town of Stettler which permit year round occupancy and/or permanent residency.
4. The Town would be setting a precedent to allow for RV's as permanent residences in residential districts.
5. The property was annexed into the Town in 2010, at that time it was in the County of Stettler's CR: Country Residential District, the CR district did not permit the use of RV's as a permanent residence.

Discussion ensued regarding various aspects and implications of this request.

Motion 14:02:21

Moved by Councillor Campbell that the Town of Stettler Council accept Administration's recommendation to deny the request from applicants Phil & Liezel Vogel to use an RV as a permanent dwelling in Land Use District R4.

MOTION CARRIED
Unanimous

Mayor Richards with the mutual consent of Council varied the order of the agenda to consider Bylaws 10(a) and 10(b) while Planning & Development Officer, L. Graham was in attendance.

10. **Bylaws:**

(a) Bylaw 2049-14 - Cat Bylaw

It was noted that this Bylaw was reviewed at the Committee of Whole Meeting held on February 11, 2014.

Motion 14:02:22

Moved by Councillor Bachman that the Town of Stettler Council accept the Cat Bylaw (2049-14) as presented for further consideration.

MOTION CARRIED (6-1)
Opposed: Councillor Campbell

Mayor Richards explained that Bylaw 2049-14 is a bylaw to regulate and control, license and impound cats in the Town of Stettler.

Planning & Development Officer, L. Graham provided a brief overview of the proposed changes to the Cat Bylaw.

Discussion ensued regarding various levels of complaints for various new infractions.

It was mutually agreed that this bylaw be considered for only one reading at this meeting to allow further time for clarification and understanding.

Motion 14:02:23

Moved by Councillor Brown that the Town of Stettler Council give first reading to Bylaw 2049-14 as presented.

MOTION CARRIED
Unanimous

No further readings were considered at this meeting.

(b) Bylaw 2050-14 – Dog Bylaw

It was noted that this Bylaw was reviewed at the Committee of Whole Meeting held on February 11, 2014.

Motion 14:02:24

Moved by Councillor Sernecky that the Town of Stettler Council accept the Dog Bylaw (2050-14) as presented for further consideration.

MOTION CARRIED (6-1)
Opposed: Councillor Campbell

Mayor Richards explained that Bylaw 2050-14 is a bylaw to regulate and control, license and impound dogs in the Town of Stettler.

Planning & Development Officer, L. Graham provided a brief overview of the proposed changes to the Dog Bylaw.

Discussion ensued regarding various levels of complaints for various new infractions.

It was mutually agreed that this bylaw be considered for only one reading at this meeting to allow further time for clarification and understanding.

Motion 14:02:25

Moved by Councillor Brown that the Town of Stettler Council give first reading to Bylaw 2050-14 as presented.

MOTION CARRIED
Unanimous

No further readings were considered at this meeting.

Mayor Richards thanked Planning & Development Officer, L. Graham for her valuable presentations and reports.

Planning & Development Officer, L. Graham departed the meeting at 7:40 p.m.

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Jan 27 - Greeted Marg Brown, Exhaled Leader of the Royal Purple.

(b) Councillor Bachman

- Feb 11 - Committee of the Whole Meeting.
- Feb 13 - Library Board Meeting.

(c) Councillor Brown

- Feb 6 - Heartland Beautification Committee Meeting.
- Feb 11 - Committee of the Whole Meeting.
- Feb 13 - Emerging Trends in Municipal Law in Calgary.
- Feb 15 - RCMP Regimental Ball.

(d) Councillor Campbell

- Feb 11 - Committee of the Whole Meeting.

(e) Councillor Fischer

- Feb 7 - Town Office re: cheque signing and review of Committee Agenda.
- Feb 9 - Acting Judge in the 4-H Speaking Contest.
- Feb 11 - Committee of the Whole Meeting.
- Feb 12 - SRC Architect Meeting.
 - Brownfield Webinar.
- Feb 13 - Emerging Trends in Municipal Law in Calgary.
- Feb 17 - Family Day at the SRC.

(f) Councillor Nolls

- Feb 11 - Board of Trade Meeting.
- Committee of the Whole Meeting.
- Feb 15 - RCMP Regimental Ball.
- Feb 17 - Stettler Town & Country Museum Meeting.

(g) Councillor Sernecky

- Feb 6 - Heartland Beautification Committee Meeting.
- Feb 11 - Committee of the Whole Meeting.
- Feb 13 - Emerging Trends in Municipal Law in Calgary.
- Feb 15 - RCMP Regimental Ball.

8. Minutes:

(a) Heartland Beautification Meeting of February 6, 2014

Motion 14:02:26

Moved by Councillor Brown that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) Bylaw 2049-14 - Cat Bylaw

This item was dealt with earlier in the meeting.

(b) Bylaw 2050-14 – Dog Bylaw

This item was dealt with earlier in the meeting.

(c) Bylaw 2052-14 – Appoint Town of Stettler CAO & News Releases

Mayor Richards explained that with the departure of current CAO Rob Stoutenberg in June 2014, Council has determined it appropriate to fill his position from within the organization.

Mayor Richards explained that Bylaw 2052-14 is a bylaw to appoint a Chief Administrative Officer (CAO) for the Town effective June 2, 2014.

Motion 14:02:27

Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2052-14 as presented.

MOTION CARRIED
Unanimous

Motion 14:02:28

Moved by Councillor Fischer that the Town of Stettler Council give second reading to Bylaw 2052-14 as presented.

MOTION CARRIED
Unanimous

Motion 14:02:29

Moved by Councillor Sernecky that the Town of Stettler Council give permission for third and final reading to Bylaw 2052-14 as presented.

MOTION CARRIED
Unanimous

Motion 14:02:30

Moved by Councillor Campbell that the Town of Stettler Council give third and final reading to Bylaw 2052-14 as presented.

MOTION CARRIED
Unanimous

(d) Bylaw 2053-14 – Northeast Industrial Road Closure

Mayor Richards explained that Bylaw 2053-14 is a bylaw for the purpose of closing portions of public highways (streets) to public travel and create title to portions of public highways (streets) in accordance with Section 22 of the *Municipal Government Act, Chapter M26, R.S.A. of Alberta 2000*, as amended.

Motion 14:02:31

Moved by Councillor Brown that the Town of Stettler Council give first reading to Bylaw 2053-14 as presented.

MOTION CARRIED
Unanimous

11. **Correspondence:**

- (a) Lethbridge Twinning Society
- (b) Big Valley Centennial Celebration
- (c) Sustainability Resources Ltd – Meet Our Newest Board Member
- (d) Building Canada Fund Announcement by Prime Minister
- (e) Legal Communiques – Court of Appeal Confirms Imposition of an Off-Site Levy Once Precludes a Municipality from Collecting a Further Levy

Motion 14:02:32

Moved by Councillor Nolls that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) None

Members of Council, with sadness, expressed their heartfelt sympathy for the passing of Allan Johnston.

13. **In-Camera Session:**

- (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 14:02:33

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:05 p.m.

Mayor

Assistant CAO