

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, FEBRUARY 2, 2016 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Deputy Mayor K. Sernecky  
  
Councillors A. Campbell, W. Brown & M. Fischer  
  
CAO G. Switenky  
Assistant CAO S. Gerlitz  
  
Press (3)

**Absent:** Mayor Dick Richards  
Councillors D. Bachman & S. Nolls

**Call to Order:** Deputy Mayor K. Sernecky called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 16:02:01** Moved by Councillor Fischer to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held January 19, 2016

**Motion 16:02:02** Moved by Councillor Brown that the Minutes of the Regular Meeting of Council held on January 19, 2016 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the January 19, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) 2016 Capital Budget

CAO G. Switenky advised that a Council resolution is required to adopt the Town's 2016 Capital Budget. The listed items/projects have been reviewed and recommended at the Capital Budget Session held on January 26, 2016. The total amount of expenditures included in the 2016 Capital Budget is \$3,586,600.00.

He further acknowledged that some of the Capital items/projects are approved subject to various decisions/conditions to be determined later.

It was also noted that many capital purchases will individually come back before Council for ratification in accordance with spending authority limits set out in the Town's Purchasing/Tendering Policy.

Councillor Fischer summarized the 2016 Capital Budget discussion by adding that this is a very responsible budget in this uncertain economic time that maintains the high quality of life residents expect from the Town while being financially responsible.

**Motion 16:02:03**

Moved by Councillor Fischer that the Town of Stettler Council approve the 2016 Capital Budget with capital expenditures totaling \$3,586,600.00.

MOTION CARRIED  
Unanimous

(b) Meeting Dates

- Tuesday, February 9 – Committee of the Whole Meeting
- Tuesday, February 16 – Council Meeting
- Tuesday, March 1 – Council Meeting
- Tuesday, March 8 – Committee of the Whole Meeting
- Tuesday, March 15 – Council Meeting

(c) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

**Motion 16:02:04**

Moved by Councillor Campbell that the Town of Stettler accept the CAO Report for the month of January.

MOTION CARRIED  
Unanimous

(d) Taxes Receivable as of December 31, 2015

**Motion 16:02:05**

Moved by Councillor Brown that the Taxes Receivable as of December 31, 2015 be accepted as presented.

MOTION CARRIED  
Unanimous

(e) Accounts Payable in the amount of \$397,726.21

**Motion 16:02:06**

Moved by Councillor Campbell that Accounts Payable in the amounts of \$39,226.81 & \$358,499.40 for the period ending January 29, 2016 for a total amount of \$397,726.21 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- No report – absent from meeting.

(b) Councillor Bachman

- No report – absent from meeting.

(c) Councillor Brown

- Jan 21 - Downtown Park Meeting.
- Jan 25 - FCSS Meeting.
- Jan 26 - Capital Budget.

(d) Councillor Campbell

- Jan 21 - Red Deer River Municipal Users Group Meeting in Drumheller.
- Jan 26 - Capital Budget.

(e) Councillor Fischer

- Jan 20 - Hospital facilities tour with Diane Palmer and Councillor Sernecky.
- Jan 26 - Capital Budget.
- Feb 1 - Abundant Communities Workshop in Delburne.

(f) Councillor Nolls

- No report – absent from meeting.

(g) Councillor Sernecky

- Jan 20 - Hospital facilities tour with Diane Palmer and Councillor Fischer.
- Jan 26 - Capital Budget.
  - Imagine Citizens Group Meeting.
- Jan 28 - Signed cheques and reviewed agenda.

**Motion 16:02:07**

Moved by Councillor Campbell that the Town of Stettler Council approve the Council Meeting reports as presented.

MOTION CARRIED  
Unanimous

8. Minutes:

(a) Stettler Wellness Network Meeting of January 13, 2016

**Motion 16:02:08**

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED  
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) 2082-16 re: Amend Land Use Bylaw – C1 District Discretionary Use

Deputy Mayor K. Sernecky explained that Bylaw 2082-16 is to amend Land Use Bylaw 2060-15 as follows:

1. That Part 10: Land Use Districts Section 83.2 Commercial Central District be amended by adding as a discretionary use, "Basement Suite – Dwelling, Single Detached Only (Existing)".

Amending C1: Commercial Central District to include Dwelling, Single Detached (Existing) and Basement Suite (Dwelling, Single Detached Only) as Discretionary Uses.

CAO G. Switenky highlighted the application to amend the C1 District in the Land Use Bylaw.

Bylaw 2077-16 to rezone 4909-51 Street from C1 to R2A was given 1<sup>st</sup> Reading by Council at the January 19, 2016 Council Meeting.

Upon further discussion an alternate recommendation is being presented, this option avoids creating a spot zoning that Bylaw 2077-16 will do and will subsequently rectify additional properties within the C1 District.

There are currently seven (7) Dwelling, Single Detached structures and uses within this district. By adding this "Existing" use as discretionary to the C1 District it will allow for these properties to remain legally while creating an obvious transition to commercial.

1. All discretionary use applications are reviewed by the Municipal Planning Commission; whose decision is subject to advertising and appeal pursuant to Section 685 of the Municipal Government Act.
2. This will only allow residential uses within an existing structure that meets the definition of a Dwelling, Single Detached as described in **Section 9: Definitions** of the Town of Stettler Land Use Bylaw 2060-15.

CAO G. Switenky explained that after first reading Bylaw 2082-16 will be advertised in the Stettler Independent on February 10 & February 17 with a Public Hearing to be held on March 1, 2016 prior to second and third readings. Bylaw 2077-16 would expire after a 2 year period with no further action being taken.

**Motion 16:02:09**

Moved by Councillor Fischer that the Town of Stettler Council give first reading to Bylaw 2082-16 as presented.

MOTION CARRIED  
Unanimous

11. **Correspondence:**

- (a) Parkland Regional Library Strategy Plan 2016-2018
- (b) Support for AB Community Partnership Program for Stettler District Ambulance Association

**Motion 16:02:10**

Moved by Councillor Brown that the Town of Stettler, as a member of the Stettler District Ambulance Authority, agree to participate in an application for an independent power supply for the Stettler District Ambulance Station under the Alberta Community Partnership – Inter-municipal Collaboration component, and that the County of Stettler No. 6 be the managing partner governing the purpose and the use of the grant funds.

MOTION CARRIED  
Unanimous

**Motion 16:02:11**

Moved by Councillor Campbell that correspondence items 11(a) & 11(b) be accepted for information.

MOTION CARRIED  
Unanimous

12. **Items Added:**

- (a) None

13. **In-Camera Session:**

- (a) There was no In-Camera Session at this meeting.

14. Adjournment:

**Motion 16:02:12**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:10 p.m.

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Mayor

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Assistant CAO