

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, FEBRUARY 3, 2004 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor K. Ryder

Councillors A. Campbell, J. Hunter & R. Peeples

Town Manager R. Stoutenberg
Secretary-Treasurer R. Kutt

Absent:

Councillors S. Hurley, G. Majeran & D. Richards

Call to Order:

Mayor K. Ryder called the meeting to order at 6:37 p.m.

1/2. **Agenda Additions/Approval:**

Motion 04:02:01

Moved by Councillor Campbell to approve the agenda as presented with the following additions:

12(a) Letter re: Development of a Multi-Family Dwelling Complex

12(b) Cleaning of Streets

12(c) Spray Park Road (62 Street) Speed Limit

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held on January 20, 2004

Motion 04:02:02

Moved by Councillor Peeples that the Minutes of the Regular Meeting of Council held on January 20, 2004 be approved as amended as follows:

Motion 04:01:22 to read: Moved by Councillor Hurley that the Town of Stettler Council approve the Stettler & District Ambulance Association 2004 Per Capita Requisition of \$12.50 for a total requisition of \$65,325.00.

MOTION CARRIED
Unanimous

(b) Business Arising from the January 20, 2004 Minutes

(i) Electric Franchise Agreement re: Non-Payment of a Power Bill

(ii) Personnel Matter re: Dave Dennis Resignation

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) None

6. **Administration:**

(a) Memo re: RCMP Fee Policy #VII-6

Secretary-Treasurer, R. Kutt informed Town Council that RCMP Sergeant Avison has requested an increase in the criminal records check fee to \$20.00. This is necessary for cost recovery and to be consistent with the fee charged in other municipalities.

Mayor Ryder relayed to Town Council the opinions of Councillor Majeran in this regard.

Town Manager, R. Stoutenberg advised that the annual amount collected for the criminal records check was between \$3,000 and \$4,000.

Administration is recommending that the criminal records fee be increased to \$20.00 including GST. Discussion ensued.

Motion 04:02:03

Moved by Councillor Peeples that the Town of Stettler Council accept the recommendation of Administration to increase the RCMP criminal records check fee to \$20.00 (includes GST) and that Policy VII-6 be amended accordingly.

MOTION CARRIED
Unanimous

(b) Discussion re: Items for the next Joint Town & County Council Meeting on February 18, 2004 at 3:00 P.M.

- (i) Leisure Centre
 - Committee Report – Facility/Budget
 - Honorable Shirley McClellan
- (ii) 70 Street Improvements
- (iii) 2004 Municipal Sponsorship Grant
- (iv) Health Services Improvements
- (v) Repp Subdivision

(c) Memo re: 2004 Sidewalk Program

Town Manager, R. Stoutenberg explained that L-Con Construction has presented the Town of Stettler with a new rate schedule for concrete work. L-Con is a local concrete contractor who has been doing sidewalk rehabilitation and other concrete work for the last four years for the Town of Stettler. L-Con is the only local contractor and he does first rate work at a reasonable cost.

The Sidewalk Rehabilitation Program has not been tendered since 2001. Administration is recommending that the Town of Stettler accept L-Con Construction for the 2004 Sidewalk Rehabilitation Program at their proposed rate.

Considerable discussion ensued on if the project should be tendered, if the rates are fair and if this would set a precedent.

Motion 04:02:04

Moved by Councillor Hunter that further discussion on a concrete contractor and the 2004 Sidewalk Rehabilitation Program be tabled to the February 10, 2004 Council Committee of the Whole Meeting.

In Favor: Mayor Ryder, Councillors Peeples & Hunter

Opposed: Councillor Campbell

MOTION CARRIED

(d) Memo re: Possible East Industrial Wastewater Project

Town Manager, R. Stoutenberg reported on the public meeting held with east industrial property owners. All property owners were invited and seventeen attended (representing sixteen businesses) to discuss the proposed installation of sanitary sewer service to this area. Several points from the meeting were reviewed and discussed with Town Council. This included a consensus of the meeting that the Town should contribute a minimum of 25% of the cost to the project. Also, the frontage method selected for the local improvement notices (50% per lot and 50% per frontage) for cost recovery was appropriate.

Town Manager, R. Stoutenberg informed Town Council that for each 25% of the East Industrial Wastewater Project cost supported by taxes it would require an increase of .77%. If the cost were supported by the sewer levy it would have to increase \$.90 cents per month.

Administration is recommending to establish the amount the Town of Stettler, as a whole, will contribute to the project and to send out local improvement notices.

Mayor Ryder noted that the Town should consider contributing more than the 25% to the project because the sanitary sewer service was not provided when the area was developed. Other projects the Town contributed at 25% were smaller developments and did not encompass as many properties.

Considerable discussion ensued on a percentage for the Town contribution, benefits of the project and construction details.

Motion 04:02:05

Moved by Councillor Hunter that the Town of Stettler send out Local Improvement notices for the East Industrial Wastewater Project and that the Town of Stettler contribute 33 1/3% of the total project cost.

MOTION CARRIED
Unanimous

In addition to the local improvement notices, Town Council requested Administration to provide information to each property owner regarding costs for a holding tank, grinder pump and service line installation.

(e) Memo re: Health Services Improvement

Mayor Ryder, Councillor Peeples and Town Manager, R. Stoutenberg reported on the meeting held between the Town and Stettler Hospital Management staff. Various suggestions were made as to how to improve local health services. Town Manager, R. Stoutenberg reviewed the top five and how these should be implemented.

Administration is recommending expanding the mandate of the Doctor Recruitment Committee to follow up on the suggestions for improving local health services. Also, it is requested that the Marketing Manager be the head staff person for this Committee. Discussion ensued.

Town Council agreed with Administration's recommendation and requested Councillor Campbell to present this at the next Marketing Corporation Meeting.

(f) Town Manager's Report

Motion 04:02:06

Moved by Councillor Campbell that the Town Manager's Report for the month of January be accepted as presented.

MOTION CARRIED
Unanimous

Mayor Ryder recessed the regular meeting at 8:05 p.m.

Mayor Ryder reconvened the regular meeting at 8:10 p.m.

(g) Accounts Payable in the amount of \$154,109.91

Motion 04:02:07

Moved by Councillor Campbell that Accounts Payable Cheque #41534 in the amount of \$38.52 payable to Town Centre Trophy & Gifts be approved for payment.

MOTION CARRIED

Abstained: Mayor Ryder

Motion 04:02:08

Moved by Councillor Hunter that Accounts Payable for the period ending January 28, 2004 in the amount of \$154,071.39 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Ryder

-No report .

(b) Councillor Campbell

-Jan 22 - Leisure Centre Committee Meeting.

(c) Councillor Hunter

-Jan 21 - West Stettler Park Open House.

-Jan 22 - Leisure Centre Committee Meeting.

-Jan 23 - Deputy Mayor duties.

-Jan 27 - East Industrial Sewer Open House.

-Jan 28 - Opening of Christ King School.

-Jan 30 - Deputy Mayor duties.

(d) Councillor Hurley

-No report – absent from meeting.

(e) Councillor Majeran

- Jan 21 - Stettler Housing Authority re: Secretary-Treasurer interviews.
- Public Meeting re: West Stettler Park Development.
- Jan 22 - Leisure Centre Committee Meeting.
- Jan 26 - Stettler Housing Authority re: Secretary-Treasurer interviews.
- Jan 27 - Public Forum re: Sewer Extension into East Industrial Area.

(f) Councillor Peeples

- Jan 21 - FCSS Board Meeting.
- Jan 22 - Leisure Centre Committee Meeting.
- Jan 23 - Centennial Celebration Committee Meeting.
- Jan 27 - Public Forum re: Sewer Extension into East Industrial Area.

(g) Councillor Richards

- No report – absent from meeting.

8. **Minutes:**

- (a) Centennial Celebration Committee Meeting of January 23, 2004
- (b) West Stettler Park Open House Meeting Notes of January 21, 2004
- (c) Leisure Centre Committee Meeting of January 22, 2004

Motion: 04:02:09

Moved by Councillor Peeples that the Minutes, items 8(a) to 8(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearings:**

- (a) None

10. **Bylaws:**

- (a) None

11. **Correspondence:**

- (a) Alberta Ministry of Gaming re: Community Initiatives Program (CIP)
- (b) City of Red Deer re: 911 Report
- (c) AUMA Notice
- (d) AUMA re: Request for Resolutions for the 2004 AUMA Annual Convention
- (e) Parkland Community Planning Services

(f) Brownlee LLP Seminar

Motion: 04:02:10

Moved by Councillor Campbell that the correspondence items 11(a) to 11(f) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) Letter re: Development of a Multi-Family Dwelling Complex

Town Council reviewed a letter from Norm Hamilton requesting the Town to undertake an appraisal of two Town lots for the purpose of possible purchase and development. Discussion ensued.

Motion: 04:02:11

Moved by Councillor Campbell that the Town of Stettler proceed with an appraisal of Lots 6 & 7, Block C, Plan 802 0403.

MOTION CARRIED
Unanimous

(b) Cleaning of Sidewalks

This item was dealt with under the Town Manager's Report.

(c) Spray Park Road (62 Street) Speed Limit

13. **In-Camera Session:**

(a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 04:02:12

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:52 p.m.

Mayor

Secretary-Treasurer