

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JANUARY 18, 2005 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor J. Hunter

Councillors A. Campbell, G. Majeran, R. Peebles,
D. Richards & L. Thorogood

Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky

Press (2)

Absent: Councillor S. Hurley

Call to Order: Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 05:01:19 Moved by Councillor Richards to approve the agenda as presented with the following additions:

13(a) Incamera Session – Personnel Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held January 4, 2005

Motion 05:01:20 Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on January 4, 2005 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the January 4, 2005 Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:30 p.m. – Sgt. Kevin Picard

This item is to be rescheduled to the February 15, 2005 Council Meeting.

6. **Administration:** (a) Memo re: Utility Rate Changes

Town Manager, R. Stoutenberg explained that the Utility Rate Changes are a complex matter. Council gave first reading to the water rate amending bylaw on January 4, 2005 and directed Administration to organize an informational Open House to communicate proposed changes to customers. A Public Notice was inserted into the January water bills (December consumption) inviting customers to an informational Open House on Wednesday, January 19th, 2005 at the Recreation Centre from 3:00 p.m. to 6:00 p.m.

The Village of Botha, the Gadsby Water Cooperative and the County of Stettler were invited to the Open House via a letter from the Mayor.

Administration also attempted to contact 33 large volume customers via a telephone call reminding them of the Open House.

Town Manager, R. Stoutenberg reviewed water and sewer monthly consumption rate comparisons with six other communities. Discussion ensued.

(b) Memo re: Possible Items for February 9, 2005 Joint Meeting

Mayor Hunter noted that the Joint Town/County Meeting will be held on February 9, 2005 at the County Office at 3:30 p.m. It is the County's turn to chair the meeting.

Discussion ensued regarding possible agenda items.

(c) Agenda re: January 28, 2005 – MLA Meeting and Tour

Mayor Hunter noted that the meeting with the Honourable Shirley McClellan, Deputy Premier, Minister of Finance, MLA Drumheller-Stettler will be held on January 28, 2005 at 12:00 noon at the Clearview Office.

Tours of the school and hospital facilities will be held.

(d) February Newsletter Items

- Family Day Snofest – February 20
- 2005 Swim-A-Thon
- No Cardboard or Phonebooks in Recycling Bins
- Leisure Centre Tenders have been sent
- Snow Removal off Sidewalks
- Vehicles parked on streets make snow removal difficult and cause problems.

(e) Update re: Leisure Centre – Invitation to Bid

Town Manager, R. Stoutenberg informed Council that Invitations to Bid have been advertised. The closing date is February 10, 2005 at 2:00 p.m.

(f) Bank Reconciliation as of December 31, 2004

Motion 05:01:22

Moved by Councillor Thorogood that the Bank Reconciliation as of December 31, 2004 be accepted as presented.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$88,750.32

Motion 05:01:23

Moved by Councillor Peeples that Accounts Payable for the period ending January 13, 2005 in the amount of \$88,750.32 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- Jan 6 - Marketing Corporation Meeting.
- Beautification Meeting.
- Jan 7 - Town Office.
- Jan 11 - Strategic Planning Meeting.

(b) Councillor Campbell

- Jan 11 - Strategic Planning Meeting.

(c) Councillor Hurley

- No report – absent from meeting.

(d) Councillor Majeran

- Jan 11 - Strategic Planning Meeting.
- Jan 13 - Economic Development Attraction & Investment Committee.

(e) Councillor Peeples

- Jan 6 - Beautification Meeting.
- Jan 11 - Strategic Planning Meeting.

(f) Councillor Richards

- Jan 6 - Marketing Corporation Meeting.
- Jan 11 - Strategic Planning Meeting.
- Jan 12 - Chamber of Commerce Meeting.

(g) Councillor Thorogood

- Jan 5 - Stettler Ag. Society Annual & General Meeting.
- Jan 6 - Marketing Corporation Meeting.
- Strategic Committee re: Marketing Corporation.
- Jan 11 - Strategic Planning Meeting.

-Jan 15 - Attended John Bishop's Retirement.

-Jan 16 - Opening Ceremonies – Minor Hockey Week.

8. **Minutes:** (a) Trail of the Buffalo Tourism Association Meeting of November 24, 2004 & Trail Notes
(b) Heartland Beautification Meeting of January 6, 2005

Motion 05:01:24

Moved by Councillor Majeran that the Minutes, items 8(a) & 8(b) be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) 1905-04 re: Debenture Bylaw

Mayor Hunter reminded Town Council that this bylaw is to incur indebtedness by the issuance of debenture(s) in the amount of one hundred and eighty two thousand nine hundred and ten dollars (\$182,910) for the purpose of Energy Efficient Improvement Projects.

Council gave first reading to Borrowing Bylaw 1905-04 on December 7th, 2004 and in accordance with the *Municipal Government Act (MGA)* a borrowing bylaw with a term greater than 5 years is required to be advertised once each week for two consecutive weeks in a local newspaper (per s. 606). Also, an additional 15 days must be allowed for the receipt of a petition from electors objecting to the borrowing (per s. 231). Once these provisions of the MGA have been satisfied, Council can consider the borrowing bylaw further. Bylaw 1905-04 was duly advertised (twice) and no petition was received in the subsequent 15-day period. Council is now in a legal position to consider Bylaw 1905-04 for further and final readings.

Motion 05:01:25

Moved by Councillor Peebles that the Town of Stettler Council give second reading to Bylaw 1905-04.

MOTION CARRIED
Unanimous

Motion 05:01:26

Moved by Councillor Majeran that the Town of Stettler Council give third and final reading to Bylaw 1905-04.

MOTION CARRIED
Unanimous

11. **Correspondence:** (a) Guide Sign Industries Ltd. – New Tourism Highway Signage Program

(b) Formation of the Red Deer River Watershed Alliance

Discussion ensued regarding the correspondence.

Motion 05:01:27

Moved by Councillor Richards that the Town of Stettler become a member of the Red Deer River Watershed Alliance and appoint Councillor Peebles to participate as the Town's representative with Mayor Hunter as the alternate.

MOTION CARRIED
Unanimous

(c) AUMA Supports Workplace Smoking Ban

Motion 05:01:28

Moved by Councillor Campbell that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

Mayor Hunter recessed the meeting at 7:43 p.m.

Mayor Hunter reconvened the meeting at 7:46 p.m.

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Personnel Matter

Motion 05:01:29

Moved by Councillor Richards that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager and Director of Finance & Administration present to discuss the item on the Incamera Agenda.

MOTION CARRIED
Unanimous at 7:46 p.m.

Motion 05:01:30

Moved by Councillor Majeran that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:47 p.m.

14. **Adjournment:**

Motion 05:01:31

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:48 p.m.

Mayor

Director of Finance & Administration