

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JANUARY 20, 2015 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Deputy Mayor Al Campbell  
  
Councillors D. Bachman, W. Brown, M. Fischer & K. Sernecky  
  
CAO G. Switenky  
Assistant CAO S. Gerlitz  
  
Press (3)

**Absent:** Mayor D. Richards & Councillor S. Nolls

**Call to Order:** Deputy Mayor A. Campbell called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 15:01:13** Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held January 6, 2015

**Motion 15:01:14** Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on January 6, 2015 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the January 13, 2015 Meeting Minutes

None

(c) Minutes of the Committee Meeting held January 13, 2015

**Motion 15:01:15** Moved by Councillor Sernecky that the Minutes of the Committee Meeting held on January 13, 2015 be approved as presented.

MOTION CARRIED  
Unanimous

(d) Business Arising from the January 13, 2015 Committee Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Winnie Bissett, Executive Director and Pauline Christian, Board Member re: 2015 Heartland Youth Center Budget

This item was dealt with later in the meeting.

- (b) 7:00 P.M. re: Stettler & District Handibus Society 2015 Budget – Judy McKnight Coordinator & Cindy MacDonell, Treasurer

This item was dealt with later in the meeting.

6. **Administration:**

- (a) Committee of the Whole – Central Alberta Economic Partnership (CAEP) 2015 Membership Fee

CAO G. Switenky advised that The Central Alberta Economic Partnership (CAEP) is 1 of 13 Regional Economic Development Alliances (REDA's) around the Province and partially funded through the Innovation and Advanced Education Portfolio. CAEP was established in 1998 and is a regional economic development alliance consisting of 40 municipal members and 12 associate members. The Town of Stettler has been a member since 1999.

**Motion 15:01:16**

Moved by Councillor Brown that the Town of Stettler Council pay the 2015 CAEP Membership Fee upon receipt of invoice with notification that the Town of Stettler respectfully gives one (1) year notice to as per Section 7(2) of the Article of Association to withdraw from CAEP effective January 1, 2016.

MOTION CARRIED  
Unanimous

- (b) Meeting Dates

- Recreation Mediation – Monday, January 26, 2015 – 9am at the County Office
- Brownlee Emerging Trends – Thursday, February 19, 2015 – Calgary
- 2015 Capital Budget – Wednesday, February 25, 2015 – 3:30pm to 7:00pm
- 2015 Strategic Plan – Monday, March 2, 2015 – 4pm to 7pm

- (c) Bank Reconciliation as of December 31, 2014

**Motion 15:01:17**

Moved by Councillor Bachman that the Town of Stettler Council accept the Bank Reconciliation as of December 31, 2014 as presented.

MOTION CARRIED  
Unanimous

- (d) Accounts Payable in the amount of \$553,232.84

**Motion 15:01:18**

Moved by Councillor Fischer that Accounts Payable in the amounts of \$79,386.77 & \$473,846.07 for the period ending January 16, 2015 for a total amount of \$553,232.84 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Mayor Richards

- No report – absent from meeting.

(b) Councillor Bachman

- Jan 7 - Pheasant Festival.
- Jan 13 - Committee of the Whole.
- Jan 15 - Library Board.
- Jan 16 - MLA, Rick Strankman's Open House.
- Jan 19 - FCSS.

(c) Councillor Brown

- Jan 13 - Committee of the Whole.
- Jan 19 - FCSS
  - Physician Recruitment.

(d) Councillor Campbell

- Jan 7 - Canadian Badlands.
- Jan 8 - Canadian Badlands Board Meeting.
- Jan 12 - Meeting with new doctors.
- Jan 14 - Rodeo Meeting.
- Jan 16 - Red Deer River Watershed Alliance.
  - MLA, Rick Strankman's Open House.

(e) Councillor Fischer

- Jan 9 - Regional Fire Authority.
- Jan 12 - Welcome reception and touring for new doctors.
- Jan 13 - Hospital tour with prospective new doctors.
  - Committee of the Whole.
- Jan 14 - MPC.
  - Stettler Wellness Network.
  - Land Use Bylaw Open House.
- Jan 16 - MLA, Rick Strankman's Open House.

(f) Councillor Nolls

- No report – absent from meeting.

(g) Councillor Sernecky

- Jan 8 - Meeting with Director of Parks & Leisure re: gymnastics.
  - Heartland Beautification Committee.
  - RCMP re: Community Standards Bylaw.
- Jan 9 - Health Enhancement Advisory Committee.
- Jan 12 - Physician Tour and meetings for potentially new physicians.
- Jan 13 - Physician Tour.
- Jan 14 - Discussion with physician re: space issues, etc.
  - Gymnastics Meeting.
- Jan 18 - Meeting with Physician.
- Jan 19 - Physician Recruitment and Retention Conference call with AHS Red Deer re: space for more physicians.
- Jan 20 - Meeting to look at vacant property.
  - Meeting to discuss gymnastics.

5. Delegations:

- (a) 6:45 P.M. – Winnie Bissett, Executive Director and Pauline Christian, Board Member re: 2015 Heartland Youth Center Budget

Heartland Youth Centre (HYC) W. Bissett, Executive Director  
P. Christian, Board Member and HYC Members Kirsten &  
Gage entered the meeting at approximately 6:52 p.m.

Deputy Mayor Campbell welcomed delegation members to the meeting.

Pauline Christian highlighted the HYC 2015 Budget as follows:

- Heartland Youth Center is home to the Boys and Girls Club and Big Brothers Big Sisters programs that offer services and activities to youth ages 6-18 from the Town and County of Stettler.
- HYC Volunteers – Adult
  - 8 Board members
  - 70 fundraising volunteers
  - 21 Big Brother, Big Sister, Mentors, Rainbow Facilitators
  - 26 Boys and Girls Club activities
- HYC Volunteers – Teen
  - 18 Junior leaders
  - 31 teen members involved in service to club and community
- Programs
  - Afterschool programs
  - Club programs Zone - boys age 9-11, Spark girls age 9-11, Torch age 12-14, Keystone age 14-18
  - Teen programs – Drop-in, Junior leadership, Teen Work Experience
  - Holiday programs - RAD (Summer Program), Teen Trips, Spring Break, Teachers Convention, PD Day Camps
  - Big Brothers Big Sisters

W. Bissett and P. Christian jointly provided Council with a brief overview of the HYC 2015 Budget. The 2015 budget includes \$40,000 from the Town of Stettler and reflects a deficit requiring the use of some of their prior year surplus.

Highlights of 2015 Budget:

	<u>2015 Budget</u>	<u>2014 Budget</u>	<u>Notes</u>
Total Revenue -	\$81,100	\$81,600	lower summer student grant
Total Expense -	\$280,260	\$275,330	Inflationary cost increase
Fundraising -	\$174,100	\$161,840	(see breakdown)
Surplus/ (deficit)	(\$25,060)	(\$31,890)	

HYC Youth members Kirsten and Gage highlighted their experience within the HYC Program. Kirsten started in the program when she was 8 years old and has been in the program for 10 years. She is currently President in the Keystone Program which consists of 17 members. She is a member of the National Council for Big Brothers & Big Sisters and will be representing Alberta at the National Youth Conference in Winnipeg this year. She is also the winner of a \$5,000 scholarship through Big Brothers and Big Sisters and is looking forward to studying Anthropology in university. Kirsten indicated that HYC is a great program that provided personal growth and self-confidence.

Gage started in the program when he was 5 years old and has been a member for 5 years. Gage highlighted his experience at the Tim Horton's Camp which included white water rafting, rock climbing on mountain face and horseback riding to an overnight camp.

Discussion ensued regarding the 2015 capital purchases of a 24 Passenger Shuttle Bus valued at \$85,000 and the

purchase of a used 7 passenger minivan valued at \$15,000. P. Christian noted that funding for the \$100,000 would come; \$78,000 from the Capital Reserve, \$10,000 from the sale of the donated classic car and \$12,000 from the sale of the current HYC vans. P. Christian also advised that the organization has also applied for a \$40,000 Provincial Grant and all sponsorship opportunities are being pursued.

Deputy Mayor Campbell expressed Council's appreciation for the efforts of the Board and Staff, and for the valued services the Heartland Youth Centre provides in Stettler.

**Motion 15:01:19**

Moved by Councillor Brown that the Town of Stettler Council accept the Heartland Youth Centre 2015 Operating Budget as presented. And further approves that a contribution to the HYC in the amount of \$40,000 be included in the Town's 2015 Operating Budget.

MOTION CARRIED  
Unanimous

Deputy Mayor Campbell thanked delegation members for attending the meeting and presenting their 2015 HYC Budget.

Delegation members departed the meeting at 7:12 p.m.

(b) 7:00 P.M. re: Stettler & District Handibus Society 2015 Budget – Judy McKnight Coordinator & Cindy MacDonell, Treasurer

J. McKnight, Coordinator and C. MacDonell, Treasurer of the Stettler & District Handibus Society entered the meeting at approximately 7:12 p.m.

Deputy Mayor Campbell welcomed J. McKnight and C. MacDonell to the meeting.

J. McKnight highlighted the Stettler & District Handibus Society 2015 Budget as follows:

- "Without this service a majority of these groups might not be able to live here in Stettler, as the need of transportation is essential for work, school, and medical needs and overall provides all of our passengers with a better quality of life".
- The Handibus is the only wheelchair accessible public transportation within the Town and County.
- Special needs children access Handibus for swimming program.
- 2015 Operational Deficit - \$8,242 – The Handibus Society makes up the shortages in their budget deficit with using prior year surplus, donations, fund raising and an increase in ridership.
- Town of Stettler funding for 2015 - \$20,000 - may be looking at more funding in 2016 due to the fact that our small van is aging and starting to cost us a lot more for maintenance.
- Handibus society relies on previous year surplus funds for operating and unexpected repairs till the Town (\$20,000 – paid in July) and the County (\$16,764) funding is received.
- Casino is major fundraiser; next casino is 2016.

- Current Fare - \$5.00 per trip each way.
- Handibus Ridership – December 31, 2014
  - 7280 passengers
    - 1486 wheelchairs (866 medical appointments)
  - Daily stops at 3 Lodges and Walmart in morning and afternoon
    - 415 passengers - Willow Creek
    - 410 passengers – Heart Haven
    - 582 passengers – Paragon Place
    - 383 passengers – Walmart
  - Points West – by appointment only
    - 885 passengers
- Handivan purchased in September 2008 through a private estate donation, with the primary use to take seniors and handicapped passengers to any medical appointments within Alberta.
- Rates vary depending on destination. It was noted that patrons of the Handivan pay a flat rate of \$48.00/person plus \$0.50/km. There is also a \$20.00 standby charge after 3 hours.
- Possibility of having to replace Handivan in the near future - likely 2016.
- Handivan Ridership
  - 866 passengers
  - Increase of 36% from last year
    - 95 on city medical trips
    - 52,129 to km travelled (21,450 km medical to cities)

Members of Council expressed their great appreciation for the quality of life value that the Handibus (& van) provides to residents in our community on an affordable basis.

**Motion 15:01:20**

Moved by Councillor Sernecky that the Town of Stettler Council accept the Stettler & District Handibus Society 2015 Operating Budget as presented. And further approves that a contribution to the Handibus Society in the amount of \$20,000 be included in the Town's 2015 Operating Budget.

MOTION CARRIED  
Unanimous

Deputy Mayor Campbell thanked delegation members for attending the meeting and presenting their 2015 Stettler & District Handibus Society Budget.

Delegation members departed the meeting at 7:22 p.m.

8. **Minutes:**

- (a) Stettler Wellness Network Meeting of January 14, 2015

Councillor Fischer updated Council on the Green Box Program, Block Party and Labyrinth.

**Motion 15:01:21**

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED  
Unanimous

9. **Public Hearing:**

- (a) None

10. **Bylaws:**

(a) Memo re: Land Use Bylaw 2060-15

CAO G. Switenky advised that the current Land Use Bylaw was a major re-write which occurred in 2008. Upon working with the Bylaw for three years, and following the annexation of lands from the County of Stettler, a bylaw amendment was completed in 2011 (current Bylaw 2018-11).

This amendment is of a housekeeping nature and will address some gaps discovered in the application of our existing bylaw.

In December of 2014, the proposed amendments were reviewed with the Committee of the Whole, and an Open House was held January 14, 2015.

CAO G. Switenky highlighted the following updates from the Committee of the Whole meeting and the Open House:

1. Following comments from Committee of the Whole, Administration has added that portable sign permits be valid for a period of 12 months (70.1).
2. Following comments from the Director of Operational Services, Administration has addressed the potential for portable signs to impact of Town of Stettler or Alberta Transportation Operations and included a regulation (70.2.12) on how to effectively handle those situations.

CAO G. Switenky advised that Bylaw 2060-15 only requires 1<sup>st</sup> Reading tonight (January 20). Under Section 692 of the Municipal Government Act (MGA), a Land Use Bylaw would require a Public Hearing prior to 2<sup>nd</sup> Reading. If Bylaw 2060-15 is given 1<sup>st</sup> Reading, it will be advertised for 2 consecutive weeks on January 28<sup>th</sup> and February 4<sup>th</sup> and a Public Hearing will be held on February 17<sup>th</sup>.

**Motion 15:01:22**

Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2060-15 as presented.

MOTION CARRIED  
Unanimous

(b) Business Tax Bylaw 2061-15

CAO G. Switenky explained that Bylaw 2061-15 sets the Business License fee for 2015.

It was noted that the Business License fee remains at \$150 in 2015.

**Motion 15:01:23**

Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2061-15 as presented.

MOTION CARRIED  
Unanimous

**Motion 15:01:24**

Moved by Councillor Fischer that the Town of Stettler Council give second reading to Bylaw 2061-15 as presented.

MOTION CARRIED  
Unanimous

**Motion 15:01:25**

Moved by Councillor Sernecky that the Town of Stettler Council give permission for third and final reading to Bylaw 2061-15 as presented.

MOTION CARRIED  
Unanimous

**Motion 15:01:26**

Moved by Councillor Brown that the Town of Stettler Council give third and final reading to Bylaw 2061-15 as presented.

MOTION CARRIED  
Unanimous

11. **Correspondence:**

- (a) Kin Canada's 2015 Message of Support Campaign
- (b) AEMA Central Region – Winter Newsletter
- (c) The Alberta Order of Excellence - Nomination
- (d) Stettler Public Library

**Motion 15:01:27**

Moved by Councillor Sernecky that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. **Items Added:**

- (a) None

13. **In-Camera Session:**

- (a) Legal Matter

**Motion 15:01:28**

Moved by Councillor Fischer that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera item.

MOTION CARRIED  
Unanimous at 7:33 p.m.

**Motion 15:01:29**

Moved by Councillor Brown that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED  
Unanimous at 8:10 p.m.

Council expressed their get well wishes to Mayor Dick Richards.

14. **Adjournment:**

**Motion 15:01:30**

Moved by Councillor Fischer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 8:11 p.m.

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Mayor

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Assistant CAO