

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JANUARY 3, 2017 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer & S. Nolls

Assistant CAO S. Gerlitz
Corporate Secretary C. Smith

Press (1)

Absent: CAO G. Switenky

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 17:01:01 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 20, 2016

Motion 17:01:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on December 20, 2016 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the December 20, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:35 P.M. – Judi Beebe re: Presentation of 30th Anniversary of Family Violence Prevention Month Inspiration Award

Mayor Richards welcomed Judi Beebe to the meeting at 6:31 pm.

Mayor Richards thanked J. Beebe for her dedication and leadership in Family Violence Prevention.

J. Beebe advised that she sits on the Family Violence Committee as well as the National Committee to promote awareness of family violence. She advised that November is Family Violence Month and that there are men and women's groups that are affected by family violence.

Mayor Richards presented J. Beebe with a plaque in recognition and appreciation of her commitment to family violence prevention in the Group/Organization Category.

J. Beebe departed the meeting at 6:35 p.m.

5. Delegations:

(a) 6:45 P.M. – Shelly Walker, Executive Director re: FCSS 2017 Budget

Shelly Walker, Executive Director was unable to attend the meeting.

Council had reviewed the memorandum from Assistant CAO S. Gerlitz for the FCSS 2017 Budget as follows:

Financial Implications

2017 Budget - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)

<u>Government Grants</u>	<u>80% Provincial Grant</u>	<u>20% Municipal Grant</u>	<u>Total</u>
FCSS Grant Town	\$157,148	\$39,287	\$196,435
FCSS Grant County	\$166,190	\$41,548	\$207,738
FCSS Grant Botha	<u>\$ 6,525</u>	<u>\$ 1,631</u>	<u>\$ 8,156</u>
	\$329,863	\$82,466	\$412,329

Motion 17:01:03

Moved by Councillor Brown that the Town of Stettler Council approve the balanced 2017 Operating Budget for the FCSS in the amount of \$446,875 as presented.

And further approves the inclusion of \$196,435 in the Town's 2017 Operating Budget for the FCSS representing \$39,287 in Town Funding (20%) and \$157,148 in Provincial funding (80%).

MOTION CARRIED
Unanimous

(b) 7:00 P.M. – Stacey Benjamin, Executive Director re: Stettler Regional Board of Trade 2016 Budget

Stacey Benjamin, Executive Director and Matt Dorsett, President of the Stettler Regional Board of Trade entered the meeting at 6:36 p.m.

Mayor Richards welcomed S. Benjamin & M. Dorsett to the meeting.

S. Benjamin & M. Dorsett provided a broad overview of some highlights undertaken in 2016 and planned for 2017.

2016 Review

S. Benjamin explained that 2016 was a successful year as they continued to execute successful annual events, and promote economic development through relationships with business owners, managers and presenting helpful packages to investors.

Members

- Business Mixers strengthened
- Continued Business Visitations including Manufacturing
- Opportunities for diversification

Projects

- 2016 Trade Show – Profit \$30,651.29
- Awards Gala – Profit \$1,588.64
- 2016 Visitor's Guide
- Destination Stettler
- Canadian Badlands Pheasant Festival
- Shop Stettler – Moonlight Madness/Night Before Night Before

Campaigns

- Your Board of Trade
- Shop Local
- Destination Stettler Social Media

Visitor Information Centre

- Accredited Alberta Visitor Information Provider
- Connected with over 600 visitors

Alberta Chambers of Commerce

- Staff & Executive continues to attend Provincial Chamber events
- Staff work with surrounding community Chambers to share ideas and information

Heart of Alberta Dollars

- Over \$44,000 worth of Heart of Alberta Dollars distributed in 2016

Group Membership

- Canadian Badlands Tourism
- Work to revise Boomtown Trail
- Central Alberta Innovation Network (CARIN)

2017 Goals – M. Dorsett explained the following:

Economic Development

- 5 year Strategic Planning Session
- Improved mobile friendly website
- Business Showcase Mixers
- Complete easy to use 'Starting a Business' guide
- Promote Stettler as "a great place to live and do business"
- Encourage business development
- Research need and sustainability of local business incubator
- Continue to encourage diversification

Projects

- Shop Stettler – Continuing promotion all year
- Steel Wheel Stampede: June
- Canadian Badlands Pheasant Festival- Stettler
- Continue annual events

Tourism

- Prepare a historical "ghost walk"
- Promote Stettler as a tourism destination through *Destination Stettler*

Visitor Information Centre

- Host off-site Visitor Information

Alberta Chamber of Commerce

- Continue to attend provincial chamber events
- Promote benefits to local business owners/ BOT members

It was noted that the 2017 Board of Trade budget includes net funding from the Town in the amount of \$251,168 (from business - \$6,500 taxes, business licenses - \$87,250 and general taxes - \$157,418).

Motion 17:01:04

Moved by Councillor Fischer that the Town of Stettler Council accept the Stettler Regional Board of Trade 2017 Budget as presented and that a net contribution of \$251,168 from the Town be included in the Town's 2017 Operating Budget.

MOTION CARRIED
Unanimous

Mayor Richards thanked S. Benjamin & M. Dorsett for their informative presentation.

Delegation members departed the meeting at 6:49 pm.

6. **Administration:** (a) 2017 Chemical Bid Award

Assistant CAO S. Gerlitz explained that every year a Chemical Bid submission is sent to suppliers for process chemicals. Within the memorandum is the summary of bids and selected suppliers. Prices are NSF/ANSI Standard 60 Certified. Included are the 2016 bid results for year to year costs comparisons.

Summary of Bids

Chemical Name	Quantity (kg)	2016 (\$/kg)	Cleartech (\$/kg)	Brenntag (\$/kg)	CCC (\$/kg)	Chemtrade (\$/kg)	Klearwater (\$/kg)
PURI-FI 420	1980	13.25					10.75
Sulphuric Acid (93%)	44000	0.485	0.5196	0.5353			
Aluminum Sulphate Liquid (48.5%)	207000	0.34206				0.34706	
Clearfloc AP1065	300	12.95	13.45				
Powdered Activated Carbon	4000	2.60	2.85				
Sodium Hydroxide (25%)	12000	0.305	0.33				
Chlorine Gas Tonner	6400	1.15	1.18				
Aqua Ammonia (29%)	4500	1.15	2.21	1.25	1.45		
Hydrofluosilicic Acid	6000	1.65	1.78	1.2878	1.30		
Sodium Hypochlorite	6150	0.67 L	0.78 L	0.9444L			
Citric Acid (50%)	3200	1.50	1.58				
Calcium Thiosulphate (20 - 30%)	3800	1.38	1.45				

Motion 17:01:05

Moved by Councillor Campbell that the Town of Stettler Council award the 2017 Chemical Supply Bids to ClearTech, BRENNTAG, CHEMTRADE and Klearwater as outlined in the table above.

MOTION CARRIED
 Unanimous

(b) 2017 FCM Membership

Assistant CAO S. Gerlitz advised that the Federation of Canadian Municipalities (FCM) has once again sent letters to municipalities to consider the renewal of their annual membership. Highlights of Clark Somerville, FCM President, Local/Regional Councillor for the Town of Halton Hills and Halton Region, ON – include:

- FCM has been the national voice for Canada's local governments
- By municipalities working together, we can make a real impact on the federal scene.
- Secured the Building Canada Fund, Gas Tax Fund and GST Rebate that municipalities use for local infrastructure.
- Municipalities must continually improve our core infrastructure, protect our environment, build our economies and keep our communities safe

The FCM is devoted to Strong Cities, Strong Communities and a Strong Canada by providing local action on environmental sustainability through the FCM Green Fund, establishing building blocks on rural sustainability and building stronger communities around the world.

The FCM has the following Standing Committees which work directly with the Federal Government on key issues such as a commitment to long-term infrastructure planning, an ongoing commitment to legislate the Gas Tax, and Rural community health care:

- Economic Action Plan
- Infrastructure – long-term planning and financing; Gas Tax Fund visibility
- Housing
- Policing
- Green Economy
- Northern
- Rural

FCM Membership

Total Member Municipalities – 1976

Alberta – Total Members – 260 representing 98.42% of the population

The 2017 Annual Conference and Trade show will take place at the Shaw Convention Center, Ottawa from June 1-4, 2017. It was noted that three rooms have been booked for the conference (Mayor Richards, Councillor Fischer & CAO Switenky).

The Town of Stettler has been a member of FCM for many years and has valued the FCM's municipal lobby voice and program accomplishments at the Federal Level. Councillor Fischer commented on the benefits of attending the FCM.

Motion 17:01:06

Moved by Councillor Fischer that the Town of Stettler Council approves maintaining the Town's annual membership in the amount of \$1,185.76 with the Federation of Canadian Municipalities (FCM) for the year 2017.

MOTION CARRIED
Unanimous

(c) CAO Report

Motion 17:01:07

Moved by Councillor Nolls that the Town of Stettler Council approve the CAO Report for the month of December.

MOTION CARRIED
Unanimous

(d) Meetings

- Tuesday, January 10 – Committee Meeting
- Wednesday, January 11 - 2017 Strategic Planning Workshop – 4:00 PM
- Tuesday, January 17 – Council
- Tuesday, January 31 – 2017 Capital Budget – Council Deliberations (3:30pm)
- Tuesday, February 7 – Council
- Tuesday, February 14 – Committee Meeting
- Tuesday, February 21 – Council

- (e) Accounts Payable in the amount of \$367,121.99

Motion 17:01:08

Moved by Councillor Nolls that Accounts Payable in the amounts of \$3,302.77, \$264,351.26 & \$99,467.96 for the period ending December 30, 2016 for a total amount of \$367,121.99 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Dec 16 - Signed cheques and approved agenda.
- Dec 19 - Breakfast at the Town Shop.

(b) Councillor Bachman

- Dec 22 - Old Fashioned Christmas dinner at the Community Hall.
- Dec 23 - Library Staff luncheon.

(c) Councillor Brown

- No meetings to report.

(d) Councillor Campbell

- No meetings to report.

(e) Councillor Fischer

- No meetings to report.

(f) Councillor Nolls

- Dec 21 - Lunch at the Town Shop.
- Dec 23 - Brought Greetings at the Town Staff luncheon/recognition.

8. **Minutes:**

(a) Stettler Waste Management Authority Meeting of December 9, 2016

(b) Stettler & District Ambulance Association Meeting of December 19, 2016

Motion 17:01:09

Moved by Councillor Nolls that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) None

11. **Correspondence:**

(a) Province Announces Changes to Community Grant Programs

(b) Alberta Electoral Boundaries Commission

(c) Whitecourt - Carbon Tax Program

- (d) Minister Phillips, Environment & Parks: Albertans had plenty of opportunity to comment on carbon pricing – Calgary Herald – December 21, 2016

Motion 17:01:10

Moved by Councillor Fischer that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.
14. **Adjournment:**

Motion 17:01:11

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:12 p.m.

Mayor

Assistant CAO