

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JANUARY 6, 2015 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Deputy Mayor Al Campbell

Councillors D. Bachman, W. Brown (arrived at 6:46 p.m.), M. Fischer, S. Nolls & K. Sernecky

CAO G. Switenky  
Assistant CAO S. Gerlitz

Press (2)

**Absent:** Mayor Dick Richards

**Call to Order:** Deputy Mayor A. Campbell called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 15:01:01** Moved by Councillor Bachman to approve the agenda as presented with the following addition:

13(a) In-Camera Session re: Legal Matter

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 16, 2014

**Motion 15:01:02** Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on December 16, 2014 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the December 16, 2014 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Shelly Potter, Acting Executive Director & Arlene Uhrich, Financial Assistant re: FCSS 2015 Budget

This item was dealt with later in the meeting.

(b) 7:00 P.M. – Aubrey Brown & Stacey Benjamin re: Stettler Regional Board of Trade 2015 Budget

This item was dealt with later in the meeting.

6. **Administration:** (a) 2015 Chemical Bid Award

CAO G. Switenky advised that every year a Chemical Bid submission is sent to suppliers for process chemicals. Council members reviewed the water treatment summary of bids and selected suppliers. Prices are NSF/ANSI (National Sanitation Foundation/American National Standards Institute) Standard 60 Certified and F.O.B. to Stettler Water Treatment Plant.

Discussion ensued regarding the varying terms and quantity conditions applicable to individual products amongst the suppliers.

**Motion 15:01:03**

Moved by Councillor Nolls that the Town of Stettler Council award 2015 Chemical Supply Bids on specific products as presented to ClearTech (Sulphuric Acid - \$0.39/kg), Klearwater (Polydex Bacteriostatic Algaecide - \$13.75/kg) Canada Colors (Citric Acid - \$1.30/kg) and Chemtrade (Aluminum Suphate Liquid - \$0.33/kg) based on their quoted pricing.

MOTION CARRIED  
Unanimous

(b) FCM – Federation of Canadian Municipalities

CAO G. Switenky explained that the Federation of Canadian Municipalities (FCM) has once again sent letters to municipalities to consider the renewal of their annual membership.

The Town has been a member of FCM for many years and has valued the FCM's municipal lobby voice and program accomplishments at the Federal Level.

The 2015 membership fee for the Town of Stettler is \$1,133.00 (2014 - \$1,111.33).

Discussion also ensued regarding Council representation at the 2015 Conference in Edmonton on June 5-8, 2015.

FCM Membership – Total Member Municipalities – 1949  
Alberta – Total Members – 266 representing 98.71% of the population.

**Motion 15:01:04**

Moved by Councillor Sernecky that the Town of Stettler Council approves maintaining the Town's annual membership with the Federation of Canadian Municipalities (FCM) for the year 2015.

MOTION CARRIED  
Unanimous

(c) Reminder of Dates

- January 15 – 1pm-5pm at the County Office – Recreation Mediation rescheduled to Monday, January 26 at the County Office.
- (Date and Time Required) – 2015-2017 Capital Budget – January 28 from 2-5 p.m.
- (Date and Time Required) – Strategic Planning – February 11 from 3-7 p.m. (Supper to be brought in).

5. Delegations:

(a) 6:45 P.M. – Shelly Potter, Acting Executive Director and Arlene Uhrich, Financial Assistant re: FCSS 2015 Budget

Shelly Potter & Arlene Uhrich entered the meeting at 6:45 p.m.

Deputy Mayor A. Campbell welcomed S. Potter & A. Unrich to the meeting.

CAO G. Switenky highlighted the Provincial Grant funding for FCSS for 2015.

<u>Government Grants</u>	<u>80% Provincial Grant</u>	<u>20% Provincial Grant</u>	<u>Total</u>
FCSS Grant Town	\$130,956	\$32,739	\$163,695
FCSS Grant County	\$138,492	\$34,623	\$173,115

CAO G. Switenky highlighted the 2015 Stettler FCSS Budget totaling \$379,563.00 and the Stettler Community Support Centre (SCSC) 2015 Budget totaling \$288,126.

CAO G. Switenky also noted that:

- the programs offered through the SCSC Budget are mostly funded through the FCSS Budget.
- there has been no increase in Provincial funding of \$163,695 which includes the required 20% municipal contribution since 2009.

S. Potter provided a broad overview of the 2015 Budget.

Factors impacting the 2015 Budget include:

- Stettler & District FCSS
  - No increase to the Provincial Grant - \$130,956 (last increase 2009 - \$642). In 2008 the Provincial Grant was \$141,245
  - Program Expense – Community Outreach – decrease of \$14,333 due to less hours and lower wage
  - Program Expense – Caring Companion – increase of \$15,000 for a new program
  - Audit & Insurance – increase of \$550 – audit required
- Stettler Community Support Centre
  - Revenue – Other Rental Income – decrease of \$7,174 – loss of Daycare Rental – new area in daycare building

Councillor Fischer recognized and thanked Shelly Potter for her years of very dedicated service to the organization.

**Motion 15:01:05**

Moved by Councillor Brown that the Town of Stettler Council approve the balanced 2015 Operating Budget for the FCSS in the amount of \$379,563 as presented, and additionally accept the Stettler Community Support Centre (SCSC) integrated and related budget in the amount of \$288,126 as presented.

And further approves the inclusion of \$163,695 in the Town's 2015 Operating Budget for the FCSS representing \$32,739 in Town Funding (20%) and \$130,956 in Provincial funding (80%).

MOTION CARRIED  
Unanimous

Deputy Mayor A. Campbell thanked S. Potter & A. Unrich for attending the meeting and presenting the 2015 Operating Budgets for the FCSS and SCSC.

Delegation members departed the meeting at 6:53 p.m.

- (b) 7:00 P.M. – Aubrey Brown & Stacey Benjamin re: Stettler Regional Board of Trade 2015 Budget

Aubrey Brown & Stacey Benjamin entered the meeting at 6:53 p.m.

Deputy Mayor A. Campbell welcomed A. Brown & S. Benjamin to the meeting.

CAO G. Switenky highlighted the 2015 Board of Trade Budget. It was noted that the budget includes net funding from the Town in the amount of \$217,670 (from business - \$6,600 taxes, business licenses - \$90,550 and general taxes - \$120,520).

A. Brown and S. Benjamin provided a broad overview of some highlights undertaken in 2014 and planned for 2015.

- A. Brown reported that L. Graham, Manager of Planning & Development provided a presentation to the Board of Trade Directors regarding business licenses within the Town and that all local and out-of-Town businesses operating within the Town are required to get a business license. Out-of-Town businesses represented through the annual Trade Show are not required to get a business license for the dates of the Trade Show only.
- Discussions are continuing with regards to the Pheasant Festival funding. A. Brown reported that current practice is that surplus funds from the Festival in 2014 will be kept with the Board of Trade to be used for the 2015 Festival.
- Christmas Cash Card Promotion has been very successful.

**Motion 15:01:06**

Moved by Councillor Bachman that the Town of Stettler Council accept the Stettler Regional Board of Trade 2015 Budget as presented and that a net contribution of \$217,670 from the Town be included in the Town's 2015 Operating Budget.

MOTION CARRIED  
Unanimous

Deputy Mayor A. Campbell thanked A. Brown & S. Benjamin for their informative information.

Delegation members departed the meeting at 7:12 p.m.

6. **Administration Con't:** (d) CAO Report

**Motion 15:01:07**

Moved by Councillor Fischer that the Town of Stettler Council accept the CAO Report for the month of December as presented.

MOTION CARRIED  
Unanimous

(e) Accounts Payable in the amount of \$2,132,402.90

**Motion 15:01:08**

Moved by Councillor Nolls that Accounts Payable in the amounts of \$582,713.50, \$972,471.55, \$65,929.11, \$475,208.74 & \$36,080.00 for the period ending January 2, 2015 for a total amount of \$2,132,402.90 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:** Mayor and Councillors outlined highlights of meetings they attended.
- (a) Mayor Richards
    - No report – absent from meeting.
  - (b) Councillor Bachman
    - No meetings to report.
  - (c) Councillor Brown
    - No meetings to report.
  - (d) Councillor Campbell
    - No meetings to report.
  - (e) Councillor Fischer
    - No meetings to report.
  - (f) Councillor Nolls
    - No meetings to report.
  - (g) Councillor Sernecky
    - Jan 5
      - Signed Ambulance Association cheques.
      - Discussions with resident re: Hockey Provincials.
      - Spoke with Director of Parks & Leisure re: gymnastics coach.
      - Physician Retention & Recruitment Committee re: Plans for Dr. Matthew & Dr. Natalie Do Rego’s site visit.
    - Jan 6
      - Discussion with Board of Trade Executive Director re: Dr. Sargent and Airport Signage.
      - Phone calls to RPAP and the University re: to determine the outcome in regards to sponsoring a physician through a specialty.
      - Spoke with Councillor Gendre re: itinerary for the doctors’ site visit.
      - Contact with Dr. Bailey re: discuss his arrival and assistance in making his transition smoother.
      - Contact with both Dr. Do Rego’s re: site visit.
8. **Minutes:** (a) None
9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Red Deer River Municipal User’s Group December Newsletter
- (b) ATCO Electric – Shedding Light on Your Electricity Bill (Video)
  - (c) Alberta Government – Premier Prentice Establishes Premier’s Advisory Committee on the Alberta Public Service

(d) Central Alberta Economic Partnership (CAEP)

General discussion took place regarding CAEP Membership fee. It was mutually agreed by Council that discussion on the membership fee be referred to the next Committee of the Whole Meeting.

(e) SWMA – Installation of Safety Rail at the Transfer Station

**Motion 15:01:09**

Moved by Councillor Nolls that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. Items Added: (a) None

13. In-Camera Session: (a) Legal Matter

**Motion 15:01:10**

Moved by Councillor Fischer that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera item.

MOTION CARRIED  
Unanimous at 7:29 p.m.

**Motion 15:01:11**

Moved by Councillor Bachman that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED  
Unanimous at 7:56 p.m.

14. Adjournment:

**Motion 15:01:12**

Moved by Councillor Fischer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:56 p.m.

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Mayor

\_\_\_\_\_  
Assistant CAO