

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JANUARY 6, 2009 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor J. Hunter

Councillors A. Campbell, D. Dennis, D. Garbutt, R. Peebles, D. Richards & L. Thorogood

Town Manager R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: None

Call to Order: Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 09:01:01 Moved by Councillor Richards to approve the agenda with the following addition:

13(b) In-Camera re: Land Development Status Update

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 16, 2008

Motion 09:01:02 Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on December 16, 2008 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the December 16, 2008 Minutes

None

4. **Citizen's Forum:** (a) Tail Creek Snowbirds Snowmobile Club

This item was dealt with later in the meeting.

5. **Delegations:** (a) None

6. **Administration:** (a) 2009 Capital Budget

Town Manager, R. Stoutenberg advised that a Council resolution is required to adopt the Town's 2009 Capital Budget. The items/projects included were reviewed and recommended at the Capital Budget Session held on December 17, 2008. The total amount of expenditures included in the 2009 Capital Budget is \$4,387,270.

It was noted that some of the Capital items/projects are approved subject to various factors/conditions.

Motion 09:01:03 Moved by Councillor Thorogood that the Town of Stettler Council approve the 2009 Capital Budget with capital expenditures totaling \$4,387,270.

MOTION CARRIED
Unanimous

- (b) Request to Establish Strategic Planning Date – Suggested Date & Time January 27, 2009 at 2:00 P.M. at the Recreation Centre

Discussion ensued regarding the time of day for the workshop and that the format for the session will be revised to accomplish some of the requirements of a Municipal Sustainability Plan. The Town can access \$450,000 under the New Deal for Cities and Communities grant program once this Plan is finalized.

Mayor Hunter with the mutual consent of Council concluded that the Town's annual Strategic Planning Session will be held on January 27, 2009 at 2:00 p.m. at the Recreation Centre.

- (c) Memo re: Water/Sewer Installation Policy VI-3(c)

Town Manager, R. Stoutenberg reviewed the memorandum from J. Keith, Director of Operational Services regarding amendments to Policy VI-3(c) due to significant cost increases over the past three years with asphalt and concrete. Also trenching and installation fees need to be increased to recover actual costs.

Discussion ensued regarding the fairness of various individual component rates being used and the combined increase over the previous 2006 policy.

Discussion continued regarding the need to review the fees and charges included in the policy on a more regular basis to ensure they are fair, equitable and relatively reasonable.

Motion 09:01:04

Moved by Councillor Peebles that the Town of Stettler Council approve Policy VI-3(c) as presented with the addition of an annual review provision.

MOTION CARRIED (6 – 1)
Opposed: Councillor Dennis

4. **Citizen's Forum:**

- (a) Tail Creek Snowbirds Snowmobile Club

Trevor Haustein, member of the Tail Creek Snowbirds Snowmobile Club entered the meeting at 6:50 p.m.

T. Haustein on behalf of the local Snowmobile Club offered to remove the unused wooden teepee style washroom (Hwy 12 & 56) at no expense to the Town and relocate it strategically along their trail network.

Mayor Hunter with the mutual consent of Council supported this request/offer and informed T. Haustein to contact J. Keith, Director of Operational Services directly to work out the structural details.

- (d) Town Manager's Report

Motion 09:01:05

Moved by Councillor Campbell that the Town Manager's Report for the month of December be accepted as presented.

MOTION CARRIED
Unanimous

6. **Administration Con't:** (a) Bank Reconciliation as of November 30, 2008

Motion 09:01:06

Moved by Councillor Thorogood that Bank Reconciliation as of November 30, 2008 be accepted as presented.

MOTION CARRIED
Unanimous

- (f) Accounts Payable in the amount of \$869,543.31

Motion 09:01:07

Moved by Councillor Peeples that Accounts Payable in the amount of \$869,543.31 for the period ending December 22, 2008 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Mayor Hunter

- Dec 17 - Site Meeting re: Joint Building.
- Capital Budget Meeting.
- Doctor Recruitment.

- Dec 22 - Town Office duties.

- (b) Councillor Campbell

- Dec 17 - Capital Budget Meeting.
- Dec 18 - Municipal Planning Commission Meeting.

- (c) Councillor Dennis

- Dec 17 - Site Meeting re: Joint Building.
- Capital Budget Meeting.

- Dec 18 - Library Board Meeting.

- (d) Councillor Garbutt

- Dec 17 - Capital Budget Meeting.
- Dec 18 - Municipal Planning Commission Meeting.
- Jan 6 - Dr. Agwaze tour of the Middle School.

- (e) Councillor Peeples

- Dec 17 - Capital Budget Meeting.
- Dec 18 - Municipal Planning Commission Meeting.

- (f) Councillor Richards

- Dec 17 - Site Meeting re: Joint Building.
- Capital Budget Meeting.
- Doctor Recruitment.

(g) Councillor Thorogood

- Dec 17 - Capital Budget Meeting.

- Dec 18 - Municipal Planning Commission Meeting.

8. **Minutes:** (a) None

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) Communities to Benefit from Canada-Alberta Partnership

(b) Federal-Provincial Agreement Extends Funding for Alberta Infrastructure

Motion 09:01:08

Moved by Councillor Richards that correspondence items 11(a) & 11(b) be accepted for information.

MOTION CARRIED
Unanimous

Mayor Hunter temporarily recessed the meeting at 7:15 p.m.

Mayor Hunter reconvened the meeting at 7:20 p.m.

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Memo re: Mediation Session

(b) Land Development Update

Motion 09:01:09

Moved by Councillor Richards that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager & Assistant CAO present to discuss the items as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 7:20 p.m.

Motion 09:01:10

Moved by Councillor Richards that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:15 p.m.

14. **Adjournment:**

Motion 09:01:11

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:15 p.m.

Mayor

Assistant CAO