

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JANUARY 7, 2014 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO R. Stoutenberg
Assistant CAO G. Switenky
Executive Director, Stettler Regional Board of Trade, A. Brown

Press (3)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 14:01:01 Moved by Councillor Bachman to approve the agenda as presented with the following addition:

13(a) Personnel Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 17, 2013

Motion 14:01:02 Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on December 17, 2013 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the December 17, 2013 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Wendy Rhyason re: FCSS 2014 Budget

This item was dealt with later in the meeting.

(b) 7:00 P.M. – Aubrey Brown re: Stettler Regional Board of Trade 2014 Budget & Memo

This item was dealt with later in the meeting.

6. **Administration:** (a) Request for Decision re: Proposed Rezoning from UR to I (Bylaw 2048-14)

CAO, R. Stoutenberg advised that the applicant (Jewel Investments Ltd.) is proposing to rezone one parcel on lands located at 4208-52 Avenue from UR – Urban Reserve to I – Industrial for the development of light industrial manufacturing. The Industrial zoning is both conducive with the existing development in the area and complies with the North Area Structure Plan.

CAO R. Stoutenberg explained that Administration has assessed this application against the provisions outlined in the Town of Stettler's Land Use Bylaw, North Area Structure Plan, Intermunicipal Development Plan, Highway Commercial and Industrial Guidelines and Municipal Development Plan.

Motion 14:01:03

Moved by Councillor Fischer that the Town of Stettler Council approve the Request for Decision and give first reading to Bylaw 2048-14 to rezone NE-5-39-19-W4 located at 4208-52 Avenue from UR – Urban Reserve to I – Industrial.

MOTION CARRIED
Unanimous

With the mutual consent of Council, Mayor Richards varied the order of the Agenda to consider Bylaw 2048-14.

Mayor Richards explained that Bylaw 2048-14 is a bylaw to amend the Town's Land Use Bylaw 2018-11 as follows:

- (a) That NE 5-39-19-W4 be rezoned from UR: Urban Reserve to I: Industrial.

It was noted that this amending bylaw (planning) can receive one reading tonight and then a public hearing will be advertised and conducted prior to any further readings.

Motion 14:01:04

Moved by Councillor Campbell that the Town of Stettler Council give first reading to Bylaw 2048-14.

MOTION CARRIED
Unanimous

(b) Reminder of Meetings

CAO R. Stoutenberg advised and reminded Members of Council of some upcoming meetings as follows:

- January 8th – 10am – FOIP – County of Stettler Office
- January 14th – 2pm – 2014-2016 Capital Budget
- January 28th – 2pm – Strategic Planning

(c) Memo re: Electric Distribution System Franchise Agreement

CAO R. Stoutenberg advised that the current agreement with Atco to service the entire Town expires May 31, 2014.

AUMA, Fortis and Atco have agreed to use a template franchise agreement. It outlines the business arrangement between Atco and the Town, manages access to municipal right-of-ways and specifies the rights and obligations of each party.

The most significant changes in the proposed agreement are:

1. How the franchise fee is calculated and when it is paid. The existing (2013) fee is 7.5% and includes taxes on buildings, land and linear property. The 2013 payment to the Town was \$354,274 of which \$52,030 was for taxes.

The new fee of 6.1% plus a separate payment for taxes will be revenue neutral. It will be paid monthly. The fee can be increased once a year to a maximum of 20%.

2. In the new agreement all new or relocated street lights (clause #1i) will be based on Atco "Investing" in such. It also outlines that the Town of Stettler can convert all non-investment lights to an investment option rate. This would result in a fairly significant buyout payment to the Town of Stettler, however monthly streetlight billings would increase to a higher rate.

The current monthly savings due to the existing non-investment arrangement is approximately \$23.14 a month per light for 1,000 lights.

3. An infrastructure relocation clause has been included in the new agreement.
4. Improved reporting on their core services – see Schedule "A".

Administration is recommending that Council:

1. Give first reading to Bylaw 2051-14 and start the renewal process.
2. Consider increasing the Franchise Fee in future Operating Budget discussions as one tool available to Council to fund Capital projects. Each 1% increase represents approximately \$49,000 in new franchise revenue.
3. To continue to maintain the Town's investment in street light infrastructure until such time or it makes sense to sell such to Atco.

With the mutual consent of Council, Mayor Richards varied the order of the Agenda to consider Bylaw 2051-14.

Mayor Richards explained that Bylaw 2051-14 is to authorize the Mayor and Chief Administrative Officer to enter into an agreement granting Atco Electric Ltd. the right to provide electric distribution service within the municipality.

Motion 14:01:05

Moved by Councillor Campbell that the Town of Stettler Council give first reading to Bylaw 2051-14.

MOTION CARRIED
Unanimous

(d) CAO Report

Motion 14:01:06

Moved by Councillor Brown that the Town of Stettler accept the CAO Report for the month of December.

MOTION CARRIED
Unanimous

- (e) Accounts Payable in the amount of \$1,985,092.72

Motion 14:01:07

Moved by Councillor Nolls that Accounts Payable in the amounts of \$958,080.04, \$572,840.74 & \$454,171.94 for the period ending December 31, 2013 for a total amount of \$1,985,092.72 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

5. Delegations:

- (a) 6:45 P.M. – Wendy Rhyason re: FCSS 2014 Budget

Wendy Rhyason, FCSS Director entered the meeting at approximately 6:45 p.m.

Mayor Richards welcomed W. Rhyason to the meeting.

W. Rhyason provided an overview of the structural/organizational changes regarding the newly formed Stettler Community Support Centre (SCSC) being a not-for-profit corporation.

She further advised that the SCSC is the new umbrella organization for FCSS as well as for other community programs and services that can no longer be amalgamated within FCSS reporting. She noted that both organizations report to the same Board of Directors.

W. Rhyason continued by provided Members of Council with a brief overview of the challenges within the 2014 FCSS Budget.

Discussion ensued regarding clarification of various services within both budgets.

Motion 14:01:08

Moved by Councillor Fischer that the Town of Stettler Council approve the balanced 2014 Operating Budget for the FCSS in the amount of \$390,089 as presented, and additionally accept the Stettler Community Support Centre (SCSC) integrated and related budget in the amount of \$256,930 as presented.

And further approves the inclusion of \$163,695 in the Town's 2014 Operating Budget for the FCSS representing \$32,739 in Town Funding (20%) and \$130,956 in Provincial funding (80%).

MOTION CARRIED
Unanimous

Mayor Richards thanked W. Rhyason for attending the meeting and presenting the 2014 Operating Budgets for the FCSS and SCSC.

W. Rhyason departed the meeting at 7:03 p.m.

- (b) 7:00 P.M. – Aubrey Brown re: Stettler Regional Board of Trade 2014 Budget & Memo

Mayor Richards welcomed A. Brown, Regional Board of Trade Executive Director to the meeting.

A. Brown reviewed and highlighted the 2014 Operating Budget for the Board of Trade as presented.

It was noted that the budget includes net funding from the Town in the amount of \$240,110 (from business taxes, business licenses and general taxes).

A. Brown provided a broad overview of some of the projects undertaken in 2013 and planned for 2014.

Discussion ensued regarding the community development component of the budget as well as Physician Recruitment and Retention.

Mayor Richards thanked A. Brown for his informative presentation.

Motion 14:01:09

Moved by Councillor Sernecky that the Town of Stettler Council accept the Stettler Regional Board of Trade 2014 Budget as presented and that a net contribution of \$240,110 from the Town be included in the Town's 2014 Operating Budget.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Dec 18 - MLA Meeting.
- Dec 20 - Town Office.
- Dec 24 - Long-term service awards and Christmas luncheon with Town Staff.
- Jan 3 - Town Office Meeting with CAO.

(b) Councillor Bachman

- No meetings to report.

(c) Councillor Brown

- Dec 18 - MLA Meeting.
- Jan 2 - Beautification Committee Meeting.

(d) Councillor Campbell

- Dec 18 - MLA Meeting.

(e) Councillor Fischer

- Dec 18 - Discussion re: details for seniors dance use.
- SRC Architect Meeting.
- MLA Meeting.
- Jan 5 - Discussion re: pool table disassembly/moving with Drop-In Centre and Pool Committee.
- Jan 6 - Met at SRC for update and discussion on kitchen details.

(f) Councillor Nolls

- Dec 18 - MLA Meeting.
- Dec 19 - County of Stettler Housing Authority Meeting.

- (g) Councillor Sernecky
- Dec 5 - Beautification Committee Meeting.
 - Dec 6 - Airport Board Meeting.
 - Dec 16 - Ambulance Association Meeting.
 - Dec 18 - MLA Meeting.
 - Jan 2 - Beautification Committee Meeting.

8. **Minutes:**
- (a) Stettler Airport Board Meeting of December 6, 2013
 - (b) Stettler & District Ambulance Association Meeting of December 16, 2013
 - (c) Stettler Waste Management Authority Meeting of December 13, 2013

Motion 14:01:10

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, items 8(a) to 8(c) inclusive as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) 2048-14 re: Rezoning from UR to I
- This item was dealt with earlier in the meeting under 6(a).
- (b) 2051-14 re: Electric Distribution System Franchise Agreement
- This item was dealt with earlier in the meeting under 6(c).
11. **Correspondence:** (a) Upcoming EDA Professional Development Opportunities
- (b) Information Bulletin Local Authorities Election Act re: Campaign Finance Disclosure – Candidate Obligations
- (c) Member Notices re: Minister Horner Confirms Provincial Review of Casino Revenue
- (d) Big Apple Lessons for Canadian Politicians
- (e) Elections Alberta re: Request for Listing of Owned, Controlled, Associated and/or Affiliated Entities

Motion 14:01:11

Moved by Councillor Fischer that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Personnel Matter

Motion 14:01:12

Moved by Councillor Brown that the Town of Stettler Council proceed into an In-Camera Session to discuss the In-Camera item.

MOTION CARRIED
Unanimous at 7:31 p.m.

Motion 14:01:13

Moved by Councillor Fischer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:34 p.m.

14. **Adjournment:**

Motion 14:01:14

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:34 p.m.

Mayor

Assistant CAO