

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 16, 2013 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Deputy Mayor Peter Simons

Councillors A. Campbell, D. Bachman & S. Wildeboer

CAO R. Stoutenberg
Planning & Development Officer L. Graham
Executive Director, Stettler Regional Board of Trade, A. Brown

Press (2)

Absent: Mayor Dick Richards, Councillors Malcolm Fischer, L. Thorogood & Assistant CAO G. Switenky

Call to Order: Deputy Mayor P. Simons called the meeting to order at 6:44 p.m.

1/2. **Agenda Additions/Approval:**

Motion 13:07:01 Moved by Councillor Bachman to approve the agenda as presented with the following addition:

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 2, 2013

Motion 13:07:02 Moved by Councillor Wildeboer that the Minutes of the Regular Meeting of Council held on July 2, 2013 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the July 2, 2013 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:05 P.M. – Gracenotes, Rhonda Sylvester, Provincial Music Festival Winners

Deputy Mayor Simons welcomed Rhonda Sylvester and the Gracenotes Ensemble to the meeting.

Deputy Mayor Simons congratulated R. Sylvester and her group for winning the provincial music festival in Edmonton.

Deputy Mayor Simons temporarily recessed the meeting at 7:05 p.m. to allow Council members to individually congratulate the Gracenotes Ensemble.

Cookies and juice boxes were served.

Delegation members departed the meeting at 7:20 p.m.

Deputy Mayor Simons reconvened the meeting at 7:20 p.m.

6. **Administration:**

(a) Memo re: Member-at-Large Appointment – Stettler Library Board

CAO R. Stoutenberg advised that Vicki Leuck has expressed an interest to sit as a member at large on the Stettler Library Board Committee. Since moving to Stettler 6 years ago Vicki has been a member of the Stettler Public Library. Vicki has had a long history with libraries as her family volunteered at various libraries in the area.

This appointment would be for a one-year term.

The Library Board Committee would welcome Vicki's participation.

Motion 13:07:03

Moved by Councillor Bachman that the Town of Stettler Council appoint Vicki Leuck to the Stettler Library Board Committee for a one-year term.

MOTION CARRIED
Unanimous

(b) Joint Town/County Meeting – July 29th 6-8 pm
Ok to hold a Pre-Meeting from 12-1:30 p.m. on July 26th

- Recreation Funding/Challenges
- Airport Operations
- Regional Collaboration Grant
- Physician Recruitment/Physiotherapist
- Master Servicing Study
- Other?

(c) Memo re: Communities in Bloom Judges Visit (July 25 & 26)

CAO R. Stoutenberg advised that the Communities in Bloom Judges arrive on July 25th this year and the Beautification Committee would like to present the opportunity for Town Councillors to host them on that night if they would like to. The committee would also like to invite Councillors to attend any of the day's agenda on the July 26th. If they could contact Jacqui at the Parks and Leisure Services office for meals it would be appreciated.

Councillor Wildeboer will host the July 25th BBQ for the judges arrival.

(d) Request for Decision re: Subdivision 2013-01

Planning and Development Officer L. Graham advised that the proposed subdivision is secondary to the road closure bylaw that was given third reading on June 4th, 2013. The Stettler Regional Fire Department and Alberta Prairie Steam Tours have made arrangements for new parking facility construction for both operations; the following is the proposed intention of the subdivisions:

The Subdivision of: Road Closure 2038-13: Niblock Street as shown on Plan 154Z lying South of the production across said Street of the South boundary of Prairie Avenue as shown on Plan RN54A and lying North of the North West boundary of Block 27A, Plan 9222138. To create a new parcel of 0.25 +/- Acres

The northern 0.25 acres +/- will be retained by the Town of Stettler as part of the fire hall property, and the remainder of the road closure will become Alberta Prairie's along with the closure of Lakeview Avenue.

AND

The Subdivision of: Plan 1983AJ Railway Right of Way and Station Grounds.

To create a new parcel of 0.54 +/- Acres

The Stettler Regional Fire Department and Alberta Prairie Steam Tours have agreed to the attached arrangement for trade of services and road closure titles for the 0.54 acre +/- parcel. Please note that this is a preliminary agreement and is currently being finalized by Brownlee LLP.

Motion 13:07:04

Moved by Councillor Wildeboer that the Town of Stettler Council Approve Request for Subdivision Application 2013-01 as present as follows:

Road Closure 2038-13:

Niblock Street as shown on Plan 154Z lying South of the production across said Street of the South boundary of Prairie Avenue as shown on Plan RN54A and lying North of the North West boundary of Block 27A, Plan 9222138.

To create a new parcel of 0.25 +/- Acres

And

Plan 1983AJ Railway Right of Way and Station Grounds.

To create a new parcel of 0.54 +/- Acres

as shown on the Tentative Plan of Subdivision has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2018-11.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicants will enter into an agreement for the land trade of the 0.54 acre +/- parcel for engineering and dirt work provided by the Town.
4. The owner/applicant will provide any easements required for servicing the newly subdivided property.
5. The owner/applicant will dedicate a Utility Right of Way in the name of ATCO Electric for their existing facilities serving the property.

6. The owner/applicant will dedicate a Utility Right of Way in the name of Alta Gas for their existing facilities serving the property.

MOTION CARRIED
Unanimous

(e) Memo re: AHS Peace Officer's Agreement

Planning and Development Officer L. Graham advised Alberta Health Services has requested that the Town of Stettler enter into a memorandum of agreement with them for the enforcement of parking on their properties in accordance with our Traffic Bylaw 1941-06.

AHS has requested this as they are having troubles in their parking lots with both staff and public parking; they currently have community peace officers located at the CHC Office in Stettler. The AHS peace officers are employed by AHS and therefore would only be dealing with parking on AHS properties. This will allow for AHS to patrol the issues in a timely matter and relax some of the Town of Stettler Bylaw Officers time to focus on other issues. As our Bylaw Officer is not always in Town or immediately available, this will create another avenue of enforcement, however in order for AHS Community Peace Officers to enforce under our bylaw they require an appointment through way of an agreement.

This agreement would appoint AHS Community Peace Officers to enforce parking on their properties by way of issuing warnings and offences under our Traffic Bylaw 1941-06.

Discussion ensued regarding Councils desire for education prior to enforcement and regarding the 90 days termination clause.

Motion 13:07:05

Moved by Councillor Wildeboer that the Town of Stettler Council approve the memorandum of agreement and direct administration to proceed with Alberta Health Services by executing the agreement and have Alberta Health Services Community Peace Offices begin enforcing parking within their identified properties.

MOTION CARRIED (3-1)
Opposed: Councillor Campbell

(f) Bank Reconciliation as of June 30, 2013

Motion 13:07:06

Moved by Councillor Bachman that the Town of Stettler Council accept the Bank Reconciliation as of June 30, 2013 as presented.

MOTION CARRIED
Unanimous

(g) Taxes Receivable as of June 30, 2013

Motion 13:07:07

Moved by Councillor Bachman that the Town of Stettler Council accept the Taxes Receivable as of June 30, 2013 as presented.

MOTION CARRIED
Unanimous

(h) Statement of Revenue & Expenses as of June 30, 2013

Motion 13:07:08

Moved by Councillor Wildeboer that the Town of Stettler Council accept the Statement of Revenue & Expenses as of June 30, 2013 as presented.

MOTION CARRIED
Unanimous

(i) Accounts Payable in the amount of \$689,409.62

Motion 13:07:09

Moved by Councillor Bachman that Accounts Payable in the amounts of \$187,019.64, \$58,936.18, \$1,000.00 (VOID), \$350,264.40, \$300.00 & \$93,889.40 for the period ending July 12, 2013 for a total amount of \$689,409.62 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- No report – absent from meeting.

(b) Councillor Bachman

- July 3 - County Luncheon for Chinese Business Delegation

(c) Councillor Campbell

- July 6 - Supper with prospective physician
- July 10 - Rodeo Committee

(d) Councillor Fischer

No report – absent from meeting.

(e) Councillor Simons

- July 3 - County Luncheon for Chinese Business Delegation
- July 4 - Beautification Committee
- July 8 - Cheque Signing Town Office
- July 10 - Brought Greetings to Alberta Chambers Executives
- July 10 - Summit Meeting at Canalta Hotel Stettler
- July 15 - County of Stettler Housing Authority Special Meeting

(f) Councillor Thorogood

No report – absent from meeting.

(g) Councillor Wildeboer

- July 4 - Beautification Committee

8. Minutes:

(a) None

9. Public Hearing:

(a) None

10. **Bylaws:** (a) None
11. **Correspondence:** (a) Media Release Strathcona County Approves Flood Relief Support
(b) Alberta Municipal Affairs re: Public Interest Disclosure Act (PIDA)

Motion 13:07:10

Moved by Councillor Wildeboer that correspondence items 11(a) & 11(b) be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting
14. **Adjournment:**

Motion 13:07:11

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:30 p.m.

Mayor

Assistant CAO