

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 21, 2009 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Deputy Mayor Councillor A. Campbell
Councillors D. Dennis, R. Peeples, D. Richards & L. Thorogood
Town Manager R. Stoutenberg
Assistant CAO G. Switenky

Press (1)

Absent: Councillor D. Garbutt

Call to Order: Deputy Mayor Councillor A. Campbell called the meeting to order at 6:40 p.m.

1/2. **Agenda Additions/Approval:**

Motion 09:07:12 Moved by Councillor Richards to approve the agenda as presented with the following addition:

12(a) August Regular Council Meetings

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 7, 2009

Motion 09:07:13 Moved by Councillor Thorogood that the Minutes of the Regular Meeting of Council held on July 7, 2009 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the July 7, 2009 Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Memo re: 2009 Sidewalk Rehab Tender

Town Council reviewed the memorandum from Director of Operational Services, J. Keith regarding the 2009 Sidewalk Rehab Tender. Two bids were received as follows:

Proform Concrete Services	\$134,826.90
Olson Construction	\$122,110.50

Administration is recommending awarding the tender to the low bidder Olson Construction.

Town Manager, R. Stoutenberg advised that Olson Construction has done work for the Town in the past and is confident in their ability to complete the work in a satisfactory manner.

It was noted that the 2009 Capital Budget includes \$100,000 for sidewalk rehab work and that the amount of work undertaken will have to be reduced so that budget limits can be met.

Motion 09:07:14

Moved by Councillor Peeples that the Town of Stettler Council award the 2009 Sidewalk Rehab Tender to the low bidder being Olson Construction.

MOTION CARRIED
Unanimous

(b) Memo re: Campground Fees

Town Council reviewed the memorandum from Director of Parks & Leisure Services, L. Penner regarding the increase of campground fees for 2010.

It was noted that the campground fees have not been increased for a number of years. The cost of maintaining it has gone up due to wage increases, utility costs as well as the amount of time that staff spends working in the campground. A representative list of Alberta campground fees was reviewed for comparative purposes.

Staff is recommending increasing the 2010 camping fees to allow for advertising changes.

Motion 09:07:15

Moved by Councillor Thorogood that the Town of Stettler Council approve the increase of the 2010 camping fees as follows:

PWS - \$25/night	\$160/week	\$650/month
PW - \$23/night	\$145/week	\$575/month
NS - \$20/night		

MOTION CARRIED
Unanimous

(c) Memo re: Control of Exotic Pets

Town Council reviewed the memorandum from the Assistant CAO, G. Switenky regarding an inquiry of bylaws or provisions for the control of exotic pets or any other domestic types of species (e.g. snakes, lizards, spiders, fish, birds, turtles, rabbits, rodents, chickens, etc.). G. Switenky explained that the Town only has animal licensing and control bylaws for dogs and cats.

Should Council desire to have some type of exotic pet licensing and/or control bylaw prepared for the general safety of the public, Council would likely need to consider further enforcement related details such as identifying which exotic pets it deems to be a potential threat to general public safety; thereby requiring owners to license/control/secure them in a proper manner at all times (one example: large snake vs small snake vs the species of snake).

Town Council accepted the memorandum for general informational purposes only.

- (d) August Newsletter Items
 - Back to School
 - Stettler's Annual Fly-In Breakfast (Airport)
 - Committee of the Whole Meeting – September 8, 2009
 - Parade & Rodeo – August 14-16, 2009

- (e) Statement of Revenue & Expenses as of June 30, 2009

Motion 09:07:16

Moved by Councillor Peeples that the Statement of Revenue & Expenses as of June 30, 2009 be accepted as presented.

MOTION CARRIED
Unanimous

- (f) Statement of Capital Activity as of June 30, 2009

Motion 09:07:17

Moved by Councillor Richards that the Statement of Capital Activity as of June 30, 2009 be accepted as presented.

MOTION CARRIED
Unanimous

- (g) Bank Reconciliation as of June 30, 2009

Motion 09:07:18

Moved by Councillor Peeples that the Bank Reconciliation as of June 30, 2009 be accepted as presented.

MOTION CARRIED
Unanimous

- (h) Accounts Payable in the amount of \$461,717.87

Motion 09:07:19

Moved by Councillor Dennis that Accounts Payable in the amounts of (\$225,855.77 & \$235,862.10) for the period ending July 15, 2009 for a total amount of \$461,717.87 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Councillor Campbell

- July 9 - Affordable Housing Apartment Opening.
- July 14 - Rodeo Meeting.
- July 21 - Rodeo Meeting.
- Special Council Meeting.

- (b) Councillor Dennis

- July 8 - Construction review of new joint building.
- July 9 - Affordable Housing Apartment Opening.
- July 21 - Special Council Meeting.

- (c) Councillor Garbutt

- No report – absent from meeting.

(d) Councillor Peeples

- No meetings to report.

(e) Councillor Richards

- July 7 - Joint Building Meeting.
- July 9 - Affordable Housing Apartment Opening.
- July 21 - Special Council Meeting.

(f) Councillor Thorogood

- June 22 - Ambulance Meeting.
- June 24 - Municipal Planning Commission Meeting.
- June 25 - DTHR Health Trust.
- June 29 - Thank you barbeque for Dr. Vogel.
- July 9 - Affordable Housing Apartment Opening.
- July 21 - Special Council Meeting.

8. Minutes:

(a) Regional Fire Authority Meeting of June 19, 2009

(b) Stettler Town & Country Museum Meeting of May 18, 2009

Motion 09:07:20

Moved by Councillor Peeples that the Minutes, items 8(a) & 8(b) be accepted for information.

MOTION CARRIED
Unanimous

9. Public Hearing:

(a) None

10. Bylaws:

(a) None

11. Correspondence:

(a) Stettler District Ambulance Association Audited Financial Statements

(b) Alberta Health Services News Release re: Health Advisory Councils

Motion 09:07:21

Moved by Councillor Richards that correspondence items 11(a) & 11(b) be accepted for information.

MOTION CARRIED
Unanimous

12. Items Added:

(a) August Regular Council Meetings

Due to anticipated delays in the move to the new joint building it was suggested that the August 4, 2009 Council Meeting be re-established and that the August 18, 2009 meeting be cancelled to better accommodate the logistics associated with the move.

Motion 09:07:22

Moved by Councillor Dennis that the Town of Stettler Council re-establish the August 4, 2009 Regular Council Meeting and cancel the Regular Council Meeting on August 18, 2009 to better accommodate the logistics associated with the move to the new joint building.

MOTION CARRIED
Unanimous

13. **In-Camera Session:** (a) Stettler Regional Board of Trade and Community Development
(b) Health Care Facility Development
(c) Personnel Issue SRC

Motion 09:07:23

Moved by Councillor Peeples that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager & Assistant CAO present to discuss the item as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 7:20 p.m.

Motion 09:07:24

Moved by Councillor Richards that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 7:58 p.m.

Motion 09:07:25

Moved by Councillor Thorogood that the Town of Stettler Council approve a second \$20,000 contribution towards Physician Recruitment costs to be administered by the Physician Recruitment and Retention Committee.

MOTION CARRIED
Unanimous at 7:58 p.m.

14. **Adjournment:**

Motion 09:07:26

Moved by Councillor Richards that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:59 p.m.

Mayor

Assistant CAO