

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 8, 2008 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor J. Hunter

Councillors A. Campbell, D. Dennis, R. Peeples &
D. Richards

Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky

Press (2)

Absent: Councillors D. Garbutt & L. Thorogood

Call to Order: Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 08:07:01 Moved by Councillor Peeples to approve the agenda as presented with the following additions:

5(a) Delegation – 7:30 P.M. – Len Schofer re: Senior Citizen's Chairman

13(a) In-Camera Session – Seniors Centre Update

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held June 17, 2008

Motion 08:07:02 Moved by Councillor Richards that the Minutes of the Regular Meeting of Council held on June 17, 2008 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the June 17, 2008 Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:30 P.M. – Len Schofer re: Senior Citizen's Centre

This item was dealt with later in the meeting.

6. **Administration:** (a) Affordable Housing Apartment Tender

Mayor Hunter declared a possible conflict of interest and by departing the meeting excused himself from discussion and voting on this item.

Deputy Mayor Councillor Peeples assumed the chair.

Town Manager, R. Stoutenberg advised that the above noted tender closed at 3:00 p.m. on July 3, 2008. Four bids were received as follows:

		Weeks Required to Complete Building
Hoopfer Construction Ltd.	\$2,462,247	52
Asset Builders	\$2,813,897	52
UFA Construction	\$3,600,000	40
Trueline Contracting	\$3,800,746	60

The Architect PJB has reviewed the bids and is comfortable with them.

It was stated that the low bidder (who is local) will try to complete the project in less than the stated 52 weeks.

Discussion ensued regarding the various amenities included in the apartment complex. There will be 2 one bedroom units and 16 two bedroom units.

The Town is working on some traffic calming features as promised to the nearby property owners at the public hearing.

The Town has budgeted \$2,700,000 for the project. After adding in the professional fees, parking lot and playground; the project will be very close to budget.

Motion 08:06:03

Moved by Councillor Richards that the Town of Stettler Council award the Affordable Housing Apartment Tender to the low bidder being Hoopfer Construction at a cost of \$2,462,247.

MOTION CARRIED
Unanimous with the abstention of
Mayor Hunter

Mayor Hunter returned to the meeting and reassumed the chair.

(b) 2008 Strategic Plan – Quarterly Update

Town Manager, R. Stoutenberg presented the 2008 Strategic Plan – Quarterly Update and reviewed the actions/results achieved to date on a goal by goal basis.

Discussion ensued regarding various areas of progress to date.

It was noted that this update is presented to Council for information purposes on a regular/quarterly basis.

(c) Memo re: Policy XVI-4(c) – Community Improvement Policy

Town Manager, R. Stoutenberg stated that this item "Community Improvement Options" is #3 of Council's 2008 Strategic Goals.

Town Manager, R. Stoutenberg reviewed Policy XVI-4(c) being the Community Improvement Policy.

Discussion ensued regarding the general terms/criteria needed to meet the requirements for a tax rebate respecting contaminated sites, derelict buildings or façade improvements. It was highlighted that there is a sunset clause of December 31st, 2010 in the Policy

Discussion ensued regarding the need to determine an objective definition of what constitutes a derelict building. In the interim this will be determined by MPC.

It was mutually agreed that the Policy (Clause 1.10.) as presented should be revised to require that all applications must be reviewed and approved by MPC to determine eligibility for the program.

Motion 08:06:04

Moved by Councillor Richards that the Town of Stettler Council approve Policy XVI-4(c), being the Community Improvement Policy subject to the policy being revised to require that all applications must be approved by Municipal Planning Commission.

MOTION CARRIED
Unanimous

(d) Memo re: Hall Table Purchase

Town Council reviewed the memorandum from Lee Penner, Director of Parks & Leisure Services stating that one tender was received from Schoolhouse Products Inc. for the lightweight ABS folding tables for the Hall upgrade as follows:

25 CT60F Mity-lite 60" round (\$309/each)	\$ 7,725.00
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50 RT3096F Mity-lite 30"X96" rectangular (\$279/each)	\$13,950.00
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Discussion ensued regarding the narrow tender specifications as well as the quality and durability of tables being purchased.

It was stated that the tables were included within the scope of the upgrades to the Community Hall that were approved in the 2007 Capital Budget.

Motion 08:07:05

Moved by Councillor Peeples that the Town of Stettler Council approve the purchase of 25 round and 50 rectangular mity-lite tables from Schoolhouse Products Inc. at a total cost of \$21,675.00 plus GST.

MOTION CARRIED
Unanimous

(e) Memo re: Local Improvement Cost Options for Tower Road – Soil Cement

Motion 08:07:06

Moved by Councillor Campbell that the Town of Stettler Council table this item to the July 22, 2008 Council Meeting.

MOTION CARRIED
Unanimous

(f) 50th Street Traffic Concerns

Town Manager, R. Stoutenberg advised that the Stettler RCMP Detachment Officers have patrolled the area of 50th Street, 38th Avenue and Highway 12 on at least 5 occasions and have not noted anything of concern respecting traffic safety.

No large trucks were encountered during these patrols. No traffic violations of any sort were found including speeding.

The largest trucks found on 50th Street were of the one-ton size. These patrols occurred at a variety of times during the day and evening.

This item was accepted for information purposes.

(g) Town Manager's Report

Motion 08:07:07

Moved by Councillor Campbell that the Town Manager's Report for the month of June be accepted as presented.

MOTION CARRIED
Unanimous

(h) Statement of Revenue & Expenses as of June 30, 2008

Motion 08:07:08

Moved by Councillor Peeples that the Statement of Revenue & Expenses as of June 30, 2008 be accepted as presented.

MOTION CARRIED
Unanimous

(i) Statement of Capital Activity as of June 30, 2008

Motion 08:07:09

Moved by Councillor Dennis that the Statement of Capital Activity as of June 30, 2008 be accepted as presented.

MOTION CARRIED
Unanimous

(j) Accounts Payable in the amount of \$596,782.50

Motion 08:07:10

Moved by Councillor Dennis that Accounts Payable for the period ending July 3, 2008 in the amount of \$596,782.50 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- June 20 - Town Office duties.
 - Sharon's Retirement luncheon.
- June 26 - Land Use Bylaw Open House.
- June 27 - Town Office duties.

(b) Councillor Campbell

- No meetings to report.

(c) Councillor Dennis

- June 26 - Land Use Bylaw Open House.
- July 7 - Brought Greetings from the Town at the Rotary Appreciation dinner.

(d) Councillor Garbutt

- No report – absent from meeting.

(e) Councillor Peeples

- June 20 - Red Deer River Watershed Alliance Annual/General Meeting in Red Deer.
- June 26 - Land Use Bylaw Open House.
- July 1 - Museum Canada Day Celebration.
- July 4 - Town Office Deputy Mayor duties.

(f) Councillor Richards

- June 20 - Sharon's Retirement luncheon.
- July 1 - Canada Day Celebration.

(g) Councillor Thorogood

- No report – absent from meeting.

5. **Delegations:**

(a) 7:30 P.M. – Len Schofer re: Senior Citizen's Centre

Eight members representing the Senior's Centre entered the meeting at 7:30 p.m.

Mayor Hunter welcomed the members of the delegation to the Council meeting and initiated introductions for the benefit of everyone present.

Spokesperson, Len Schofer requested that Council support the acquisition of the former ATB Treasury Branch Building and retrofit it to be the new Senior's Centre. It is estimated that it would cost approximately \$380,000 to undertake this initiative however the Senior's propose that provincial grants and the sale of the old location would mitigate most of this cost.

Mayor Hunter informed the delegation that both the Town and the County do not support the acquisition of the ATB Building at this time. However, another site is currently being negotiated with a local corporation whose identity cannot be disclosed at this time. This alternative building would be very suitable for a new Senior's Centre in Stettler.

It was stated that the Seniors will have to be patient and trust that the Town is working on a deal for a very suitable property.

Mayor Hunter thanked the members of the delegation for attending the meeting and informed them that the Town will disclose further details to them when appropriate to do so.

Members of the delegation departed the meeting at 7:45 p.m.

8. **Minutes:**
- (a) Town & Country Museum Meeting of May 26, 2008
 - (b) FCSS Meeting of May 26, 2008
 - (c) Heartland Beautification Committee Meeting of June 5, 2008

Motion 08:07:11

Moved by Councillor Campbell that the Minutes, items 8(a) to 8(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

Mayor Hunter temporarily recessed the meeting at 7:50 p.m.

Mayor Hunter reconvened the meeting at 8:00 p.m.

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:**
- (a) Red Deer River Watershed Alliance Annual Report 2007/2008
 - (b) Information Bulletin re: Gleniffer Lake Temporarily Closed
 - (c) Provincial Plan to Take Over Ambulance Service
 - (d) Highway 21 Community Initiatives Society
 - (e) RCMP re: Premier's Three Hundred Police Officer Initiative Request for 2009/2010 Funding
 - (f) Buffalo Lake Wind Power Society
 - (g) Alberta Health & Wellness re: Emergency Medical Services (EMS)
 - (h) AUMA re: Annual Convention
 - (i) River Crews Race to Contain Solvent Slick

- (j) Canadian Federation of Independent Business (CFIB)

Motion 08:07:12

Moved by Councillor Richards that correspondence items 11(a) to 11(j) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Senior's Centre Update

Motion 08:07:13

Moved by Councillor Peeples that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager present to discuss the item as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 8:27 p.m.

Motion 08:07:14

Moved by Councillor Campbell that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:35 p.m.

14. **Adjournment:**

Motion 08:07:15

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:35 p.m.

Mayor

Director of Finance & Administration