

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 1, 2010 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, D. Dennis, D. Garbutt, R. Peeples & L. Thorogood

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 10:06:01 Moved by Councillor Bachman to approve the agenda as presented with the following deletion and addition:

Deletion

5(a) 7:15 P.M. – Councillor Jacqueline Biollo, Director, Towns East
Beaumont Update re: AUMA Matters

Addition

13(a) In-Camera Session re: Road Construction Update

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held May 18, 2010

Motion 10:06:02

Moved by Councillor Thorogood that the Minutes of the Regular Meeting of Council held on May 18, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the May 18, 2010 Meeting Minutes

None

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) 7:15 P.M. – Councillor Jacqueline Biollo, Director, Towns East
Beaumont Update re: AUMA Matters

With regrets J. Biollo, AUMA Director notified the Town that she is unable to attend this meeting therefore this item was deleted from the agenda. An alternate date, if any has not been determined.

6. **Administration:**

(a) Memo re: Policy VI-3(c) Water & Sewer Service, Town Service
Pipe, Connection and Installation Charges

Town Council reviewed the memorandum from the Director of Operational Services, J. Keith.

CAO, R. Stoutenberg explained that Town Council had previously directed Administration to update the Water & Sewer Service Installation Policy on a yearly basis.

The new rates primarily reflect the current Alberta Roadbuilders & Heavy Construction Association (ARHCA) equipment rental rates.

It was noted that the Town is now using a one ton truck to pull the utility trailer which increased that rate from \$21 to \$30, and the cost of concrete and asphalt have dropped 17% & 12% respectively. Also it was noted that the time to do a sanitary service has been reduced from 6.5 hrs. to 6 hrs.

For Council's information the rates from Red Deer and Lacombe were reviewed for comparative purposes. Lacombe's rate is relatively similar and was set in 2009, while Red Deer's rate is substantially higher and is updated annually.

Discussion ensued respecting the various rate calculations and the overall minor decrease in most costs to property owners.

Motion 10:06:03

Moved by Councillor Peebles that the Town of Stettler Council approve Policy VI-3(c), being the Water & Sewer Service, Town Service Pipe, Connection and Installation Charges Policy as presented.

MOTION CARRIED
Unanimous

(b) Memo re: Policy III-1 (a) Private Party Work Request

Town Council reviewed the memorandum from the Director of Operational Services, J. Keith.

CAO, R. Stoutenberg explained that the current policy rates have not changed since 2007.

The following rates are used in accordance with the Alberta Roadbuilders & Heavy Construction Association (ARHCA) equipment rental rates when the Town of Stettler performs work for other Government agencies and private parties (i.e.: hospital, School Board and residents were appropriate).

CAO R. Stoutenberg explained that it is not the Town's intention to do work on private property, but from time to time we undertake/perform work under certain circumstances.

Administration is recommending that the former equipment rate list be adjusted as presented to reflect the proposed rate changes and also recommend that the Town's labor rate of \$51.00 per hour remain unchanged.

It was noted that the goal with these rates is to be fair to both the property owner as well as the taxpayers of the Town.

Discussion ensued respecting individual rates associated with specific pieces of equipment, and whether certain items like the (regional) emergency generator should even be on the list for possible rental purposes.

It was noted that although the Policy includes rates for every piece of public works equipment, not every piece is available for third party rentals. Some equipment rates are included for recoupment under emergency funding programs and/or from insurance proceeds.

It was questioned whether these rates should be reviewed and adjusted every year rather than every three years. Alternatively these rates could be administratively adjusted for inflation only on an annual basis, and fully reviewed every three years.

Motion 10:06:04

Moved by Councillor Thorogood that the Town of Stettler Council approve Policy III-1(a), being the Private Party Work Request Policy as presented.

MOTION CARRIED
Unanimous

(c) Parkland Regional Library Audited Financial Statement

CAO, R. Stoutenberg advised that this item is for information purposes only.

Motion 10:06:05

Moved by Councillor Bachman that the Town of Stettler Council accept the Parkland Regional Library Audited Financial Statements for the year ended December 31, 2009 as presented.

MOTION CARRIED
Unanimous

(d) Recommendation to Appoint Bonnie Ireland, Boyd Jackson & Lee Hollman to the SRC Updating Committee

CAO, R. Stoutenberg advised that three additional citizens have agreed to voluntarily participate on the SRC Updating Committee.

Motion 10:06:06

Moved by Councillor Campbell that the Town of Stettler Council approve the appointments of Bonnie Ireland, Boyd Jackson & Lee Hollman to the SRC Updating Committee.

MOTION CARRIED
Unanimous

(e) Memo re: Senior Citizens Week Activities

Town Council reviewed the memorandum regarding Senior Week activities June 7-13, 2010.

Members of Council coordinated their attendance regarding representation at Heart Haven Lodge, Willow Creek Lodge, Paragon Place and the Seniors Drop-In Centre:

Heart Haven Lodge	June 8 12:00 Noon	Councillor Dennis
Willow Creek Lodge	June 8 12:00 Noon	Councillor Thorogood
Paragon Place	June 9 12:00 Noon	Councillor Peebles
Seniors Drop-In Centre	June 1 3:00 P.M.	Councillor Campbell

(f) Town Manager's Report

Motion 10:06:07

Moved by Councillor Garbutt that the Town of Stettler Council accept the Town Manager's Report as presented.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$442,779.51

Motion 10:06:08

Moved by Councillor Campbell that Accounts Payable in the amounts of \$73,386.91 & \$369,392.60 for the period ending May 27, 2010 for a total amount of \$442,779.51 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- May 25 - Senior's Week Proclamation at Paragon Place.
- SRC Updating Committee Meeting.

(b) Councillor Bachman

- May 26 - FCSS Meeting.

(c) Councillor Campbell

- May 19 - Olds College re: Agreement Signing.
- May 21 - Deputy Mayor duties.
- May 25 - SRC Updating Committee Meeting.
 - Brought Greetings to 4-H Dinner.
- May 26 - Bio Gas Meeting at the County.
- May 28 - Deputy Mayor duties.
- June 1 - Rodeo Meeting.

(d) Councillor Dennis

- May 19 - 50th Anniversary Meeting for County of Stettler Housing Authority.
- May 26 - Bio Gas Meeting at the County.

(e) Councillor Garbutt

- May 26 - FCSS Meeting.
- May 29 - Wm. E. Hay Composite Graduation Ceremony.

(f) Councillor Peoples

- May 20 - Red Deer River Municipal Users Group Meeting in Drumheller.

(g) Councillor Thorogood

- May 20 - DTHR Health Trust Meeting.
- May 27 - DTHR Health Trust Roundtable Meeting.

8. **Minutes:** (a) Municipal Planning Commission Meeting of May 18, 2010

Motion 10:06:09

Moved by Councillor Peeples that the Minutes, item 8(a) be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) CAEP 12th Annual General Meeting – June 10, 2010

- (b) County of Stettler re: Fire Hall and Equipment

It was highlighted that the County of Stettler has approved an additional \$55,400 towards the 2010 Fire Hall addition and renovation project. In total the County of Stettler has agreed to fund \$155,400 towards the structure/site preparation and an additional \$23,650 for the replacement of a breathing air compressor and fill station.

The Town's anticipated share of the project (net of the inter-municipal MSP grant of \$230,437) has been accordingly reduced to \$259,667.

- (c) Alberta Environment re: Alluvial Aquifers

- (d) Alberta Cancer Foundation

- (e) Stettler Community Conversation

- (f) Central-Alberta College-Community Partnership

Motion 10:06:10

Moved by Councillor Dennis that correspondence items 11(a) to 11(f) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Road Construction Update

Motion 10:06:11

Moved by Councillor Bachman that the Town of Stettler Council proceed into an In-Camera Session with the CAO & Assistant CAO present to discuss the above added item.

MOTION CARRIED
Unanimous at 7:38 p.m.

Motion 10:06:12

Moved by Councillor Peeples that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 7:41 p.m.

14. **Adjournment:**

Motion 10:06:13

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:41 p.m.

Mayor

Assistant CAO